

Caroline County
Commissioners
minutes

Begin: DEC 19, 1972

Book #5
THRU

June 26, 1979

Denton, Maryland
December 19, 1972

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written.

Payroll checks #4789 through 4937 were approved for payment.

Vouchers #27165 through 27178 were approved for payment.

Mr. Cartes presented a list of radio equipment requested to be purchased from the revenue sharing funds. The list amounted to more than \$19,000 and had been prepared by Mr. Harry B. Wright, President of the Caroline County Firemen's Association. The Commissioners decided to hold the request until after the first of the coming year at which time they will make an independent study as to the priorities of needs of the County. Following this, it is their intention to advertise their recommendations on spending of revenue sharing monies and then hold public hearings to incorporate the desires of the taxpayers prior to actual expenditures.

The Commissioners unanimously adopted a resolution recognizing the passing of Mr. Emmett Hignutt, a past Commissioner and Board President.

RESOLUTION OF RESPECT

WHEREAS, a former County Commissioner, Emmett Hignutt, has been removed from our midst by Divine Providence;

AND WHEREAS, he was a discreet man widely recognized for fidelity to truth and justice to all, and entrusted to participate in the administration of the public affairs of Caroline County for four terms as County Commissioner, serving as President of the Board for his full tenure, where he rendered invaluable service, therefore be it;

RESOLVED, that we, the County Commissioners of Caroline County, do publicly acknowledge with sad consideration the passing of Emmett Hignutt, and do recognize themany years of dedicated service as County Commissioner during the period 1942 - 1954 and 1958 - 1962; we extend to his family and loved ones our sincerest sympathy and prayers in this hour of bereavement; and be it further

RESOLVED, that these resolutions be spread upon the minutes of our meetings and a copy sent to the family of the deceased.

COUNTY COMMISSIONERS OF CAROLINE
COUNTY
A. Curtis Andrew, President (s)
Earl R. Bell, Member (s)
Edward D. Sparks, Member (s)

Dr. Roberta Hall, Public Health Officer for Caroline County,

explained the administrative problems connected with the Medical Assistance to Juveniles Program and requested the Commissioners to render aid. The Commissioners agreed to provide administrative assistance necessary to hire a public health nurse's aide and maintain the payroll as long as the obligation to the County was not exceeded by this assistance. Dr. Hall agreed that the program should not be initiated until such time as the State of Maryland provided the funds necessary for the salary and related costs. Mr. Cartes agreed to provide Dr. Hall with a letter of intent.

The Commissioners directed Mr. Cartes to prepare a letter to Governor Mandel expressing their disappointment over not receiving any additional State Policemen following graduation ceremonies of the last class of Police Cadets.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
December 26, 1972

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Vouchers #21179 through 27203 were approved for payment.

Mayor Emory Dobson and Councilman William Darling of Denton discussed the need to proceed with positive action on the Denton Industrial Park. The Commissioners were asked to provide the administrative assistance available within the offices of the County Administrator to apply for direct financial assistance from the Federal Government and as authorized by the Maryland Industrial Land Act. The Commissioners unanimously agreed.

Mayor Dobson, Sheriff Andrew, Councilman Darling and the Commissioners discussed possible consolidation of town police officers in such a way as to provide more effective police coverage and protection. President Andrew recommended that Mayor Dobson discuss this with the Council of Governments and

proffer a concerted opinion of all town governments at a later date. Mr. Sparks asked that the Council of Governments investigate all avenues of assistance to include State Police Supervisors, the Council for Safe Streets and the Administration of Justice and all Federal agencies dedicated to fighting crime.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland 21629
January 2, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Payroll Checks #4938 through 4978 were approved for payment. Vouchers #27207 through 27227 were approved for payment.

The Commissioners authorized tax abatements in the following amounts:

County:	\$540.45
State:	39.14
Total:	\$579.59

Mr. J. Owen Wise, Caroline County State's Attorney requested the Commissioners consider the need for legal assistance for the office of State's Attorney for those times when the State must be represented in both courts simultaneously. The Commissioners agreed to consider the request during the planned revenue sharing hearings to be held during the Month of January.

The Commissioners signed an agreement authorizing Dr. Roberta Hall, Public Health Officer for Caroline County to contract services of a competent individual for the County Alcohol Assistance Program.

The Commissioners considered the salary of the County Sheriff in comparison with the salaries of the other counties of the State presently paid to that office. Both Mr. Bell and Mr. Sparks agreed to ask Delegate Hargreaves to request an increase in salary for the Sheriff during the next session of the Legislature. Total salary is to be \$12,000 annually. Mr. Andrew abstained from voting.

The Commissioners were joined by Senators Bauman and Boyer and Delegate Hargreaves for an open legislative meeting.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 9, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Vouchers #27228 through 27271 were approved for payment.

Miss Carol Ann Chupek of Denton and now attending Delaware Vocational and Technical School visited the Commissioners and discussed County Government and related problems. Miss Chupek is studying political science.

The Commissioners met with the Chairman and members of the Caroline Soil Conservation District.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 16, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written with the following addition: The Commissioners requested the County Roads Supervisor, Mr. Tinley, to investigate drainage problems at North Caroline High School and to make a report of his findings.

Payroll Checks #4979 through 5023 were approved for payment. Vouchers #27272 through 27286 were approved for payment.

Mr. Andrew signed letters to the President, members of his cabinet, members of Congress and State Legislators requesting consideration be given to the reinstatement of the Rural

Environmental Assistance Program.

Mr. Waring, representing Greenhorne and O'Mara, Engineering Consultants preparing the County Solid Waste Plan, presented the second progress report to the Commissioners for their approval. The Commissioners directed Mr. Waring to forward it to the State Department of Health and Mental Hygiene as being approved by the County Officials.

The Commissioners held a public hearing for the readoption of the County Zoning Ordinance. Mr. Robert Taylor and Mr. Mike Tuneff both complained about mobile home regulations contained within the ordinance. Mr. Andrew advised them that the ordinance would be reviewed at some time during the year and at that time their problems would be addressed.

Mr. Arthur Hassett, Liberty Road, Federalsburg, was unanimously approved to serve on the Caroline County Plumbing Commission.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 23, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27287 through 27324 were approved for payment.

Mr. H. Coursey Edwards, a member of the County Soil Conservation District Board, met with the Commissioners to discuss the Adams-Reed tax ditch, a part of the Marshy Hope watershed. No decisions were made.

Mr. John Blanchfield, Executive Director of the Delmarva Advisory Council (an Economic Development Organization) discussed a new approach for regionalism in government. Mr. Blanchfield requested the Commissioners to provide a representative for the first regional meeting to be held in March, 1973. The Commissioners said that it would be discussed later and an answer would be provided.

Mr. Cartes read a letter to the Commissioners from the

Community Club of Preston, Maryland, concerning the trash along certain roads within the County. Mr. Andrew asked that the letter be sent to the publishers of the local newspapers for reprinting.

The Commissioners unanimously approved the nominations from the County Youth Commission and appointed Ms. Lucille Collins of Federalsburg and Mr. Frank Ricketts of Denton to serve on that Commission for a period of three years.

Mr. Cartes informed the Commissioners that the County's auditor, Mr. Arthur Southard of Easton, has sold his business and that the Commissioners should be prepared to interview other Certified Public Accounting firms that are interested in assuming the responsibilities.

Mr. and Mrs. Earl Thorpe of Marydel were authorized a tax credit on the County portion of their property taxes. The credit was based on permanent blindness.

The Commissioners noted an invitation by the Caroline County Environmental League to attend a program to be held in the Greensboro town hall concerning sewage sludge.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 30, 1973

The County Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5024 through 5078 were approved for payment. Vouchers #27325 through 27344 were approved for payment.

The Commissioners signed a letter inviting Delmarva Power and Light Company to consider Caroline County in selecting a site for a nuclear power station. At the same time, the Commissioners requested the Company to keep the residents of the County informed of the ecological effects on the environment and the economic effects of the plant on the society.

Mr. Cartes advised the Commissioners that he had written to Mr. Louis Goldstein, the State Comptroller for information concerning early payment of a state loan to the County. The County no longer

needs the money for which the loan was intended since revenue sharing has become a reality.

Mr. Sparks motioned that the home rule issue be presented to the public through the press in such language as to be easily understood by all readers. The purpose of the articles is to assure public understanding of all advantages and disadvantages of home rule or charter form of government so that there will be greater understanding when presented for consideration at a later date. The motion was seconded by Mr. Bell and carried.

Mr. Sparks motioned that the Commissioners select a study committee to perform indepth research on the merits of both forms of government and present their findings to the Commissioners. February 20 was set as the date for committee selection. Mr. Bell seconded the motion and it was carried.

Mr. Alan Evans and Mr. Jesse W. Hurley, representing Evans, Hagan and Holdefer, Inc., surveyors and civil engineers, presented their cards to the Commissioners and asked to be considered for general engineering and surveying problems that may arise in Caroline County in the future. Mr. Cartes was asked to forward a copy of the Greensboro Elementary School plans for their consideration and bid.

The Commissioners discussed the property on Bradley Road to be considered for future use as a landfill. Mr. Bell volunteered to visit the adjoining property owner to discuss the details of the project.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
February 6, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27345 through 27380 were approved for payment. The Commissioners appointed Mr. Oliver J. Matlock, Goldsboro, to the position of Chairman, Caroline County Commission on the Aging,

for the period of one year. Mr. Matlock extended an invitation to the Commissioners to attend a covered dish luncheon given by members of the Greensboro Chapter of the Commission on February 21, 1973.

Mayor John F. Tilghman and Counsel Member Albert Gerardi of Federalsburg met with the Commissioners to discuss possible solutions to the Federalsburg problem with solid waste disposal. The Commissioners asked Mr. Cartes to arrange for a public discussion over landfill sites for the lower end of the County. The meeting date to be planned for March 1, 1973.

Mr. and Mrs. Earl Love of Statum Road verbally filed a claim for \$500.00 for payment of a right of way given by them to the County during the construction of the Road during the year 1966. The Commissioners assured the Loves that an answer would be forwarded to them in answer to their request as soon as the Commissioners were able to give the matter further study.

Mr. William Payne, West Central Avenue, Federalsburg, officially protested the recent increase in the assessment of his home. The Commissioners denied the request for a reduction of the assessment after finding no violations of State procedures regarding assessments of residential properties.

Mr. and Mrs. John F. Ischer, Central Avenue, Federalsburg, officially protested the recent increase in the assessment of their home. The Commissioners denied the request for the same reasons listed above.

The Commissioners directed the County Treasurer to remove certain corporation taxes and property taxes from the active files and place them in suspense as uncollectable. This does not mean that persons or corporations are forgiven back taxes, but was done to relieve the Treasurer of some administrative burden.

The Commissioners requested Mr. Cartes to inform representatives of Bauer Engineering if they contact the Commissioners' office in the future, that all communications will be limited to meetings open to the public. The purpose is to assure the citizens of Caroline County that the Commissioners and their staff are not working in opposition to the desires of the people and to remove Commissioners and employees from criticism.

Mr. Bell motioned that the study committee previously approved to provide the Commissioners with information concerning the advantages and disadvantages of Charter Government or Home Rule be cancelled. Mr. Andrew seconded the motion. Mr. Sparks abstained.

Mr. Cartes was asked to contact Wilmer's Radio Repair and obtain a copy of their contract with the County Firemen's Association to that the Commissioners might also sign it.

Mr. Cartes was asked to discuss the 1973-74 Chesapeake College Budget with Mr. Layman Redden, Counsel to the Commissioners.

Mr. Cartes was asked to investigate the rules of appointment of the County Medical Examiner.

Mr. Cartes was asked to have Mr. Wilbur Hoopengardner contact the owners of the proposed property for a Denton elementary school, and have them request annexation of that property by the Town of Denton.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
February 13, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were read and approved with the following addition: Mr. Cartes is to prepare a letter for the Commissioners' signatures informing Caroline County's two State Senators and one legislator that they are to take no action on either Charter Government or Code Home Rule for Caroline County.

Payroll checks #5079 through 5122 were approved for payment
Vouchers #27381 through 27391 were approved for payment.

Mr. Cartes read a request from Mr. Jack Boulais, Chairman of the Board of License Commissioners requesting Mr. Bunting's salary be raised to the limit allowed by the Department of Social Security for pensioners, (\$2,100). The Commissioners unanimously agreed to do so and approved a retroactive date of January 1, 1973 for the salary increase to be in effect.

The Commissioners set March 1, 1973 at 7:30 p.m. as the date for public discussion of land fill sites for the lower end of the County. The meeting will be held in the Auditorium of the Col. Richardson Senior High School. Mr. Cartes was asked to contact Evans, Hagan and Holdefer, Inc., an engineering firm that prepared the site plans for the Holly Road Landfill to be present.

The Commissioners formally recognized returning prisoner of war Lt. Col. Carlyle S. Harris of Preston for his perseverance and courage while interned in a North Vietnam POW camp and wished him and his family a joyful reunion. The Commissioners also recognized those members of the Caroline County Community who gave their lives for their Country in the war and expressed sympathy for their relatives who will not be able to celebrate such a home coming.

The following State and County taxes were abated:

State: \$9.29	Total: \$137.62
County: \$137.62	

The following State and County taxes were added:

State: \$1,080.89	Total: \$8,245.43
County: \$7,164.54	

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
February 20, 1973

The Commissioners met at 9:00 a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written.
Vouchers #27393 through 27414 were approved for payment.

The Commissioners unanimously approved the purchase of certain histories to be used by the Bicentennial Commission but to be purchased and owned by the Caroline County Library.

Mr. Cartes read a letter from Mrs. William Carman Leggett to the Commissioners. Mrs. Leggett expressed disapproval of the proposed sludge project for an area north of Greensboro.

Mr. Bell motioned that a light be placed on the pole to be installed by the power company, next to the County Jail. Mr.

Sparks seconded the motion. It carried unanimously.

Mr. Layman Redden, attorney to the Commissioners, and Mr. Douglas Fleetwood, the Supervisor of Assessments for the County, discussed a joint ownership problem in respect to an application for tax exemption for the elderly.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
February 26, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks (ABSENT)
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5123 through 5176 were approved for payment. Vouchers #27415 through 27448 were approved for payment.

Mr. Tinley Pinder and Mr. Samuel Briggs, members of the Federalsburg Day Care Center Executive Committee, met with the Commissioners to discuss participation in a cost-sharing program between the County and the Federal Government for assistance for this calendar year. The Commissioners agreed to enter into the program if the organization could provide the money needed from local sources. It was agreed that the Center would provide the necessary funds.

The County Commissioners approved a request from the Zoning Commission to rezone a parcel of property on Rt. #313 north of Three Bridges Road from R (Rural) to R-1 (Residential).

Miss Mary Anne Fleetwood of Denton was authorized to perform a housing survey for Caroline County as required by the Department of State Planning and the Department of Housing and Urban Development. Costs of the survey will be borne by the Federal Government through 701 Planning Assistance Funds.

Mr. Albert Gerardi, heading a delegation of interested citizens from Federalsburg, met with the Commissioners to determine what may be causing delays in the completion of a Maryland Industrial Development Financing Authority (MIDFA) contract between the Commissioners, Solo Cup Company and MIDFA. Following a

discussion between the Commissioners' attorney and the attorney of Renton Corporation, a subsidiary of Solo Cup, it was agreed that all would be done to assure early completion of the documents. The Commissioners agreed to be available at any time for final signing.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland

March 6, 1973

The Commissioners met at 9 o'clock a.m.

Present : A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27449 through 27479 were approved for payment.

The Commissioners approved tax abatements in the amount of \$53.44 and added a total of \$30.10.

Mr. Charles Belke, Denton, the Alcoholic Counsellor for Caroline County, explained the quarterway house program for alcoholics (detoxification) and the halfway house concept for rehabilitation. Federal funds for a demonstrative grant are available for a halfway house program for the County. Mr. Belke asked the Commissioners to support the local health department's request for a three year grant program. The Commissioners gave unanimous approval.

Mr. Cartes provided a brief explanation of a handout to be presented at a committee meeting of the Maryland House of Delegates. The handout portrays a new concept in funding current expenses and other appropriations for community colleges. The presentation will be made by Mr. Cartes in support of a Caroline County Bill presently filed with the General Assembly.

Mr. Paul Showell and Mr. Joseph Killeen, representatives of the State Regional Correctional Task Force, discussed a regional facility to be used as a minimum security center for short-term offenders. It is recommended that this facility be located in Church Hill. The Commissioners advised the task force members that their answer supporting the concept could not be given without

further study and that following a study, an answer would be forwarded to the State Department of Correction.

The Commissioners unanimously approved the nomination of Mr. James O. Spicer, Federalsburg, for appointment of five years expiring January 1, 1978, to the Library Board of Trustees of Caroline County.

Mr. Roland Kent, heading a group of interested citizens concerned about the proposed new Denton Elementary School, met with the Commissioners to voice their opinions. The committee asked the Commissioners to appoint a disinterested board to examine the advantages and disadvantages of constructing a new elementary school for Denton. The Commissioners said that they would consider the request following the School Board hearing to be held on March 7, 1973.

Mr. Loyal Reger, 4-H Extension Agent for Caroline County, requested the Commissioners consider using Open Space Money available to the County for 4-H Park expansion. The Commissioners directed Mr. Cartes to make preliminary arrangements for the possible purchase. Monies available to the County for Open Space will be forfeited early this spring if not utilized. Monies will then be transferred to other counties for their use.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
March 13, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written.
Payroll checks #5177 through 5219 were approved for payment.
Vouchers # 27480 through 27504 were approved for payment.

The Commissioners approved the additions to State and County tax folls in the amount of \$9682.40.

Denton Mayor Emory Dobson and the Town Council of Denton met with the Commissioners to discuss the method of disposal of the present elementary school site following the construction of a new

elementary school for the town. Following a discussion of foreseeable problems with the vacated school, Mayor Dobson requested the Commissioners take into consideration the wishes of the town leaders in any decisions to be made relative to the school now and in the future.

Mr. Wilbur Hoopengardner, Superintendent of the County School System, presented three items to the Commissioners that pertained to the Denton School.

1. Resolution #1-73 (Board of Education of Caroline County) formally approving the purchase of the Sharp Road property and recommending to the Interagency Committee to grant approval of the site.
2. A letter from Alford R. Carey, Jr., Executive Director of the Interagency Committee officially notifying the County Board of Education that the Committee will not fund the renovation of the Denton Elementary School.
3. Commissioners' alternatives to the construction of the school or continuation of the project as approved.

Mr. Andrew directed Mr. Cartes to record in the minutes a point brought up by Mr. Hoopengardner to the effect that the final approval for renovation of any school building within the County is with the Superintendent of Schools and that Mr. Hoopengardner will not approve the renovation of the Denton Elementary School because it would be a waste of the taxpayers' money.

Mr. Hoopengardner gave a brief explanation of the open space concept planned for the Greensboro and Denton Elementary Schools stating that the basic design allows for partitioning in those areas later determined to need partitioning. Following a brief discussion concerning sewerage for the Denton School, it was decided that the Board of County Commissioners and the Superintendent of Education meet with the Town Council of Denton in public open hearing during the following week.

Mr. Cartes was asked to request bids for the trimming of trees on the Court House Green.

The Commissioners unanimously approved the attendance of Mrs. Mildred Irwin to the National School for Emergency Planning and Disaster Relief to be held in Battle Creek, Michigan. All

costs except for one-half of the transportation will be borne by the Federal Government.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland

March 20, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27505 through 27521 were approved for payment.

The Commissioners appointed Mr. Eugene Racz, Henderson, to the Planning and Zoning Commission to fill the unexpired term of Mr. Rowland Thompson. The term ends in August 1976. Mr. Thompson resigned from the Commission because of ill health.

Mr. Cartes read a letter from Mrs. Bledsoe, Denton, Maryland.

Mr. Bell asked that a letter be prepared and sent to Colonel Richardson Senior High School congratulating the basketball team for its excellent showing during the past season.

The Commissioners approved payment of \$17,374.70 covering school site related expenses for the Greensboro and Denton Elementary schools and that the funds for payment be taken from County Revenue Sharing Funds.

Mr. Wayne Cawley advised the Commissioners that they must enforce the law requiring vehicles to be covered, preventing debris from falling on the highway or he would seek an injunction against the Holly Road Landfill. The Commissioners asked the Sheriff to place a uniformed deputy at the gate for the remainder of the week to pass out printed warnings to violators.

The Commissioners approved a letter advising Senator Boyer that they opposed Senate Bill 1024 which would authorize the creation of an office of assistant to the Administrative Judge for the Second Judicial District and supported financially by the five counties of the district.

Mr. Ian Wedderspoon and Mr. Ed Fooks presented the proposed 1973-74 Johnsongrass budget for consideration. During the meeting, the Commissioners approved the purchase of needed spraying equipment

from funds available within the present budget.

The Commissioners approved the request to rezone approximately 75 acres of land fronting on the east side of Md. 454 and the north side of Stafford Road from R (Rural) to R-1 (Residential).

The Commissioners approved the recommendation from the Planning Commission to deny a request to rezone a property on Draper's Mill Road from R (Rural) to C-1 (Neighborhood Commercial).

Mr. Andrew asked Mr. Cartes to investigate and report at the next meeting the possibility of having the County stray dog problem handled by the Easton Animal Humane Society.

Mr. Oliver T. Grahn, CPA, presented a cost estimate for the annual preparation of the Local Audit.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
March 27, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5220 through 5273 were approved for payment. Vouchers #27523 through 27551 were approved for payment.

The Commissioners unanimously approved a bid from Pardoe's Lawn Service and Tree Service, to provide the necessary tree care for the Court House Green.

The Commissioners met in executive session for the remainder of the meeting. There were no decisions made during the session.

There being no further business, the meeting was adjourned.

David Cartes
David Cartes, Administrator

Denton, Maryland
April 3, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27553 through 27592 were approved for payment.

Mr. Cartes discussed a recommendation made by Mr. Francis Gates, Denton, that the Commissioners consider the appointment of a Human Relations Board for the County with the responsibility of identifying problems within the county and providing solutions that would be satisfactory to all. The Commissioners agreed that such a Board would do a great deal to improve the racial image of the County if properly administered. Mr. Gates and Mr. Cartes will draft by-laws for consideration.

The Commissioners directed Mr. Cartes to issue a check in the amount of \$100.00 to the Committee for Martinak Day to cover the costs of advertising. The money is to come from the Community and Economic Development account.

The Commissioners unanimously approved the appointment of Mrs. Gladys Kinnamon (Mrs. William L.) of Greensboro to the Board of Library Trustees for Caroline County to fill the unexpired term of Mary Katerine Porter. Mrs. Kinnamon's term will expire on January 1, 1977.

The Commissioners delayed appointment of a new County auditor until such time as more information is available on the lowest bidder. Mr. Cartes indicated that this could be accomplished within the coming week.

The Commissioners met with the Superintendent of Schools and the Board of Education to discuss informally, the proposed school budget for 1973-74. Final approval will be made at some future date.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 10, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5274 through 5316 were approved for payment. Vouchers #27593 through 27624 were approved for payment.

The Commissioners interviewed Mrs. Kathryn Hanna of Marydel for temporary employment in the Central Warning Office. Period of temporary employment is to be for two months.

Mr. Cartes advised the Commissioners that the Revenue Sharing check for the first six months of 1973 is approximately \$30,000 less than anticipated. Mr. Cartes will prepare a letter to the United States Department of the Treasury requesting reasons for the deficiency.

Mr. Roland Thompson of Henderson formally resigned from the County Planning Commission,

The Commissioners continued study on the Landfill problem for the lower end of the County. May 1, 1973 is the date set for final decision on a joint venture with Dorchester County on land fill arrangements.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 17, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers # 27625 through 27639 were approved for payment.

The Commissioners directed Mr. Cartes to advertise for applicants for the position of County Planner and that this full-time position be predicated on the availability of Federal funds to support the costs. Advertisements are to be placed in the local papers and the Maryland State News.

The Commissioners approved the zoning applications forwarded to them by the Planning Commission, pertaining to Eugene Long's property in Bethlehem and Mr. and Mrs. Raymond Bilbrough's property north of Denton.

Mr. John Burgess, et al, met with the Commissioners to determine the current standing on the proposed elementary school for Denton. The Commissioners informed them that the problem now stood with the Board of Education and the Mayor and Town Council of Denton.

Mr. Cartes was asked to report on comments of the Planning Commission in regards to the school construction plan being in compliance with the County Comprehensive Plan. Also, Mr. Cartes was asked to investigate the authority of the Superintendent of Schools to sanction or reject the renovation plans for schools in the County.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
April 24, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew,
President
Earl R. Bell
Edward D. Sparks
David Cartes,
Administrator

The minutes of the previous meeting were approved as written with the following addition: The Commissioners met with their attorney, Mr. Layman J. Redden in the afternoon to discuss the Beulah land fill site in Dorchester County. Payroll Checks #5835 through 5878 were approved for payment. Vouchers #27640 through 27667 were approved for payment.

Mr. William Rairigh, County Librarian and the Library Board of Trustees met with the Commissioners to discuss a branch library for the Town of Federalsburg. The Woman's Club of Federalsburg has offered space for the branch library. Initial costs for occupation to include books, furniture and renovation will be approximately \$27,000 with a first year operating cost estimated to be an additional \$9,000. The Commissioners agreed to discuss the request at a future time and provide their answer at that time.

The Commissioners agreed to use County Revenue Sharing money to pay for a radio for the Greensboro Ambulance Squad. The amount was \$640.00 .

Mr. Edmund E. Racz of Henderson presented his analysis of how the County could solve the solid waste collection problem for the

rural areas, towns and commercial properties. The Commissioners agreed that it was incumbent upon them to take positive action along these lines at this time. Mr. Racz was asked to work out cost data and be prepared to bid on such a plan.

Mr. Loyal Reger, Mr. Chas. Hammer, and Mr. Thomas Ober urged the Commissioners to move quickly on open space purchase of land for future recreational development. Mr. Bell motioned that property adjacent to 4-H Park be purchased as recommended by the Parks & Recreation Commission. Mr. Sparks seconded the motion and it was unanimously carried. Money has been made available by the State for such purposes. [Mr. Ober also asked the Commissioners to take action against the closing of Eastern Shore Rail Lines by the Penn Central Transportation Company. The Commissioners assured Mr. Ober that they were doing all they possibly could and that they have given total support to Mr. Cartes in his position as coordinator of the Eastern Shore Railroad Committee. This Committee is now being represented by Clark Clifford's Law Offices in Washington, D.C. and has made and filed with the I.C.C. and the P-C TC protests against the abandonment of lines.

Mr. Ober requested the Commissioners consider some form of compensation for members of the Board of Appeals for their time and out-of-pocket costs to attend meetings. The Commissioners said that they would give the request due consideration in the up-coming budget hearings.

Mr. Charles Whitby, Hillsboro, requested that Commissioners determine the status of the Coward's Point Case presently being handled by Mr. Thomas Hunter Lowe. Mr. Cartes said that he would correspond with Mr. Lowe and furnish Mr. Whiby copies of the correspondence.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 1, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Vouchers #27668 through 27691 were approved for payment.

Emory Dobson and William Darling, Mayor and Councilman of Denton, recommended that the County Parks and Recreation Commission be asked by the Commissioners to create a plan whereby the present Denton Elementary School site could be converted into a useful recreational facility to serve the entire County.

Mayor and Councilmen elect, Albert Gerardi, Lee McMahan and Torbert Williamson of Federalsburg, asked for assistance in constructing an exit entrance road into the Federalsburg Industrial Park. The Commissioners requested time to study the effects of County participation in such a project.

Mr. Robert Blades, past president of the Chesapeake Rehabilitation Center, serving the needs for sheltering the handicapped and retarded of Caroline County plus Queen Anne's, Talbot and Dorchester Counties asked the Commissioners to give favorable consideration to their request for financial support during the coming fiscal year. They were advised by the Commissioners that the organization would receive due recognition during the coming budget hearings.

The Commissioners rejected a request by Mr. William Dukes for a County advertisement in the Heartland Magazine.

Mr. Francis Gates of Denton met with the Commissioners to further discuss the need for a Human Relations Commission for the County. Mr. Gates presented nine names for consideration to such a commission. The Commissioners felt that the list should be expanded for selection and agreed that they should also provide names for consideration.

Mr. L. Edgar Brown, Counsel to the Planning Commission discussed the position of the Planning Commission in regards to the construction of a new Denton Elementary School.

The Commissioners discussed the request for funds by the Bi-Centennial Commission. Amount of participation was not decided.

The Commissioners approved total County and State tax additions for 1972 and 1973 plus prior years, in the amount of \$16,603.96. The Commissioners approved total County and State tax abatements for the same period, in the amount of \$9,181.51.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
May 8, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5380 through 5428 were approved for payment. Vouchers #27692 through 27725 were approved for payment.

The Commissioners formally recognized Mrs. Carol Stockley and her staff for their outstanding contribution to the Community and County in the very successful planning of Martinak Day. Such activities effectively demonstrate the genuine warm hearted hospitality of the residents of Caroline County.

The Commissioners approved an advertisement of their plan for expenditure of revenue sharing funds. The purpose of the notice is to give residents of the County an opportunity to express their agreement or disagreement prior to the funds being committed.

Mr. James Duff from the Department of Housing and Urban Development presented the Commissioners a copy of House of Representatives Bill 7277 - Special Revenue Sharing. Following a discussion on priority areas to receive special funds, the Commissioners asked Mr. Cartes to prepare a letter to Congressman Mills expressing their dissatisfaction with the measure.

Regarding the minutes of May 1, 1973 wherein Mayor and Councilmen elect of Federalsburg asked for assistance in construction of an exit/entrance road for the Federalsburg Industrial Park; the Commissioners unanimously agreed, after investigating into the matter, they could not participate in the establishment of this road since it goes directly through a proposed privately owned subdivision. The Board requested the Mayor be informed.

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The Commissioners requested a letter be directed to the Dorchester County Commissioners setting forth the unanimous decision of this Board to participate in the Beulah Landfill for a period of one fiscal year (1973-74) under the provisions as discussed in the joint meeting on April 30, 1973 and for Dorchester County to proceed with appropriate contract to be executed between the Counties.

The Commissioners directed an appointment be made with Mr. Grahn for next Tuesday, May 15th, prior to the final selection of an auditor for the County.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 15, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27726 through 27752 were approved for payment.

Sixty-five tax ditch managers were appointed as per recommendation of the Soil Conservation Service.

Mrs. June B. Truitt, Mrs. Margaret G. Long, Mayor Albert Gerardi, Delegate John R. Hargreaves, et al, representing the Town of Federalsburg, The Woman's Club of Federalsburg and the Caroline County Library Board of Trustees met to petition the Commissioners for revenue sharing funds for the establishment and operation of a branch library in the Town. Mr. Bell motioned that the Board of Commissioners made available the sum of \$36,000 for the project. The motion was seconded and unanimously carried. Mr. Sparks motioned that the money be made available immediately and this motion was also seconded and carried unanimously.

Secretary David T. Mason, Maryland Office of Employment and Social Services paid a courtesy call on the Commissioners and invited them to call on him or his staff whenever necessary concerning matters of vital importance to the local agency that needed to be solved.

Mr. Wilbur Hoopengardner, Superintendent of Schools expressed the need to move toward installation of sewerage lines to the Greensboro school site. A motion was made and passed unanimously to have Mr. Cartes contact Weidner and Van Reuth, Architects for the Town of Greensboro to prepare detail engineering plans for the project.

Mr. Hoopengardner also asked the Commissioners to be present at the bid opening for the construction of the North Carolina High School (additions and renovations) at 3 p.m., Wednesday, May 16th.

After careful consideration of all applicants to perform the annual audit of the County Roads Board, the County Government and the Caroline County Public Library, the Commissioners unanimously agreed to select Mr. Oliver T. Grahn, CPA at an annual cost of \$3,000.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 22, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5429 through 5485 were approved for payment. Vouchers #27753 through 27779 were approved for payment.

Because of the rising number of subdivision plats being submitted for approval; the time necessary to inspect and report on each submission; and responsibility on the part of the zoning administrator to make recommendations to the Planning Commission when necessary and to ensure notification is made to the assessor, it was decided by the Commissioners that a system of charges be prepared for adoption to offset county costs presently going unpaid. Mr. Cartes was asked to prepare such a schedule.

Mr. J. Owen Wise, Caroline County State's Attorney, requested permission to pay costs of the Sheriff, two deputies and witnesses for overnight expenses in Harford County during the coming trial of Scott Caldwell. The Commissioners unanimously approved the advancement of necessary funds.

The Commissioners approved property tax additions in the amount of \$14,127.45 for FY 1972-73 and prior years.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
May 29, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

Minutes of the previous meeting were approved as written. Vouchers #27780 through 27796 were approved for payment.

Mr. Sparks made a motion that a letter be sent to Mr. William D. Roe, Chairman of the Board of Trustees of Chesapeake Community College, stating that the Commissioners of Caroline County were in opposition to the College budget for the FY 1973-74. Mr. Bell seconded the motion and it was carried unanimously.

A letter of recommendation from the Planning Commission regarding the Denton Elementary School site to be on Sharp Road was read.

Mr. Cartes was asked to contact Mr. Grahn, this year's auditor to advise him to also assume the responsibility of auditing the school records.

Mr. Sparks made a motion to sign an agreement with Van Reuth and Weidner, Inc. to prepare detailed plans for the sewerage lines for the Greensboro Elementary School. Mr. Bell seconded the motion.

The placement of Trash Collection Boxes at five recreational sites in the County was discussed.

A letter to the Internal Revenue Service stating that the MIDFA loan to SOLO Cup Company, through the County Commissioners and guaranteed by the State of Maryland was a non-taxable loan, was unanimously agreed upon and so signed.

The Commissioners held a public hearing required by local ordinance and State Law for amending the Zoning Ordinance. No one attended. By unanimous decision, the ordinance was amended.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

*County Commissioners Minutes of June 5, 1973 on page 26.

Denton, Maryland
June 12, 1973

The County Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Vouchers #27828 through 27860 were approved for payment.

Mr. Clarence Parker, represented by his attorney made known to the Commissioners that he is now in the container business for trash collection. Should the Commissioners consider the need for this service, Mr. Parker requested the right to bid. The Commissioners assured Mr. Parker that he would be afforded the opportunity.

Mr. Ed Woolfolk, representing McClung-Logan Equipment Company, Inc. asked the Commissioners to allow more tolerance in the minimum standards set for bidding on heavy equipment.

Mr. Cartes read a letter from Mayor Dobson, Denton, reiterating his belief that no serious effort has been made to determine if the present school site in Denton could accommodate the new facility. Attached to the letter was a comment from a respondent of a circulated letter regarding school use of town sewer service when the school was not located in the town. The comment will be returned to the Commissioners of Denton for public inspection.

Mrs. Beulah Carter, Director of the Caroline County Department of Social Services requested favorable consideration in a budget amendment adding \$3,800 to the food stamp program administration account. The present amount budgeted is claimed to be insufficient to properly administer the program. By a majority vote, the request was denied.

The Commissioners interviewed Mr. W. A. Stewart Wright, Jr., for the position of County Planner. Mr. Wright was informed that others must be interviewed before a decision could be reached.

The Commissioners interviewed Mr. Edward Williams for the position of planner and advised him equally.

The Commissioners held a public hearing concerning the Adams-Reed Public Drainage Association. Following testimony of those present, the Commissioners approved the recommendations of the Board of Viewers and authorized construction of the ditch.

Mr. Bell volunteered to serve as a member of the Delmarva Advisory Council.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
June 19, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Payroll checks #5535 through 5597 were approved for payment. Vouchers #27877 through 27882 were approved for payment.

Mr. Cartes read a letter to the Superintendent of Schools from Mr. Alford Carey, Executive Director of the Interagency Committee for school construction, stating that the responsibility for all permits lies with the local Board of Education or the Governing Body when related to school construction. The Commissioners unanimously agreed not to refund the cost of building permit money to Landon Company, the general contractor for the Greensboro Elementary School.

Mrs. Catherine Trice, Reverend Isaacs and Reverend Berkey discussed the ramifications of state support to the County Association of Retired Persons. Apparently funds are available for the administration of the program. The Commissioners requested a conference be organized whereby someone from the State Commission on the Aging may attend to properly develop a County Program.

Mr. Cartes read a letter from Mr. Van E. Mills to Dr. Niel Solomon concerning the Graysonville Fisheries Company in Ridgely.

Mr. Thomas Hunter Lowe, representing the County in the Coward's Point case met to inform the Commissioners that the trial date for the case has been set for July 16, 1973. Mr. Lowe discussed some of the issues that he considered important enough to establish a decision by the court in favor of the county. Mr. Lowe requested that the Commissioners provide their interest in supporting an appeal in either case, winning or losing, prior to the court case.

Mr. Mike Warring, representing Greenhorn and Omara, Engineering Consultants discussed the strategy outline for developing the County Solid Waste Plan.

Mr. Ernest Blazejak met to explain that the maintenance budget would appear to be under spent at the time for auditing. However, this is caused by the delay in contracted services being accomplished prior to the end of the fiscal year.

Mr. Robin Wood from Centreville was interviewed by the Commissioners to fill the position of county planner.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
June 26, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #27883 through 27920 were approved for payment.

The Commissioners unanimously approved the retirement of Miss Rachel Collison in July 73 with continued employment for the remainder of her appointment.

Dr. Roberta Hall, County Health Officer, Mr. Tolbert Williamson, and Mr. Lee D. McMahan discussed the need for a health clinic for the lower part of the County. The Commissioners asked them to organize a study committee to provide recommendations as to site and capacity needs for the clinic. Mr. Earl Bell volunteered to be Chairman of the committee. A target date of July 17 was set for finalization of the plan.

Mr. O. J. Morgan was appointed by the commissioners to serve on the Central Alarm Staff at an hourly rate for those periods necessary to replace normal working staff during their absence.

Mrs. Beulah Carter, Director of the local Department of Social Services, explained sources of funding for two certifiers and one clerk for the administration of the food stamp program.

Mr. Sparks made a motion that those persons interested in the Coward's Point case be present to discuss financial support of an appeal to the case. The motion passed unanimously.

The Commissioners signed a supplemental watershed project adding the Adams-Reed tax ditch to the Marshyhope Public Drainage Association.

The Commissioners requested Mr. Cartes place an add in the local papers soliciting applications for the position of Assessor's Aide.

The Commissioners provided the Governor's Office with a list of nine names to be considered for appointment to the County Local Property Assessment Appeals Board.

The Commissioners agreed to assist the town of Federalsburg in obtaining a loan from the State to provide funds for completion of the Federalsburg Industrial Park.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

*Minutes of June 5, 1973, omitted due to error.

Denton, Maryland
June 5, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as read. Payroll Checks #5486 through 5532 were approved for payment. Vouchers #27797 through 27826 were approved for payment.

Bids for construction of the addition to the North Caroline High School were discussed by Mr. Wilbur Hoopengardner, Superintendent of Schools. The Commissioners signed a letter to the Maryland Interagency Committee approving the selection of Charles E. Brohawn, Company to perform the contracted work.

The Commissioners signed a resolution petitioning the State Board of Education for a grant of fifty thousand dollars from the General Public Area Vocational School Construction Loan fund for construction of a public area vocational school.

Approved budget for Caroline County 1973-74 Fiscal year

The Commissioners of Caroline County approved the budget-\$3,044,534.00 for the fiscal year 1973-74 setting the tax rate at \$2.90. Anticipated revenues for this budget are in the amount of \$3,044,332.00.

Adopted the 5th day of June 1973, by the County Commissioners of Caroline County.

A. Curtis Andrew
A. Curtis Andrew, President

Earl R. Bell
Earl R. Bell

Edward D. Sparks
Edward D. Sparks

ATTEST: Rachel Collison
Rachel Collison, Clerk

June 5, 1973

Mr. Cartes was asked to make appointments with all applicants for the position of planner for the following week.

The Commissioners approved abatements in the amount of \$1,791.67 and additions in the amount of \$11,436.24.

Members of the Caroline County Board of Education, Mr. Hoopengardner, and representatives of the teacher's association met with the Commissioners for further negotiations regarding teachers' salaries. Following testimony and after careful consideration, the Commissioners unanimously agreed to adhere to the school budget as presented to the Superintendent of Schools the previous week.

Mr. Eugene Lovell, President of the County Bar Association, discussed a proposed system whereby limited members of the general public would be authorized use of the County Law Library. Mr. Lovell also asked the Commissioners to provide additional money for the law library. The Commissioners agreed to provide whatever extra money necessary, not to exceed \$500.00 in combination with any available money to be provided by the Clerk to the Circuit Court. Also, that this money be made available after the Association presented a clear plan of security for the library facilities.

Mr. E. Douglas Fleetwood, Supervisor of Assessments for the County described a problem pertaining to his retirement from the State in that the State retirement program does not include service to the county for the period prior to transfer to state service. Mr. Fleetwood asked that the Commissioners consider some relief for the service to the County prior to that time. Mr. Cartes was asked to investigate whatever possibilities may be authorized by the retirement agency.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
July 3, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5598 through 5644 were approved for payment. Vouchers # 27921 through 27953 were approved for payment.

Mr. Charles Whitby, Hillsboro, discussed the Cowards Point Case to be heard in court later this month. Mr. Whitby asked the Commissioners to support the appeal if it becomes necessary. By unanimous approval, the Commissioners agreed to do so.

The Commissioners signed a resolution whereby they would enter into an agreement with the Town of Federalsburg and the State of Maryland to borrow approximately \$299,000 under the Maryland Industrial Land Act. Money is to be used for improvement of the Federalsburg Industrial Park. Federalsburg has agreed to provide the Commissioners a demand note in the amount of \$100,000 to be paid in the event the Commissioners' ability to borrow future monies during a time of emergency, is affected.

Mr. Cartes read a letter prepared by Miss Rachel Collison, Clerk to the Commissioners, offering her gratitude to the Commissioners for allowing her to retire on June 30, while remaining on the job for the remainder of her appointment. This is authorized under conditions provided for in the County retirement policy.

The Commissioners directed Mr. Cartes to transfer the sum of \$45,000 from the General Revenue Sharing Account to the County Roads Board for the purpose of treating and resurfacing roads within the County Roads system.

Mr. Joseph Quinn and Mr. Edwin Fisher presented their quarterly reports to the Commissioners. Mr. Quinn is the Chairman of the County Youth Commission and Mr. Fisher is the County Youth Coordinator. The Commissioners appointed Mr. Joseph Scurto to fill the unexpired term of Mr. Terry DeWald on the Youth Commission.

The Commissioners signed a one year agreement with the Commissioners of Dorchester County for the use of the Beulah Land Fill. This site will serve the lower end of Caroline County.

Mr. Archie Carroll received the Commissioners' signatures on his application to record Oakland Acres as a subdivision.

The Commissioners opened bids on a sedan for the Sheriff's department. The Board deferred final decision until the meeting on July 10th.

The Commissioners approved the 1973-74 review, prepared by Mr. Cartes for the County Comprehensive Water and Sewerage Plan. The Update is to be forwarded to the Department of Health and Mental Hygiene for final approval.

Mr. Mike Warring of Greenhorn and Omara met with the Commissioners to offer choices of plans of action to be adopted in the County Comprehensive Solid Wastes Management Plan.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
July 10, 1973

The County Commissioners met in regular session at 9 o'clock a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. Cartes, County Administrator, was attending a meeting at University of Maryland.

The minutes of the previous meeting were approved as written except for the item relative to the decision of the awarding of bids for the Sheriff's car which should have read: "The Board deferred the final decision until the meeting on July 10th.

Vouchers #27955 through 27976 were approved for payment.

A resume of the revenue sharing report for the period ending June 30, 1973, was distributed among the Board members. This report was unanimously approved and the news release ordered sent to the newspapers as required by law.

An invitation to attend the unveiling of the Historical Highway Marker at the Goldsborough House in Greensboro on July 11, 1973, at 1 o'clock P.M. was read to the Board.

A letter of appreciation from the Chesapeake Rehabilitation Center was read to the Board thanking it for its financial support for the Center.

The County Commissioners, by unanimous decision selected Charles H. Arnie from among those examined for the position of Assessor's Aide for Caroline County.

A letter from L. Edgar Brown was read to the Board, wherein Mr. Brown urged, most strenuously, the appointment of a County Planner. After a review of the applicants, Mr. Bell placed the name of W. A. Stewart Wright, Jr. in nomination for the appointment. Mr. Andrew

concurrred with the nomination. Mr. Sparks abstained from voting on this nomination; however, he is in agreement with the need of a County Planner. Mr. Wright is appointed to serve as County Planner at the pleasure of the Board and is to make monthly progress reports to the Board.

The County Commissioners agreed they did not wish to participate in the public hearings of the Public Service Commission relative to construction of power lines of Utilities Companies.

On motion made by Mr. Sparks, seconded by Mr. Bell and carried; the County Commissioners agreed to accept the low bid on the Chevrolet and to keep the old car. New car to be assigned to Sheriff.

On motion made by Mr. Bell and seconded by Mr. Sparks; the Board agreed to approve an additional grant of \$500.00 for the use of the Law Library.

The County Commissioners requested that additional information be obtained before they make a decision on a proposal to clean the floors in the Court House.

The June report of activities of the Soil Conservation Service was presented to the Board for its perusal.

Mr. Lednum, Zoning Administrator, requested a decision of the Board as to whether or not a charge should be made for a building permit for the North Caroline High School building. On motion made by Mr. Sparks and seconded by Mr. Bell; it was agreed that a charge should be made for the permit.

A resolution, regarding multiple problems arising from the proposed school on Sharp Road, was presented to the Board by the Attorney to the Town of Denton. Mr. Layman Redden, Attorney to the County Commissioners, came in for discussion and to find out what he should do since the resolution called for a meeting of the Attorneys to the Boards involved, and was scheduled for this evening. The Commissioners informed Mr. Redden to forget the motion and defer the meeting; and they would call for a joint meeting at a later date to include the Board Members and their Attorneys of the Town of Denton; the Board of Education and the County Commissioners. Also to be included in the joint meeting would be the State Interagency Committee.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 17, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the previous meeting were approved as written. Payroll checks #5691 through 5691 were approved. Vouchers #27977 through 28048 were approved for payment.

The Medical Clinic Study Committee for the Town of Federalsburg presented their findings and requested the Commissioners provide funds, not to exceed \$50,000.00 for construction of a basic Health Center. Following a discussion concerning sites, floor plan, etc., the Commissioners asked the committee to return within two weeks with more concrete evidence as to total costs of construction and acquisition of land.

The Commissioners asked Mr. Cartes to contact Mr. Glen Davis, Ridgely, for approval of his appointment to the Board of Zoning Appeals.

The names of Mr. C. Percival Merrick and Mr. W. Clark Quillen were added to the selection list for the Board of Property Assessment Appeals by Mr. Bell and Mr. Sparks. The final selection will be made by the Governor of the State of Maryland.

Mr. Edward Williams, an applicant for the position of County Planner, asked the Commissioners to re-examine all applications for the position prior to approval of the previous week's minutes. The Commissioners made final their decision not to alter their previous selection of W. A. Stewart Wright, Jr.

Mr. Robert Sullivan, Esq., representing Sclo Cup Company met with the Commissioners and their attorney for further negotiations related to construction of a manufacturing plant in the Federalsburg Industrial Park.

Additional state and county taxes for prior years in the amount of \$345.48 were charged to the County Treasurer for collection.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 24, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28049 through 28068 were approved for payment.

Mr. Edward Banks, Staff Attorney for Delmarva Power and Light met in executive session with the Commissioners to discuss the power plant construction program for the Eastern Shore of Maryland as it presently stands.

Mr. Joseph Quinn, Chairman of the County Youth Commission and Mr. Edwin Fisher, Coordinator of the County Youth Counseling Service met with the Commissioners to discuss the termination of Mr. Fisher's service with the County as of August 29, 1973. Mr. Fisher tendered his resignation in order to assume a position with the State of Maryland as Regional Coordinator for Drug Abuse for four Eastern Shore Counties.

Mayor Nolan Hubbard, Greensboro, requested reimbursement for engineering costs to update a portion of the Water and Sewer Plans. The Commissioners unanimously agreed to do so.

The Commissioners officially set the salary of the County Planner at \$12,500.00 per annum with an expense allowance of \$1,500.00 for a like period.

The Commissioners unanimously approved the release from employment of Mr. Edward Lasher for cause. Mr. Lasher was employed through the Emergency Employment Act of 1971.

The Commissioners held a public hearing on the proposed County Solid Waste Management Plan. The plan was approved for forwarding to the various State departments for comments.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 31, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5692 through 5756 were approved for payment. Vouchers #28069 through 28103 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of Schools presented a request from Landon and Company for reimbursement of the cost of a county building permit for the construction of the Greensboro Elementary School. The Commissioners unanimously agreed to make the refund.

Mr. Hoopengardner discussed the five year school construction program with the Commissioners. The Commissioners asked that all future school construction plans be placed before the public by the way of public hearings. The Commissioners also denied agreement to any plans for the Construction of a new administration building.

Mr. Sam Cannon, President of Radio Station WCEM of Cambridge met with the Commissioners to discuss the construction of a new radio tower that will have the capacity of covering the entire county. Mr. Cartes stated that he would provide Mr. Cannon a letter recognizing his desire to provide news coverage to the county.

Mr. Bain, representing Johnson Service Company, presented an estimate of cost for a service policy for the heating and airconditioning units in the Court House. The Commissioners delayed comment until such time as they were able to compare costs with present system.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
August 7, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28105 through 28137 were approved for payment.

The Commissioners interviewed Mr. Isaac Boyd of Price, Maryland, for the position of heavy equipment operator at the Beulah Landfill. No decision was made.

The Commissioners directed Mr. Cartes to inform courthouse employees that the Courthouse will be open for business during August 21, the day of the Special Election.

The Commissioners unanimously appointed Mr. Bernard E. Dewey, Greensboro; Mr. Thomas E. Heather, Marydel; and Mrs. William Moldoch, Preston, to fill three vacancies on the Caroline County Board of Social Services. The terms will expire on June 30, 1976.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
August 14, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5757 through 5803 were approved for payment. Vouchers #28138 through 28172 were approved for payment.

Mr. Layman Redden, Attorney to the Commissioners made an informal announcement to the press concerning the outcome of the suit against Caroline County by Talbot, Queen Anne's and Kent Counties in connection with increased fiscal support demanded by the Chesapeake College President and not paid by the Commissioners of Caroline County. The principal issue was rendered moot by the passage of H. B. 1165 during the last session of the General Assembly. Therefore, the Commissioners of all four counties agreed to accept a compromise whereby Caroline County would make two payments totalling \$15,000.00 to the College by 1974-75 Fiscal Year.

The Commissioners directed Mr. Cartes to have the application for Tax exemptions for the Elderly and Disabled reworded to comply with the Maryland Law.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
August 21, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28173 through 28189 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of the County Schools presented information on cost increased for electricity and fuel for the schools that exceeded the 1972-73 school budgeted amount by \$21,526. Furthermore, he assured the Commissioners that the present school budget will likewise show a deficiency in the same area for this coming year because increased in both sources of energy are expected to rise at a greater rate than anticipated this coming year.

Mr. Hoopengardner asked the Commissioners to sign an annual review of the County School Construction program. The Commissioners said that they would adhere to a previously agreed upon policy of not signing such programs without public hearing. Mr. Cartes agreed to arranging a public hearing.

Mr. Henry Lindemann presented a complaint to the Commissioners concerning a school drain crossing his property. The present drain has been in existence for more than fifteen years but with the enlargement of the North Caroline High School facility, construction personnel are preparing to improve the drain system. Mr. Lindemann considers this to be trespassing since he has not given authority for the work to be accomplished on his property. The Commissioners agreed to visit the property to better understand the problem.

The Commissioners met in executive session to discuss purchase of a Health Center for the Town of Federalsburg.

The Commissioners approved the addition of assessment taxes for the State and County in the following amounts. State: \$92.77; County: \$1,295.32.

The Commissioners approved the abatement of assessment taxes for the State and County in the following amounts. State: \$62.69; County: \$873.02.

Mr. Douglas Fleetwood, Supervisor of Assessments asked the Commissioners to consider paying him for unused leave. Mr. Fleetwood is is the employment of the State and no longer with the County. The Commissioners advised Mr. Fleetwood that their decision would be provided later.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
August 22, 1973

The Commissioners met in Special Session to discuss the SOLO CUP COMPANY'S application for a Maryland Industrial Development Financing Authority loan. Present were Mr. John Hulseman, Vice President of Solo, Mr. Robert Sullivan, Solo's Attorney, Mr. Bell, Mr. Andrew, Mr. Sparks, Mr. Gerardi, Mayor of Federalsburg, and Mr. McMahan and Mr. Williamson, Town Councilman. Mr. Fleetwood and Mr. Cartes were also present. It was agreed that the Commissioners accept the principals involved and that there be a formula prepared by the Town's Attorney embodied in an agreement whereby both the Town and County share in the final purchase price of the real estate, not to include the land, at the end of the twenty year rental period. Settlement is set for Tuesday, August 28, 1973.

In separate consideration, the Commissioners unanimously agreed to purchase a building in Federalsburg from Dashiell Realtors. The property will be used as a medical clinic for the town and the lower end of the county in general.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
August 28, 1973

The Commissioners met at 9 o'clock A.M.

Present: Earl R. Bell
Edward D. Sparks
David Cartes, Administrator
Absent: A. Curtis Andrew, President

The minutes of the previous meeting were approved as written. Payroll checks #5804 through #5857 were approved for payment. Vouchers #28191 through #28269 were approved for payment.

The Commissioners took part in a dedication ceremony at the new Landfill operation in Dorchester County.

Following the ceremony, the Commissioners returned to their office and appointed Mrs. Dorothy Monath to the position of alternate for the Central Alarm Office. Mrs. Monath will be paid an hourly rate for the time spent in the position.

There being no further business, the meeting was adjourned.

David Cartes
David Cartes, Acting Clerk

Denton, Maryland
September 4, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. Cartes was away on personal leave for the day.

The minutes of the regular meeting on Tuesday, August 28, 1973 were approved as mailed to each member of the Board.

Vouchers #28270 through #28288 were approved for payment.

The County Planner presented, for the perusal and consideration of the Board, a recommendation relative to subdivision plans with suggested fees for permits for development.

The Board agreed to pay Douglas Fleetwood for 10 days unused vacation time before becoming a full-time employee of the State of Maryland. This is the final commitment of financial responsibility of the County toward the office of the Supervisor of Assessments, since the State assumed 100% responsibility of this position on July 1, 1973.

The Commissioners approved an amendment to an agreement dated September 29, 1961, whereby the Long Marsh Watershed would be annually inspected by local authorities with the U.S.D.A. joining inspections only when the situation indicated a need or a special requirement existed. This amendment creates manpower savings which could be directed to more urgent areas of need in the conservation and utilization of soil and water.

The County Commissioners unanimously adopted a resolution to authorize the borrowing of the sum of \$2,842,500.00, to enable the County Commissioners of Caroline County to finance the construction of improvements upon real property, to be leased to the SOLO CUP COMPANY; this obligation of the County to be insured by the Maryland Industrial Development Authority. The full text of this resolution is to be a part of these minutes, and immediately follows.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
September 11, 1973

The Commissioners met at 9 o'clock a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved and adopted as written. Payroll checks #5858 through 5906 were approved for payment. Vouchers #28291 through 28328 were approved for payment.

Mrs. Ann Riddleberger and Messrs. Wilbur Hoopengardner, A. Orrell Saulsbury and Dr. Hilliard Gardner, Caroline County's representation to the Board of Trustees to Chesapeake College met with the Commissioners to discuss problems of communication between the College Board, the Superintendents of education of each county and the Commissioners of

the counties involved. It was agreed that a meeting be held on Tuesday, November 27, at 2 p.m. to help promote a better understanding between all involved.

Mr. Thomas Hunter Lowe, with Mr. Charles Whitby et al met in executive session to discuss the Coward's Point Case and the County's position in it's defense of the case. Mr. Lowe will represent the County and if the case is heard later in the Court of Appeals, the Commissioners will then determine who will represent them.

The Commissioners authorized an additional amount of \$191,571.40 in State and County taxes and abated a total of \$1,468.93 in taxes for the State and County.

Mr. Cartes discussed the necessity for a public disclosure ordinance for the County as prescribed by House Bill #15, recently signed into law by the Governor of the State of Maryland. Standards and requirements must be substantially the same as those required for State officials and candidates. Filing must be accomplished by April 15, 1974.

Mrs. S. Heath, Office of Economic and Community Development met with the Commissioners to discuss a direct lending program for persons in the County who are not able to obtain mortgages locally. Mr. W. A. Stewart Wright, Jr. will process all local applications.

Mr. Sparks motioned that the County Roads Supervisor be responsible for the supervision, direction and operation of landfills and the maintenance of the equipment related to the program. The motion was seconded by Mr. Bell and carried unanimously.

The Commissioners approved a recommendation for the planned expenditures of FY 73-74 Revenue Sharing Funds and requested Mr. Cartes advertise the plan in the County Record for public scrutiny.

The Commissioners unanimously agreed to underwrite the costs of school crossing matrons for the towns having elementary schools within their jurisdictions. Money will come from Revenue Sharing Funds due the County.

Mrs. Pat Hardy, a member of the Central Alarm office gave the Commissioners notice that she will terminate her work for the County on September 28, and assume the duties of clerk to the Board of Registrars on October 2, 1973.

The Commissioners met in the afternoon to work out details for trash collection in the county. Areas of crisis are Federalsburg and Marydel.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
September 18, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. Cartes was absent, having to attend Court in Easton on behalf of the County.

The minutes of the regular meeting on Tuesday, September 11, 1973, were approved as written. Vouchers #28329 through #28346 were approved for payment.

The Commissioners approved the Bond for the County Treasurer as agency for the Motor Vehicle Administration.

Mr. Stewart Wright, Jr., County Planner, presented a proposal, with

recommended fees, for Caroline County to institute an application's fee for subdivision developments in the County.

Following consideration and comparison of the suggested fees and on motion made by Mr. Sparks, seconded by Mr. Bell and made unanimous by Mr. Andrew, the fees listed below were adopted and put into immediate effect:

<u>Residential</u>	\$50.00 minimum \$5.00 per lot over 10 lots
<u>Commercial</u>	\$100.00 minimum \$5.00 per acre for each acre or portion thereof, in excess of 10 acres.

Mr. Walter Lindsay and M. Douglas Fleetwood, State Supervisors of Assessments; the County Treasurer and the Zoning Administrator met with the Board to discuss legislation relating to land assessment of subdivision developments. According to this law, special assessments and taxes are required under certain conditions of development before building or other necessary permits may be issued.

Mr. Fleetwood stated no extra clerical help would be required to implement this phase of the law.

The County Commissioners directed that immediate procedural steps be taken, by all the concerned agencies, to comply with the law.

In open session, Mr. Hoopengardner presented a letter to the Board confirming an understanding concerning the five year projection for School Construction in Caroline County.

The Commissioners unanimously approved the recommendation of the Planning and Zoning Commission to rezone approximately 80 acres, owned by Mr. Paul E. Kloss, from Residential to Rural; the property is located 1/2 mile North of Hillsboro.

A delegation representing the County Firemen's Association met with the Board to discuss an employee vacancy in the Central Alarm Quarters. An intensive exploration of the employee situation involved in this agency ensued and the following points were resolved:

1. The Delegation made no recommendation to fill the vacancy caused by the resignation of Mrs. Hardee.
2. The new employee should be employed as a fill-in employee and on a trial basis.
3. A fifth full-time employee would not be instituted at this time.
4. No employee of the Central Alarm Agency would be designated as "Supervisor". This supervisory function including personnel problems, is to be done by the County Administrator.
5. Mrs. Monath, now on temporary duty, is to be assigned to the full-time position if she wants the job.

Mr. Dean Wells, Right-of-way Manager for the Delmarva Power and Light, met in executive session to discuss the right-of-way acquisition for a new power line across the Christian Park property owned by the County. No agreement was reached.

The Commissioners received proposals from persons interested in servicing the County with a containerized refuse service throughout the County on a 90-day trial basis. The proposals will be evaluated and awarded at the next meeting on Tuesday, September 25th. The respective bidders agreed that work could commence the next day following the announcement of the successful bid.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

* September 25th Minutes below.

Denton, Maryland
October 2, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28494 through 28529 were approved for payment.

The Commissioners approved the recommendations from the Executive Committee of the Caroline County Firemen's Association, appointing Mrs. Freda Lord, Supervisor of the Central Alarm Office with a starting salary of \$5,065 per year. Also appointing Mrs. Hazel Towers as a full-time employee in the Central Alarm Office with a starting salary of \$4,251 per year. The Commissioners also authorized the installation of a remote phone in the Central Alarm Office to facilitate operations.

Following a discussion of the possible needs of ambulance companies for more fiscal support, Mr. Cartes was directed to contact companies to determine losses for the year by examination of the records.

The Commissioners approved a bill from their Attorney for title work prepared by him in connection with the purchase of the Boczon property.

Mr. Bell asked Mr. Cartes to seek Federal assistance in purchase of alarm systems for all schools in Caroline County. This need is a result of numerous breakins that have taken place recently.

The Commissioners approved the following additions to the Tax Rolls for collection by the County Treasurer:

Regular Tax billings total amount	\$141,408.97
Land Use change total amount	237.30

Abatements in the amount of \$1,411.01 were allowed the County Treasurer.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
September 25, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #5907 through 5962 were approved for payment. Vouchers #28350 through 28490 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of Schools presented a proposed school facilities projection for the Fiscal Years 1975 through 1980. An approval of the projection was requested. Mr. Cartes was asked to prepare a letter to the Inter-Agency Committee for School Construction stating that the Commissioners approved the plan.

Mr. Ernest Blacjak, Maintenance Supervisor for the County School facilities, presented a projected schedule for maintenance for each school for the years 1974&1975. The Commissioners unanimously approved the schedule.

The Commissioners selected Racz Trash Removal Service and Messick Incorporated, both in rubbish collection services, to provide trash collection for critical portions of the county. Present prices and locations will be in effect for a period of ninety days. Total trash collection for the County will be in effect sometime following the first day of 1974.

Mr. William Parrott from New Castle, Delaware presented personal grievencies concerning the operation of the Choptank Marina. Mr. Cartes was asked to investigate the accusations and report to the Commissioners at the next meeting.

The Commissioners approved a bill for legal fees rendered by their attorney and his assistant during the Chesapeake College controversy. The amount was \$2,750.00.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 9, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
David Cartes, Administrator
Absent: Edward D. Sparks, Com-
missioner

The minutes of the previous meeting were approved as written. Vouchers #28851 through 28577 were approved for payment. Payroll checks #5963 through 6005 were approved for payment.

Mr. Cartes discussed the proposed site for the new State Armory and asked the Commissioners if there was any reason that Caroline County should protest the site selection. There was none. The Armory will be constructed in Queen Anne's County on the portion of Tuckahoe Park that borders Star Road.

Mr. Wilbur Hoopengardner advised the Commissioners that the Board of Education and the Town Council of Denton have come to an agreement concerning the sewerage for the proposed Denton Elementary School. Local funds to support engineering and metering will amount to approximately \$3,000.

Mr. Loyal Reger, County 4-H Extension Agent presented a general description of a multi-purpose building proposed for construction at the County 4-H Park. Fund sources will be General Revenue Sharing. The Commissioners asked Mr. Reger to prepare detailed plans for bid advertisement.

The Commissioners signed an agreement with the Town Council of Federalsburg to cooperate in getting an Industrial Development Loan from the State of Maryland.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 16, 1973

The County Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28579 through 28612 were approved for payment.

The Commissioners gave favorable consideration to a request for the appointment of a Viewers Committee for the proposed Collins Road Public Drainage Association and asked Mr. Cartes to contact those recommended to see if they would be willing to serve.

Mr. Wilbur Hoopengardner, Superintendent of Schools explained the proposal of a drainage pond to be used for an ecological study project on the Greensboro Elementary School Site. Mr. Sparks expressed his views against the expenditure as an unwarranted waste of the taxpayers money and would not agree to the proposal. Mr. Bell agreed to view the area with the other Commissioners for final decision, but did not favor the project. Following site inspection, Mr. Sparks motioned that the County not approve the expenditure. Mr. Andrew seconded the motion and it was carried.

The Commissioners unanimously approved the appointment of Mr. Dawson Carroll to the Board of Zoning Appeals.

Mayor Nolan Hubbard and Mr. Ed Weaver of Greensboro, representing the Town, asked the Commissioners for their consideration in turning over the present elementary school to the town following the opening of the new school. Mayor Hubbard stated that the building and grounds would be converted into a park and community hall. Mr. Andrew stated that he was not prepared to make such a decision at this time. This was the unanimous opinion of the Board. The Board told Mr. Weaver and Mayor Hubbard that they would provide an answer in the near future.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
October 23, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew,
President
Earl R. Bell
Edward D. Sparks
David Cartes,
Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6005 through 6059 were approved for payment. Vouchers #28613 through 28633 were approved for payment.

Mr. William Parrott complained to the Commissioners about Vandalism on his boat moored in the Choptank Marina. Mr. Cartes was asked to discuss the problem with the State Police.

Mr. Wilbur Hoopengardner asked the Commissioners to reconsider his request for a pond to be constructed on the new Greensboro school site. He also provided another possible solution for drainage of the site by redesigning the drainage grade, thereby placing water to the back (west) end of the property. This would require an increase in costs to the County by approximately \$3,000. Following a discussion, the Commissioners unanimously agreed not to fund the project.

The Commissioners authorized the purchase of a Regency Transciever with a civil defense frequency to be used during periods of emergency for communicating with the Emergency Operations Center and Pikesville.

The Commissioners signed an approval for the Broadway Public Drainage Association to borrow \$30,000 from the FHA to complete the construction of the Tax Ditch.

The Commissioners departed to inspect possible sites for opening a new landfill.

The meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
October 30, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28635 through 28649 were approved for payment.

Members of the planning staff of the Maryland State Highway Administration presented the Central Eastern Shore Corridor Study and their analysis of needs to improve traffic flow to seashore resort areas. Though they recommended numerous routes through Caroline County to be constructed at some future date, the Commissioners refused to give any approval to further highway construction in the County. The unanimous position of the Board was to improve existing routes and cancel all plans for further construction.

Mrs. Barbara Palmer gave the Commissioners a thumbnail sketch of the history and present program of the Denton Nursery or Day Care project. Mrs. Palmer also asked the Commissioners to accept a check from Wye Institute that had been a contribution to the Center and to issue a check in the name of the Commissioners in a like amount to the State Department of Social Services and Employment Security. By doing so, the State will participate in the costs of the project in the amount equal to three times the check.

There being no further business, the meeting was adjourned.

David Cartes

David Cartes
County Administrator

Denton, Maryland
November 6, 1973

The County Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
David Cartes, Administrator
Absent: Edward D. Sparks

The minutes of the previous meeting were approved as written. Payroll checks #6060 through 6099 were approved for payment. Vouchers #28651 through 28688 were approved for payment.

Mr. Cartes explained the proposition of Maryland Environmental Service to provide a regional tire shredding service at a cost of approximately 25¢ per tire. The Commissioners asked Mr. Cartes to obtain more information from M.E.S. before they could provide an answer.

After a short discussion concerning Federal Flood Insurance, the Commissioners decided that such a program was unnecessary for Caroline County.

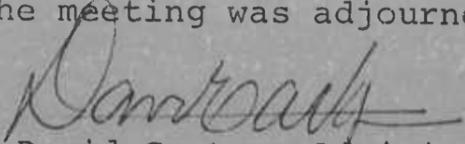
The Commissioners asked Mr. Cartes to advertise in the local newspaper for a person to fill a space in the Central Alarm Office to become available on December 1, 1973.

Representatives from the Maryland Highway Administration presented the five-year construction program for primary and secondary road. There was considerable comment from those attending, in objection to the lateness of the program and supposedly unavoidable delays. The Commissioners were assured that there would be more public hearing whereby local involvement would be necessary for final approval of the construction program.

Mr. and Mrs. Leon Schmick, Preston, Maryland, met with the Commissioners to discuss the possibility of their property be considered for a public landfill. Mr. Cartes was asked to have preliminary test borings made to determine water levels.

Mr. William Denson, Department of Solid Wastes and Mr. Michael Warring, representing Greenhorn and O'Mara attended a public hearing held by the Commissioners. Purpose of the hearing was to receive citizen comments on the Comprehensive Solid Waste Management Plan for Caroline County. There was no objections to the plan presented.

There being no further business, the meeting was adjourned.



David Cartes, Administrator

Denton, Maryland
November 13, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28690 through 28716 were approved for payment.

The Commissioners unanimously approved a request from Mr. Abraham Bates, Maryland Academy of Sciences in Baltimore, for the pledge of \$1,000.00 for the coming year. This decision was on the recommendation of Mr. Bell who had discussed the Academy with Mr. Usilton. Children from Caroline County receive advanced education in science fields through this institution and presently without cost to the County.

Mr. William Rairigh and Mr. Morgan Williams appeared before the Commissioners to receive permission to search for an assistant Librarian to be an understudy for Mr. Rairigh who will retire in January 1975, and following Mr. Rairigh's retirement will continue on as Librarian. Costs are to be shared with Kent County Library. The Commissioners gave unanimous approval for such a search.

Mr. Cartes read a letter from Dr. Roberta Hall, Caroline County Health Officer asking the Commissioners to stop open burning at the Hobbs Road dump and to also make immediate plans for obtaining another site that can be used as a sanitary landfill thereby allowing for the closing of the Hobbs Road Site permanently.

Mr. Cartes gave a brief explanation of the Railroad problem and explained how the Eastern Shore Railroad Committee has been involved.

Mr. Henry Christ of Denton and Miss Carol Bledsoe of Greensboro were interviewed by the Commissioners for the position of operator in the Central Alarm Office. A final decision on the person selected will be made next week.

Mr. Cartes provided further information on a tire shredding machine to be used by all counties in the region if they so desire. Mr. Bell asked the board to wait until he could discuss it with Mr. Tinley and determine the needs of the County.

Mr. Dean Wells, Right of Way man for Delmarva Power and Light, met with the Commissioners and described the power loop system for the lower shore and the need for a wider right of way through Christian Park. Mr. Wells said that a written agreement would be prepared guaranteeing approval of open air park related structures within the right of way as long as the County owned the land. The decision was unanimous to accept the offer made by Delmarva.

Sheriff Andrew asked for permission to hire a new deputy. The Commissioners asked that he follow the instructions of the Grand Jury and attempt to find someone in the northern end of the County.

The Commissioners approved tax abatements in the following amounts: 1971-72: \$28.50; 1972-73: \$195.93; 1973-74: \$1,065.04.

The Commissioners approved tax additions in the following amounts: 1972-73: \$149.28; 1973-74: \$18,567.83.

The Commissioners opened bids for construction of the sewerage line from the new Greensboro Elementary School to the Treatment Center. Only one bid was proffered and it was not accepted. A new request for bids will be advertised.

Mr. Harry F. Walker from the Maryland Commission of the Aging and Mr. Oliver J. Matlock, Chairman of the Caroline County Commission on Aging appeared before the Commissioners to receive their blessing for "Meals on Wheels". Funds have been earmarked by the Federal Government to implement nutrition programs for those residents of the State who are over sixty years of age. The Commissioners agreed to provide a letter of approval of the program. However, they informed Messrs Walker and Matlock that they would not become financially involved in any way.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
November 20, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6100 through 6151 were approved for payment. Vouchers #28717 through 28743 were approved for payment.

The Commissioners unanimously agreed to raise the County contribution to all ambulance companies from \$1,000 annually to \$1,250 annually. Reason is to cover high number of unpaid runs.

Congressman Robert E. Bauman and Mr. Michael C. Wilkerson visited the Commissioners. The major topic of conversation was the railroad problem. Congressman Bauman discussed his presentation on the floor of Congress defending the position of the Eastern Shore and its need for continued rail shipment.

Mr. Samuel Trice and Mr. T. R. Morrison, Regional Director of the Middle Department Inspection Agency asked the Commissioners to consider enacting a local ordinance requiring an occupancy permit be issued by the fire underwriters before a building could be occupied. They also asked the Commissioners to recognize their agency as the sole electrical code inspectors for the County. The Commissioners said that an answer would be provided shortly.

Mr. Henry Christ was hired as a member of the Central Alarm Office Staff. Mr. Christ will replace Mrs. Louise Adams.

The Commissioners held a public hearing on the inclusion of specifications for a package treatment plant for North Caroline High School, in the County Comprehensive Water and Sewerage Plans. There was no objections.

The Commissioners agreed to allow Delmarva Power and Light Company widen the right of way through Christian Park. In the agreement Delmarva Power and Light included the right for the county to build open sided pavilion type structures not to exceed 12 feet in height and also provided for planting and growing of trees such as holly and dogwood within the right of way.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
November 27, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28744 through 28766 were approved for payment.

The Commissioners asked Mr. Cartes to prepare a letter to Mr. T. R. Morrison, Regional Director of the Middle Department Inspection Agency, Electrical Underwriters, stating that the Commissioners decided not to inforse that agency as the single representative for Caroline County.

Mr. George Herbert Fooks, State Roads Resident Engineer presented his replacement, Mr. Thomas Gill, to the Commissioners. Mr. Fooks will retire November 30, 1973.

Mr. Cartes discussed the School Maintenance Fund that has been proposed by Mr. Alford Carey, Executive Director of the Interagency Committee for school construction.

Mr. Stewart Wright discussed the Mass Transit System Study to be accomplished by the Department of Transportation. Mr. Wright was directed to contact town councils and attempt to determine local interest in the prospect of inter-town and County public transportation. Following this, prepare a letter to Secretary Hughes stating findings of his query.

Mr. Wright also suggested an ammendment to the Subdivision Ordinance requiring all subdivision applicants and others who divide lands, provide the Planner with a sketch of the general plat. This will allow the Planner to keep an inventory of land use within the County. Mr. Wright was directed to set up a public hearing through the Planning Commission.

Mr. Cartes was asked to make arrangements for construction of steel stairs for the County Jail.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
December 4, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6152 through 6196 were approved for payment. Vouchers #28770 through 28791 were approved for payment.

The Commissioners proclaimed December 7th Civil Defense and Emergency Preparedness Day for Caroline County in memory of the attack on Pearl Harbor in 1941.

The Commissioners gave unanimous approval to a cost of living increase for County Employees. The increase will be effective January 1, 1974, and will be for those employees who were employed by the County prior to June 30, 1973.

Mr. Cartes read a letter from Mr. Frank Kessler, Secretary to the County Council of Governments. Mr. Kessler asked the Commissioners to reconsider the Dog Ordinance prepared by the special Grand Jury Committee in 1970.

The Commissioners approved an agreement between the Women's Club of Federalsburg and the County for use of the Club House as a Branch Library.

Mr. Emory Dobson discussed the need for central communication for all police cars in the County. Mr. Dobson, speaking on behalf of the mayors and councils of all towns with police departments, said that the responsibility of working out the details would be with the police. The Commissioners gave their approval for Mr. Dobson to work out the details and then return with the information.

The Commissioners prepared a letter to the Department of Solid Waste Management, Department of Health and Mental Hygiene, stating that they found nothing objectionable with Mr. Eugene Racz's application for a private landfill near Henderson. The responsibility for all public hearings remain with Mr. Racz.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
December 11, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28796 through 28829 were approved for payment.

Mr. J. Owen Wise, State's Attorney for Caroline County presented the Commissioners with what he considers needed changes in the office of State's Attorney. Included in his recommendations were an assistant and an office in the Court House. Mr. Wise stated that he would prepare draft legislation for the Commissioners to consider.

Mr. Lee McMahon, representing the Board of Trustees of Easton Memorial Hospital met with the Commissioners to solicit a contribution to the hospital in the present fund drive. More than 30% of all patients at the hospital come from Caroline County. The Commissioners agreed unanimously to make a grant of \$1,000 to the drive.

Mr. Cartes was asked to make arrangements for a shelter to be placed on the Caroline-Dorchester Landfill as per agreement.

There being no further business, the meeting was adjourned.

The Commissioners met in the afternoon to open bids for construction of the Goldsboro Road (Greensboro) sewer project. Awarding of the bid was reserved.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
December 18, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as read. Payroll checks #6197 through 6251 were approved for payment. Vouchers #28830 through 28849 were approved for payment.

The Commissioners awarded the sewer construction contract for Greensboro Elementary School to East Construction, Inc. of Wilmington, Delaware. Mr. Cartes was asked to prepare the contractor's agreement with the Commissioners and notify East Construction, Inc. of the date of signing.

Mr. Cartes presented a proposed amendment of Article 10, Section 40 (f) of the Annotated Code prepared by J. Owen Wise, the State's Attorney. Following a discussion by the Commissioners in regards to the overall amendment, it was considered by them to be unacceptable because of increased costs.

Abatements for fiscal years 1972-74 in the amount of \$12.64 State taxes and \$178.58 County Taxes, were allowed the County Treasurer.

Additional taxes in the following amounts were charged to the County Treasurer for collection for fiscal years 1972-74: State taxes \$31.84; County taxes \$439.58.

Mr. George Clendaniel of Denton inquired about the vacancy caused by the retirement of Mr. Francis Rogers, Caroline County Extension Agent. The Commissioners asked Mr. Cartes to inquire about the possible nomination by the University of Maryland in the coming months.

Mr. Alphonsa Thomas, County Court House custodian, was presented a letter and a check for \$50.00 as a token of appreciation for his constant attention to his duty. On Sunday, December 16, Mr. Thomas while making a cursory check of the Court House on his own time, detected a broken steam fitting in the Office of the Treasurer. Mr. Thomas immediately shut down the boiler, called a plumber for repairs, and then continued through the day cleaning the debris caused by the fallen ceiling. Had Mr. Thomas not made this inspection, another

twenty-four hours of escaping steam would have caused insurmountable damage to the records and equipment in that office.

Mr. Cartes was asked to make arrangements for immediate repairs of the damage that had been suffered.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
December 26, 1973

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28850 through 28878 were approved for payment.

Mr. Cartes discussed the problem that the Federalsburg Day Care Center has been faced with since the guaranteed income from the Federal Government has been discontinued. Mr. Cartes also read a letter that had been prepared for Secretary Mason concerning the same. It was considered best to wait until an answer has been received before any action be taken on the part of the Commissioners.

Mayor Albert Gerardi and Councilman Lee MaMahan of Federalsburg, requested the Commissioners give them permission to employ an attorney to finish legal requirements necessary to complete the Maryland Industrial Loan application for the Town. Mr. Sparks motioned that the town be authorized to do so if they were unable to have Mr. Redden, Attorney for the Board complete the work within a reasonable period. Mr. Bell seconded the motion. Mr. Andrew abstained stating the approval of such would constitute a conflict of interest.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
January 2, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6254 through 6291 were approved for payment. Vouchers #28890 through 28902 were approved for payment.

Mr. Andrew signed the construction contract with East Construction, Inc. of Wilmington, Delaware, for construction of a sewer running from the Greensboro treatment facility to the new elementary school site. Construction is to begin following receipt of necessary bonds and insurances from the company by the County.

Mr. W. A. Stewart Wright, County Planner, presented his progress report to the Commissioners for the month of December.

Mr. Cartes read a letter from Delegate John R. Hargreaves to Colonel Thomas S. Smith, Superintendent of the Maryland State Police prepared in protest of the insufficient State Police personnel to meet minimum needs for Caroline County.

Mr. John Saulsbury, Ridgely, explained the proposed expansion of the Electrotherm facilities in Denton. Cost of the expansion will exceed \$75,000.00. Mr. Saulsbury asked if the Commissioners could foresee any problem to receiving a tax exemption under existing county laws. The Commissioners said that there would be no objection if the expansion met minimum requirements.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 8, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #28926 through 28940 were approved for payment.

E. Douglas Fleetwood, Supervisor of Assessments requested the Commissioners consider awarding an increase of \$25.00 per month for each assessor for car expenses. The request was favorably considered in view of the increased cost of gasoline. The Commissioners also approved a similar increase for the administrator and an increase to 12¢ per mile for the Plumbing Inspector.

The Commissioners approved contracts for Racz and Adho rubbish collectors to service the green boxes. This contract will continue through June, 1974. Adho will receive a total of \$1,250 per month while Racz will receive a total of \$1,260 per month. Each box is to be serviced as often as necessary to assure proper service.

Sheriff Andrew rendered a report to the Commissioners on the progress of the steel stairwell being fabricated for the County Jail.

The Commissioners approved additional taxes for F.Y. 73-74 in the amount of \$356.41 and abatements for the same period in the amount of \$410.84.

The Commissioners approved the appointment of Robert Magrogan, Jr. to the position of Deputy Sheriff as requested by the Sheriff.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 15, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Pay-

roll checks #6292 through 6332 were approved for payment. Vouchers #28941 through 28969 were approved for payment.

Mr. Mike Warring of Greenhorne and O'Mara consulting engineers presented copies of the final plan for solid waste management to the Commissioners. Along with the final plan was a letter complimenting the Commissioners for their enthusiasm in assisting in the production of the same.

Mr. W. A. Stewart Wright, Jr., County Planner, Mr. James Hanne-wald, Soil Conservation Service and Mr. James Lednum, County Zoning Administrator explained a newly prepared system for issuing building permits whereby the owner or prospective owner will have a greater assurance of suitable land for sewerage disposal and water supply systems. Unanimous approval for such procedures was given by the Board.

Mr. Loyal Reger, County 4-H Extension Agent presented drawings for a new 4-H exhibit building to be constructed at the 4-H Park. The Commissioners asked Mr. Cartes to prepare an advertisement for public hearing on the subject so that all members of the County may have an opportunity to voice their opinion prior to advertising for bids.

Mr. Solomon Zolchonock and Mr. John Green of Concord Farms, Inc. asked for consideration for a manufacturer's tax exemption on the Denton Poultry Plant. The Plant is to be opened for business during the month of January. Mr. Cartes was instructed to prepare correspondence to Wilson Company, the present owners, requesting they make application for the exemption.

The Commissioners met with members of the Caroline County Soil Conservation District for lunch at which time Mr. Charles Hammer discussed this year's expenditures and plans for continued drainage construction.

The Commissioners met in the afternoon with Delegate John R. Hargreaves for follow-up discussions on changes in legislation.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
January 22, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
David Cartes, Administrator
Absent: Edward D. Sparks

The minutes of the previous meeting were approved as written. Vouchers #28969 through 29002 were approved for payment.

Mr. Bell volunteered to serve on the Regional Emergency Medical Service Council as a County Commissioners representative for the Upper Shore Counties.

Mr. Fred Usilton, representing the Board of Education asked the Commissioners to consider the purchase of five compact automobiles for use by the administrative staff. Purchase plans are for the next fiscal year. The Commissioners said that they would give the request consideration during the coming budget hearings.

Mr. W. A. Stewart Wright, Jr., County Planner informed the Commissioners that all representatives of the towns serving on the Council of Governments favored a transportation study. Mr. Wright was asked to contact the Maryland Department of Transportation to coordinate the study.

Mr. Wright also discussed the State Plan for multi-purpose service centers in each County.

Mr. Joseph Quinn, Chairman of the County Youth Commission reported the resignation of Mrs. Jane Wright and Mrs. Lucille Collins from the Commission. The Commissioners appointed Mr. James Coursey and Mrs. Lillian Burr to serve out the remainder of the terms.

Mr. Quinn recommended to the Commissioners that the County Youth Commission be given an active role in the planning and expansion of facilities at the County 4-H & Youth Park. Mr. Quinn asked the Commissioners to forward an invitation to the Youth Commission to do so if it was so decided.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
January 29, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
David Cartes, Administrator
Absent: Edward D. Sparks

The minutes of the previous meeting were approved as written. Payroll checks #6333 through 6384 were approved for payment. Vouchers #29003 through # 29030 were approved for payment.

The Commissioners approved the following abatements of \$47.31 in state property tax assessments and \$598.42 in the County property tax assessments for 1973-74 fiscal year. The Commissioners also approved the following additions of \$1,260.61 State property tax assessments and \$4,470.06 in County property tax assessments.

Mr. Cartes asked the Commissioners to consider water front property presently owned by Mr. Jay Smith and adjoining Ganey's Wharf for purchase under the County Open Space Program and to be paid for with open space money. The Commissioners felt that the price was unreasonable and that the County owned enough land in that area for recreation at the present time.

Following a discussion concerning the Federalsburg Health Clinic, the Commissioners directed Mr. Cartes to immediately begin necessary arrangements to have a heating plant installed and to contact local contractors for bids on completing construction necessary for the practical internal arrangement of the center.

Mr. Hoopengardner asked the Commissioners to consider inclusion of an underground drainage pipe running a length of approximately 500 feet on the new Denton Elementary School site, to carry the excess surface water to a ditch on Deepshore Road. The Commissioners delayed answering the request until such time as the project could be considered by the County Roads Superintendent.

Mr. Cartes read a letter from Mrs. Jean Behlke requesting consideration for an appointment to the Board of Assessment appeals for Caroline County.

Mr. Robert L. Calloway, Ridgely, was appointed to the Board of Library Trustees for Caroline County for a term of five years expiring January 1, 1979.

Mr. Emory Dobson discussed new radios for civil defense purposes in the County.

Mr. Charles Hammer and Mr. Thomas Ober, on behalf of the Soil Conservation District requested the right to continue radio communications with the County Roads Office to be used during periods of emergencies. The Commissioners supported the request and said that it would be discussed with Mr. Joseph Tinley.

Mr. W. A. Stewart Wright, County Planner, discussed the Greensboro request for turning over the school property to the town for use as a recreational area. No decision was made.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
February 5, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29031 through 29053 were approved for payment.

Mr. Theodore Orme, Treasurer of the Caroline County BiCentennial Committee requested the Commissioners provide \$8,500 to cover the expenses of the Committee. Bills will be submitted to the office of the Administrator and checks will then be issued by the County Treasurer. Proceeds from the activities will be used to repay the County for the advanced funds.

Mr. Jack Boulais, Jr., asked the Commissioners to select one of two bidders to black-top the entrance road to the Greensboro boat ramp plus a parking area for the facility. The project is to be paid for by funds from the Chesapeake Bay Affairs Division of the Department of Natural Resources. The Commissioners selected Webb Construction Company of Wyoming, Delaware.

Mr. Cartes was instructed to request all budgets be presented to the Commissioners not later than March 19.

Mr. George Wood, Chairman of the Board of Election Supervisors, asked for permission to send two representatives to a training school in New Jersey to receive a course of instruction in the servicing and maintenance of voting machines. Approximate costs will be \$300.00. The Commissioners agreed to allow Mr. Woods to make the selection of personnel and send them to the school.

Mr. Jerry Warwick, a member of the County Council of Governments asked the Commissioners to research the County Dog problem and consider seeking a solution. Mr. Warwick said that he would return in a week to further discuss the issue.

The Commissioners met with Mrs. Doris Stivers, Mr. James A. Weamert, and Mr. Bob Rouse to discuss the vacancy of County Agriculture Agent.

Following lunch, the Commissioners returned to receive a briefing on land use presented by representatives from the State Office on Planning.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
February 13, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as read. Payroll checks #6385 through 6426 were approved for payment. Vouchers #29055 through 29090 were approved for payment.

Mr. Loyal Reger, 4-H Extension Agent for Caroline County discussed advertising for bids for the construction of the 4-H multi-purpose building. Mr. Cartes said that he would coordinate advertisements for bids and that the bid opening would be at 10:30 A.M. on March 19, 1974.

Mr. Cartes read a letter from Mr. Oliver J. Matlock, Chairman of the Commission on the Aging in which Mr. Matlock regretfully submitted his resignation to that Commission and to be effective immediately. Mr. Cartes was asked to prepare a letter of recognition to Mr. Matlock for past deeds in committee work.

The Commissioners reviewed the request previously received from E. Roscoe Willey, Inc. of Secretary, Maryland, for consideration of manufacturer's tax exemption as provided for by Caroline County Law. The Commissioners decided against the company because they did not consider their application to be within the intent of the law; to encourage new industry and thereby increase employment within the County.

Mr. O. J. Morgan and Mr. James Taylor presented the Commissioners a letter advising them that the County Firemen's association had gone on record as unanimously opposing the installation of police radios in the Central Alarm Office.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
February 19, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29091 through 29105 were approved for payment.

Mr. W. A. Stewart Wright, Jr. explained the suggested alternate land use bill prepared by the Maryland Association of Counties to be

presented to the General Assembly for consideration in Land Use Legislation.

Mr. Wright also discussed an abandoned vehicle policy to be considered as a method of removing junk cars within the county.

Mr. Cartes read a letter from Mrs. Audrey Mae Dewey, Vice President of the Caroline County Commission on the Aging, recommending the appointment of Mr. Swain Lee Neal to the position of Chairman of the Commission. The Commissioners requested Mr. Cartes prepare a letter to the effect that they had no objection to the appointment.

Mr. William Dukes, Publisher of the Heartland Magazine, met with the Commissioners to solicit an advertisement in the Spring issue announcing the celebration of the Bi-Centennial. The Commissioners approved of the Ad and asked Mr. Dukes to coordinate the content with Mr. Emory Dobson, Publicity Manager for the Executive Committee of the Bi-Centennial Commission.

The Commissioners unanimously agreed that the present dog control system would continue and asked Mr. Cartes to prepare a letter so stating this to the County Council of Governments in answer to a previous query.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
February 26, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6427 through 6476 were approved for payment. Vouchers #29106 through 29137 were approved for payment.

Mr. Francis N. Koski met with the Commissioners to seek a manufacturer's tax exemption on his trucking company and warehouse operations in Federalsburg. The Commissioners did not consider his operations eligible for tax exemption under the County law.

The Commissioners held a public hearing concerning an amendment to the Comprehensive Water and Sewerage Plan. There were no objections to the amendment.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
March 5, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were accepted with the following addition: The Commissioners signed a Resolution pertaining to the Choptank River Bridge in Denton and the State Maintaining this bridge in the future. This resolution was forwarded to the Department of Transportation.

Vouchers #29140 through 29169 were approved for payment.

Mr. Cartes was asked to inquire as to the disposition of the two temporary school structures located on the Greensboro elementary school site following the last day of school this year.

Mssrs. Eugene and Edmund Racz, Henderson, discussed the possibility of a joint venture between Racz Trash Removal and the County for a public landfill in the northern end of the county. The Commissioners asked for more information concerning total costs of the project and benefits to be derived for the County's share.

The Commissioners asked Mr. Cartes to prepare a letter to Delegate Hargreaves requesting changes to House Bill 1056 concerning the position of County Administrator and House Bill 990 concerning the restructuring of the Board of Trustees to Chesapeake Community College.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
March 12, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6477 through 6519 were approved for payment. Vouchers #29171 through 29204 were approved for payment.

Mr. Cannon Wright discussed types of paint and methods of application for the repainting of the County Court House.

Mr. James Fuchs, Local Chairman of the Johnsongrass Committee, and Mr. Robbins, representing the State Johnsongrass Committee met with the Commissioners to discuss the coming year's budget. Mr. Fuchs requested approval of \$4,000 be included in the 1974-75 County budget to be matched as closely as possible by State funds for the coming year. The Commissioners advised both gentlemen that their request would receive consideration during budget hearings.

Mr. Douglas Fleetwood, Supervisor of Assessments discussed the 10% rollback on assessments recently imposed by the Governor and the

impact that this rollback will have on the county's ability to raise funds necessary to support local needs.

Mr. Cartes was asked to contact Mr. Tinley and coordinate a County effort to clean and eliminate promiscuous trash dumps within the County.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
March 19, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29205 through 29230 were approved for payment.

Mr. Cartes forwarded a request from Mrs. Gladys Moore for the placement of a bicycle rack on the Courthouse Green. The board felt it would be the responsibility of the Town of Denton for such racks within the town.

Mr. Cartes read a letter from Mr. Robert Taylor, Greensboro, requesting the Commissioners make plans for the contribution of the Greensboro Elementary School to the town. The Commissioners agreed to meet with the town council this week to further discuss the matter.

The Commissioners directed Mr. Cartes to advertise the two single room school buildings located on the Greensboro Elementary School site for public sale. The buildings are not to be removed from the site prior to June 15, 1974.

The Commissioners opened bids for construction of the multipurpose building to be constructed at the County 4-H Park. The Commissioners instructed a committee representing the 4-H Park Planning Board to inspect the bids and compare with the specifications. A committee report is to be rendered next week, following this report, the Commissioners will make a decision regarding selection.

Mr. Cartes presented the Commissioners with a bill for court costs charged to the County for the Coward's Point case heard in Easton. The decision was not in favor of the County.

The Commissioners spent the remainder of the day with the Board of Education listening to the presentation of the School Board Budget for 1974-75.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
March 26, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6520 through 6570 were approved for payment. Vouchers #29231 through 29256 were approved for payment.

Mayor James Luff, Goldsboro, asked for consideration by the Commissioners that funds be made available through open space allocations for a park for Goldsboro. The Commissioners asked Mr. Luff to coordinate the request through Mr. Wright and that it would receive favorable consideration.

The Commissioners set aside April 30, 1974, as a Day of Humiliation, Fasting, and Prayer.

The Commissioners, recognized April 7 through April 14 as Foster Parent Week.

Mr. Cartes was requested to prepare a letter to Mrs. Elnora Jackson, Greensboro, and advise her that the Commissioners would be happy to answer any and all questions that the Greensboro P.T.A. may have concerning the 1974-75 Board of Education budget either in open session at the Court House or by letter.

Mr. Cartes was asked to verify the right of the Commissioners to expend Revenue Sharing Funds to construct a dike in the Choptank River to retain the river sludge if and when it is dredged.

Mr. Cartes was asked to have Mr. Stewart Wright, Jr. investigate future wharf facilities near Dover Bridge.

Mr. Cartes read a letter from Lt. Kaiser, Easton State Police Barracks concerning the Office of the State's Attorney.

Mr. Cartes presented a letter from Mr. Louis Goldstein, State Comptroller thanking the Commissioners and the people of Caroline County for the invitation that he received for the festivities held in the County on the 21st day of March.

The 4-H Park Planning Committee presented their recommendations for the multi-purpose building to be constructed at the park. Following this meeting, the Commissioners met in executive session for discussion of the subject and then, in open session awarded the contract for construction to Nuttle Lumber Company of Denton at the total cost of \$110,446.00.

The Commissioners approved the additional assessment taxes totaling \$51,944.17.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 2, 1974

The Commissioners met at 9:15 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. David Cartes, County Administrator, is attending a two-day seminar and workshop for Civil Defense at Pikesville, Maryland.

The minutes of the previous meeting were unanimously approved as written. Vouchers #29257 through 29295 were approved for payment.

A delegation of Parents, Teachers, and Members of the Board of Education and its staff returned to this Board relative to the adoption of the School Budget as requested. The Commissioners expressed their appreciation to the group for its interest in the school program, but stressed that no specific total amount could be committed at this time.

Glenn W. Pippin, Director of the Eastern Shore Criminal Justice Board, met with the Commissioners to discuss funding availability for an Assistant States' Attorney and/or an Investigator Coordinator for the States' Attorney Office. Funding is available for a three-year period for each position in the following equation: Federal 90.0%, State 3.5%, and County 6.5%. After the three-year period, the full obligation falls to the County.

Mr. Wayne A. Cawley, Jr., representing the Denton Rotary Club discussed the Rotary project of providing a tennis court for the Denton Community on part of the site of the present Denton School on Fourth Street. Mr. Cawley has obtained all the necessary requirements, such as permission for use of the site and the funding availability. He needs and so requested the approval of the County Commissioners to proceed with this project. By unanimous decision the Board approved and directed Mr. Wright to proceed with the correlation of the open space funds. The Board extended its congratulations to the Rotary Club for its initiative in providing this recreational service to its community.

Mr. Stewart Wright, Jr., made a report on his activity schedule with the Council of Governments.

The Commissioners approved abatements of State and County taxes in the amount of \$186.60. They also approved additional taxes in the amount of \$2,558.36.

The Chesapeake College Budget was distributed to the members of the Board for their perusal.

The Commissioners gave approval to George W. Smith to do whatever had to be done to dispose of the dogs at the Hughes place, while working in coordination with the next of kin.

The Board met in Executive Session to discuss a request from the Board of Trustees of the Caroline County Public Library. In open session the Commissioners unanimously agreed to the request which granted approval for the Board of Trustees of the Caroline Library to sever all associations with the Kent County Board of Library Trustees. This will mean that each County will be an independent agency.

A report was made to the Commissioners that Mr. Redden still has to prepare a resolution concerning the SOLO Cup loan before final payment is made to Starke Evans, Special Attorney in the matter. Mr. Redden has been paid; he also has a draft of the re-

quired resolution which must go to the County, the town of Fed-
eralsburg, MIDFA, and SOLO.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 9, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
David Cartes, Administrator

Mr. Edward D. Sparks was absent and in Memorial Hospital in Easton.

The minutes of the previous meeting were approved as written. Vouchers #29296 through 29327 were approved for payment. Payroll checks #6571 through 6610 were approved for payment.

Mr. Cartes presented and explained a draft budget for 1974-75. Total budget requests reflected an increase of approximately \$500,000.00 over the 1973-74 budget.

Mrs. Carol Stockley requested grant assistance from the County Commissioners in support of Martinak Day Activities in the amount of \$100.00. The request was unanimously approved.

Following lunch, the Commissioners sold at public auction, two one room temporary school buildings located on the Greensboro Elementary School site.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 16, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29328 through 29347 were approved for payment.

Mr. Cartes was asked to coordinate the deposit of all monies presently collected by the Bicentennial Commission into the Bicennial account with the Treasurer, Theodore Orme.

The County Treasurer met with the Commissioners to discuss delinquent Mobile Home Park owners who have failed to remit rental taxes to the office of the Treasurer. This tax has been levied in lieu of assessment taxes on units in such parks. The Commissioners requested Mr. Cole and Mr. Cartes coordinate whatever legal action necessary to enforce the ordinance through the Counsel to the Treasurer and the Counsel to the Commissioners.

Following a discussion concerning the dredging of the Chop-tank River, Mr. Cartes was directed to proceed with the the permit now issued and the United States Army Corps of Engineers who will perform the work.

Further discussion was held on the draft budget.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 23, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6611 through #6666 were approved for payment. Vouchers #29348 through #29372 were approved for payment.

Mr. Bell asked Mr. Cartes to prepare letters of commendation to members of the High School Bands in the County that were selected by the Eastern All Shore Band Association to play in the Eastern All Shore Band.

Mr. Cartes read a letter from Mr. Walter Miles, Division of Solid Waste, Department of Health and Mental Hygiene concerning the inspection of three properties in Caroline County that have been considered for landfill sites.

Mr. Layman Redden and Mr. Stark Evans requested the Commissioners sign a third agreement for a repayment schedule of the Industrial Development Loan. The Commissioners signed the agreement.

The Commissioners also signed a finalized resolution concerning a Maryland Industrial Development Financing Authority Loan for SOLO Cup Company.

The Commissioners, Mr. Tinley, and Mr. Cartes inspected a property owned by Mr. Robert Baynard, Greensboro, in response to a complaint by Mr. Baynard that the sewer contractor was blocking his property and preventing access by automobile. The Foreman on the project assured the Commissioners that he was progressing well and would be removing well points from in front of Baynard's house in two days.

The Commissioners attended a budget hearing on Chesapeake College in the evening.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
April 30, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29373 through #29394 were approved for payment.

The Commissioners asked Mr. Cartes to prepare letters of invitation to the Commissioners of Talbot, Queen's, and Kent Counties to participate as judges for the Bicentennial parades.

Mr. Cartes explained a problem pertaining to the Federalsburg Community League and it's finances. The Commissioners unanimously agreed not to become involved at this time.

Mr. Cartes gave a brief explanation on budget matters and budget format for Chesapeake College.

The Commissioners asked Mr. Cartes to give assistance to members of the County Roads System in preparation of their budget and matters relating to finances.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 7, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6667 through 6707 were approved for payment. Vouchers #29398 through 29422 were approved for payment.

Reverend James W. Riley, Ridgely Methodist Church, and Mr. Clifford Stafford, Register of Wills, both representing Caroline Commission on Aging presented their budget for the coming year. The Commissioners agreed to fund the request in the amount of \$3,500.

The Commissioners spent the remainder of the day reviewing the budget.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 14, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29424 through 29455 were approved for payment.

Mr. W. A. Stewart Wright, County Planner, presented proposed amendments to subdivision regulations for Caroline County to the Commissioners for approval. A public hearing was held on 8 May, 1974 for the amendments. The changes were approved unanimously.

The County Planner discussed and presented for approval the 1974-75 update of the Comprehensive Water and Sewerage Plan. It was approved by the Commissioners and Mr. Wright was directed to file it with the Department of Health and Mental Hygiene, Department of Water and Sewerage.

Mr. George Dutton, presented a personal opinion concerning the 4-H and Youth Park. Mr. Dutton explained that the amount of money spent by the Commissioners, both from Revenue Sharing and Open Space Funds, exceeded the needs of the comparatively few people who use the park. President Andrew explained that the Park is for the use of the general public and not limited to 4-H and Youth alone. Furthermore, Mr. Andrew stated that the bulk of employment in Caroline County stems from agricultural sources and that the money expended on a 4-H Park is well within prudent spending.

Delegate John R. Hargreaves, Mr. Bill Benton, Assistant Secretary of Social Services; Dr. Richard Bateman, Division of Social Services Management; Mr. Ray Jenkinson, Office of Child Development; and Mr. Joe Mierczak, Office of Management and Audit Analysis discussed the audit of the Federalsburg Day Care Center. Mr. Benton made a number of recommendations for eliminating some of the costs and improving use of the Center, thereby increasing income. Specifically, the Community League should increase public relations to fill the Center both with daycare activities and other revenue producing activities within the League. Mr. Hargreaves stated the Center is a valuable community resource that can be self-sufficient and cooperation must be developed between the Center and State and Local Social Services Departments.

The Commissioners finalized their budget studies and adopted a 1974-75 County Budget in the amount of \$3,592,874.01, and increase over the previous year's budget of more than \$500,000.00, while reducing the tax rate from \$2.90 to \$2.75. While approving the budget, the Commissioners unanimously agreed to provide construction money for a dike to contain river sludge, from whatever excesses there may be at the end of this fiscal year. Mr. Cartes said that he would prepare a letter to Delegate Hargreaves stating that it should be the responsibility of the State to construct the dike since the waterway is owned and governed by the State.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

RESOLUTION DECLARING APPLICATION FOR FLOOD INSURANCE

WHEREAS, certain areas of CAROLINE COUNTY, MARYLAND are subject to periodic flooding (and/or mudslides) from (STREAMS, RIVERS, LAKES, ETC.), causing serious damages to properties within these areas; and

WHEREAS, relief is available in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968;

WHEREAS, it is the intent of the BOARD OF COUNTY COMMISSIONERS to require the recognition and evaluation of flood and/or mudslide hazards in all official actions relating to land use in the flood plain (and/or mudslide) areas having special flood (and/or mudslide) hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to ARTICLES 25 AND 66B OF THE ANNOTATED CODE OF MARYLAND;

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF COUNTY COMMISSIONERS hereby:

1. Assures the Federal Insurance Administration that it will enact as necessary, and maintain in force for those areas having flood or mudslide hazards, adequate land use and control measures with effective enforcement provisions consistent with the Criteria set forth in Section 1910 of the National Flood Insurance Program Regulations; and

2. Vests the COUNTY PLANNER with the responsibility, authority, and means to:

(a) Delineate or assist the Administrator, at his request, in delineating the limits of the areas having special flood (and/or mudslide) hazards on available local maps of sufficient scale to identify the location of building sites.

(b) Provide such information as the Administrator may request concerning present uses and occupancy of the flood plain (and/or mudslide area).

(c) Cooperate with Federal, State, and local agencies and private firms which undertake to study, survey, map, and identify flood plain or mudslide areas, and cooperate with neighboring communities with respect to management of adjoining flood plain and/or mudslide areas in order to prevent aggravation of existing hazards.

(d) Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of flood plain (and/or mudslide area) management measures.

3. Appoints the COUNTY PLANNER to maintain for public inspection and to furnish upon request a record of elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures located in the special flood hazard areas. If the lowest floor is below grade on one or more sides, the elevation of the floor immediately above must also be recorded.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the program.

Date Passed

May 21, 1974

Certification

H. Curtis Henderson

President, County Commissioners

RESOLUTION CONTROLLING CONSTRUCTION AND DEVELOPMENT IN
FLOOD-PRONE AREAS OF CAROLINE COUNTY, MARYLAND

WHEREAS, CAROLINE COUNTY, MARYLAND has adopted and is enforcing the CAROLINE COUNTY ZONING ORDINANCE, and

WHEREAS, Section 25-1. Permits of the aforesaid prohibits any person, firm or corporation from erecting, constructing, enlarging, altering, repairing, improving, moving or demolishing any building or structure without first obtaining a separate building permit for each building or structure from the ZONING ADMINISTRATOR and

WHEREAS, the ZONING ADMINISTRATOR must examine all plans and specifications for the proposed construction when application is made to him for a building permit.

NOW, THEREFORE, BE IT RESOLVED BY CAROLINE COUNTY, MARYLAND as follows:

1. That the OFFICE OF THE ZONING ADMINISTRATOR shall review all building permit applications for new construction or substantial improvements [to determine whether proposed building sites will be reasonably safe from flooding]. If a proposed building site is in a location that has a flood hazard, any proposed new construction or substantial improvement (including prefabricated and mobile homes) must (i) be designed (or modified) and anchored to prevent flotation, collapse, or lateral movement of the structure (ii) use construction materials and utility equipment that are resistant to flood damage, and (iii) use construction methods and practices that will minimize flood damage; and

2. That the OFFICE OF THE ZONING ADMINISTRATOR shall review subdivision proposals and other proposed new developments to assure that (i) all such proposals are consistent with the need to minimize flood damage, (ii) all public utilities and facilities, such as sewer, gas, electrical and water systems are located, elevated, and constructed to minimize or eliminate flood damage, and (iii) adequate drainage is provided so as to reduce exposure to flood hazards; and

3. That the OFFICE OF THE ZONING ADMINISTRATOR shall require new or replacement water supply systems and/or sanitary sewage systems to be designed to minimize or eliminate infiltration of flood waters into systems and discharges from the systems into flood waters, require on-site waste disposal systems to be located so as to avoid impairment of them or contamination from them during flooding.

Date Passed May 21, 1974

Certification [Signature]
President, County Commissioners

RESOLUTION CONTROLLING CONSTRUCTION AND DEVELOPMENT IN
MUDSLIDE-PRONE AREAS OF CAROLINE COUNTY, MARYLAND

WHEREAS, CAROLINE COUNTY, MARYLAND has adopted and is enforcing the
CAROLINE COUNTY ZONING ORDINANCE, AND

WHEREAS, Section 25-1. Permits
of the aforesaid prohibits any person, firm, or corporation from erecting,
constructing, enlarging, altering, repairing, improving, moving, or
demolishing any building or structure without first obtaining a separate
building permit for each building or structure from the ZONING ADMINISTRATOR
and

WHEREAS, the OFFICE OF THE ZONING ADMINISTRATOR must examine all plans
and specifications for the proposed construction when application is made
to him for a building permit.

NOW, THEREFORE, BE IT RESOLVED BY CAROLINE COUNTY, MARYLAND as follows:

1. That the OFFICE OF THE ZONING ADMINISTRATOR shall require the
issuance of a permit for any excavation, grading, fill or construction
in the community; and

2. That the OFFICE OF THE ZONING ADMINISTRATOR shall require review
of each permit application to determine whether the proposed site and
improvements are in a location that may have mudslide hazards, a
further review must be made by persons qualified in geology and soils
engineering; and the proposed new construction, substabntial improvement,
or grading must (i) be adequately protected against mudslide damage and
(ii) not aggravate the existing hazard.

Date Passed May 21, 1974

Certification A. Curtis R. ...
President, County Commissioners

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min

R E S O L U T I O N

RESOLVED AND ENACTED by the County Commissioners of Caroline County this 14th day of May, 1974, that for the prompt collection of all taxes due the County, there shall be charged, against all taxes not paid by January 1st, of any tax year, a penalty of 3%; according to the authority vested in the County Commissioners of Caroline County by Article 25, Section 3, paragraph (h) of the Annotated Code of Maryland, 1973 Replacement Volume.

A. Curtis Andrew
A. Curtis Andrew, President

Earl R. Bell
Earl R. Bell, Commissioner

Edward D. Sparks
Edward D. Sparks, Commissioner

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

WILLIAM A. COLE
Treasurer of Caroline County
DENTON, MARYLAND 21629

May 14, 1974

Commissioners of Caroline County
Denton, Md. 21629

Gentlemen:

Will you please furnish us with an authorization to collect the 3% penalty on all tax bills delinquent as of January 1.

Our office has been questioned about this several times and we can find no law to justify the collection.

We would like to have this by May 28th, 1974, otherwise we will eliminate this from our Tax Bill beginning with the current fiscal year July 1, 1974.

Very truly yours,

William A. Cole

WAC:jml

Denton, Maryland
May 21, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6708 through 6762 were approved for payment. Vouchers #29456 through 29478 were approved for payment.

The Commissioners approved a request by Mrs. Carol Stockley to allow the Bicentennial Committee to bury a "Time Capsule" on the Court House lawn. The spot selected for deposit is on the south-east corner of the Court House Green, opposite and equidistant from the flagpole as the American Legion marker. The depth is to four feet from the surface to the bottom of the hole.

Miss Janice Bell was unanimously appointed to the Caroline County Youth Commission vice Mr. Terry DeWald. Miss Bell's term will end February 28, 1977.

Miss Rachel Collison was presented a certificate naming her Registrar of the Caroline County Selective Service Office.

The Commissioners approved appointments for new Public Drainage Association Managers as recommended by the Soil Conservation Service.

Mr. Bell asked Mr. Cartes to investigate sources of State funds available for trash collection at all public parks, boat ramps, marinas and other recreational areas.

Mr. George Dutton presented questions pertaining to certain approved expenditures for clarification.

Following lunch, the Commissioners held a public hearing on the tax ditch viewer's report on the Collins Road Public Drainage Association. Mr. Darling read a list of persons benefiting by the construction, the amounts of personal cost and then invited each property owner to voice their personal opinion, either for or against. Considering the number of persons against the construction plan in its present form, the Commissioners directed the report be returned to the viewers for further examination.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
May 29, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Admin.

The minutes of the previous meeting were approved as written. Vouchers #29480 through 29521 were approved for payment.

Mr. Roy Tolbert, Director of the DELMARVA Advisory Council along with members of his staff, met with the Commissioners to discuss the objectives of the Council.

Miss Terry Woods explained the problems of assessing and collecting the Admissions and Amusement tax presently levied by the county. This tax must be collected for all functions within the County, but not in incorporated areas where there is music or entertainment available on the premises. Considering this, the Commissioners unanimously agreed to rescind the tax as of the 1st day of July, 1974.

Mr. John Mills, Vice President of the Maryland National Bank of Federalsburg asked the Commissioners to approve and sign two checks; one in the amount of \$256,430.70 to J. Roland Dashiell and Sons, Inc. for construction of the SOLO Cup Company plant and the second in the amount of \$26,557.06 to SOLO for overpayment.

Members of the Caroline County Nursing Home Executive Committee headed by Mr. John Saulsbury, presented the Home's budget for the coming year to the Commissioners. Following examination of the budget, the Commissioners agreed to provide assistance in the amount of \$30,000.00. The need for assistance stems from the cost of labor. Labor at the home now requires more than two-thirds of the total income.

Mr. Bob Fletcher representing the District Engineer from Baltimore, and the Commissioners visited the approved spoil site for the river dredging project. Plans are being formulated to dredge the Choptank River in the fall.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
June 4, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. Cartes was absent. He was attending a conference on behalf of the County.

The minutes of the meeting on May 28, 1974, were approved. Vouchers #29522 through 29556 inclusive were approved for payment. Payroll checks #6763 through 6807 inclusive were approved for payment.

Additional taxes in the amount of \$23.29 were charged to the County Treasurer for collection. Abatements in the amount of \$3.11 were allowed the County Treasurer.

The Commissioners signed a joint agreement with the Commissioners of Dorchester County for the use of the Beulah Landfill until August 1, 1975.

The Board adopted the official Board of Education budget for fiscal 1974-75 in the amount of \$2,024,412.00.

Mr. Richard MacMullan of the Department of Agriculture with Mr. James M. Voss and Mr. Robert Rouse met with the Board and made a

formal request for authority to offer help in the form of emergency loans to those farmers whose crops were damaged by the recent hail storm. Local authority is necessary because the damage is limited and not County-wide. The Commissioners feel there is a need for emergency loans and unanimously agreed to the request. A letter connoting this action of the Board is directed to the State Director of F.H.A. at Newark, Delaware.

Mr. Richard P. Vasquez met with the Commissioners to present his company and its plan for a tax sheltered savings plan for governmental employees. Mr. Vasquez represents "Deferred Compensation Corporation of America." The object of the deferred compensation is to let the employees shift part of their earnings out of their present income tax picture, to be sent ahead for payment in the future, when it is possible for them to be in a lower income tax bracket. The employees' money is invested and sheltered from current taxation on both principal and earnings. It is a voluntary program.

The Commissioners took the matter under their own advisement for a later decision.

Mr. William A. Cole met with the Board and its Attorney relative to the collection of the Mobile Home Park Tax Resolution dated March 28, 1972. Mr. Cole presented a letter for the Board's information and advisement, expressing his views on the possibility of collecting according to the resolution as it now reads.

There being no other business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
June 11, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

Mr. Cartes, County Administrator, was on annual leave for one day.

The minutes of the regular meeting on June 4, 1974, were approved by the Board.

Vouchers #29557 through 29598 inclusive were approved for payment.

Mrs. Carol Stockley met with the Commissioners and discussed the possibilities of having an annual agriculture day in Caroline County to be known as "County Fair". This idea is an outgrowth of the Bicentennial event known as Agriculture Day and is intended to promote agriculture and related projects of the County.

The Commissioners unanimously agreed to the concept of a County Fair and further agreed to establish a 5 member County Fair Board within the next few weeks.

The Admissions and Amusement Tax Division of the State of Maryland recommended that Caroline County reduce the present tax from 4½% to ½% beginning July 1, 1974 instead of abolishing it entirely which the County Commissioners did in their meeting on May 29, 1974. After a review of the matter, the Commissioners held to the original decision to exempt the tax.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk
Denton, Maryland
June 18, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Admin.

The minutes of the previous meeting were approved as written. Payroll checks #6808 through 6871 were approved for payment. Vouchers #29599 through 29626 were approved for payment.

The Commissioners allowed property tax abatements in the amount \$1,565.62 while approving additions in the amount of \$1,966.64.

Mr. Stewart Wright, County Planner, presented an addendum to the Comprehensive Water and Sewerage Plan Update for 1974-75, concerning Mrs. Whitehead's Mobile Home Park in the 4th District. The addendum was unanimously approved.

Mr. Wright discussed and explained the distribution of Open Space Funds for 1974-75.

Mr. Wright presented three proposed amendments to the County Subdivision Regulations as previously approved by the Planning Commission. The Commissioners approved the amendments for Public Hearing with only one minor change.

Mr. Edmund Racz and Mr. William Messick, Solid Waste Contractors for the County met with the Commissioners to receive recommendations for improvement of the collection operation to be included in the negotiations for the 1974-75 service contract.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
June 25, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29629 through 29633 were approved for payment.

NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION

Notice is hereby given that the Caroline County Planning and Zoning Commission will hold a PUBLIC HEARING on June 12, 1974, at 7:30 p.m. in the Hearing Room of the County Commissioners of Caroline County in the Court House at Denton, relative to the following:

Amendment to the Caroline County Zoning Ordinance to delete from Section 22-3.11 (22) all references to "R" Rural District.

Any citizen wishing to be heard is invited to attend.

CAROLINE COUNTY PLANNING &
ZONING COMMISSION

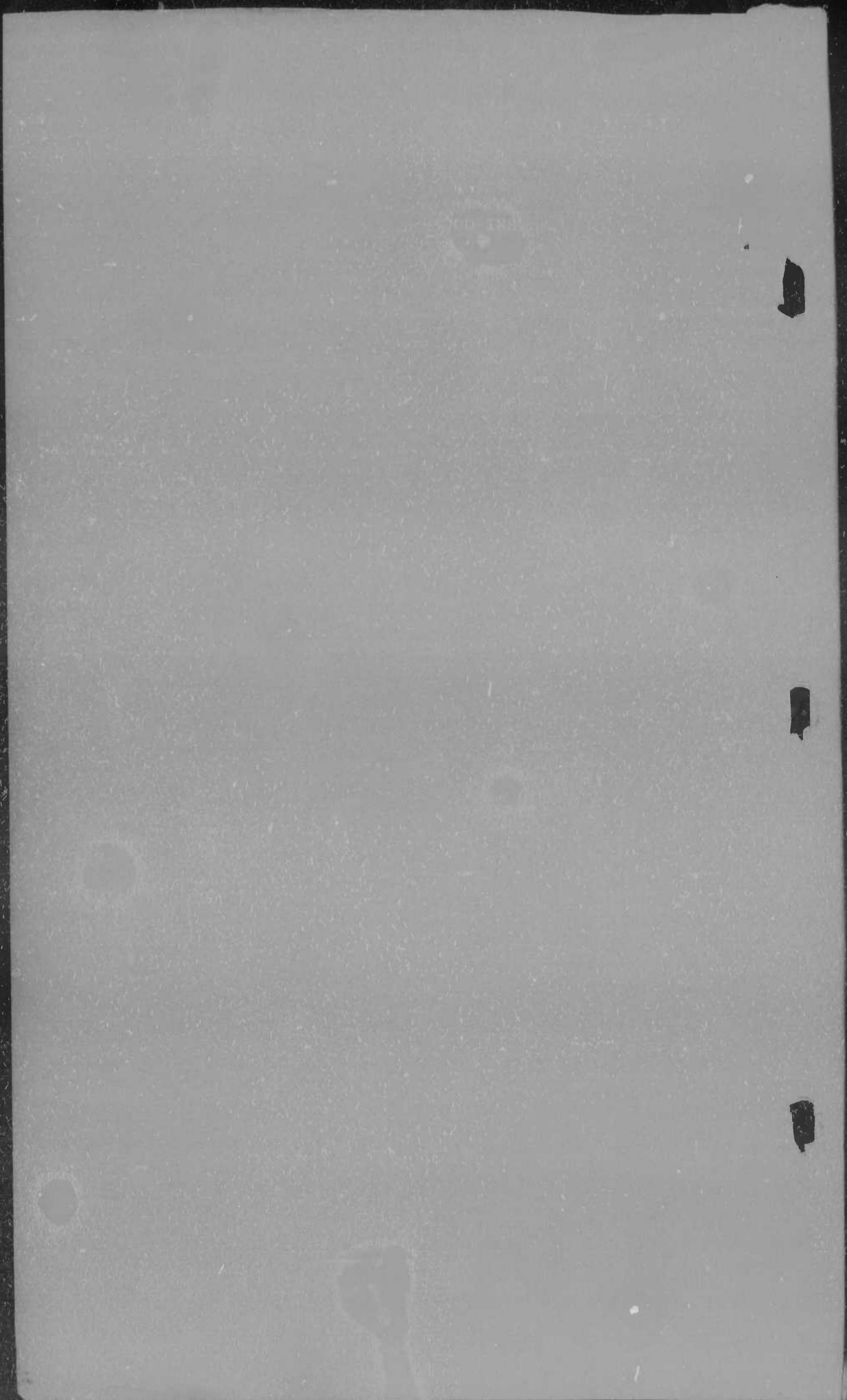
James M. Lednum
James M. Lednum
Zoning Administrator

ATTEST:

Rachel Collison
Clerk

COUNTY RECORD - Advertised wks. of May 29 & June 5 - 74.

No objections at Public Hearing held on 6/12/74
Passed by Planning & Zoning Commission 6/12/74
Passed & Adopted by County Commissioners 6/18/74



The Commissioners approved an assessment tax abatement in the amount of \$6.22.

Mr. Edmund Racz and Mr. William Messick presented proposals for renegotiation of their trash collection contracts for Caroline County. Following presentation of the proposals, it was agreed that at least three pickups a week be made for each container and that an immediate pickup be made for any container reported to be overflowing. Also, the two contractors agreed to make a special pickup for oversized objects on at least one day per week. ADHO was awarded a contract to service the southern portion of the County at the rate of \$1,600 per month. Racz agreed to service the northern portion of the County at the rate of \$1,500 per month. The contracts are to be renegotiated yearly and beginning on the first of July each year.

The Commissioners opened bids on a 1974 sedan for the Sheriff's Department. A bid from Lewis Motors, Denton, was selected as the low bid.

The Commissioners signed an agreement between the Town Council of Federalsburg and themselves concerning a demand note in the amount of \$100,000.00 in conjunction with the Federalsburg Industrial Park loan. The note is intended to ensure that the Commissioners not be denied the ability to make a similar loan in the future.

The Commissioners approved the tax rolls of the following Public Drainage Associations and certified them for collection for 1974-75 fiscal year:

Adams Reed P.D.A.
Broadway P.D.A.
Joiner Branch P.D.A.
Long Marsh P.D.A.
Smithville P.D.A.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 2, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #6872 through 6940 were approved for payment. Vouchers #29664 through 29705 were approved for payment.

Mr. Stark Evans and Mr. William Darling presented the tax schedule for the Broadway Public Drainage Association to the Commissioners for their approval. It will be the responsibility of the Treasurer to make the collections. The Commissioners approved the list.

Mr. Gerald Warwick, Mayor of Denton, visited the Commissioners to discuss a survey recently accomplished by members of the staff of the Office of Economic and Community Development, Annapolis that may have created a problem with some of those interviewed. Mr. Warwick admitted that closer lines of communication between the Town and the Commissioners would have prevented this from happening.

Mrs. Sally Hill explained a problem over dogs in West Denton that have killed a number of her ducks. The Commissioners requested the Sheriff and the Dog Warden to coordinate the collection of these animals.

Reverend Riley discussed the Upper Shore Nutritional Program with the Commissioners and asked them to give favorable consideration to the program and provide their support to the needs of the people involved.

Mrs. Wanda Lane, Mr. Donald Davis and Miss Dorothy Hester, representing the Kent-Queen Anne-Talbot Area Council, Inc. the agency responsible for the administration of the nutritional program met with the Commissioners to receive their indorsement of the programs grant request. The Commissioners indorsed the request.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 9, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29706 through 29732 were approved for payment.

The Commissioners approved the awarding of a construction contract for a boat ramp at Hillsboro, Maryland, to Blades Construction Company. Mr. Cartes was asked to contact Mr. Blades and inform him to proceed.

Mr. Bell asked Mr. Cartes to prepare a letter to Mr. Tom Gill, Resident Engineer requesting the speed limit on Reliance Road from the Federalsburg by-pass to Allen's Corners be reduced from 50 MPH to 30 MPH.

Mr. Tom Ober discussed the County Agricultural Day to be held on May 13th next year, with the Commissioners. The Commissioners wished him success with the program and offered to give what assistance he may request within their power.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 16, 1974

The minutes of the previous meeting were approved as written. Payroll checks #6942 through #7008 were approved for payment. Vouchers #29733 through 29759 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner, presented amendments to the County Subdivision Regulations previously heard publicly and recommended for approval by the Planning Commission. The amendments were adopted unanimously and are to become effective immediately.

Mr. Cartes read a letter from Mr. Wilbur Hoopengardner, County School Superintendent requesting consideration of overexpenditures of approximately \$30,000 for heat and electricity during the 1973-74 budget year. Mr. Hoopengardner said that these costs were paid out of surplus monies normally used for summer vocational programs. Mr. Hoopengardner by phone, said that he could get through the summer however, he may run short of funds during the coming spring if not reimbursed. The Commissioners decided to allow the School Board to continue without assistance and wait until spring to determine needs.

Mr. Cartes advised the Board that he had contacted the project Officer, U.S. Army Corps of Engineers for the river dredging project and had been informed that the Corps must approve the spoil site and at present was not satisfied with the one approved by the State. More site inspection will be held shortly

The Commissioners visited the Federalsburg dump to determine the amount of work necessary to cover the remaining trash.

There being no further business, the meeting was adjourned.

Rachel Collison

Rachel Collison, Clerk

Denton, Maryland
July 23, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29760 through 29784 were approved for payment.

Mr. William Kish, Greensboro Volunteer Fireman and other members of County Volunteer Fire Companies met with the Commissioners to discuss an incident whereby a youngster from Goldsboro drowned. Mr. Kish stated that Goldsboro Fire Department should have been called to the scene first and that Marydel should have recognized this and notified Goldsboro that they were on the way into their territory. Furthermore, boundaries should be established clearly outlining the limits of each fire company's area of responsibility and should be enforced by the Commissioners. The Commissioners agreed to adopt a boundary system agreed to by the companies but that enforcement must come from within each organization.

The Commissioners recognized the passing of Mr. Layman Jones Redden, recent Attorney to the Board by adopting the following

resolution:

R E S O L U T I O N

WHEREAS, Layman J. Redden was called from this life on July 4, 1974, and;

WHEREAS, Mr. Redden served as Attorney to the Board of County Commissioners of Caroline County from December, 1970, until the time of his untimely death, and;

WHEREAS, Mr. Redden's abilities were recognized and respected by that Board;

NOW THEREFORE BE IT RESOLVED, that the County Commissioners of Caroline County, do hereby extend to the widow and family of Layman J. Redden, their sincerest sympathy.

AND BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the family of Layman J. Redden.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
July 30, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #7009 through 7089 were approved for payment. Vouchers #29784 through 29812 were approved for payment.

Mrs. Freda Lord, Supervisor of the Central Alarm Office appeared before the Commissioners to express her disappointment over reading a news item that placed possible blame on her section for dispatching men and equipment from one fire company into another fire company's territory thereby wasting valuable time. Mrs. Lord asked for definite rules and regulations approved by the Commissioners and agreed to by all fire chiefs so that her personnel may better determine sources of aid. This had been agreed to by the Commissioners the previous week.

Following a discussion over Phase II construction programs at Chesapeake College, the Commissioners directed Mr. Cartes to prepare a letter for the Board of Public Works stating that the Commissioners of Caroline County were opposed to further construction at this time.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
August 6, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29814 through 29849 were approved for payment.

Mr. Robert McMullan, Farmers Home Association, Mr. James Hannawald, Soil Conservation Service, and Mr. Robert Rouse, Local County Extension Agent met with the Commissioners to provide information that the Commissioners could consider in making a formal request to the Governor to declare Caroline County a natural Disaster area for crop damage due to drought. The Commissioners unanimously agreed and did send to the Governor a letter carrying such a request.

Mr. Wilbur Hoopengardner, Superintendent of Schools met with the Commissioners to discuss school construction projects. In particular, Mr. Hoopengardner asked for an additional \$10,000 to black top all entrance ways, streets, and parking lots for the new Denton Elementary School. Mr. Hoopengardner said that there is only enough money at present to tar and chip these areas. Shortage of funds have resulted from cost increases for construction since the State approved the School Construction Program. It was unanimously agreed by the Commissioners that no increases would be made in funding of any of the existing projects.

Mr. Bell asked Mr. Cartes to prepare a letter to the Secretary of Transportation requesting the erection of a stop light at the intersection of Reliance Road and the Federalsburg By-pass. This will be the third request for this light. Mr. Bell also asked for the installation of a traffic light at the intersection of Maryland Highways 16 West and 404.

Members of the State Highway Planning Office discussed planning activities for the Eastern Shore Corridor Study designed to carry weekend travellers over State Highway 404 through Denton and then south to Ocean City without entering the State of Delaware. The Commissioners unanimously opposed any rerouting of traffic to the shore by constructing an alternate route through Caroline County.

The Commissioners approved a bill from General Services Administration for the rent of offices in the Federal Building in Denton now occupied by the County Extension Service from the University of Maryland. However, the Commissioners asked Mr. Cartes to prepare letters to both U.S. Senators and the Congressman from the first district stating our opposition to being charged rates far in excess of local square foot rental costs for office space.

The Commissioners approved the continuance of Mr. Oliver Grahm as Auditor for the County for the fiscal year ending June 30, 1974.

Mr. Cartes informed the Commissioners that the County will receive \$220.00 additional revenue sharing monies resulting from the forfeiture of the town of Hillsboro of their fourth entitlement. The town officials did not comply with report requirements of the Office of Revenue Sharing for fiscal year 73-74.

There being no further business, the meeting was adjourned.

David Cartes
David Cartes, Administrator

Denton, Maryland
August 13, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #7090 through 7138 were approved for payment. Vouchers #29851 through 29876 were approved for payment.

Mr. Cartes explained the reissuance of a wetlands license to the Commissioners authorizing the shore lands of Mr. William Dempsey, Jr. and Mr. Earl M. Crouse to be used for the deposit of the spoil from the Choptank River. Wetlands adjacent to Martinak State Park will not be authorized for such use. Mr. Andrew signed the license and asked Mr. Cartes to make immediate contact with the U.S. Army Corps of Engineers to make sure the project is initiated this fall.

Mr. and Mrs. Roland Butler of Hillsboro asked the Commissioners for assistance in installing a tile drain under Ridgely Road between State Highway #404 and the Town of Hillsboro. The Commissioners agreed to discuss the problem with Mr. Tinley, the County Roads Superintendent.

Mr. William Darling and Mr. George H. Fooks met with the Commissioners to advise them that the Town of Denton is making plans for the repair of Market Street between 8th Street and the By-pass. Mr. Darling asked the Commissioners to consider placing this project in the State Aid program. The Commissioners referred the problem to Mr. Tinley.

There being no further business, the meeting was adjourned.

David Cartes

David Cartes
County Administrator

Denton, Maryland
August 20, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29877 through 29893 were approved for payment.

The Commissioners approved a recommendation by the Caroline County Planning Commission to rezone approximately 2600 ft. by 350 ft. of land from R-1 Residential to HC Highway Commercial located on the north side of Rt. 404 at Hillsboro, Maryland.

Mr. Cartes brought to the attention of the Commissioners that a vacancy will exist in the Central Alarm Office caused by the departure of Mr. Henry Christ on August 30. The Commissioners directed Mr. Cartes to advertise the position for immediate hiring of a replacement.

Mr. Cartes relayed a complaint from Mr. Oliver Matlock, former Chairman of the Caroline County Commission on Aging. Mr. Matlock contends that a recent report published in the County Record gives the Commissioners of Caroline County credit for forming the Commission rather than Mr. Matlock. It was generally believed that Mr. Matlock should prepare a letter to the Editor of the paper stating his complaint.

The Commissioners approved and signed a third party contract for comprehensive planning assistance for this fiscal year. This contract will provide monies for paying a portion of the costs of salaries for the County Planner and a parttime typist.

There being no further business, the meeting was adjourned.

David Cartes

David Cartes
County Administrator

Denton, Maryland
August 27, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Payroll checks #7139 through 7194 were approved for payment. Vouchers #29895 through 29914 were approved for payment.

Mr. Cartes discussed the public meeting in Henderson on August 23, held by Mr. Edmund Racz concerning the establishment of a private sanitary landfill. Other than state and local officials, it was unattended. The meeting was advertised in County papers.

The Commissioners interviewed applicants for the position of Clerk to the Central Alarm Office. Miss Bonnie Baynard was hired to fill the position.

Mr. Edward White and Mr. Jay Kayne from the Office of Economic and Community Development, Division of Economic Planning discussed Industrial Park Development and requested permission to prepare a development plan for Caroline County. This request was unanimously approved.

The Commissioners signed the following RESOLUTION: *see page 72.*

Mr. Blazejak, Supervisor of School Maintenance, met with the Commissioners in Executive Session.

Mr. Bell made a motion that Mr. Cartes continue to send letters of request to Secretary of Transportation, Harry Hughes concerning traffic lights at the intersections of Reliance Road and the Federalsburg by-pass and State Route #404 and highway 16 West, plus the installation of mercury lights at the intersection of Legion Road and the Denton by-pass. Mr. Sparks seconded the motion.

There being no further business, the meeting was adjourned.

David Cartes

David Cartes
County Administrator

RESOLUTION

RESOLVED AND ENACTED by the County Commissioners of Caroline County, acting as the Board of Health of Caroline County, this 27th day of August, 1974, that Dr. Roberta Jean Hall is appointed as County Health Officer of Caroline County.

BE IT ALSO RESOLVED AND ENACTED that the appointment of Dr. Roberta Jean Hall is to become effective on this date and to continue for a term of four years; and, that this will serve as a contract between the County Commissioners of Caroline County, acting as the Board of Health of Caroline County, and Dr. Roberta Jean Hall, as County Health Officer for Caroline County.

WITNESS the hands and seal of the County Commissioners of Caroline County, State of Maryland.

A. Curtis Andrew, President
Earl R. Bell, Member
Edward D. Sparks, Member

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

ATTEST: David Cartes
County Administrator

Denton, Maryland
September 3, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
David Cartes, Administrator

The minutes of the previous meeting were approved as written. Vouchers #29915 through #29932 were approved for payment.

Mrs. Freda Lord, Supervisor of the Central Alarm Office discussed the need for the purchase of a scanner with the capability of scanning more than three stations. The Commissioners directed Mrs. Lord to determine the best buy and then make the purchase in the name of the Commissioners.

Mr. Bell asked Mr. Cartes to have the faucets in the men's room at the Court House adjusted.

The Commissioners asked Mr. Cartes to obtain prices on a small standby generator for the Central Alarm Office.

The Commissioners asked Mr. Cartes to prepare a resolution recognizing all participants in the Caroline County Bicentennial Celebration.

Mr. Cartes read a response from Secretary Hughes to the Commissioners' request for traffic signals in the County. Secretary Hughes said that the matter had been referred to the State Highway Commission for their review and comment.

Mr. Cartes read a letter from Congressman Bauman in reference to the high cost of space rental in the Federal Building in Denton. Congressman Bauman has referred the request from the Commissioners to Roy Ash, Director of the Office of Management and Budget for further appeal.

The Commissioners unanimously agreed to continue Mr. Cartes on in the capacity of County Administrator on a temporary basis. Mr. Cartes' four year appointment to that position will be completed the first week of September.

There being no further business, the meeting was adjourned.

David Cartes

David Cartes
County Administrator

Denton, Maryland
September 11, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks

The minutes of the meeting on Tuesday, September 3, 1974, were read and adopted with the following correction. In paragraph related to the appointment of the County Administrator, the words "an indefinite" was changed to read "a temporary."

Vouchers #29933 through #29962 inclusive were approved for payment. Payroll checks #7195 through #7235 were approved for payment.

Mr. Roland Kent, representing Edmund & Eugene Racz, met with the Commissioners to get a concensus of interest in the County's use of the landfill they are about to establish in the First Election District. The Board expressed an interest in the operation provided a satisfactory agreement could be worked out between the County and the owners after the site has met full State approval.

A letter of commendation was directed to the Denton Volunteer Fire Company for the expedient and efficient manner in which it handled the recent fire in the Courthouse.

A letter was directed to Chesapeake College approving the 1974-75 fiscal budget for the College.

The County Commissioners adopted the following resolution of recognition and commendation of all citizens contributing to the success of the Bicentennial Celebration:

WHEREAS, Caroline County was created from parts of Queen Anne's and Dorchester Counties in 1774 by the authority of the Maryland Legislature, and;

WHEREAS, This year the citizens of Caroline County observed the two hundredth anniversary of this occasion by holding many cultural and educational activities recognizing the historic deeds of our forefathers, and;

WHEREAS, The efforts, large and small of all citizens of Caroline County contributed to the great success of the Bicentennial Celebration, now;

THEREFORE, BE IT RESOLVED that we, the Commissioners of Caroline County do hereby recognize and commend all citizens of this County for their deed and contributions that made possible this splendid event.

The Commissioners unanimously agreed to the employment of a

deputy sheriff who will serve probationary period of six months as a Criminal Investigator. The Commissioners also unanimously agreed to make a clothing allowance of \$125.00 quarterly in lieu of providing uniforms for this deputy.

There being no further business the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
September 17, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Wednesday, September 11, 1974, were approved with the exception of the following item which was omitted and is herewith recorded to be effective on that date, "The Commissioners appointed I. Edgar Brown as Attorney to the Board to fill the unexpired term of Layman J. Redden, now deceased."

Vouchers #29963 to 29981 inclusive were approved for payment.

Mr. John B. Jarrell of Greensboro requested a tax credit on his property taxes due to a 100% disability. Credit granted.

A complaint relative to unsanitary conditions in the Ridgely area where clam shells are deposited was transferred to the Health Department for investigation and appropriate action.

On motion made by Mr. Sparks, seconded by Mr. Bell and made unanimous by Mr. Andrew, the five-year projection for school facilities construction was approved as presented by Mr. Hoopengardner. The total projected estimate for this program is \$9,744,809.00 and includes the following listed projects:

Denton Elementary School
Riverview Middle School
Ridgely Elementary School
Federalburg Elementary School
Board of Education Administration Building

Mr. Hoopengardner also reported to the Board on the following items:

(a) The Greensboro School Building---not in use as an education facility will be ready to return to the County by the Board of Education as soon as the public auction of un-needed equipment is held. This sale is to be November 9th.

(b) The Caroline Special School in Ridgely is now ready for transfer. On these two items the Commissioners requested that the transfer of titles and deeds be made at the same time.

(c) Mr. Hoopengardner requested that the net proceeds from the equipment sale be specified for use of the new Greensboro School Media Center (Library). Request granted.

(d) Mr. Hoopengardner reported that in about two weeks he will present firm recommendations on the Ridgely School.

The County Commissioners directed a letter to the Governors Commission on Law Enforcement and the Administration of Justice, to support their intent to submit an application for a grant towards the funding of the position of an Assistant Prosecutor for Caroline County. The Board estimates the amount required to fully fund this position will be \$6,000.00.

Stewart Wright, County Planner, reported on the status of the construction of the Hillsboro Boat Ramp and also the Hillsboro Estates Subdivision. Both projects are in progress.

Messrs Edmund and Eugene Racz along with Mr. Roland Kent met with the Board to discuss their proposed landfill operation, especially as to who should bear the engineering costs necessary to final approval. It was the concensus of the Commissioners that the County could not advance the costs of any engineering studies and/a costs on privately owned property.

Miss Mary Larrimore, Messrs Max Chambers and Theodore Orme of the Caroline Bicentennial Commission introduced Mrs. Patricia Hoffman who represented Miss Louise Gore of the State Bicentennial Committee. Mrs. Hoffman presented the three stages for the Celebration format to be Heritage, Horizons, and Festival. She is requesting the subdivision participate in the Horizons program, which will develop into a capital improvement program of County responsibility with the State providing the technical services and development planning.

Additional taxes in the amount of \$1,321.26 were approved. Abate-ments approved amounted to \$1,378.40.

The County Commissioners directed a letter to the State Director of Community Colleges stating their opposition to the construction of Phase II of Chesapeake Community College at this time.

There being no further business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
September 24, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, September 17, 1974, were approved as written.

Vouchers #29982 through 30057 were approved for payment. Pay-roll checks #7236 through 7288 were approved for payment.

The County Commissioners met with L. Edgar Brown, Attorney to the Board, to discuss the format to advertise for applicants for the position of County Administrator. It was agreed that all replies should be sent to Mr. Brown and that the advertising appear in the local County papers and in the Daily Times of Salisbury and the Wilmington Morning News, Wilmington, Delaware. Notices are also to be mailed to the National Association of Counties and the Maryland Association of Counties to appear in their house organs.

Mr. Wilbur Hoopengardner presented a report on the status of the Ridgely Elementary School as it relates to the School Construction Program approved at the last meeting. He presented letters of recommendation from the Ridgely School Advisory Committee; the Board of Education with maps showing the additional lands requested and a letter of approval from the Inter-Agency Committee on School Construction. The County Commissioners requested that Mr. Hoopengardner get an expression in writing that the Town of Ridgely would provide water and sewer to the site.

The County Commissioners agreed to allow the Board of Education ----through Mr. Hoopengardner----to make an investigation on the availability of the additional property needed.

The County Commissioners agreed to work with the Eastern Shore Regional Emergency Medical Service Advisory Council to achieve "The Planning Goals for an Eastern Shore EMS System." A letter advising of this agreement was directed to Dr. Frank Drews of the Health Planning Council of the Eastern Shore.

Mrs. Sonya Felipe, who owns the property adjacent to the County Jail, offered for sale to the County Commissioners a lot immediately adjoining the Jail with a 75 ft. frontage and running back to the river, for the sum of \$7,000.00. After consideration of the offer, it was rejected by the Board and appropriate notice was directed to Mrs. Felipe.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 1, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on September 24, 1974, were approved with the addition of two advertisers for the County Administrator position that were inadvertently omitted.

Vouchers #30058 through #30093 were approved for payment.

Following a request from local interested persons the Commissioners agreed to install a public telephone on the second floor of the Court House in the District Court area of the Lobby.

It was agreed by the Board that the County Offices in the Court House would observe the Holidays on the same day the State Offices observe their Holidays. This is due to State Legislation enacted by the 1974 General Assembly which brought about the changes and the fact that the greater portion of the Court House is occupied and staffed by State personnel.

By unanimous agreement the Commissioners denied a request to increase the pay for the Crossing Guard Matrons for the town of Federalsburg.

The Commissioners received a notice of the retirement of Mr. Alphonza Thomas on December 1, 1974, from his post of many years as maintenance keeper for the Court House. The Board accepted, with regret and deep appreciation, the retirement of this devoted employee.

The Clerk to the Board was instructed to write a follow-up letter to the Department of Transportation to iterate a request for traffic signals at two stations near the Federalsburg By-pass at Denton and Reliance Roads.

Attention was called to the Ground Breaking Ceremony at Chesapeake College on October 3, 1974, at 11 o'clock A.M. At the same-time a call from Mrs. Hull was reported in which she stated that no sewer permits have been issued to this site.

Additional taxes in the following amounts were charged to the County Treasurer for collection:

1973-74 Fiscal Year \$7,796.76

1974-75 Fiscal Year \$232,467.96

These taxes represent business corporations whose assessments are certified directly from the State Tax Commission in Baltimore.

The Commissioners unanimously agreed to make application for open space funds to use for the acquisition of an additional three acres more or less that adjoins the 4-H and Youth Park and instructed Stewart Wright, County Planner to begin processing the application.

A motion was made by Mr. Bell and seconded by Mr. Sparks that beginning as of this date all insurances held by the County Shall be put out on bid at least 60 days before due date.

Mr. Bell agreed to attend a meeting on Wednesday the Second of October in the office of the Secretary of Transportation relative to a County Commissioner Resolution calling for a new bridge over the Choptank River at Denton.

Stewart Wright, County Planner met with the Commissioners and discussed the following items:

1. Requested the Board to appoint a sediment control inspector to enforce the Caroline County Sediment Control Ordinance. Mr. Wright's thought is that if this ordinance is not enforced at the local level the State will assume this duty.
2. The Corps of Engineers will tour the Choptank River again on October 4, to review disposal sites for spoil from the proposed dredging.
3. The County Council of Governments has requested Glenn Pippin to attend its next meeting to discuss a study for a contractual plan for State Police Service.
4. The County Water and Sewer Plan must be updated according to a new State format.
5. The Armory as a State Bicentennial Project.
6. A historical marker for a puny located in Martinak Park.
7. Requested additional help at his job as Planner.
8. Mr. Wright requested and received effective October 1, 1974, an additional expense allowance of \$500.00. This makes a total annual allowance of \$2,000.00.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 8, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, October 1, 1974, were approved with the exception of changing the word "sludge to "spoil" in one item of the report of the County Planner.

Payroll checks #7289 through #7328 were approved for payment. Vouchers #30094 through #30136 were approved for payment.

The Commissioners were notified that a Memorial Service for Mr. Layman J. Redden will be held in the Court Room on November 8, 1974, at 2 P.M. Mr. Redden served as Counsel to the Board until his demise.

A complaint was reported that that the green boxes in the Ad-Ho Area needed closer inspection as the collections were not made often enough and the trash was being littered around the boxes.

There was also a citizen request from Mr. Gunther to place a green box at the area of Siesta and Sunday Drives in Denton.

The Commissioners received a letter from the USDA advising that the request for disaster relief in Caroline County would be withdrawn.

The Commissioners agreed to increase the advertisement for a County Administrator to include the next five issues of the Sunday Sun and the Sunday News-American.

Mr. Fleetwood, Supervisor of Assessments, met with the Board to discuss the work load in his office and requested his extra help budget be supplemented to take care of the work requested by December 10, 1974, deadline for assessment for Fiscal 74-75. This request was granted on a motion by Mr. Sparks and seconded by Mr. Bell.

Relative to an item in last week's minutes wherein the Planner requested the appointment of a sediment control inspector in order to retain control of the local sediment control ordinance; it was agreed that Mr. Lednum would work in this capacity for the time being.

Mr. Lednum reported a violation of the trailer park ordinance by the placement of two trailers on a site where a permit had been denied. He requested the decision of the Commissioners as to the disposition of this matter. The Board instructed Mr. Lednum to follow the laws of the Ordinance for Planning and Zoning.

Mr. James Hannawald of the Soil Conservation Service presented a project which will be regional in scope and for which he requested support only from the Board. This will be known as "Resource Conservation and Development Project" and the area involved will be the Eastern Shore Counties of Maryland. It is aimed at making better use of what we have and is led by local citizens and aided by the United States Department of Agriculture and other Federal, State, and Local Agencies. The Commissioners affirmed their support.

Stewart Wright, County Planner, reported on the following items:

- (1) Corps of Engineers tour of Choptank River on October 4th. An environmental assessment study is needed, according to the State, before further progress can be made. The Board instructed Mr. Wright to cooperate and to urge that this project proceed.

- (2) Conference with Secretary of Transportation concerning the request for a new Bridge over Choptank at Denton. No new progress was reported.
- (3) Hillsboro Boat Ramp has had final inspection by State and was approved for final payment.
- (4) State Solid Waste Control Inspection. An official inspection tour revealed the green boxes need better inspection from the contractor and more often collections.
- (5) Landfill areas. The State urged that an effort be made to replace the Beulah Area which will be closed to Caroline County in August 1975.
- (6) Open Space Funds for 4-H and Youth Park. The State Dept. gave approval to proceed with the acquisition of the three acres adjoining the Park site by getting an appraisal as required. Messrs James H. Lynch and Hubert S. Nichols were designated as the appraisers.
- (7) Comprehensive Water and Sewer Plan. Mr. Wright advised that this update must be done according to newly established guidelines which requires a professional write-up. The Board approved the request to contact Mrs. Ann Jass, a professional planner, in reference to this project.

There being no further business, the meeting was adjourned.

Rachel Collison, Clerk

Rachel Collison
Denton, Maryland
October 15, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on October 8, 1974, were read, approved and adopted by the Board.

Vouchers #30137 through #30153 were approved for payment.

The Commissioners executed the option to purchase approximately three acres of land adjacent to the 4-H and Youth Park.

The Commissioners unanimously selected the following three persons to serve as members for the Caroline County Board of Social Services, with terms expiring on June 30, 1977:

Mr. Francis W. Gates, Denton
Mrs. Robert F. Greenage, Denton
Mrs. Evelyn Thomas, Henderson.

On request of the Board, Mr. Cousins who represented the auditing firm doing the County audit work, met with the Commissioners to discuss the County Roads Board audit. Everything was found to be in order.

Mr. Wright and Mr. Hannawald reported their findings on the spoil site for the dredging project as to the environmental assessment needs

study and the environmental impact study. It was agreed to contact Congressman Bauman in order to see if this matter may be expedited at the earliest possible date.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 22, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, October 15, 1974, were approved and adopted by the Board.

Vouchers #30153 through 30168 were approved for payment. Payroll checks #7329 through 7381 were approved for payment. Additional taxes in the amount of \$129,489.36 were charged to the County Treasurer for collection. Abatements in the amount of \$216.62 were allowed the County Treasurer.

A delegation from the County Council of Governments met with the Commissioners to request that Board to initiate a county-wide police service survey. Mr. Glenn W. Pippin, Director, Eastern Shore Criminal Justice Board made a presentation relating the involvements of the study and the cost sharing aspects of the project. Costs will be shared 93 1/3% by State and 6 2/3% by the Local subdivision. On motion by Mr. Sparks, seconded by Mr. Bell, it was agreed to proceed with the study and to file the necessary application to set the machinery in motion.

Messrs Gerardi, Pierce and MacMahan met with the Board as representatives of the Federalsburg Chamber of Commerce on items of particular interest in the Federalsburg area as listed below.

- (1) Green boxes becoming eyesores and places of littering. The Board informed the group that the County has already begun better surveillance and will also enforce the existing littering law.
- (2) Landfill area for lower part of the County. The group was informed that studies are in "process of work" for a new location when need comes due to phasing out the use of the Beulah Landfill.

A delegation from the Commissioners of Greensboro requested the County Commissioners make an early decision on the disposition of the Greensboro School---now vacant---since it is becoming a haven for vandalism. The Town Council made a bid for its use as a public Service area. The County Commissioners have made no decision at this time.

Mr. Charles Whitby offered his resignation as the Chairman and member of the County Planning and Zoning Commission. The resignation was accepted.

Stewart Wright, County Planner, reported on the following matters:

- (1) Department of Natural Resources has approved a grant for a maximum of \$5,000 to be used for trash removal from public landings, marinas, etc.
- (2) Hillsboro Boat Ramp is completed except that the areas that needed to be seeded to stop erosion. Mr. Wright recommended this seeding be done with the County Roads forces.
- (3) A chronological summary of all correspondence relative to the Choptank Dredging project since the first request was made some sixteen years ago. The Board requested that the U.S. Senators and Congressmen be appraised of this situation.

Dr. Roberta Jean Hall, County Health Officer, met with the Board and presented the following matters for consideration:

- (1) A recommendation that a County percolation test fee be established---tentative fee to be \$10.00 per test.
- (2) A recommendation that an annual license fee of \$25.00 be initiated for scavenging cesspools, etc.
- (3) A tentative date for dedication of the Federalsburg Health Center be set for early December.
- (4) A request for salary for one-half year for a Sanitarian I position to train a new Sanitarian due to a retirement of one current employee and the advancement of another.

There being no other business the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
October 29, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, October 22, 1974, were approved and adopted by the Board.

Vouchers #30169 through 30198 were approved for payment.

The Commissioners agreed that the new Sanitarian I could be phased into the Health program as of January 1, 1975, as was discussed on Oct. 22, 1974.

Tuesday, November 5, 1974, being General Election Day, the Commissioners will meet in regular session on Wednesday, November 6, 1974.

The Commissioners directed a letter to Secretary of Transportation Hughes reminding of previous letters requesting traffic safety signals be placed at certain locations where the intersections are of a hazardous nature.

An abatement in the amount of \$58.66 on a 1973-74 tax bill was allowed the County Treasurer.

The Caroline County Farm Bureau, Inc. filed the following recommendations and/or requests with the County Commissioners:

1. Caroline County Farm Bureau recommends to the County Commissioners of Caroline County that they continue their support of the Johnsongrass Eradication Program.
2. Caroline County Farm Bureau asks the County Commissioners for improved right-of-way maintenance.

Stewart Wright, County Planner, reported on the following items as extensions of matters reported in previous meetings:

1. Reports from Ad-Ho and Racz---both green box suppliers--- on better surveillance at the box locations for littering.
2. Corp of Engineers---with respect to monies previously paid toward County share of the Dredging project at Denton.
3. Reported new monies available for County Home owners through Maryland Home Mortgage Financing Corp.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
November 6, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, October 29, 1974, were approved and adopted by the Board.

Payroll checks #7382 through #7419 were approved for payment.
Vouchers #30199 through #30224 were approved for payment.

Stewart Wright, County Planner, reported on the following matters:

- (1) HUD is preparing flood hazard maps for the towns in the County relative to the eligibility guidelines for flood insurance coverage in the designated areas.
- (2) According to Glenn Pippin the application for the County Police study will be ready to file by mid-January.
- (3) The Maryland Environmental Service is programming a project for tire collections to be sent to the Ocean City area for use as fish reefs.
- (4) Recommended a list of nominees from which to select members to fill vacancies on the Planning and Zoning Commission.
- (5) Reported the Comprehensive Water and Sewerage Plan must be updated, and that according to State guidelines needs professional assistance in the review. Further assistance will be obtained through the advertising media.
- (6) The Wetlands license for the Choptank River Dredging Project has been extended to November 4, 1977.

- (7) The office of Economic Community Development has made available to Caroline County an annual grant of \$10,000.00 for an assistant planner. Mr. Wright reported this to be a continuing program in the interest of developing Industrial Parks in areas of the County.

Mrs. Michael Townshend, Project Director for the Nutrition Program for Senior Citizens, and Reverend Riley met with the Board to discuss a matter relating to the possibility of having to find a new location to serve the meals and to use as a recreational and nutrition center. It is reported the present building will be sold and unavailable after January, 1975.

Reverend Isaacs met with the Commissioners in regard to the "Walk for Hunger" project on November 9, 1974. The walk is from Easton to Denton. Rev. Isaacs questioned the Board on the availability of portable toilets to use enroute.

Mr. Wilbur Hoopengardner, Superintendent of Schools met with the Board to discuss whether the fixtures attached to the old Greensboro School Building should be offered for sale as separate items or left with the building. The Commissioners agreed to make the decision after they had visited the school site and made an inspection.

In other matters, Mr. Hoopengardner was given permission to initiate an actuarial study preparatory to offering a pension or retirement program to the cafeteria and maintenance employees in the school system not now under any benefit plan.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
November 12, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Wednesday, November 6, 1974, were approved and adopted. Vouchers #30225 through #30250 were approved for payment.

Stewart Wright, County Planner, and J. Owen Wise, State's Attorney, reported on their findings relative to an LEAA grant for the salary of an assistant State's Attorney. They reported that to qualify for the grant the nominee must work a full-time equivalent of 35.5 hours weekly and not engage in the private practice of criminal law.

It was agreed by the Board to make further exploration into this, since it is believed other counties are receiving this grant without the application of above stipulations.

Mr. Wright, with Messrs. Tinley Pinder and Alvin S. West, also met with the Board relative to playground equipment for the Day Care Center at Federalsburg and for the Camp on Three Bridges Road. Mr. Wright reported there was matching open space development funds available. Messrs. Pinder and West testified they would be able to fund the local matching share. The group agreed to make an inventory as to needs and costs and return to this Body when the requested information was available.

A delegation composed of Mesdames: Irma Huff, Rebecca Jefferson, and Hubert Nichols met with the Commissioners to request the installation of air conditioning in the Federalsburg Health Center and also to re-cover the floor of the waiting room. The Commissioners agreed to visit the Health facility before making a decision.

The delegation invited the Commissioners to attend their Open House on Tuesday, December 3, 1974, from 2:30 to 4:40 P.M.

Additional Taxes in the amount of \$10,624.09 were charged to the County Treasurer for collection. Abatements of Taxes in the amount of \$1,034.83 was allowed the County Treasurer.

By unanimous decision, the Commissioners appointed the following persons to serve as the Committee to screen the applications for the position of County Administrator:

John W. Asher, Jr.
G. Bert Hastings
Marsh Myers
E. Theodore Orme
Thomas Shipley

An introductory meeting of this group was scheduled for Tuesday, November 19th at 7:30 P.M. in the County Commissioners Hearing Room.

A duly advertised public hearing was held by the Commissioners to amend the Comprehensive Water and Sewerage Plan for Caroline County to establish a private utility for a supply of public water to the Harmon Subdivision located near Marydel, Maryland. There were no protestants either in writing or in person. The County Commissioners recommend this proposal be approved and become a part of the Comprehensive Plan.

There being no other business the meeting was adjourned.

Rachel Collison, Clerk

Denton, Maryland
November 19, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, November 12, 1974 were approved and adopted by the Board.

Vouchers # 30251 through #30318 were approved for payment.

Payroll check #7429 through #7467 were approved for payment.

The Commissioners approved the bond for the Sheriff and ordered same recorded with the Clerk of the Circuit Court.

The Commissioners approved the following application for re-zoning as recommended by the Planning and Zoning Commission:

Request by Wilmer and Marjorie Mitchel to rezone approximately 397 x 300 Ft. of land from R-Rural to C-2 (general commercial), as provided under Article 12, Section 12-14; said property one mile east of Greensboro, Maryland north side of Drapers Mill Road

Stewart Wright, County Planner, reported on Open Space development fund availability for Playground equipment for the Day Care Center at Federalburg; and on acquisition funds in the open space program for a play ground adjacent to the New Preston School.

Messrs Lednum and Wright presented a petition of protestants from citizens in the Federalburg and Smithville area expressing serious concern about the development of a mobile home park for itinerant labor forces; said development to be located in the Smithville area. The commissioners directed Mr. Wright to send a communication to the appropriate agencies confirming the concern of this Board.

Mr. Cornelius Person discussed matter of labor relations with the Commissioners.

Mr. Edwin White, Planning Agent for the Department of Economic and Community Development, met with the Board and discussed guidelines relative to providing a grant to secure an Assistant-Planner for Caroline County.

Following a conference with State's Attorney, J. Owen Wise, the County Commissioners, agreed to cancel their application for LEAA funds for the support of an Assistant - States - Attorney. This position will be funded out of county funds when it is activated.

Messrs Oliver T. Grahn and Irvin Cousins presented the Annual County Audit for fiscal 1974 to the Board. Following a discussion of the system now used by the County, the Commissioners agreed for Mr. Grahn to update and supervise the system of budgeting and reporting as relates to the fiscal practices of the County.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
November 26, 1974

The Commissioners met at 9 o'clock A. M.

Present:

A. Curtis Andrew
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday November 19, 1974 were approved and adopted.

Vouchers #30319 through #30347 were approved for payment.

Stewart Wright, County Planner, reported on the following items:

1. D.N.R. funds available for marina development. The Board instructed the Planner to inventory the need in this are and assign priorities as the funds allocated to Caroline County will allow.

2. Advised the Board of the need of qualified persons to do the update of the Comprehensive Water and Sewerage Plan for the County.

3. Gave a status report on the Dredging Project.

4. Drs. Kenneth Weaver and Harry Hanson of the Maryland Geological Society presented a project relative to the study of Caroline County's cost of the project, which is to develop a model to use to predict water level response to increased useage, will cost the County \$12,000.00 over a period of three years. The Commissioners approved the plan to be paid as follows: First year \$3500.00; second year \$5000.00; third year \$3500.00.

5. A delegation from the Division of Solid Waste of the State Department of Health met with the Board relative to the closing of the Hobbs Landfill. Following a discussion of the problems involved with re-location; the State Department extended the final date for closing to July 1, 1975.

There being no other business, the meeting was adjourned.

Rachel Collison
Rachel Collison, Clerk

Denton, Maryland
December 3, 1974

The Commissioners met at 9 o'clock A. M.

Present:

A. Curtis Andrew
Earl R. Bell
Edward D. Sparks

The minutes of the regular meeting on Tuesday, November 26, 1974, were approved and adopted by the Board.

Mrs. Lester Love, Chairman of the Christmas Seal Campaign presented a Proclamation declaring the month of December, 1974, as Christmas Seal Month in Caroline County.

The Commissioners expressed a desire to talk with Dan Crouse from Crouse Oil Company next Tuesday, if possible.

W. A. Stewart Wright, Jr., discussed the Open Space Program which has approximately \$30,000 left in account for development projects. Mr. Wright received a request from Federalsburg, but the Commissioners agreed that Goldsboro has first priority. The Commissioners also advised Mr. Wright to follow through with the Corp of Engineers by requesting the Corp to inspect a borrow pit that could possibly be used as a disposal site for spoil.

The meeting of the existing Board was adjourned at 9:40 A.M.

The newly elected County Commissioners (A. Curtis Andrew, Earl R. Bell, and Rachel Collison) took the oath of office from Mrs. Mildred C. Butler, Clerk of the Circuit Court. The first order of business was to organize the new Board of County Commissioners. Mr. Andrew placed himself in nomination, Mr. Bell nominated himself, and Miss Collison---herself. Miss Collison withdrew in support of Mr. Andrew. Mr. Bell voted against; thus, Mr. Andrew remains President of the County Commissioners of Caroline County.

For Vice President of the Board of County Commissioners, Miss Collison placed herself in nomination, Mr. Bell placed himself in nomination, Mr. Andrew supported Rachel Collison for Vice President. Mr. Bell opposed Miss Collison as the Vice President of the Board of County Commissioners.

For Chairmanship of County Roads Board, Mr. Bell nominated himself, Miss Collison nominated herself, Mr. Andrew supported Mr. Bell, Miss Collison withdrew her nomination in support of Mr. Bell.

The Commissioners agreed to serve on the following County agencies:

Fire Control Board - Mr. Andrew
Caroline Nursing Home - Mr. Bell
Economic Development Commission - Mr. Andrew
Youth Commission - Mr. Bell
Planning and Zoning Board - Mr. Bell
Plumbing Board - Mr. Andrew
Board of Social Services - Rachel Collison
Board of Recreation and Parks needs reactivating. Commissioners will appoint a Board at a later date.

Payroll checks #7468 - #7506 were approved for payment; Vouchers #30349 - #30370, were approved.

Mr. Wright discussed the distribution of certificates with the Commissioners. No decision was made.

The Commissioners received a letter from The Memorial Hospital asking for a financial gift. They discussed the matter, but no decision was made.

Mr. James Lednum, Planning and Zoning Administrator, presented an application for rezoning of 50 acres from R-1 to I-2 adjacent to the Federalsburg Industrial Park in the Fifth Election District. The application was approved.

There being no further business, the meeting was ajourned.

Janice Edwards

Mrs. Janice Edwards, Sec.

Denton, Maryland
December 10, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Tuesday, December 3, 1974, stand approved with the following additions and corrections: A motion was made by Mr. Sparks, seconded by Mr. Bell and unanimously carried to change the locks on the County Commissioners Office and Hearing Room. Miss Collison did not wish to comment. In paragraph #8 regarding Vice President of the Board of County Commissioners---Mr. Bell objected to the motion as stated. Mr. Andrew and Miss Collison approved.

Vouchers #30371 - 30394 were approved for payment. Additional taxes collected by the Treasurer in the amount of \$6,138.72 (1973-74) and \$1,715.47 (1974-75) were approved.

Judge Marvin H. Smith talked to the Commissioners in behalf of the Economic Development Commission.

Mrs. Freda Lord, Supervisor of Central Alarm Office, presented two applicants for the position available in that office. Mrs. Lord also expressed a need for a substitute until the position has been filled. The Commissioners agreed to allow Mr. O. J. Morgan and Mrs. Louise Adams to substitute. The Commissioners discussed the matter of a generator and Mrs. Lord confirmed the need for one.

The Commissioners along with Mr. Dan Crouse of Crouse Oil Company, and Mr. Alphonza Thomas, Custodian of the Courthouse, discussed the usage of oil in the Courthouse and Jail. Mr. Crouse explained that his company operates on a degree-day system according to the amount of oil used last year. Mr. Crouse agreed to adjust the system in order to accommodate our needs.

Mr. William A. Cole, Treasurer, asked the Commissioners for their support in the following matter: Howard A. Rubenstein, Attorney, for Firehouse Foods questioned Mr. Cole's right to collect Real Estate and Corporation Taxes because of bankruptcy. Peoples' Bank bought the property at the sale and J. Owen Wise, Attorney representing Peoples' Bank is trying to get a clear deed. Mr. Cole cannot sign and stamp the deed until taxes are paid. The Commissioners support Mr. Cole.

W. A. Stewart Wright, Jr., County Planner, discussed the following with the Commissioners:

The Department of Health and Mental Hygiene will be sending a letter to the Commissioners extending the use of Hobbs Landfill to July 1, 1975; however, there will be certain provisions included in the extension of time. The Commissioners are currently in the process of negotiating possible Landfill Sites. The Commissioners requested Mr. Wright to notify Mr. Walter Miles about a possible alternative site located in the Southern portion of the County.

The County Planner informed the Commissioners about the State Highway Administration planning to reduce secondary road projects in the county. Final report on these plans will be made available to the Commissioners at a later date.

Mr. Wright is presently trying to establish an estimate on the cost to revise the Caroline County Comprehensive Water and Sewerage Plan.

Mr. Emory Dobson announced a Public Hearing regarding the Denton By-Pass to be held on January 7, 1975.

Mr. Bell placed the name of Starke Evans in nomination for Attorney to the Board of County Commissioners. There was no second to the nomination. Rachel Collison nominated L. Edgar Brown for the position; Mr. Andrew seconded. Mr. Bell opposed.

Mr. Bell nominated Mr. Brown, Attorney to the Planning and Zoning Board, and the decision was unanimous.

Miss Collison nominated Mr. Brown, Attorney to the Roads Board, and that decision was unanimous also.

Mr. Andrew nominated J. O. Knotts, Attorney to the Welfare Board. Decision was unanimous.

The County Audit was discussed with Mr. Irvin Cousins, C.P.A. The Commissioners unanimously agreed to advertise the audit report in all three county newspapers.

The Commissioners unanimously agreed to hold their regular meeting on Monday, December 23, 1974, instead of meeting on Christmas Eve, and, likewise, on Monday, December 30, 1974.

The Commissioners agreed to Mr. Andrew serving as Legislative Member and Mr. Bell as alternate.

The Commissioners agreed to Mr. Andrew serving as Legislative Member and Mr. Bell as alternate.

A motion was made by Rachel Collison, seconded by Mr. Bell, and unanimously carried to coordinate the Caroline County Bicentennial Account through the General Fund in the County Commissioners' Office.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Sec.

Denton, Maryland
December 17, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Tuesday, December 10, 1974, were approved and adopted.

Vouchers #30395 - 30416 were approved for payment. Payroll checks #7507 were approved for payment.

Mr. J. Dallas Blades met with the Commissioners asking for support to Memorial Hospital Fund Drive for equipment. A motion was made and unanimously carried to contribute \$1,000.00.

W. A. Stewart Wright, Jr., County Planner reported the following:

Mr. Eugene Racz, Henderson, accepted the Chairmanship of the Planning and Zoning Commission. Mr. Marsh Myers, Ridgely, was named a member of this Commission.

Mr. Jack Reckner, Sales Engineer for Glenn D. Culbert Company, and Mr. Frank Flack representing the Fire Board discussed purchasing a generator for the Courthouse. Their decision was to follow through and try to locate a generator immediately.

Mr. Kurt Rosenbaum, Delmar Packaging, Inc. of Burrsville met with the Commissioners requesting a tax abatement. Delmar Packaging manufactures folding boxes and employs 15 people. The Commissioners agreed to consult their Counsel and Mr. Fleetwood, Tax Assessor.

Mr. Wilbur Hoopengardner presented to the Commissioners deeds to Greensboro and Ridgely Schools which are now property of the County Commissioners.

Mr. Francis Yeoman gave a detailed report on the activities of the Economic Development Commission during the past four years.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
December 23, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Tuesday, December 17, 1974, were approved and adopted.

Vouchers #30417 - 30443 were approved for payment.

Mr. Lee McMahan, Mr. Hubert Nichols, and Mr. Philip Zaffere met with the Commissioners on behalf of the Federalsburg E.C.D. Mr. Zaffere asked the Commissioners to withdraw their opposition to the Smithville Trailer Park. Miss Collison abstained from voting. Mr. Andrew and Mr. Bell would like to consult their Attorney before making a decision.

Mr. Warren Howell and W. A. Stewart Wright, Jr. talked to the Commissioners about hiring a code enforcement official through the CETA Program for the Town of Denton. The Commissioners had no objection to the request and advised Mr. Wright to follow through with the application to CETA.

Mr. James M. Lednum spoke to the Commissioners regarding a cost of living raise for Courthouse employees. Mr. Bell opposed the request.

Miss Collison and Mr. Andrew are considering a merit system for county employees which would go into effect July 1, 1975.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
December 30, 1974

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Monday, December 23, 1974, were approved.

Vouchers #30445 - 30475 were approved for payment. Payroll checks #7546 - 7596 were approved for payment.

The Commissioners consulted their attorney on various matters.

A motion was made by Mr. Bell to sell at public auction the Caroline Special School in Ridgely and the Smithville property because they are of no further use to the County and in order to get them back on the tax rolls. Miss Collison seconded; decision was unanimous. Mr. Andrew made a motion to advertise the entire property of Greensboro School on seal bids because it is no longer useful to the County and in order to get it back on the tax rolls. Mr. Bell seconded; decision was unanimous. L. Edgar Brown, Attorney was instructed to handle the project.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
January 6, 1975

The Commissioners met in special session on Monday, January 6, 1975, at 2:00 P.M. with the Citizens Committee and Mr. and Mrs. Edwin George Richards for the purpose of hiring a County Administrator. It was the consensus of the Citizens Committee that Mr. Richards be hired promptly. The Commissioners accepted the recommendation of the Citizens Committee; decision was unanimous. Mr. Richards will begin working on February 3, 1975.

Denton, Maryland
January 7, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Monday, December 30, 1974, were approved and adopted. Vouchers #30476 - 30522 were approved for payment.

Mr. Robert Rouse, County Agent, and Mr. Dudley Ebling, Vice President of Farm Bureau, personally invited the Commissioners to a Land Use Meeting and dinner (prior to the meeting) with Y. D. Hance attending the affair. The Land Use Meeting will be held at the Choptank Electric on January 17, 1975, at 7:30 P.M.

Del. John R. Hargreaves met with the Commissioners to discuss possible legislation that is pending and/or new during the 1975 session of the General Assembly. W. A. Stewart Wright, Jr. suggested a law be passed requiring a registered surveyor in Caroline County. This matter was discussed, but no decision was made. Mr. Hargreaves also consulted the Liquor Control Board regarding any need for current legislation.

Dr. George Silver, President, and Mr. Orrell Saulsbury and Mr. Joe Quinn, Caroline County Members of the Board of Trustees of Chesapeake College met with the Commissioners to extend their wishes for beginning a new spirit of cooperation. Mr. Saulsbury explained that due to increasing costs of personnel and operating expenses, the college cannot continue to function without an increased budget, and that legislation is being considered in regard to an update on the sharing costs between the State and the participating counties. Mr. Quinn reported on the Phase II Construction Plan that is now underway.

Mrs. Carol Stockley donated a blue spruce to be planted on the Court House Green as a Memorial to Dan Crouse. The Commissioners unanimously accepted her contribution. Mrs. Stockley requested a donation of \$500 for Martinak Day, which is held the first Sunday in May. Decision was unanimous to contribute \$500 for Martinak Day.

Mr. Edward Fuchs, Chairman of Johnsongrass Program and Robert Rouse explained to the Commissioners their intent to hire a full-time employee to the Johnsongrass Program until July 1, 1975, at which time the program will be evaluated. The Commissioners did not give their consent to funding a full-time employee under the 75-76 budget.

Mayor Nolan Hubbard consulted the Commissioners about a police problem which he feels is unfair that a policeman cannot lawfully go beyond the town limits. The Commissioners agreed to consult their Attorney about the matter.

Mr. James A. Luff spoke to the Commissioners and inquired about the correct procedure in installing new radios for the fireman. The Commissioners advised Mr. Luff that the radios should go out on bids. The money has already been appropriated. Mr. Luff will proceed with this matter.

W. A. Stewart Wright, Jr. read a letter from Mr. Frank Kessler, Ridgely, advising the Commissioners that he can no longer serve as Secretary to the Council of Governments due to his recent illness.

A letter from the Mayor and Council of Federalsburg regarding the Smithville Mobile Home Park was read and discussed. The letter requested the Commissioners to withdraw their opposition.

The residents of the Smithville area object to the Mobile Home project because of: 1. Labor Market is not coming from Caroline County or local residents; 2. Increased traffic flow on County Roads as a direct result of the mobile home park; 3. Possible police protection problems in the area; 4. Possible fire protection problems; 5. Trash and litter problems in the area; and 6. Questionable decline in land value in the surrounding area. Mr. Bell and Mr. Andrew stand with their earlier decision to oppose the Smithville Mobile Home Project, but at this point they will rest the problem. Miss Collison had abstained in a previous meeting when the withdrawal was first requested.

The Commissioners adopted a letter from the Citizens Committee to be included in the County Commissioners' Minutes on this date. The letter reads as follows:

January 6, 1975

Mr. A. Curtis Andrew, President
Caroline County Commissioners
Denton, Maryland 21629

Dear Mr. Andrew:

This is a report of Citizens Committee designated to serve without compensation by the Caroline County Commissioners to screen applications for Caroline County Administrator, and recommend without bias or partisan political considerations, three to five qualified candidates for final consideration of the Commissioners.

The Citizens Committee was composed of John W. Asher, Jr. (elected Chairman by other committee members), Denton; G. B. Hastings, Federalsburg; Marsh H. Myers, Ridgely; E. Theodore Orme, Denton; and Thomas R. Shipley, Bridgetown.

The Citizens Committee screened 44 applications and selected for interview those who appeared to have related training and experience. To avoid duplication of travel on the part of the candidates, the County Commissioners accepted the Citizens Committee's invitation to join its members for interview of promising candidates.

General consensus of above group was that Edwin George Richards appeared to be the best qualified candidate for the position, although his salary request seemed high. Mrs. Richards is a native of Queen Anne's County and Mr. Richards earned a B.A. degree in Government from University of Maryland, M.A. in Urban Affairs from University of Delaware and has completed academic work for Ph.D. in Urban Affairs at University of Delaware. For the past four years he has worked for the New Castle County (Delaware) Housing Authority and now lives in Newark, Delaware. His references are excellent. He is willing to accept less salary than he could earn elsewhere in order "to establish roots on the Eastern Shore".

You asked the Committee Chairman and Mr. E. Theodore Orme to talk with Mr. Richards further to see if he would accept the job at less salary. He agreed to accept comparable salary scale to like job in Queen Anne's County, which is patterned after Maryland State wage grade and salary of E-18, i.e. \$16,612.00 to \$21,823.00 annually over a six-year period. Also, at your request Mr. Orme and I had a credit check made and further investigated personal and professional references, which were excellent. You, in turn, have invited both Mr. and Mrs. Richards to visit with the Commissioners and Citizens Committee Members at 2:00 P.M., Monday, January 6, 1975.

Mr. Richards is available to report February 3, 1975, and it is the consensus of the Citizens Committee that he be hired promptly after today's interview, assuming it will be favorable, of course.

It is gratifying to know that the Caroline County Commissioners are interested in securing the best qualified candidate for the important position of County Administrator and, I recommend you make this report a part of your minutes for publication in County papers so that all our citizens will know how the County Administrator was selected. I also recommend a letter be sent to each of the applicants, thanking them for applying and advising name of successful candidate. All applications are enclosed in alphabetical order.

Very truly yours,

John W. Asher, Jr.
Chairman, Citizens Committee

There being no further business the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
January 14, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Tuesday, January 7, 1975, were approved. Vouchers #30523 - 30550 were approved for payment.

Mrs. Donna Poorman introduced a Senior Shopping and Delivery Service Program (a branch of the Commission on Aging) to the Commissioners. Mrs. Poorman is the Administrator-Purchaser for the new program which will begin on January 27, 1975. The service is available to persons 65 years and over who are either incapable of doing their own shopping or have no transportation. The Program is totally funded by the State.

Mr. Wilbur Hoopengardner, Superintendent of Schools, and Mr. Ernest Blazjak, Supervisor of Plant Maintenance, met with the Commissioners to present and request a retirement plan for custodians, maintenance workers, and cafeteria workers. 96 County employees would be affected. Mr. Blazjak requested the retirement program to go into effect February 1, 1975, and the cost to the County would be approximately \$14,000.00 for the five remaining months of the fiscal year. Under the Maryland State Employee's Retirement System, the employees contribute 5%. The amount of accrued liability payable by the County is \$299,535.00 over a 30-year period. The annual accrued liability contribution is \$19,485. The Commissioners did not make a decision, but agreed to contact Mr. Blazjak before February 1st.

Mr. Frederick H. Schmick and Mr. Harry H. Rieck, Jr. met with the Commissioners in opposition to a County Landfill on Backlanding Road. Their reasons for opposing were:

1. Opposed to having their land cluttered with tree limbs, plastic and paper refuse, glass bottles, tin cans, etc.
2. Backlanding Road is located right on the Dorchester County border. For convenience of the citizens, a site located further from the border and accessible by several approach roads makes for fuel savings and less traffic congestion.
3. There is only one road leading to the Backlanding site. All traffic must travel through Preston and back again.

Mr. Schmick and Mr. Rieck recommend consideration of the Gallagher property be given top priority. The Commissioners have not made a decision on the matter.

The Board agreed it would not participate in a change of hospitalization coverage for the purpose of employees receiving dual benefits from the County.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
January 21, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on Tuesday, January 14, 1975, were approved and adopted. Vouchers #30551 - 30577 were approved for payment.

W. A. Stewart Wright, County Planner, discussed with the Commissioners updating the Comprehensive Water and Sewer Plan. It was the consensus of the Commissioners and Mr. Wright that this project be put out on bids in the near future.

Mr. Bell personally congratulated Mr. William A. Cole, Treasurer, on his investment of County funds. Mr. Bell asked Mr. Cole if it would be possible to give the Commissioners a monthly financial report. Mr. Cole agreed to comply.

Rev. Thomas Turkington confronted the Commissioners about Smith Landing Road claiming it to be a County road and should be maintained by the County. Mr. Joe Tinley, County Roads' Supt. states this is a private road-----that it has never been taken into the County Roads' System. The Commissioners, Mr. Tinley, Mr. L. Edgar Brown, Attorney to the Board of County Commissioners, W. A. Stewart Wright, Sr., Attorney, Mr. L. T. Short, Draftsman, and Mr. Douglas Fleetwood, Supervisor of Assessments, discussed the matter of Smith Landing Road trying to determine whether it is a County or private road. The Commissioners requested Mr. Wright and Mr. Brown to search land records and History of Caroline County and to write a letter reporting their findings. This matter will be discussed further next week.

Sheriff Andrew reported on the new Communication's Program that is now underway at the Jail. He invited the Commissioners to visit the Jail and inspect the Communication's Program which allows the entire County to have police protection 24-hours per day.

There being no further business, the meeting was adjourned at which time the Commissioners visited the Jail.


(Mrs.) Janice Edwards, Clerk

Denton, Maryland
January 28, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Rachel Collison.

The minutes of the regular meeting on January 21, 1975, were approved and adopted. Payroll checks No. 7639 - 7695 were approved for payment. Vouchers #30578 - 30602 were approved for payment.

Mr. Cannon Wright met with the Commissioners to discuss an estimate for repairs and maintenance at the Jail.

Dr. Roberta Jean Hall, County Health Officer, and Mrs. Catherine Trice, Director of Public Health Nursing, met with the Commissioners at

their request to explain the Home Nursing Program. Miss Collison felt she needed to learn more about the program. Dr. Hall explained that the Home Nursing requirement or an order from the Family Doctor and the nurse carries out the Doctor's orders. This nursing care is usually a temporary service given to a patient (for a very minimal charge) after he returns home from the hospital.

Mr. Paul Biddle, Mr. Eugene Harris, and Mr. Ed Williams met with the Commissioners inquiring as to whether or not a law has been passed requiring use of a registered surveyor. Mr. Andrew explained that this suggestion was presented-----but the Commissioners did not approve such a bill. Miss Collison stated she would not vote in favor of a law requiring only the use of a registered surveyor. Decision was unanimous.

Mr. James Gallagher made a proposal to the Commissioners regarding the use of the Schreiber Farm which he owns as a County Landfill. Mr. Gallagher agreed to lease the entire 44 acres for a sum of \$3500 per year for ten years, or lease the back four acres for the year 1975 for \$2,000. The Commissioners discussed the matter, but held it under advisement. They decided to hold a Public Hearing in the District Court Room on a proposed County Landfill to be initiated on Backlanding Road (Leon Schmick's property) Public Hearings will be heard on other sites at appropriate times.

Mr. Robert L. McMullan, County Supervisor FmHA met with the Commissioners to request hiring two secretaries under the CETA Program which is 100 per cent federally funded. Mr. McMullan explained that through the FmHA he had loaned over two million to County residents during 1974. He further explained that there is a large amount of secretarial work in his office and only one full-time secretarial employee. Mr. McMullan stated there was a real need for assistance in his office. The Commissioners unanimously agreed to hire two secretaries under the CETA Program for the FmHA.

There being no further business, the meeting was adjourned.

Janice Edwards

(Mrs.) Janice Edwards, Clerk

Denton, Maryland
February 4, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on January 28, 1975, were approved and adopted. Vouchers #30603 - 30336 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of Schools, and Mr. George Caple, Vocational Educational Director met with the Commissioners for the purpose of signing and adopting a proclamation declaring February 9-15, 1975, as Vocational Education Week. Mr. Andrew signed the Proclamation.

Mrs. Freda Lord, Central Alarm Supervisor, met with the Commissioners to discuss personnel and budget items.

The Commissioners and Mr. Emory Dobson discussed a petition now in existence to change the Board of Education from an appointive to an elective body. Mr. Dobson reported 110 signatures; Mrs. Edwards reported 15

phone calls and one letter, all in support of an elective school board. Mr. Bell reported one phone call and one letter in support. One letter was received in opposition.

Mr. Douglas Fleetwood, County Supervisor of Assessments introduced a delegation from the State Assessment Office----Messrs John Wallace, Walter Lindsey, Kevin Mueller, Harry Bloom, R. T. Mills, and Mrs. Anntoinette Devoe. Mr. Lindsey Explained their intent in updating the assessment roll and tax billing system.

Rev. James Riley, Ridgely, met with the Commissioners to ask their approval of Caroline County participating in the five-county Upper Shore Area Agency in connection with Community Action Agency. The five counties participating are Cecil, Kent, Queen Ann, Talbot, and Caroline. The purpose of this proposal is to provide a means by which the five counties jointly participate in the approval, organization, and control of programs which are of mutual benefit to all Counties. Rev. Riley was only asking for approval.

Mr. Steve Watson discussed with the Commissioners the Skill Center in Crewe, Virginia, which he recently visited. Mr. Watson thinks Caroline County would greatly benefit from a similar training center.

Mr. J. C. White, Federalsburg, met with the Commissioners, Dr. Hall, and Mrs. Trice to ask their permission to use the building in back of the Federalsburg Health Center for storage. Mr. White would in turn allow Health Dept. patrons to use an area which he owns for a parking lot. Dr. Hall and Mr. Edwin Richards, County Administrator have made plans to inspect the site this week.

Mr. Max Chambers, Mr. Theodore Orme, and Miss Mary Larrimore, Members of the original Bicentennial Committee presented their final report to the Commissioners and a check in the amount of \$536.09 which represents the cash balance on hand. This money represents income----over and beyond expenses----that the Caroline Bicentennial profitted. The Commissioners graciously accepted the check and Mr. Andrew asked the Committee if they would continue serving on the Country Bicentennial in 1976. We also have a large supply of plates and books on hand in the County Commissioners' Office.

W. A. Stewart Wright, Jr., County Planner, reported on the following:

1. He has been notified by Dept. of Natural Resources that the Town of Hillsboro received approval for Program Open Space Development funds of \$1,497.47 to construct a playground area.
2. Requested the Commissioners to consider working with Kent and Queen Ann's Counties on a Regional Transit Study. The project may become available through the Maryland Dept. of Transportation. Commissioners expressed interest, but requested Mr. Wright to find out what the cost would be to the local governments.

Mr. Bell nominated Frederick Hubbard to serve on the Planning and Zoning Commission. Decision was unanimous.

There being no further business, the meeting was adjourned.

Janice Edwards
(Mrs.) Janice Edwards, Clerk

Denton, Maryland
February 11, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 4, 1975, were approved with the following addition: The decision was unanimous for Rachel Collison to be the Commissioner Representative for Mental Health Advisory Committee.

Payroll checks #7696 - 7742 were approved for payment. Vouchers # 30637 - 30659 were approved for payment.

Mr. William A. Cole, Treas., met with the Commissioners to advise them of a property which the taxes have not been paid for seven years. The Commissioners advised Mr. Cole to follow through legally.

Mr. George Dixon and Mr. William Marvel met with the Commissioners to report their expectations of building an addition to the Monarch-Nugrape Company in Ridgely. Mr. George Dixon, President of Monarch-Nugrape Company brought Marvel's beverages, Inc. and plans to establish an addition to the Company.

Mr. Starke Evans reported on his new position as Assistant State's Attorney, and turned in a bill for the first month of service. Mr. Evans explained that there is a definite need for a full-time State's Attorney in our County. He said there is a possibility of receiving Federal funds for this project.

Mr. Ben Hanna, President of Fireman's Assoc. told the Commissioners that the Fireman's Assoc. have objected to the Sanitation Monitor for the Town of Denton being placed in the Central Alarm Office. Mr. Hanna said the Fireman's Assoc. were not asked if the system could be placed there and questioned the purpose of the Denton Police telephone connected to this office. The Commissioners told Mr. Hanna they would consider his recommendations.

Dr. Hall requested additional funds be appropriated to the Health Dept. budget for up-dating the Comprehensive Water and Sewer Plan. They discussed the matter, but no decision was made.

Mr. Jack Finglass and Mr. John Pierce, of Maryland Historical Trust met with the Commissioners to discuss a contract with Dorchester, Talbot, and Caroline Counties. This project includes inspection of all sites over 100 years old and some younger. Each of the three counties would pay approximately \$3,000. The Commissioners requested Mr. Finglass to let them know approximately how many sites would be involved in Caroline County.

A motion was made by Mr. Bell and unanimously carried for Caroline County to release from Program Open Space Funds the amount of \$10,358.70 to provide 75% of the estimated cost of \$13,811.60 for Chambers Park Project in Federalsburg. Twenty-five per cent of the total cost (\$3,452.90) will be made available by the Town of Federalsburg. The Commissioners advised Mr. Wright to follow-through with the project.

Congressman Bauman visited with the Commissioners to discuss particular items of interest which included: Choptank River Dredging, Revenue Sharing, Railroads, and HUD Mortgage money. Congressman Bauman agreed to arrange a meeting with the Corp of Engineers.

There being no further business, the meeting was adjourned.

Janice M. Edwards
(Mrs.) Janice M. Edwards, Clerk

Denton, Maryland
February 18, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 11, 1975, were approved and adopted. Vouchers #30660 - 30774 were approved for payment.

Mr. Bell commented on a letter received from the State Highway Administrator stating that a traffic signal will be installed at the intersections of Md. 318 and 313, in Federalsburg.

The Commissioners discussed the Sanitation Monitor for the Town of Denton which is housed in the Central Alarm Office. A motion was made by Rachel Collison to check and see if it is necessary for the Town of Denton telephone to be connected to that Office; if it is unnecessary, have it taken out, and leave the monitor system status quo. Mr. Bell seconded; decision was unanimous.

The Commissioners discussed the repairs and maintenance program under construction at the Jail.

A delegation of Board of Directors of the Caroline County Developmental Center made an appeal to the Commissioners regarding a Center for Retarded Adults. The Spokesman for the group was Mr. Ernest Gerardi. He explained that this project will be State and Federally funded, but it must be in operation before funds are received. Mr. Gerardi stated that in order to get such a proposed Center in operation, three items are needed.

1. A building or a location preferably with land surrounding the building for the students to have horticulture projects. The delegation thought the old Ridgely School would fill their needs and requested this building be made available.
2. Financial assistance to get the Center in operation.
3. A Director for the Center.

The Commissioners were impressed by the presentation and told the delegation they would discuss the matter and give them a decision at an early date.

Mr. Worrell R. Carter, III met with the Commissioners to discuss problems created after covering up a landfill. He was referring to an article in the Delaware Conservation Magazine which states that it can contaminate water which can lead to serious problems. The Commissioners thanked Mr. Carter for his interest. Mr. Andrew explained that we follow State regulations both in developing and operation of landfills.

The Commissioners discussed a letter from Delegate John Hargreaves suggesting proposed legislation be introduced giving Ernest J. Gretzinger retirement and pension. Mr. Gretzinger served as Court Stenographer in the Counties of Cecil, Kent, Queen Anne's, Talbot, and Caroline. Decision was unanimous to have Mr. Hargreaves introduce this legislation.

A Farm Bureau Delegation met with the Commissioners to discuss the surplus in the County budget. Mr. George Clendaniel, Spokesman, asked where the surplus came from. Mr. Clendaniel felt that this money should benefit the tax payers in our County. Mr. Irvin Cousins, County Auditor, explained that there were two areas mainly responsible for the surplus: State Share of Income Taxes or (Piggy-back Taxes) and Revenue Sharing. Mr. William Greenage explained that they represented interested citizens and were simply inquiring as to the intent of how the surplus will be spent.

There being no further business, the meeting was adjourned.

Janice M. Edwards

(Mrs.) Janice M. Edwards, Clerk

Denton, Maryland
February 25, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 18, 1975, were approved and adopted. Payroll checks #7743 - 7799 were approved for payment. Vouchers #30675 - 30794 were approved for payment.

The Commissioners approved the following persons to serve on the Board of Drainage Viewers for the Thomas Town Drainage Assoc: Leo Wood, George Wood, Charles Hammer, and Frank Harris.

A motion was made by Mr. Bell to send a congratulatory letter to Col. Richardson High School Basketball Team commending them for an undefeated season. Decision was unanimous; and the following resolution was adopted.

BE IT RESOLVED that the Commissioners of Caroline County having taken note of the fact that the Colonel Richardson High School Basketball Team has completed the regular season by winning eighteen games; and has displayed exceptional sportsmanship; and as individuals and as a group have represented their school and community with distinction; do hereby extend their congratulations and gratitude to the school they represent, the team, and the following individuals who have served so well through their team participation:

Isiah Abner
Gordon Briggs
Michael Brown
Pete Brown
David Chess
Charles Corsey
Tom Elliott
Carlton George

Ralph Jones
Mark Messick
Mike Richardson
Phil Wheatley
Melvin Baltimore, Captain
Carlton Cannon, Captain
Vic Corsey, Captain
David Meenan, Assistant Coach
Merrill Morgan, Coach

Mr. Edwin Richards read correspondence from Delegate Hargreaves requesting three designees for consideration for appointment to serve on the Martinak State Park Committee. The following were appointed: Carol Stockley, Emory Dobson, and Rachel Collison, Commissioner Member.

The following bids were opened for Fireman's Assoc. equipment:

RCA - \$6,985.00 (8 units)
 MOTOROLA - \$7,182.00 (8 units)
 G.E. - \$6,871.00 (7 units - Bid does not include converters
 as per bid specifications)

The Commissioners advised Mr. Richards to analyze the bids and give his recommendations to the Commissioners.

Mr. James Killeen, Dept. of Public Safety and Correction Services, met with the Commissioners to discuss a three county Pre-Trial Community Center at the Church Hill Camp. The matter was discussed, but no decision was made.

Mr. Tom Ogle, Office of Air Quality Control, Mr. Hershall Claggett, and Mr. Jerry Fletcher discussed the Hobbs Landfill. They discussed the possibility of converting it into an Interim Disposal site. Mr. Claggett and Mr. Ogle promised to work with Stewart Wright, Jr. and Mr. Tinley to develop a plan within 30 days. Mr. Ogle feels there is a need to supply educational material regarding landfills and plans to follow through with this project, also.

There being no further business, the meeting was adjourned.

Janice M. Edwards

(Mrs.) Janice M. Edwards, Clerk

Denton, Maryland
 March 4, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
 Rachel Collison
 Earl R. Bell
 Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 28, 1975, were approved and adopted. Vouchers #30725 - #30761 were approved for payment.

Mr. Frank Colt met with the Commissioners in response to the discussion on surveying recorded in the minutes of January 28, 1975. Mr. Colt feels that registered surveyors should be used in order to insure an error-free plat. Roland C. Kent, Atty., spoke to the Commissioners advising them of the importance in hiring a registered surveyor. Mr. Kent reported that the Bar Association would like to follow through with legislation stipulating use of registered surveyors.

Edwin G. Richards, County Administrator, reported on various matters. He advised the Commissioners that the R.C.A. bid was the lowest bid for the Fireman's Assoc. equipment and discussed purchasing the equipment through deferred payment.

Mr. Aubrey Romine, Regional Planner, met with the Commissioners to discuss up-dating the Water and Sewer Plan. Mr. Romine advised the Commissioners that there are qualified people right in our County or surrounding counties that could do the job very satisfactorily. Mr. Andrew suggested that Mr. Romine work with the County Administrator and Planner to supply a list of qualified persons.

Mr. Douglas Fleetwood, Supervisor of Assessments, discussed his retirement situation in light of the transfer of Assessment Office personnel from County to State service.

Mr. Irving Ober requested information on the sale of the Greensboro School and discussed lack of industrially zoned land in the Greensboro area.

Lt. George Clough of the Easton Composite Squad of the Civil Air Patrol described the CAP Program and indicated that 19 persons from Caroline County were in the Cadet or Senior Program. He requested a contribution from Caroline County to aid the CAP Rescue and Training Programs.

Mr. James Lynch and Mr. John Saulsbury, representing Ridgely Athletic Association, and Mr. Wilbur Hoopengardner met with the Commissioners to discuss the new Ridgely School Site.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
March 11, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 4, 1975, were approved and adopted. Payroll checks #7800 - 7848 were approved for payment. Vouchers #30762 - 30793 were approved for payment.

A motion was made by Mr. Bell to send a letter of "thanks" to the Honorable Harry Hughes for installment of the traffic signal on the Federalsburg By-pass at Reliance Road. Decision was unanimous.

The Commissioners unanimously appointed Mrs. Rachel Baylor to serve a five-year term as a member of the Board of Library Trustees.

Edwin Richards explained a new financial report form which the County Commissioners' Office will be providing to the Commissioners. The form gives a weekly balance of receipts and expenditures.

Delegate Hargreaves requested the Commissioners give consideration to the following local legislation relating to Caroline County.

- HB 1186 - Salary increase for Board of License Commissioners.
- HB 1187 - Salary increase for Board of Elections.
- HB 1192 - Sum as compensation for expenses for Board of Education.
- HB 1193 - Alter hours and days of sale - Class D Beer licenses.
- HB 1194 - Alter hours and days for sale of Class D Beer, wind and liquor licenses.

HB 1195 - Alter hours of sale of Class A Beer licenses.

HB 1196 - Alter hours for sale on Sundays of Class C Beer, Wine, and Liquor Licenses.

HB 1211 - Provide for publication of Annual County Expenses.

HB 1379 - To authorize Denton to undertake an urban renewal program.

HB 1384 - Authorize Federalsburg to undertake an urban renewal program.

The Commissioners indicated their general approval of all bills with the exception of HB 1192. The Commissioners believe that this legislation is precedent setting and therefore should be deferred and considered along with the general status of the Board of Education.

Mr. Tom Ogle, Office of Air Quality Control, and Mr. Hershall Claggett met with the Commissioners and Stewart Wright, Edwin Richards, and Mr. Tinley to discuss Hobbs Landfill. Mr. Claggett explained that with proper site preparation, the landfill will have additional life.

Mr. Richards discussed the following with the Commissioners:

1. Greensboro School Sale which has been advertised. Bids are due March 31.
2. The Commissioners agreed to authorize L. Edgar Brown, County Attorney to begin negotiations for the proposed Ridgely School Site.
3. The Commissioners received a request from Mr. Max Chambers for funds for Bicentennial activities. The Commissioners instructed Mr. Richards to get more information on the matter.

Mr. Clarence Phillips of the Board of Education discussed a proposal to have the school cafeterias provide hot meals for the elderly through a program to be operated by the Upper Shore Aging, Inc.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
March 18, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 11, 1975, were approved as written. Vouchers #30794 - 30814 were approved for payment.

Mr. Cannon Wright and Sheriff Andrew met with the Commissioners to discuss the repairs and maintenance program under construction at the Jail.

The Commissioners accepted the resignation of Howard R. Shockley, who served on the Planning and Zoning Commission for several years. The Commissioners acknowledged the fact that Mr. Shockley has been a very

loyal and faithful member of the Commission, and one of the original members.

The Johnsongrass Control Committee met with the Commissioners to discuss their budget allotment for 1975-76. The spokesman for the group was Mr. Lawrence Hignutt, Chairman; Committee members present were: Dawson Carroll, Charles Hammer, Edward Fuchs, James Voss, A.S.C. Office, and Jesse Crook, State Supervisor, Weed Control. Mr. Hignutt advised the Commissioners of the success of the program and a definite need for a full-time employee. Mr. Carl Thornton, Greensboro, was hired in February to fill this position. Mr. Hignutt presented the Johnsongrass Budget and the Commissioners advised the delegation that they would consider their request when the entire budget was presented.

W. A. Stewart Wright discussed the following:

1. Soil Conservation Service is still working on a proposal for Hobbs Dump to be converted into a sanitary Landfill.
2. Mr. Wright was directed to advertise for qualified persons to update Comprehensive Water and Sewer Plan.
3. The Town of Goldsboro received approval from the Board of Public Works for \$18,745.86 for development and equipment for a Park in Goldsboro.
4. The Town of Denton requested \$2,000.00 from Open Space Development for development of a Tot Lot known as the North End Development Project.

The Commissioners agreed to follow the recommendations of the Planning and Zoning Commission on the following applications for rezoning:

Application No. 7553, a request by Donald Trice to rezone approximately 23.6 acres of land, located on Hobbs and Anthony Mill Roads, from "R" Rural to "R-1" Residential was reviewed and denied by the Commission on the grounds that there was not sufficient evidence of a change in circumstances to warrant the granting of the application, and that there was not sufficient evidence of a mistake in the Zoning Map to warrant the granting of the application.

Application No. 7507, a request by E. S. Adkins Company to rezone approximately 50 acres of land, located on the North side of Wood Wharf Road, North of Bethlehem, Maryland, from "R" Rural to "R-1" Residential was reviewed and tabled by the Commission until the land in question was approved by both the Health Department and Grading and Sediment Control; after which it could come back before the Planning Commission for reconsideration.

The Commissioners adopted the following Resolution:

PRELIMINARY SYSTEM PLAN

Exparate 293 (Sub 5)

Be It Resolved:

The Commissioners of Caroline County, having reviewed the various proposals for the disposition of the Delmarva Railways, resolve to endorse and support the proposal of the Southern Railways System to acquire and operate this system. The Commissioners further resolve that Southern Railway acquire and operate all

routes in Caroline County and that the responsible Federal, State, and Local governmental agencies cooperate with Southern to insure the upgrading and maintenance of these lines to the benefit of the community without creating an undue hardship for the Southern Railways System.

Approved March 18, 1975.

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

ATTEST:

Janice M. Edwards
Janice M. Edwards, Clerk

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 26, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 18, 1975, were approved and adopted. Payroll checks #7849 - 7905 were approved for payment; Vouchers #30817 - 30857 were approved for payment.

Mr. Stephen Mood, Director of Social Services, met with the Commissioners to discuss budget allocations and in what areas he would like to use County funds made available by the new formula for State Sharing in the Food Stamp Program. Mr. Mood feels there are three priorities:

- (1) Additional positions and an Outreach Area in Federalsburg;
- (2) Photo copying machine;
- (3) Teller Cage - This idea was discussed, but no decision was made. Mr. Mood agreed to investigate the cost of this project.

Mr. William Darling and Edgar Todd recommended appointments of Public Drainage Association Managers for 1975 for approval by the Commissioners. Decision was unanimous to accept their recommendation.

Mr. Milton Godfrey, Mr. Richard Farrell, and Mr. H. K. Shults met with the Commissioners to discuss a problem involving Edinburg Ditch. Messrs Godfrey, Farrel, and Shilts feel that Mr. George Clendaniel has been unreasonable with his labor costs involving Edinburg Ditch and that he has used allocations for improvements in his own property. The Com-

missioners and Mr. Darling explained that according to the law, the managers of the PDA have authority to request payment for work being done.

Mr. Edwin Richards, County Administrator, discussed the River Dredging Project and an Economic Development Commission Conference to be held on May 1 and 2.

Mr. Edmund Racz and Mr. William Messick gave a report on the status of the greenboxes. It was the general consensus of everyone that they have been very successful. Mr. Racz and Mr. Messick explained that the original agreement was a flat rate and they have been making additional pick-ups at several of the locations. They feel that consideration should be given to an increase in payments to cover additional costs.

There being no further business the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 1, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Administer

The minutes of the regular meeting on March 26, 1975, were approved and adopted. Vouchers #30858 - 30890 were approved for payment.

A delegation from the Ridgely School PTA met with the Commissioners to discuss the site proposal for the proposed new Ridgely Elementary School. Mr. Tony Keen was spokesman for the group. They requested that the Commissioners acquire the Moore property as part of the new site. They also indicated their willingness to have the amount of land to be acquired to be limited to eight acres, including the Moore property. It was also stated that Mr. Lynch has expressed an offer in writing, to buy the Moore House from the County for \$10,000.00 and move it at his expense. Mr. John Saulsbury indicated that he would guarantee such an offer. The Commissioners determined to reconsider the site proposal taking these new developments under consideration.

Col. Hanburger outlined the proposed Civil Defense On-Site Assistance Program inventory that will be undertaken beginning May 12. The Commissioners were asked to endorse this proposal and to advise local officials that they would be contacted for their advise and participation in a survey as part of the inventory to aid in updating the County's Civil Defense Program. The Commissioners approved by Resolution.

Bids were opened for the sale of the Old Greensboro Elementary School. The only bid received was Irving Ober for \$18,500.00. The Commissioners requested that the County Administrator provide them with additional information before taking action on this bid.

The Board of Education budget was presented by School Superintendent Hoopengardner. The budget calls for an increase of \$552,804.00 Local Sources and \$325,010.00 State and Federal Sources for a total of \$877,000. over 1975 largely due to pay increases. Mr. Hoopengardner requested action by the Commissioners prior to May 1.

Congressman Bauman and Colonel McGarrey, Corps of Engineers discussed

the Choptank Dredging Project. Colonel McGarry indicated that the Cost Benefit ratio had dropped from 1.2:1 to .4:1. The Corps does not undertake projects with a ratio below 1:1. Therefore, the project maybe dropped. However, the Corps is obligated to maintain an 8' channel on the Choptank as far as Greensboro. The Colonel indicated that Corps technicians would meet with County Staff next week to discuss the situation.

There being no further business the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
April 8, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 1, 1975, were approved and adopted. Vouchers #30891 - 30929 were approved for payment; payroll checks #7906 - 7956 were approved for payment.

The Commissioners unanimously agreed to place another Solid Waste container on Lepore Road.

Mr. Richards advised the Commissioners of a need to appoint a committee to serve on the Public Advisory Council for the Water Quality Management Plans. A list of names were placed in nomination pending notification of committee members.

The Commissioners instructed Mr. Richards to send a letter to Governor Marvin Mandel requesting that the Eastern Shore be designated as a Health Service Area, as recommended by the Health Planning Council of the Eastern Shore.

Discussion was held on the Open Space Program in the future and the Parks Program in Caroline County. Also discussed was the possibility of a study of the impact and possible resources for Caroline County from the new Tuckahoe Park. Eric Freit, Park Planner for Program Open Space, met with Mr. Wright and Mr. Richards and indicated that in order to remain eligible for State and Federal funds, Caroline County will have to develop its own Parks program and may be required to hire a full-time Parks Coordinator.

A delegation of the Caroline Developmental Center met with the Commissioners to present their lease agreement for the Ridgely Special School. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to fund \$3,000 to the Caroline Developmental Center for Fiscal '75.

Mr. Edmund Racz and Mr. William Messick met with the Commissioners in executive session to discuss the Solid Waste Removal plan in existence in Caroline County.

There being no further business the meeting was adjourned.

Janice M. Edwards
(Mrs.) Janice M. Edwards, Clerk

Denton, Maryland
April 15, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 8, 1975, were approved and adopted. Vouchers #30930 - 30959 were approved for payment.

A. Curtis Andrew, President, signed a proclamation designating April 20-26, 1975, as SECRETARIES WEEK. Mrs. Helga Foster, Sherry White, and Peggy Garner, Members of the Easton Chapter of the National Assoc. presented the following proclamation and encouraged local secretaries to join.

P R O C L A M A T I O N

SECRETARIES WEEK

WHEREAS, in recognition of the Secretary, the week of April 20-26, 1975, has been designated as SECRETARIES WEEK; and

WHEREAS, in keeping with the best tradition of their profession, secretaries are accepting vital responsibilities and are performing important roles in commerce, industry, and government; and

WHEREAS, the efforts of these professionals and their many contributions to progress are significant; and

WHEREAS, to recognize the secretaries now doing their jobs diligently and to encourage others to enter this worthy career, it is essential that rightful acknowledgment be given their talents.

NOW, THEREFORE, I, A. CURTIS ANDREW, President of the Caroline County Commissioners, do hereby declare the week of April 20-26, 1975, SECRETARIES WEEK and ask that all business and industry join in giving due recognition to this group, paying special attention to SECRETARIES DAY on April 23, 1975.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Denton, Maryland this 15th day of April, 1975.

A. Curtis Andrew
A. CURTIS ANDREW
PRESIDENT

Caroline County Commissioners

Mr. Robert Sullivan, Attorney, for Solo Cup met with the Commissioners to discuss final settlement. The Commissioners advised Mr. Sullivan to discuss the matter with L. Edgar Brown, Atty., to the Board.

Edwin G. Richards, County Administrator and W. A. Stewart Wright, Jr. County Planner, discussed the following with the Commissioners:

1. River Dredging Project - It was the general consensus to establish a cost-benefit ratio and to explain to the Corps of Engineers the importance of recreational boating.
2. Boat Ramp near Dover Bridge - The Commissioners have received many inquiries as to the construction of a Boat Ramp near Dover Bridge.
3. Greenbox - The Commissioners unanimously agreed to place a larger Solid Waste Container at the Hillsboro Boat Ramp.
4. Chesapeake College - Phase II is already under construction and will cost approximately two million dollars.

Mr. Wilbur Hoopengardner spoke to the Commissioners about purchasing (not more than) eight acres from Mr. Henry Lister for the Ridgely School property. The Board of Education had originally requested that 18.7 acres be purchased. This was reduced to 8 acres which is the minimal acceptance under State guide lines. After much consideration, the Commissioners unanimously agreed to buy the said property from Henry B. Lister. The agreement was signed by A. Curtis Andrew, President, County Commissioners of Caroline County

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to accept the bid offer of \$30,000.00 for the Greensboro School Property from R. Irving Ober.

Mr. James Hannawald met with the Commissioners for the purpose of getting approval to open a Tax Ditch in Marydel. Decision was unanimous.

There being no further business the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 22, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 15, 1975, were approved and adopted. Vouchers #30960 - 30983 were approved for payment. Payroll checks #7957 - 8024 were approved for payment.

Mr. Warren Howell, Project Administrator for Town of Denton, Mr. Ben Hanna representing Firemen's Assoc., and Mrs. Freda Lord, Supervisor Central Alarm Office discussed the Town of Denton Monitor System.

Mr. Donald Messick reported the results of the bid opening for a generator in the Central Alarm Office. Glenn D. Culbert Company, Inc. submitted the only bid, which was according to specs.

\$4,700 - Water cooled generator
\$4,394 - Air colled generator

The Commissioners unanimously decided to accept the bid of \$4,700 for the Water colled generator. The generator will be paid for with matching funds; 50% Civil Defense, 25% State, 25% County.

Mr. Charles Hammer, Soil Conservation District Chairman, and James Hannawald, District Manager, discussed the RC&D Project (Resource Conservation and Drainage). The Project would be sponsored by Soil Conservation and County Commissioners. Such activities considered in RC&D Projects are: Recreation, Drainage, and Flood Prevention.

Mr. Ed White, Coordinator - Department of Economic and Community Development met with the Commissioners to discuss services available through his office.

The Commissioners met in executive session in the afternoon to discuss the Fiscal '76 budget.

There being no further business the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 29, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 22, 1975, were approved and adopted. Vouchers #30984 - 31012 were approved for payment.

Mr. James Luff, newly elected President of the County Fireman's Assoc. met in executive session.

Engineers representing the Town of Denton met with the Commissioners and Mr. Luff to explain operational procedures for the Monitor System.

Mr. James Hannawald, Supervisor, Soil Conservation District and Mr. Charles Hammer, Chairman of the organization received a unanimous decision to follow through with the Eastern Shore Project and that Caroline County will become a Legal Sponsor. Mr. Richards was named County Representative to the RC&C Council.

Mr. Charles Hammer and Mr. James Fuchs, President, Caroline County Farm Bureau discussed the future of County Roads in relationship to the decreasing revenue earmarked for such. The Commissioners feel Farm Bureau could help in this matter through legislation. They recommended the formation of a citizens Committee to review future plans for the development & improvement of County Roads.

Stewart Wright, Jr. presented the following application for rezoning:

Request by Thomas P. Knapp and Joseph Cesarini to rezone approximately 1000' x 2600' of land from R - (Rural) to H.C. (Highway Commercial), said property located on the south side of Md. Rt. 404 and Log Cabin Road, as provided under Article 23, Section 23 - 1-2-3 of the Zoning Ordinance.

The Commissioners endorsed the recommendation of the Planning and Zoning Commission to rezone the above to H.C. (Highway Commercial) on the basis of a deficiency in Highway Commercial planning.

The Commissioners and Mr. Richards, County Administrator discussed greenboxes. The Commissioners requested a legal opinion from the County Attorney on the alternatives discussed.

Mr. Edwin Richards presented at a Open Hearing a change in Revenue Sharing Budget. The Original Planned Use for Revenue Sharing funds for Fiscal 1975 was as follows:

Revenue Sharing

10.021	Circuit Court	\$ 23,100.
10.022	Orphans Court	2,700.
10.024	State's Attorney	14,000.
10.041	County Treasurer	9,000.
10.042	Audit & Accounting	4,500.
10.044	Treasurer's Office	22,778.
10.046	Licensing A. B. C.	4,800.
10.600	Zoning & Plumbing	14,506.
11.220	Fire Control	31,200.
11.290	Central Alarm	34,498.
11.400	Sheriff's Dept.	12,050.
11.910	Dog Control	2,000.
12.400	Causeway Lights	500.
13.900	Landfills	92,720.
14.900.22	Ambulance Grants	5,000.
16.200	Social Services	19,292.
16.290	Institutional Care	2,500.
17.100	County Jail	28,050.01
18.200	Md. School for the Blind	139.
18.900.22	Crossing Guards	3,000.
19.100	Libraries	52,900.
		<u>\$379,263.01</u>

This Revenue Sharing allocation was based on the priority of providing a tax reduction. In light of the estimated budget surplus, this priority allocation does not apply. Therefore, this allocation should be amended to read as follows:

13.900	Landfill (Capital)	\$ 125,000.
13.900	Greenboxes	43,000.
16.103	County Jail (Capital)	9,000.
18.100	Ridgely School Site	30,000.
	Acquisition	
	Total Allocated	<u>\$ 207,000.00</u>
	Balance to remain	<u>-172,263.01</u>
	unallocated	\$379,263.01

Mr. Richards recommended the Commissioners to adopt the updated Revenue Sharing Budget. Favorable decision was unanimous.

On a recommendation made by Mr. Richards, the Commissioners unanimously agreed to purchase approximately a 200-acre farm, known as the Bjornlund Farm (which adjoins Holly Road Landfill) out of Revenue Sharing.

Mr. Ernst Selig, A Personnel and Training Specialist, from the Dept. of Economic and Community Development was introduced. Mr. Selig is currently updating the County personnel policy.

The Commissioners unanimously accepted with regret the resignation of Dr. Roberta Jean Hall, County Health Officer, as of July 1, 1975.

The Commissioners advised Mr. Richards to set up a Budget Hearing in June. Advertisement of the Hearing will be in the newspapers in May stating the date.

The Commissioners agreed to continue working with the State to determine exact terms of the Hobbs Landfill.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 6, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 29, 1975, were approved and adopted. Vouchers #31013 - #31039 were approved for payment. Payroll checks #8025 - 8095 were approved for payment.

Mr. Starke Evans, Atty, met with the Commissioners to inform them of a new Lumber Treatment facility to be located in the Federalsburg Industrial Park. The operation will be housed in a Metal Building and will consist of 3.32 acres. The purpose of the new facility is to add a slat solution to lumber which replaces the old cerosol lumber.

Jennifer Bodine, Town Administrator, for the Town of Federalsburg met with the Commissioners to discuss points of interest -

1. A Budget item for Fiscal 1976 to install Air Conditioning in the Federalsburg Health Department
2. The question was raised as to whether the Commissioners were planning to appoint an Economic Development Commission.

Mr. Edwin Richards, County Administrator discussed the Sewer Monitor System with the Commissioners. The Commissioners of Denton have decided to withdraw their request to place the Monitor System in the Central Alarm Office. The Town Commissioners have decided to place it in the Police Department.

Mr. Richards discussed the Landfill operation in regards to the greenboxes. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to place the Solid Waste Removal Plan on open bids. The Commissioners acknowledged the fact that they have been very pleased with the competent service the County has received from Adho, Inc. and Racz Refuse Removers.

The Commissioners discussed the following:

1. Mr. Clarence Bauman has been employed as Director of the Caroline Developmental Center. Enrollment date for the new facility will be June 9.
2. Repairs and maintenance Program for the Nursing Home was discussed and will be appropriated in the Fiscal '76 budget.
3. Mr. Bell and Mr. Richards attended a Chesapeake College Budget presentation meeting. The four counties involved unanimously voted to pay \$900 FTE.
4. The Commissioners unanimously agreed to place a larger green-box at Ganey's Wharf.

5. The Commission on Aging was discussed.
6. Parks and Recreation Commission - The law requires one Commissioner member and one member of the School Board or a member which they appointed. The Commissioners directed Mr. Richards and Mr. Wright to draw up the guidelines for the Parks and Recreation Commission.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
May 13, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 6, 1975, were approved as written. Vouchers #31040 - 31069 were approved for payment.

Mr. Donald Dudrow, Preston Fire Company, met with the Commissioners to request the purchasing of a Hirsch Tool for the County. Several Countians have taken a First-Aid Course in relation to the Hirsh Tool. It was the general consensus of the Board to place the Hirsch Tool in the upcoming budget. Mr. Richards requested the Fireman's Assoc. to submit in writing the company planning to accept the responsibility for the Hirsch Tool.

Mr. William Sher, from the Governor's Office, met with the Commissioners to offer his services with problems involving two agencies of the Government. The Commissioners acknowledged his services and will call when necessary.

Mr. Roland C. Kent, Atty. and Mr. George Clendaniel discussed the Caroline Developmental Center, Bjornlund Farm, and the Ridgely School property with the Commissioners.

Mr. Edwin Richards discussed the following matters with the Commissioners:

1. There is a definite need for annual service for air conditioning maintenance. Johnson Service Control is presently repairing them. A bid for maintenance contract for air conditioners is necessary.
2. Mr. Richards discussed the parking situation at the Court House. Office signs have been posted which has helped until further action can be taken.
3. Mr. Wright and Mr. Richards met with Hershel Claggett to outline what is needed in order to follow State regulations for Hobbs Landfill.
4. The Commissioners unanimously agreed to Miss Collison serving on the Upper Shore Aging Program.

W. A. Stewart Wright, Jr. County Planner, presented the following bids for updating the Water and Sewer Plan.

1. Environmental Systems, Inc. - \$30,360.00
2. L. Robert Kimball
Ebensburg, Pa. - \$18,750.00
3. Andrew, Miller & Associates, Inc. - \$28,000.00
Cambridge, Maryland
4. Frederick Ward Assoc., Inc. - \$23,000.00
Bel Air, Maryland
5. MCA Engineering Corp. - \$28,850.00
Newark, Delaware

The commissioners advised Mr. Wright and Mr. Richards to analyze the bids and report next week.

Mr. Wright also reported on the Police Service Study in which the Federal grant is \$9,000, the State aid is \$385, and the Local share is \$715, (the local share is divided between the towns and the County --- County Share \$459.74 and Towns' Share \$255.26).

The Commissioners met with the County and municipal Economic Development Commissions to here various proposals. Proposals presented were:

1. Mr. Rossnan recommended that the Commissioners renew the OEDP (OVERALL ECONOMIC DEVELOPMENT PROGRAM) to be eligible for Federal allocations through the Economic Development Commission Administration.
2. The DEVELOPMENT GROUP Proposed to provide services in the area of Economic Development for an annual contract of \$18,500.

The Commissioners instructed the County Administrator to look into the OEDP and indicated they would take the proposals of the DEVELOPMENT GROUP under advisement.

Mayor Gerardi and Mrs. Trice discussed proposals for a landfill with the Commissioners.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
May 20, 1975

The Commissioners met at 9 o'clock A.M.

PRESENT: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 13, 1975, were approved as written. Vouchers #31070 - 31090 were approved for payment; payroll checks #8096 - #8177 were approved for payment.

Mr. Starke Evans, Atty. met with the Commissioners regarding the Assistant State's Attorney position. The State and County ratio of 50-50 has been changed to 25-75, whereby the County will pay 25%.

Stewart Wright, Jr., County Planner, introduced two CETA employees (Federally funded employees) who are working directly with him: Mrs. Florence Collins, Secretary, and Mr. Edward Hutson, Planner's Aide.

Captain William C. Dykes, Resident Trooper Coordinator for Maryland State Police, discussed the Resident Trooper Plan. The Plan was developed in Maryland and is now used throughout the County. The County share is 75%, State 25%.

Mr. Richards and Mr. Wright discussed the following:

1. Governor's Conference on June 19, for Elected Officials.
2. Bids have been evaluated for the Water and Sewer Plan. Mr. Wright recommended Frederick Ward Assoc., Inc. or Andrew, Miller & Associates. Mr. Andrew instructed Mr. Wright to set up appointments with these two firms next Tuesday at the regular meeting of the regular meeting of the County Commissioners.

The County Commissioners granted approval to Marydel Public Drainage Assoc. with the exception of Tributary #2 on properties of T.B. Serrill and U.L. Harman to be deleted. Motion was passed. Those present were William Darling, James Hannawald, Charles Harrington, Jason Harmon, Olin Ford, U.L. Harman, Erick Smith, Thomas Deusa, Samuel Ward, Sharon Barr, Hollis Gray and John Shults.

Dr. Roberta Hall introduced Dr. Anne Webb to the Commissioners. The Commissioners, by resolution, appointed Dr. Webb as Caroline County Health Officer.

The Commissioners met in Budget session in the afternoon.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 27, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 20, 1975, were approved and adopted. Vouchers #31092 - 31122 were approved for payment.

Mr. Ernst S. Selig, Personnel and Training Specialist, met with the Commissioners briefly.

A motion was made and unanimously carried to approve the application by Calvert C. Merriken, Jr. to rezone approximately 33 acres of land from R Rural to R-1 (Residential); as provided under Article 23, Section 23-1-2-3; said property located on the West side of Maryland 313, in the 2nd Election District of Caroline County, Maryland.

Miss Jennifer Bodine, Administrator for Town of Federalsburg, inquired as to the status of their request to have air conditioning installed in the Federalsburg Health Center. Mr. Richards assured her that it will be included in the Fiscal '76 Budget for consideration by the Commissioners.

The Commissioners received the following bids for Green Box Service:

Section #1 - Racz Removers, Inc.	\$11.93	
Adho, Inc.	\$14.30	
Section #2 - Adho, Inc.	\$12.45	(Price includes per box
Racz Removers, Inc.	\$13.00	per week)

The Commissioners instructed Mr. Richards to examine all bids and report his findings next Tuesday.

Engineering Firms (Andrews, Miller, and Associates and Frederick Ward Assoc., Inc.) under consideration for the Comprehensive Water and Sewer Plan, met with the Commissioners.

The Commissioners discussed installment of a traffic signal at the intersection of Rt. 404 and Rt. 16. Mr. Andrew instructed Mr. Richards to send a written request to the Dept. of Transportation.

Mr. Richards discussed the Fiscal '76 Budget with the Commissioners.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
June 3, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 27, 1975, were approved and adopted. Vouchers #31123 - 31157 were approved for payment. Payroll checks #8178 - 8254 were approved for payment.

The Commissioners proposed and adopted a resolution to add Marydel Public Drainage Assoc. to the Upper Choptank River Basin.

A motion was made and unanimously passed to select the Engineering Firm of Andrews, Miller, and Associates of Cambridge, Maryland, to update the Comprehensive Water and Sewer Plan.

The Commissioners agreed to have L. Edgar Brown, County Attorney, write a contract for the following low bids for Green Box Service:

Section #1 - Racz Removers, Inc.	(\$11.93 per box per week)
Section #2 - Adho, Inc.	(\$12.45 per box per week)

A delegation from Federalsburg Chamber of Commerce met with the Commissioners to discuss the status of a landfill in the Southern portion of the County. Mr. Richards explained in detail proposed Solid Waste plans pending State approval and cooperation. The delegation also inquired about air conditioning in the Federalsburg Health Center and Library. Funds are available in the Fiscal '75 (Health Dept.) budget for this project.

Wilbur S. Hoopengardner, Supt of Schools, met with the Commissioners to report a deficit of \$128,530.00 (Heat and Electricity - \$70,000.00; State Transportation shortage - \$58,530.00) in the Board of Education Fiscal '75 Budget. Mr. Hoopengardner requested a supplemental budget for '74-75, the Commissioners made no committment.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 10, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 3, 1975, were approved and adopted. Vouchers #31158 - 31196 were approved for payment.

Mr. Wilbur Hoopengardner, Supt. of Schools, and Mr. John Saulsbury representing President, John Wood, Caroline County Bus Contractors Assoc. met to discuss the State's failure to provide School Transportation funds. The Commissioners unanimously agreed to notify our representatives on this matter and to send the following telegram to Governor Mandel:

Caroline County will not be able to pay its School Bus drivers \$55,559.00 due on June 15. The Commissioners request that the State release the \$96,565.00 committed to the County Board of Education, but still not received. Your action will avoid a crisis for our Board of Education and for seventy-three bus contractors.

THE COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew, President

Mr. Hoopengardner also inquired about utility and payroll shortages. The Commissioners instructed Mr. Richards check into the matter and report next week.

Mr. Wayne Cawley, Denton Rotary Club, met to request an additional \$3,475.20 through Program Open Space (Federally funded) for added costs due to inflation for Tennis Courts in Denton. He also requested a 90-day extension of work-time. The Commissioners instructed Mr. Wright to follow through with Open Space procedures.

The Commissioners met in Executive Session.

The Commissioners unanimously approved the appointment of Mr. Charles Ireland to the Planning and Zoning Board.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

The County Commissioners of Caroline County, sitting as the Board of Estimates held a Public Hearing on this date, at 7:30 P.M. in the Circuit Court Room regarding the Fiscal '76 Budget. The purpose for the meeting was; according to Section 27 of the Code of Public Local Laws of Caroline County, to receive and consider applications for appropriations for improvements and other purposes.

The meeting was duly advertised in at least two newspapers of general circulation during the Month of May.

The Board heard applications for appropriations and testimony on these applications and applications already received. The following persons spoke on specific categories of the Budget:

Miss Eleanor F. Horsey - Health Dept.
Mr. George W. Clendaniel - Board of Education
Mr. Wilbur Hoopengardner - Board of Education
Mr. Edward Lomax - Board of Education
Mr. Howard Sitler - Board of Education
Mr. John H. Fjaden - Board of Education
Mr. A..T. Blades - General
Mr. George Clendaniel - General
Miss Eleanor F. Horsey - General
Mr. J. Dallas Blades - General
Mr. James Dyer
Mr. William Kleinwachter
Mr. John Hargreaves
Mr. Francis L. Holsinger

After having received all applications and testimony, the Board of Estimates will place them under advisement. The Board will then, according with Section 20 of the Code, make a correct, thorough, and complete list or schedule of all resources and revenues for the ensuing Fiscal year.

Having done this, the Board of Estimates will present a completed estimate of revenues and expenditures for the Fiscal year 1976.

The meeting adjourned at 9:45 P.M.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 17, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 10, 1975, were approved and adopted. Vouchers #31197 - 31223 were approved for payment; payroll checks #8255 - 8323 were approved for payment.

The Commissioners discussed the Fiscal '76 Budget in length.

A Public Hearing was held on the petition of Joseph Quinn and wife for the closing of an abandoned public road. Mrs. Knotts withdrew her objection and joined in support of the road closing. A motion was made by Mr. Andrew, seconded by Miss Collison and unanimously carried to close the abandoned public road.

There being no further business the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
June 23, 1975

The Commissioners met in Executive Session at 1:00 P.M. with members of the Board of Education and Mr. Wilbur Hoopengardner to discuss the proposed Board of Education budget for Fiscal '76.

The Commissioners also discussed the General Budget.

The meeting adjourned at 6:40 P.M.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
June 24, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 17, 1975, were approved and adopted. Vouchers #31225 - 31251 were approved for payment.

Mr. Edwin G. Richards, County Administrator made a proposal to the County Commissioners to adopt the contract for Greenbox Service to the two low bidders; Racz Removers, INC. - Section #1 and Adho, Inc. - Section #2. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt the contracts as prepared by the County Attorney for Greenbox Service. In addition, the requirements for performance bond is waived because of previous contract experience with the vendors.

Mr. James Hannawald, District Conservationist, Soil Conservation Service, presented a proposal to close out the Long Marsh Watershed Project as a completed PL-566 Project. The Commissioners concurred with Mr. Hannawald's recommendation. Decision was unanimous.

The Commissioners adopted a resolution authorizing signature of final agreement to Andrews, Miller and Associates for updating the Comprehensive Water and Sewer Plan. Decision was unanimous.

Mr. Richards recommended that Revenue Sharing Funds be used to update the Caroline County Code. Approximate cost is \$1,000 - \$2,000. Decision was unanimous.

Mr. Richards met with Mr. Mark Bramble, Emergency Medical Services, Regional Coordinator, to discuss the implementation of the Emergency Medical Services Communications System in Caroline County. This project will include State-furnished EMSCS equipment installed and maintained in the Central Alarm Office. Mr. Richards reviewed the program with the Commissioners. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to proceed with the EMSCS.

Mr. Richards reported on the following:

1. A letter from the Mayor and Council of Federalsburg in which a supplemental budget request of \$6,700 was made for additional costs for travel to Hobbs Road Landfill. The letter was held for consideration to the Budget.
2. A letter from the Maryland Academy of Sciences requesting \$2,000 in the Fiscal '76 Budget instead of \$1,000 as in previous years.
3. A letter from the Mayor and Council of Federalsburg requesting a commitment for locating a transfer station in the Southern portion of the County. The Commissioners discussed the transfer station and plan to visit one in operation in Smyrna, Delaware, in the near future.

Bids have been received and placed under advisement for Air Conditioning in the Federalsburg Health Center and Library. Bids were duly advertised in local newspapers. The only bid received was from Gerardi Bros. The Commissioners requested legal advice from their Attorney.

The Extension Service requested inclusion of \$2,000 in the budget to insure that a CETA funded position will be carried through the entire year. The CETA application expires in April and the State has indicated that they will not pick up this cost. Miss Collison made a motion to include \$2,000 in the Extension Service Budget; Mr. Bell seconded. Mr. Andrew opposed since this money was to back up a CETA position and this has not been done for other CETA personnel and no State money was being made available for this purpose.

Mr. Bob Roberts, Mr. Steve Haley, and Mr. Roy Torbert of the Delmarva Advisory Council made a presentation to the Commissioners reviewing their aims and objectives. Others present were: Mr. Hugh Gordy, Mayor Gerardi, and Mr. O. O. Stivers.

The State Highway Administration met with the Commissioners to discuss the Need Study Program.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 1, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 24, 1975, were approved and adopted. Vouchers #31252 - 31295 were approved for payment. Payroll checks #8324 - 8406 were approved for payment.

The Commissioners met in Executive Session with Mr. Wilbur Hoopengardner, Superintendent of Schools.

The Commissioners discussed bids received for Air Conditioning for the Federalsburg Health Center and Library. The Commissioners requested that the bids be rejected and rebidding be advertised for July 22.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to adopt the Fiscal '76 Budget. The Budget was compiled under the guidelines of anticipated revenue amounting to \$4,608,174.00 and expenditures amounting to \$4,608,174.00. Mr. Irvin Cousins, County Auditor reviewed the proposed budget and declared it to be acceptable from an accounting standpoint, with a tax rate set at \$2.25 and the Income Tax Rate at 40%.

Mr. Mike Warring, Vice President of Greenhorne and O'Mara, Inc. met with the Commissioners to offer his services.

Mr. Richards presented a request from Mr. Stephen Modd, Director of Social Services, for the installation of an issuance office for issuing food stamps in the Federalsburg Health Center and also remodeling the Denton Office. A letter was received from Dr. Hall concurring with Mr. Mood's recommendation. A low bid of \$2,730 was received for the project. Mr. Mood is requesting \$1,384.00 local funds which will be matched by Federal funds to meet the total cost figure. Mr. Andrew opposed the installation of an issuance office; Miss Collison concurred with Mr. Andrew. Mr. Bell agreed with the proposal. The resolution for installing the issuance office in the Federalsburg Health Center and remodeling the Denton office was defeated by a vote of 2 - 1.

The Commissioners discussed recommendations from Mr. Richards to appoint a Central Alarm Board. The Commissioners advised Mr. Richards to forward these recommendations to the Firemen's Association for their comments.

The Commissioners agreed to place the following names on the list of those eligible for appointment to a vacancy on the Property Tax Assessment Appeal Board:

1. Mr. Percival Merrick
2. Mrs. Jean Behlke

There being no further business the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 8, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 1, 1975, were approved and adopted. Vouchers #31297 - #31332 were approved for payment.

Mr. Ernst Selig, Personnel and Training Specialist, from the Dept. of Economic and Community Development, gave a presentation to the Commissioners regarding his recently completed personnel review of county employees. The Commissioners made no decision on Mr. Selig's recommendation.

Mr. Stephen Mood, Director of Social Services, met with the Commissioners to again request funds for installation of an issuance office for selling Food Stamps in the Federalsburg Health Center. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to permit the use of funds (maximum of \$225) from Fiscal '75 to install a Food Stamp Sales Center in the Federalsburg Health Center.

Mr. Clarence Bauman, Director of Caroline Developmental Center, and Mr. Ernest Gerardi met with the Commissioners to inform them of their progress with the Developmental Center in Ridgely. The Center opened on July 1 with 14 students attending. Mr. Gerardi requested the Commissioners to assist the Center in obtaining a loan from Denton National Bank. The Commissioners instructed Mr. Richards to follow through.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
July 15, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 8, 1975, were approved and adopted. Vouchers #31336 - 31364 were approved for payment; payroll checks #8407 - 8485 were approved for payment.

Edwin Richards, County Administrator proposed the following resolution with regards to a request from Mr. Ernest Gerardi on behalf of the Caroline Developmental Center:

A sum not to exceed \$10,000.00 should be appropriated from the Contingency fund for the purpose of guaranteeing a note secured by the Denton National Bank from the Caroline Developmental Center. These funds shall be used only in the event of a default on the note by the Developmental Center.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to adopt the above resolution. Mr. Richards stated that these funds would remain in the County bank account. They would be paid out only to the bank and then only if the bank foreclosed on the note. If this were to happen, the County could then take legal action against the Developmental Center and possibly the State to get its money back.

The Commissioners discussed flood damages being reported throughout the County. Mr. Tinley, County Roads' Superintendent, reported an estimate of \$50,000 damage to County Roads. Dr. Webb reported no damage to the Federalsburg Health Center and the Water and Sewer System is still in tact. The Commissioners instructed Mr. Richards to investigate the possibility of seeking financial aid for flood damage.

The Commissioners wish to commend Mr. Harold Wilson in the form of a letter for his devoted service in controlling water in the Federalsburg Health Center. By resolution, the Commissioners decided to send the following News Release:

The County Commissioners of Caroline County wish to convey their gratitude to ALL employees who very dedicatedly reported to work on Sunday, July 13, in light of the flood conditions. Thank you for your service!

A delegation representing the Commission on Aging met with the Commissioners questioning their approved budget for Fiscal '76. Rev. James Riley, Spokesman, explained that with such a limited budget, the Commission will be unable to carry on the Title III project (Transportation). The Upper Shore Aging, Inc. which includes the five counties of Kent, Cecil, Queen Anne's, Caroline, and Talbot, have added the responsibility of maintaining vehicles for transportation to the individual counties in the \$5,000. So far, only one county has agreed to support this plan. The Commissioners instructed Mr. Richards to contact the other counties for their decision.

Mr. Richards discussed a letter received from the Attorney General which stated that the counties are responsible for printing briefs for the Circuit Court. Caroline County's portion was \$366.44 which the Commissioners felt was out-of-line in comparison to surrounding counties. The Commissioners instructed Mr. Richards to check into the cost of printing the briefs.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to follow through with hiring a CETA employee (State-paid employee) for the purpose of preparing an OEDP (Overall Economic Development Plan) only. A letter was received from Mr. Francis Yeoman endorsing this action.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 22, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 15, 1975, were approved and adopted. Vouchers #31365 - #31398 were approved for payment.

Mr. Walter Kerslake, speaking on behalf of Masonic Organizations of Denton, met with the Commissioners to express interest in purchasing the addressograph. The Commissioners informed Mr. Kerslake that the addressograph (along with other Assessment Office equipment) will be placed on bids and that he will be notified. The addressograph became obsolete July 1, when the Assessment Office was taken over by the State.

A motion was made and unanimously carried to pay the court costs (which is mandated by law) of State vs. Caldwell out of the Contingency Fund.

Mr. Richards informed the Commissioners that a replacement is needed on the Board of Zoning Appeals due to the resignation of Mr. Albert Turner. Mr. Bell placed the name of Mr. James Dyer in nomination, Miss Collison moved the action be tabled for further consideration, Mr. Andrew voted to table the nomination, Mr. Bell voted against.

Bids were opened for the Air Conditioning for the Federalsburg Health Center and Library. Gerardi Bros. was the only bid received which included:

Federalsburg Library - \$ 778.00
 Federalsburg Health Center - \$ 2,039.00

A motion was made by Mr. Andrew, seconded by Mr. Bell and unanimously carried to accept the bid from Gerardi Bros. for Air Conditioning in the Federalsburg Library and Health Center. Installation will take place immediately.

The following bids were received for a Sheriff's car:

Lewis Motors - \$4,076.60 (Plymouth Fury 4-Door)
 Tri-Chevrolet - \$4,499.05 (1975 Chevrolet Impala 4-Door)
 Smith Ford - \$4,782.91 (No description on bid).

Mr. Richards recommended awarding the bid to the low bidder if it met specifications, with a review of all bids by Sheriff Andrew first and final decision to be made at next Commissioners' meeting.

Mrs. Michaela Townsend, Coordinator of Upper Shore Aging and Rev. James Riley met with the Commissioners to discuss the Title II (Transportation funding) which has been deleted from the Fiscal '76 Budget. Mrs. Townsend asked the Commissioners to please reconsider their request that the program has been evaluated and is believed to be very worthwhile. No action was taken.

The Commissioners discussed the need of having the Marshyhope River Basin dredged. Mr. Andrew requested further consideration and planning of this project. Mr. Wright is to look into this matter.

There being no further business the meeting was adjourned.

Janice M. Edwards
 Janice M. Edwards, Clerk

Denton, Maryland
 July 29, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
 Rachel Collison
 Earl R. Bell
 Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 22, 1975 were approved and adopted. Vouchers #31387 - #31421 were approved for payment; payroll checks #8486 - 8562 were approved for payment.

Mr. Lloyd Uber, spokesman, and adjoining neighbors met with the Commissioners to express opposition to plans for construction of a chicken house located on the William Pollard Farm. Mr. Uber and his neighbors are objecting to the odor and a devaluation of their property. Mr. Pollard is abiding by the zoning regulations. The Commissioners agreed to consult their attorney.

Mr. James Voss, ASC Office, Mr. Richard McMullan, Farmers Home Administration, and Mr. James Hannawald, Soil Conservation District met with the Commissioners to inform them that there is action being taken to assist those who received property damage during the recent flood.

These three agencies (ASC Office, Soil Conservation District, and Farmers' Home Administration) comprise the United States Department of Agriculture Emergency Board and have begun assessing property damage. An actual dollar loss cannot be determined, in most instances, until harvest time.

Mr. Richards reported on communication he had with Mr. Charles Frisby of the Dept. of Natural Resources as to the status of Smithville Dam. Mr. Frisby explained that the Dam will either be rebuilt or repaired, but not to expect completion for at least one year. There will be consideration of temporary bridging of the dam.

Mr. Glenn Pippin, Governor's Commission on Law Enforcement, met with the Commissioners to discuss the Assistant State's Attorney position as to whether it qualifies for State funding. Mr. Pippin explained that the position must require a full-time employee and that the individual cannot operate a private practice of criminal law. State's Attorney Owen Wise informed the Commissioners that Caroline County does not meet these requirements due to the fact that the Assistant State's Attorney is a part-time employee.

A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to accept the bid proposal from Lewis Motors of \$4300 for a Plymouth Fury 4-Door for the Sheriff's Dept.

Mr. Richards discussed the following with the Commissioners:

1. The State Assessment Office and Caroline County have not agreed on the value of the Assessment Office furniture and equipment. The Commissioners set a deadline of September 1, 1975, --- and if an agreement has not been reached before this date, the county will take over the office equipment and furniture.
2. Decision was unanimously to re-appoint William R. Steele for a second term as a member of the Board of Social Services.
3. South States Coop. has requested a burgler alarm to be placed in the Central Alarm Office. Decision was unanimous.
4. Federalsburg Post Office requested an alarm to be placed in the Sheriff's Office. The Commissioners instructed Mr. Richards to check into the matter.

The Town of Federalsburg requested additional (Program Open Space Funds) in connection with the Chambers Memorial Park pavilion. The Commissioners approved the amount of \$10,636.46 which will be extracted from the County share of Program Open Space Funds. Federalsburg is asking for only \$277.76 additional funds to complete their project. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to grant \$277.76 from Program Open Space funds for Chambers Memorial Park in Federalsburg.

Mr. Richards proposed the following resolution:

The State Dept. of Transportation will sell \$800,000.00 in Road Bonds committing the County Commissioners of Caroline County to repay the principal and interest over a 15 year period per agreement. The decision was unanimous. Resolution is registered with the Clerk of the Circuit Court, Mrs. Mildred C. Butler. These monies will be used to upgrade and save approx. 40 miles of road during the next several years.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 5, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 22, 1975 were approved and adopted. Vouchers #31426 - #31447 were approved for payment.

The Commissioners discussed the Commission on Aging - Title III (Transportation) issue. Mr. Richards proposed the following resolution:

The County Commissioners will appropriate up to \$5,000.00 from the County Contingency Fund to provide for the maintenance and operation of two vehicles by USA, Inc. in conjunction with their Title III and Title VII Programs. This money may only be used to cover costs actually incurred in Caroline County. In addition, before any monies may be expended, USA, Inc. must develop and the County Commission on Aging must approve a schedule for the operation of these vehicles. Also, USA, Inc. must develop and the County Commissioners approve a maintenance program which takes full advantage of in-kind services, as well as provision for bus replacement.

A motion was made by Miss Collison to adopt the above resolution; Mr. Bell seconded; decision was unanimous.

The following bids were opened for an Accounting Machine for the County Treasurer's Office:

Burrows L6501 (Mini-computer) \$17,048.33

Honeywell Corp. (3-year lease agreement) Monthly rental
\$1469.00 - Purchase Price: \$34,133.00

IBM - Monthly Lease Agreement \$842.00
Conversion Cost \$8,369.00

Shaw-Walker - (Rental Proposal)

Mr. Richards recommended that a review committee be formed to analyze these bids. Mr. William Cole, Treasurer, Mr. Irvin Cousins, Auditor, and Mr. Richards will serve on the review committee. After studying all bid proposals, the committee will report to the Commissioners.

The Commissioners held a Public Hearing in the afternoon regarding Tax Exemptions. L. Edgar Brown, County Attorney, reviewed the applications and advised the Commissioners.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 12, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 5, 1975, were approved and adopted. Vouchers #31449 - 31473 were approved for payment; payroll checks #8563 - 8624 were approved for payment.

President, A. Curtis Andrew, signed the following proclamation declaring 1975 as International Women's Year. The proclamation was presented and read by Mrs. Janet Hutson, President of the Caroline Chapter of Business and Professional Women's Club.

INTERNATIONAL WOMEN'S YEAR 1975

WHEREAS, women throughout the world are making great progress in alleviating discrimination against their sex and yet, face an arduous struggle to dismantle barriers in employment, housing, credit and a wide range of other social and legal issues; and

WHEREAS, the leaders of the women's movement, battling those who still embrace an outdated concept of the role of women in National and International life, have organized groups to accelerate the drive toward full and equal rights and will not yield until these rights are won, in fact as well as in law; and

WHEREAS, in recognition of the great gains made by women and their ever increasing influence on the destiny of the world and nation, the United States General Assembly and the President of the United States have designated 1975 as INTERNATIONAL WOMEN'S YEAR; and

WHEREAS, IT IS THE DESIRE OF The Caroline County Government to recognize the role of Women and their increasing contribution to the promotion of friendly relations and cooperation among nations and to world PEACE;

NOW, THEREFORE, WE THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, do proclaim 1975 as INTERNATIONAL WOMEN'S YEAR in this COUNTY and congratulate the BUSINESS AND PROFESSIONAL WOMEN'S CLUB OF CAROLINE COUNTY for its role in acknowledging the accomplishments and achievements of women everywhere.

A. Curtis Andrew President
COUNTY COMMISSIONERS OF CAROLINE COUNTY

Mrs. Hutson also introduced Deirdre Healy of Dublin, Ireland, who is a guest of the Maryland B.P.W. and is visiting Caroline County this week.

Edwin G. Richards presented a proclamation declaring September 27, 1975, as National Hunting and Fishing Day. A. Curtis Andrew, President, signed the following Proclamation:

HUNTING AND FISHING DAY

BECAUSE of the outstanding contributions that America's hunters and fishermen have made to conservation, recreation, and the economy, they are deserving of special recognition.

SINCE the turn of the century, hunters, and anglers have been the leaders in nearly all major conservation programs. These sportsmen-conservationists are responsible for the founding of State fish and game departments in all 50 states. They asked that they, themselves, be required to buy licenses and that the money collected be used to support State Conservation agencies. In the last 50 years alone, these sportsmen have provided \$2.5 Billion for conservation programs.

HUNTERS and fishermen asked for the establishment of regulated seasons and bag limits so that sportsmen could harvest the annual crop of game and fish without damage to the basic breeding population. The result has been that there are now more deer, elk, antelope, and wild turkey in the United States than there were 50 years ago. Further, sportsmen's programs have benefited numerous species of non-game fish and wildlife through habitat development.

HUNTERS and fishermen, unique in all America, asked that their fishing and hunting equipment be taxed and that the money be used for land acquisition, research and habitat management for fish and wildlife for the enjoyment of all Americans.

THROUGH their publications and organizations---such as the National Wildlife Federation, Ducks Unlimited, Izaak Walton league of America and many others---hunters and Fishermen have led the nation in the battle for a better environment and the wise use of our natural resources.

THEREFORE, I A. Curtis Andrew, President of the County Commissioners of Caroline County, do hereby proclaim Saturday, September 27, 1975, as Caroline County Hunting and Fishing Day and that this day be an annual observance the fourth Saturday of each September. I urge all of our citizens to join with sportsmen-conservationists in a rededication to the wise use of our natural resources and their proper management for the benefit of future generations. Further, I urge all citizens to take part in Hunting and Fishing Day activities on September 27, to learn more about conservation and outdoor skills.

A. Curtis Andrew, President
COUNTY COMMISSIONERS OF CAROLINE COUNTY

Mr. Richards discussed a request from the Town of Federalsburg for installation of a blinker light at the intersection of Route 307/313. Mr. William T. Gill, Maintenance Engineer of State Roads, endorsed the request. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to confirm the request for installation of a blinker light at the intersection of Route 307/313.

The Commissioners granted approval to place Petroleum Products and plans for remodeling the Jail Kitchen out on bids.

Frederick Ward Associates, Consultant Engineers of Bel Air, met with the Commissioners to get approval to prepare a "201 Facilities Plan" in the Town of Preston and surrounding communities. Mr. Ward explained that the purpose of a "201 Facilities Plan" is to detect areas of failing septic tanks. The Commissioners will consult their Attorney.

Mrs. Lois Kenney, Economic Inventory Specialist with the Office of

Economic and Community Development, presented the new Economic Community Inventories for Caroline County to the Commissioners. Mrs. Kenney hopes our new Inventories will bring industry to the County.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 19, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The Minutes of the regular meeting on August 12, 1975, were approved and adopted. Vouchers #31474 - 31515 were approved for payment.

Mr. Jack Smith, representing Chesapeake Rehabilitation Center, met with the Commissioners to enlighten them on the progress of the Center. Mr. Smith requested the first quarter payment. The Commissioners unanimously agreed to comply since this is included in the Fiscal '76 Budget.

A letter was read by Mr. Richards from the Commission on Aging asking the Commissioners for endorsement of Mrs. Wanda Lane as Chairman of the Commission. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to concur with the recommendations of the Commission on Aging.

The Commissioners acknowledged a letter of gratitude which they received from Mr. Ernest Blazejak, Supervisor of Plant Operations for the Board of Education, thanking them for their consideration and favorable decision in funding the pension plan for cafeteria workers and custodians. ALL County employees are now included in a pension plan.

Mr. Richards reported that Mr. Irvin Cousins, County Auditor, Mr. William A. Cole, Treasurer, and himself reviewed all bid proposals on the Accounting Machine. A recommendation was made by Mr. Richards to purchase the Burrows L6501-261 Magnetic Record Mini-Computer for \$17,048.33. A motion was made by Mr. Bell, seconded by Mr. Andrew and unanimously carried to purchase the Burrows Mini-Computer for County Budgetary, payroll, and tax purposes.

The Commissioners met in Executive Session.

Rachel Collison discussed reactivating the "Keep Caroline Beautiful" Committee which has not been active since the death of Mrs. Clarence Kern. Miss Collison reported that Mrs. Thomas Ober, Mrs. Wallace Hutson and Mrs. Perry Voshell, daughters of Mrs. Kern, have consented to Chair the Committee for one year as a memorial to their Mother. Decision was unanimous.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 26, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 19, 1975, were approved and adopted. Vouchers #31517 - 31560 were approved for payment; check #8625 - 8695 were approved for payment.

Mr. James A. Luff met in Executive Session with the Commissioners.

Mr. Gerald Warwick, representing the Town of Denton, met to request reconsideration from the County to fund the School Crossing Guards for the individual towns. Mr. Richards explained that through the CETA Program, the County is providing funds for employees to the municipalities (including three policemen), and the Commissioners feel that these employees could possibly be used for this purpose.

Mr. William Cole, Treasurer, Mr. Richards, and the Commissioners discussed tax credits for the disabled. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to adopt as amended the ORDINANCE FOR GRANTING OF TAX CREDIT FOR CERTAIN HOMEOWNERS BY REASON OF DISABILITY.

W. A. Stewart Wright, Jr., County Planner, reported on the following:

1. Caroline County received \$12,500 in Comprehensive Planning and Management Assistance Funds for Fiscal '76 from the Department of State Planning under the HUD Grant.
2. Only one proposal was submitted for the Police Service Study and the cost of that proposal was much more than the amount budgeted. The Council of Governments rejected the bid and agreed to readvertise.
3. L. Edgar Brown, County Attorney, has checked into the resolution for approval of the Planning Area for the 201 Facilities Plan for the Town of Preston.

The Commissioners met in Executive Session with Mr. Ernst S. Selig.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 2, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 26, 1975, were approved and adopted. Vouchers #31561 - 31587 were approved for payment.

W. A. Stewart Wright, County Planner, advised the Commissioners to adopt the 201 Facilities Plan for the Town of Preston. A motion was made by Miss Collison to adopt the 201 Facilities Plan provided the County is not financially involved in the planning and implementation of the project. Mr. Bell seconded; decision was unanimous.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to lease a parcel of land from Mr. Robert W. Holt for \$1.00 per year for the purpose of placing a transfer station for trash, garbage, and refuse on the site.

Mr. Richards reported that the ^{revised} Central Alarm Board recommendations met general approval with the Firemen's Association.

The Commissioners made note of the fact that Mr. Irvin Ober, Mayor of Greensboro, held a special Open House at Ober Automobile Warehouse, Inc. which is located in the Old Greensboro School. The Commissioners congratulate Mr. Ober for all the work he has done to the Greensboro School and wish him the best of luck for the future of Ober Automotive Warehouse, Inc.

A delegation opposing the Idylwild Wildlife Management Area met with the Commissioners asking the County for support. Mr. Laverne Bullock, spokesman, for the group, explained that the State Department of Natural Resources has bought a total of 2,778 acres of land in the Smithville area for the purpose of a wildlife refuge, and that the purchase of approximately 2,000 additional acres is in the planning stages. The Commissioners agreed to support the Smithville Area residence and plan to arrange a meeting in the very near future with the Department of Natural Resources and residence of Smithville.

There being no further business the meeting was adjourned.

In the afternoon, the Commissioners held a public hearing regarding an application for rezoning. The request was made by Salvatore Reale to rezone approximately 500 x 300 feet of land from R-1 (Residential) to HC (Highway Commercial), as provided under Article 23, Section 23-3; said property located on the North side of Route 331 at Bethlehem, Maryland.

The meeting adjourned at 2:00 P.M.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 9, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 2, 1975, were approved and adopted. Vouchers #31588 - 31649 were approved for payment; checks #8696 - 8754 were approved for payment.

Delegate John R. Hargreaves met with the Commissioners to advise them of the upcoming session of the General Assembly. Mr. William A. Cole, Treasurer, Mr. Douglas Fleetwood, Supervisor of Assessments, Mrs. Phyllis Garey, Clerk, and Mrs. Eleanor Pruitt, Clerk-typist, discussed the Statewide Circuit Breaker Bill. Mr. Cole explained that there are many loopholes which are simply unfair in the Circuit Breaker. Mr. Frank Cole, Surveyor, made an appeal to the Commissioners to revise the law requiring a Registered Surveyor in Caroline County. The Commissioners did not agree to revise the law.

Crouse Oil Company and Southern States Cooperative submitted bids for Petroleum. Mr. Richards will study the bid proposals and report to the Commissioners on Tuesday.

The Commissioners approved the following names to fill two vacancies on the Board of Social Services:

Mr. James R. Coursey, Sr. - (3-year term to expire on June 30, 1977)

Mr. James A. Mandrell - (3-year term to expire on June 30, 1978)

Mr. William Lamb, Assistant Director of the Community Corrections Task Force, discussed the Regional Jail concept and possible plans for the Chestertown Institution.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
September 16, 1975

The minutes of the regular meeting on September 9, 1975, were approved and adopted. Vouchers #31650 - 31681 were approved for payment.

Mr. James Hannawald, District Conservationist, met with the Commissioners to discuss a Title 10 application for Ditch Bank Maintenance. The project will clean out existing ditches and provide employment for County residents. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to adopt the Title 10 proposal. Mr. Andrew signed the application.

Mrs. George Clendaniel and Mrs. Carman Leggett presented the following resolution declaring September 17 - 23 as Constitution Week. Mr. Andrew signed the proclamation.

The following bids were opened for the Jail Kitchen:

Wright's Building Supplies	- \$21,872.22
Nuttle Lumber Company	- \$18,900.00

Mr. Richards made a recommendation to refer these bids to a committee for a thorough study of the plans. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to refer the bids for the Jail Kitchen to a committee.

Mr. Richards presented an Ordinance written by L. Edgar Brown, County Attorney, granting a tax credit for reason of disability. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to repeal the existing ordinance and to adopt the proposed ORDINANCE FOR GRANTING OF TAX CREDIT FOR CERTAIN HOMEOWNERS BY REASON OF DISABILITY as of this date.

Applications for Manufacturers Tax Exemption were received from The Borden Company and Carmeans Grain, Inc. Mr. Brown reviewed these applications and recommended that they should not be granted an exemption because they did not meet the requirements of section 49 of the local code which requires that the applicant must employ not less than 15 people. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to accept Mr. Brown's recommendations.

A motion was made and unanimously carried to abate the County taxes for Marshyhope Rod and Gun Club, Inc., Maryland Ornithological Society,

Inc., Eastern Shore Threshermen and Collectors Assoc. Inc., and Community Civic League of Federalsburg (contingent upon application) as outlined in Article 81, Paragraph 6, in that they provide an educational service and function as a non-profit corporation.

Alexander Kramer, Commissioner on Aging, met with the Commissioners to advise them that he is representing the Eastern Shore Commission on Aging in Congress, and he is very willing to work with the counties.

Mr. Wilbur Hoopengardner, Superintendent of Schools, met with the Commissioners to present schematic drawings for the new Ridgely Elementary School.

Mr. Hoopengardner also presented the Countywide Board of Education School Construction Five-year plan. A motion was made and unanimously carried to adopt the Five-year plan with the understanding that this approval is not a final commitment on the part of the Board of County Commissioners on the expenditures for Fiscal year 1978 and 1979.

Mr. Eugene Turner and Mr. Fred Monroe met with the Commissioners to present a contract for enforcement and administration of dog licensing in Greensboro. Decision was unanimous.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 23, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 16, 1975, were approved and adopted. Vouchers #31682 - 31710 were approved for payment; payroll checks #8755 - 8824 were approved for payment.

Mr. William Smith of Smith Trucking Company of Goldsboro met with the Commissioners to express his appreciation for the opportunity to supply the County with stone. Mr. Smith is interested in bidding his product when the opportunity arises.

A motion was made and unanimously carried to allow Mr. Norris Hayman of Ridgely to continue farming the Bjornlund Farm now part of the Holly Landfill. The agreement will be renewed annually.

Mr. Carlton Dukes, Manager of Southern States Cooperative and Mr. Daniel Crouse, Crouse Oil Company, met with the Commissioners to discuss the Petroleum Bids. Each explained his bid proposal. Mr. Andrew announced his intentions to abstain from voting. The Commissioners met in Executive Session to further discuss the proposals.

A motion was made by Miss Collison and seconded by Mr. Bell to award the Petroleum Bids to the low bidder, Southern States Cooperative.

The Commissioners met in Executive Session.

Mr. Andrew placed the name of Harry Rieck, Jr., as a member of the Board of Zoning Appeals. The motion was tabled.

The Commissioners discussed the green boxes located throughout the County. A request was made by the residents of the Harmony area to have those green boxes removed. The Commissioners agreed to relocate the two greenboxes in Harmony.

Mr. Richards discussed the following:

1. We have been informed by Mr. Mark Bramble, Coordinator for the Division of Emergency Medical Services, that funds have been allocated for an ambulance for Greensboro.
2. Progress of Program Open Space was discussed. Mr. Richards announced that the Denton Tennis Courts should be finished in approximately two weeks.
3. The final draft of the County personnel policy has been completed and were presented to the Commissioners for review. Discussion of the final adoption should take place at the next Commissioners meeting.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 30, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 23, 1975, were approved and adopted. Vouchers #31573 - 31749 were approved for payment.

The Commissioners unanimously approved the appointment of Mrs. R. Doris Stivers to represent Caroline County Social Agencies on the Board of the Upper Shore Aging, Inc.

The Commissioners unanimously agreed to concur with the recommendation of the Soil Conservation District to appoint Mr. Thomas Ober as Caroline County's Legislative Representative for RC&D.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt the Personnel Policy as amended.

Mr. Andrew nominated Miss Collison to serve as Chairman of the Personnel Committee. Miss Collison accepted the Chairmanship.

Mr. Richards announced that the generator has been installed and is operating. A motion was made by Miss Collison and unanimously carried to forward payment of the generator and installation charges.

A motion was made by Miss Collison to reconsider the motion of Mr. Andrew, for Mr. Harry Rieck, Jr., to be appointed a member of the Board of Zoning Appeals which was tabled at last week's meeting. Mr. Andrew upheld his support of Mr. Rieck. Mr. Bell abstained from voting because he had previously nominated Mr. James Dyer.

Col. Christian Hanburger, Mr. Al Ranno, and Mr. George Smith met with

the Commissioners to present the Civil Defense "on-Site Assistance" Report. This report provides 31 recommendations that can be implemented to improve emergency readiness in Caroline County. The Commissioners accepted the report with pleasure.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
October 7, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting of September 30, 1975, were approved and adopted. Vouchers #31766 - 31819 were approved for payment; payroll checks #8826 - 8883 were approved for payment.

Mr. Richards reported that he and Sheriff Andrew reviewed the plans and bid proposals for the Jail Kitchen. Mr. Richards made a recommendation to accept the bid proposal (contingent upon final plans) submitted by Wright's Building Supplies. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to accept the committee's recommendation.

Mr. Wilbur Hoopengardner met with the Commissioners requesting the paving of Seward Road (from Rt. 312 to the entrance of the new Ridgely Elementary School) before the opening of the new school scheduled for September, 1977. Decision was unanimous as Seward Road is already on the County Roads' Improvement Plan.

W. A. Stewart Wright, Jr., County Planner, discussed the following with the Commissioners:

1. A motion was made and unanimously carried to allow the Town of Ridgely to amend the Water and Sewer Plan.
2. Mr. Andrew made a recommendation to write a letter to the Town of Denton offering our assistance to work with them in any effort to attain railroad service to Denton. Decision was unanimous.

A delegation representing the Soil Conservation District met with the Commissioners to present their quarterly report. Mr. Charles Hammer was spokesman for the group. Others present were: Mr. Tom Ober, Mr. James Hannawald, and Mr. Robert Rouse.

A delegation met with the Commissioners inquiring on the status of a Boat Ramp at Dover Bridge. Mr. Aaron Carroll, Spokesman, presented a petition from local residents who feel they need a boat ramp in their area. Mr. Andrew, President of the County Commissioners, asked both the residents of the Community and Mr. Wright, County Planner, to explore all the waterfront properties and try to obtain a suitable location. The Department of Natural Resources has earmarked \$25,000.00 for this project.

Mr. Starke Evans met with the Commissioners regarding sale of land in the Industrial Park. The Commissioners decided to refer the matter to their Attorney.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 14, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting of October 7, 1975, were approved and adopted. Vouchers #31820 - 31851 were approved for payment.

The Commissioners met in Executive Session.

W. A. Stewart Wright, Jr., County Planner, reported that a meeting with the Department of Transportation has been scheduled for October 28, 1975.

The Commissioners approved and signed an agreement among the Caroline County Health Department, the Commissioners of Caroline County, and the Mental Retardation Administration. The budget for Caroline Developmental Center is included in the Health Department budget.

Mr. Richards requested adjustment of accounts per recommendation of auditor. Move from 1975 budget to 1976 Contingency Fund.

1. Johnson Controls for servicing and repairing air conditioners in the courthouse - (\$4,100.00).

Pay the following from Contingency Fund as provided:

1. Printing of Caroline County Code - (\$2,424.15).
2. Gerardi Bros. for purchasing and installation of Air Conditioning in the Federalsburg Library - (\$922.60).

Mr. James Luff, President of the Caroline County Fireman's Association submitted a list of names from which the Commissioners selected two persons to serve on the Central Alarm Board. The Commissioners appointed Mr. Wayne Durham, Goldsboro; Mr. Clinton Stoops, Hillsboro-Queen Anne; and Mr. Walter Palmer, Denton.

Mr. Richards informed the Commissioners of a request from the Town of Ridgely to have a greenbox placed in the town limits. The request was not considered because it has been the policy of the County Commissioners not to place greenboxes in town limits.

In the afternoon, the Commissioners and the County Bicentennial Committee met with State Bicentennial Officials to discuss renovation plans for the Denton Armory.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 21, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting of October 14, 1975, were approved and adopted. Vouchers #31852 - 31879 were approved for payment.

Mr. William Darling, Soil Conservation District, met with the Commissioners to request final approval of the RC&D Project. Mr. Darling confirmed the statement that Soil Conservation and the Board of County Commissioners will review all projects before they are implemented. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to approve the RC&D Program.

W. A. Stewart Wright, Jr., County Planner, met with the Commissioners requesting their approval of an expenditure (approximately \$990) to reproduce tax maps which will be used for new zoning maps. The Project will be contracted thru the Dept. of State Planning with no direct cost to the County. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried for Mr. Wright to reproduce tax maps for use in the Planning and Zoning Office.

The Commissioners discussed reactivating the Recreation and Parks Board. The Board will consist of seven members (5 members appointed by the Board of County Commissioners, 1 member appointed by the Board of Education and 1 Commissioner). The matter was held for further consideration.

The Commissioners approved and signed the Nursing Home Lease Agreement.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
October 28, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of October 21, 1975, were approved and adopted. Vouchers #31880 - 31915 were approved for payment.

Mr. James Hannawald, District Conservationist for Soil Conservation Service presented Supplemental Watershed Work Plan Agreement #10 for the Upper Choptank River Watershed. The agreement will delete the Fish and Wildlife Structures and extend the Project installation period for another ten years. Decision was unanimous.

W. A. Stewart Wright, Jr., County Planner, discussed possible sites for a boat ramp at Dover Bridge.

Mr. Charles Albrecht, Environmental Health Administration representative, Mr. Arthur VanReuth, of VanRueth and Weidner, Inc., met with the Commissioners to discuss the proposed sewer systems facility plan. Mr. Jim Luff, Mayor of Goldsboro, Mr. Irvin Ober, Mayor of Greensboro, and W. A. Stewart Wright, Jr., were also present. Mr. VanReuth estimated the plan to cost approximately \$75,000.00 and would include the entire Northern section of the County.

A motion was made and unanimously carried to pay \$950.00 out of Contingency Fund for payment of test borings for the Ridgely Elementary School.

Mr. J. R. Renfrow, from the Division of Systems, Planning, and Development for the Department of Transportation, met with County and Town Commissioners to discuss the rail service. A meeting with Southern Railway, the Department of Transportation, and the Commissioners will be scheduled in the very near future. The Commissioners expressed a willingness to cooperate in order to continue the rail service to the Eastern Shore.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland

November 4, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of October 28, 1975, were approved and adopted. Vouchers 31923 - 31965 were approved for payment; payroll checks 76 - 135 were approved for payment.

Mr. James Luff, President of the County Fireman's Association met with the Commissioners requesting approval to purchase a Hirsch Tool. Approximately half of the cost was appropriated in the 1975-76 Budget. Mr. Luff received unanimous approval from the Board to purchase a Hirsch Tool. Mr. Andrew requested Mr. Luff to check into cost comparisons.

Mr. Edwin G. Richards, County Administrator announced that only one bid of \$100.00 was received for the Assessment Office Equipment. A motion was made by Mr. Bell and seconded by Miss Collison.

Mr. Paul Phillips representing the Delmarva Advisory Council spoke to the Commissioners on the status of the Rail Service on the Delmarva Peninsula. Mr. Phillips stated that the Department of Transportation is making an honest effort to deal with the rail situation.

W. A. Stewart Wright, Jr. presented a request by Caroline County Zoning Commission to rezone all of the present land around Mt. Zion from R-1 (Residential) to R (Rural), as provided under Article 23, Section 23-1-2-3; said property located North of Henderson and Southwest of Marydel in the First Election District of Caroline County, Maryland. A motion was made by Miss Collison, seconded by Mr. Andrew and unanimously carried to concur with the recommendation of the Zoning Commission.

As a result of last week's discussion regarding the proposed sewer systems facility plan in Greensboro and Goldsboro, the Commissioners unanimously agreed not to participate financially in the facilities plan.

A motion was made and unanimously carried not to participate in a Regional Jail Correction Program at this time.

Mr. James Voss, Chairman of the County Roads Advisory Committee met with the Commissioners to convey the committee's recommendation not to favorably consider a new bond issue for capital improvements on the County Road System. A motion was made by Mr. Bell to follow the recommendation of the County Roads Advisory Committee and to continue to study the situation.

W. A. Stewart Wright, Jr. reported on correspondence he received from the Dept. of Natural Resources (Wetlands Permit Section) in relation to the Boat Ramp at Dover Bridge. A motion was made and unanimously carried to allow Mr. Wright to proceed with plans for a Boat Ramp.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
November 12, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of November 4, 1975, were approved and adopted. Vouchers 31967 - 32004 were approved for payment.

Mr. Paul Biddle, representing Greensboro Little League, met with the Commissioners requesting their support to help build a Little Leagus Park in Greensboro. The Commissioners advised Mr. Biddle to work with W. A. Stewart Wright, Jr., County Planner, to acquire Open Space funds.

The Commissioners unanimously appointed the following persons to serve on the Board of Recreation and Parks:

Frank Pittinger - Harmony
Oren T. Lewis - Greensboro
T. W. Webster - Federalsburg
Thomas Blunt - Ridgely
Aaron Kaplan - Federalsburg

The Board of Education has been notified to appoint one member and Miss Collison will represent the Board of County Commissioners.

Mr. Martin Stein, Representing the Department of Transportation, met with the Commissioners to inform them of available revenue for highways. The Commissioners must locate an Economic growth center and submit plans to the Dept. of Transportation, to qualify for this special grant.

Mr. Clarence Phillips and Mr. Wilbur S. Hoopengardner met with the Commissioners in Executive Session.

Mr. Edwin G. Richards, County Administrator, proposed the following resolution regarding General Revenue Sharing:

IN THAT GENERAL REVENUE SHARING has provided funds amounting to almost \$300,000.00 per year to Caroline County over the past several years, and;

IN THAT these funds have enabled the County Government to provide much needed services for the people of Caroline County and have helped retain a reasonable property tax level, and;

IN THAT the cost of providing services is increasing far faster than the County's ability to pay, and;

IN THAT the Federal Government has a broad based ability to generate revenues and these revenues increase during inflationary periods faster than inflated costs;

THE COUNTY COMMISSIONERS OF CAROLINE COUNTY DO HEREBY RESOLVE to request of the Congressional delegation of Maryland that they support legislation calling for the continuation of GENERAL REVENUE SHARING.

The Commissioners unanimously adopted the above resolution and agreed to send a letter of endorsement to our Congressional delegation for the proposed extension of GENERAL REVENUE SHARING.

The Commissioners unanimously agreed to send a restricted letter of intent to the Maryland Dept. of Transportation which expressed their concern for the possible closing of the Queen Anne-Denton spur of the Penn Central Railroad. The Commissioners intend to continue to work with the State and Local shippers to maintain the operation of the spur.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 18, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of November 12, 1975, were approved and adopted. Vouchers 32009 - 32031 were approved for payment.

Mr. Bell and Miss Collison met in Executive Session with Sheriff Andrew. Mr. Andrew excused himself from the meeting.

Mr. Edwin Richards proposed a resolution to pay for the newly purchased siren for the Ridgely Volunteer Fire Company out of Contingency Fund. The County will be refunded through Civil Defense. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to pay for the siren out of Contingency Fund.

A motion was made by Mr. Bell and seconded by Miss Collison to concur with the surrounding counties to fund a joint RC&D meeting.

Mr. Richards reported that on Friday, November 14, he and Mrs. Barbara Spicher met with officials of the State Manpower Office (CETA). They were advised that Caroline County would be allowed to hire approximately 50 laborers to work with Soil Conservation District for the purpose of cleaning ditch banks. Also, a personnel clerk could be hired to handle the paper work for these laborers. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to concur with the above CETA recommendations.

Mr. John Antenucci, State Planning Office, and Mr. Aubrey Romine, met with the Commissioners, Mr. Richards, and Mr. Wright to explain State guidelines for critical areas of State concern. Mr. Antenucci explained that legislation was passed in 1974 to require local government to make recommendations of designated areas.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 25, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting of November 18, 1975 were approved and adopted. Vouchers 32033 - 32067 were approved for payment.

W. A. Stewart Wright, Jr., discussed the Third Party contract for the Comprehensive Planning Assistance.

Mr. Edwin G. Richards reported that we have received two responses from Members of the Recreation and Parks Board accepting their appointments. Also a letter from the Board of Education was received recommending the appointment of Mr. B. Franklin Ricketts to serve on the Board of recreation and Parks. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to concur with the recommendation of the Board of Education.

Bids were opened for printing of the Annual Report. The following bids were received:

Baker printing - \$177.50

Shore Impressions - (Various options) (1) 8½ X 11 - \$82.50
(2) 5½ X 8½ - \$60.50

(If original typescript not available add \$72.00)

The Bids will be reviewed and awarded at a later date.

Mr. Richards presented an amendment to the Tax Credit for the disabled which will include those persons who are over 60 and were disqualified from the Circuit Breaker. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to repeal the present ordinance and to react the new ordinance as presented.

Mr. Richards discussed the purchasing of a radio for the Sheriff's Department. It was generally agreed to purchase the radio since this amount is included in the Budget.

A letter was read from Mr. Stephen Mood, Director of Social Services, requesting a transfer of funds (\$4,839.00) to be placed in the Food Stamp Program. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried NOT to concur with Mr. Mood's request to transfer funds.

Mr. William Bachman representing Meidinger, Inc., met with the Commissioners to discuss the Retirement Program which is in effect at the County Roads.

Mr. James Lednum, Zoning Administrator, met in Executive Session with the Commissioners.

There being no further business, the meeting was adjourned.



Janice M. Edwards, Clerk

Denton, Maryland
December 2, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell

The minutes of the regular meeting of November 25, 1975, were approved and adopted. Vouchers 32068 - 32099 were approved for payment; payroll checks 202 - 257 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner, presented plans for the Greensboro Annexation which will include land located East of Kinamons ARCO Station at the corner of Rt. 313 and Rt. 314. This area is estimated to be approximately 7 to 10 acres. Mr. Wright made the recommendation to proceed with the annexation with the stipulation that the Town of Greensboro should amend their Water and Sewer Plan to include the annexation area. The Commissioners generally agreed with Mr. Wright's recommendation provided the Town of Greensboro will modify their Water and Sewer Plan to include the annexation. Mayor Irvin Ober, Commissioners of Greensboro, Roland C. Kent, Atty., and Edgar Harmon were also present.

Mr. Wright also discussed the subdivision impact study with the Commissioners. He explained that the growth of Caroline County is increasing more rapidly than anticipated and that we need to revise the subdivision regulations.

The County Commissioners unanimously agreed to concur with the State Holiday Schedule that December 26 is a non-working day for County employees.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
December 9, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting of December 2, 1975 were approved and adopted. Vouchers 32085 - 32136 were approved for payment.

Mr. Harold Jopp, Interim President of Chesapeake College and Mr. A. Orrell Saulsbury, Board Member, met with the Commissioners to advise them of the total cost Estimate of Phase II. Edwin G. Richards proposed a resolution authorizing Caroline County to participate in the General Public Community College Construction Loan Agreement for Phase II. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to activate a State Loan Agreement for Caroline County's share of Phase II of Chesapeake College.

W. A. Stewart Wright, Jr., County Planner, discussed the Police Service Study with the Commissioners. Mr. Wright recommended as his first choice the Consultant Firm of Cresap, McCormick and Paget, Inc.

to perform the study provided they agree to adjust their cost to the amount appropriated. Mr. Wright's second choice was RMC Research Corp.

Mr. Richards presented invoices from the Towns of Denton and Preston for Incorporated Taxes for prior years (1968-75). Mr. Thomas Trice, Auditor for these towns indicated that Preston and Denton did not correctly bill the County for Incorporated taxes. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to defer payments of Incorporated Taxes ^(to the Towns of Preston and Federalsburg for prior years) and include in next year's budget.

Mr. Richards made a recommendation to accept the low bid of Shore Impressions for the printing of the Annual Report. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to accept the low bid submitted by Shore Impressions.

Mr. Richards recommended the employment of office personnel thru the CETA program to coordinate the Board of Recreation and Parks. He emphasized the fact that there is a definite need to activate this Board. A motion was made by Miss Collison and seconded by Mr. Bell to employ a Recreation and Parks Coordinator.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 16, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting of December 9, 1975, were approved and adopted. Vouchers 32142 - 32175 were approved for payment; payroll checks 258 - 324 were approved for payment.

Mr. Francis Yeoman, Chairman of the Economic Development Commission and W. A. Stewart Wright, Jr. met with the Commissioners to recommend placing Preston Trucking Company in nomination for State Economic and Community Development Award. Decision was unanimous.

Mr. Lee McMahan met with the Commissioners to request a donation for the Annual Drive for Memorial Hospital. A motion was made by Mr. Bell to donate $\frac{1}{2}\%$ on the Tax Rate. There was no second to the motion. A motion was made by Miss Collison to contribute \$1,000 for the Memorial Hospital Annual Drive. Mr. Andrew seconded the motion.

Mr. Richards and Mr. Wright discussed Greensboro Annexation with the Commissioners. Mr. Wright explained that there is disagreement regarding Town Boundary lines and this area would have to be reclassified on the Land Use Plan.

A Water and Sewer meeting, held on Tuesday, December 16, was also discussed with the Commissioners. County Health Officials, Mayors and Commissioners of the various municipalities, Mr. Richards and Mr. Wright attended. Discussion of extending water and sewer lines beyond Town limits was the main topic of concern. The project will be coordinated through the County Health Dept.

State Civil Defense representatives, Col. Elliott B. Cheston and Robert C. Connally met with the Commissioners to advise them of their updating the Civil Defense Plan. Copies of a Draft Plan will be presented for their approval. Col. Cheston asked that the County Commissioners' Office advise the County agencies of their intent.

Mr. James Hannawald, District Conservationist, met with the Commissioners to have Title X forms signed. The Commissioners previously approved the Supplemental Watershed Work Plan Agreement for the Upper Choptank River Watershed.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
December 23, 1975

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of December 16, 1975 were approved and adopted. Vouchers #32176 - 32202 were approved for payment.

The Commissioners and County Administrator, Mr. Edwin Richards, met in Executive Session.

Mr. O. O. Stivers and W. A. Stewart Wright, Jr. met with the Commissioners to request their support in signing a Proclamation for the Tourism Council of the Upper Chesapeake. A motion was made by Miss Collison to comply with the request for their support, Mr. Bell seconded and the decision was unanimous.

Mr. Richards discussed registration of dogs with the Commissioners. The matter has been turned over to Mr. L. Edgar Brown, County Attorney.

Mr. Richards discussed increased funding of the Blue Cross - Blue Shield coverage for County employees and the County Roads. This would allow all County employees including the Board of Education to be on an equal basis for insurance coverage. A motion was made by Miss Collison to vote in favor of funding \$20 a month for Blue Cross - Blue Shield and/or a selected insurance plan. Mr. Bell seconded the motion.

W. A. Stewart Wright, Jr. discussed a letter he received from the Commissioners of Maryland stating that they are releasing unused Open Space Funds. Mr. Wright recommended that the funds be ^{transferred} for the use of Greensboro Little League. The decision was unanimous.

Mr. Richards discussed a letter he received from the Health Planning Council of the Eastern Shore requesting that we endorse Mrs. Carol Stockley, as County representative to the Council. A motion was made by Mr. Bell, and seconded by Miss Collison for Mrs. Stockley to serve on the Health Planning Council.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
December 30, 1974⁵

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Earl R. Bell
Rachel Collison

The minutes of the regular meeting of December 23 were approved and adopted. Vouchers #32203 - #32230 and Payroll Checks #325 - #391 were approved for payment.

W. A. Stewart Wright, Jr., County Planner informed the Commissioners that he received a letter from Arthur W. Edwards Associates of Annapolis, Maryland requesting the County to submit a letter stating that their proposed apartment complex east of Denton is consistent with the land use plan of Caroline County. Mr. Wright informed the Commissioners that he has submitted a letter on behalf of the Planning and Zoning Commission that this proposed use is compatible with the Master Plan of this County. He also stated that Article 23 of the Annotated Code of Maryland requires the County Commissioners to submit a similar letter.

Mr. Wright further advised the County Commissioners that Edgar Harmon and others must submit an application to modify the land use plan in the vicinity of the town of Greensboro. At the present time, this area is classified as agricultural-rural and Mr. Harmon will have to request this be amended to residential medium density. A (60) sixty day review process will be required to amend this as stipulated in Article 66B of the Annotated Code of Maryland.

Mr. Wright discussed with the Commissioners the problem of the overflow of paper and debris from Hobbs Road Landfill being a nuisance to the residents near the Landfill. The Commissioners instructed Mr. Wright to look into the possibility of erecting a snow fence around the Landfill.

Mr. John Rieck and Doctor Ann Webb of the Caroline County Health Department met with the Commissioners to advise them of an increasing problem in the County. Mr. Rieck and Doctor Webb informed the Commissioners that in certain areas of the County a health hazard is being created by residents who live in housing where there is an inadequate water supply and sewerage disposal.

Mr. William Messick, Adho, Inc., met with the Commissioners to bring their attention to some problem areas in the County where the trash disposal units are located. He also informed them of his use of increased manpower, trucks, and work hours to remove the volume of trash created during the holiday season. Mr. Messick was applauded for his efforts by the Commissioners.

The Commissioners met in executive session.

A letter from Mr. Edgar Brown, Attorney, was brought to the attention of the Board concerning a parcel of land owned by the County. The property is located near Bridgetown and consists of about 12½ acres. A motion was made by Miss Rachel Collison and seconded by Mr. Andrew to place the property up for sale as the property is no longer of any public use. The decision was unanimous to sell the property and Mr. L. Edgar Brown was directed to advertise the sale.

The County Commissioners agreed to allow the United States Department of the Interior and the Maryland Geological Survey to install a test well on County property located near Goldsboro. The well will be used to monitor the volume and quality of the water in connection with the Piney Point aquifer study.

There being no further business the meeting was adjourned.

Barbara Spicher
Barbara Spicher
Acting Clerk

Denton, Maryland
January 6, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on December 30, 1975, were approved and adopted.

Mr. Wilbur Hoopengardner, Superintendent of Schools, met with the Commissioners to advise them of the official bids on the Riverview Middle School project. The contract was awarded to Charles N. Landon, Inc., of Laurel, Delaware, with a low base bid of \$1,919,000.00. Mr. Hoopengardner presented final plans for the new Ridgely School. He also invited the Commissioners to attend the Dedication Ceremony of the new Denton School on January 26, 1976.

Mr. Stephen Mood, Director of Social Services, Mr. Irvin W. Hoyer and Albert J. Dardas, Jr. of the State Office discussed whether a Food Stamp Supervisor should be funded by the State or County. The County Commissioners have declined to accept this responsibility because they feel that since the Supervisor spends only one-third of her time working with the Food Stamp Program and that she has always been paid by the State, that this course of action should continue. The Commissioners referred the matter to their attorney.

W. A. Stewart Wright, Jr. discussed development of an apartment building in Denton by Mr. Arthur W. Edwards. Mr. Wright proposed a resolution that this development does conform with the Land Use Plan. The Commissioners generally agreed, but concluded that correspondence should be received between the Town of Denton and the County.

A unanimous decision was made to hire Mrs. Mary A. Leverage as Legal Secretary on a recommendation of Judge Everngam and to serve at his pleasure.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 13, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 6, 1976 were approved and adopted. Vouchers #1 - 63 were approved for payment; payroll checks #392 - 455 were approved for payment.

Mrs. Leslie Grogan and Mrs. George Graff of Preston met with the Commissioners to ask for consideration of a Branch Library for the Town of Preston. Mr. George Sands, Librarian, explained that he is now exploring several avenues whereby the entire County can obtain their services more effectively. Mr. Sands agreed to work with the Woman's Club of Preston in an effort to achieve their mutual goal.

Mrs. Ray Earnest and Ms. Patty Gannon representing the Talbot County Humane Society met with the Commissioners to request temporary financial support for the animals they house from Caroline County. Mrs. Earnest requested a fee of \$2 - \$3 per animal and also encouraged the Commissioners to set up a facility in Caroline County. President, A. Curtis Andrew, inquired about the cost of establishing such a facility. Mrs. Earnest offered to supply these figures.

Mr. James Voss, Chairman of the County Roads Citizens Advisory Committee presented the final report to the Commissioners. Mr. Edwin Richards and the Commissioners commended the (15) members of the Committee for a "job well done". A motion was made by Mr. Andrew to include the report of the Citizens Advisory Committee into the minutes of this date. Decision was unanimous. Listed below is the report of the County Roads Citizens Advisory Committee:

REPORT OF CAROLINE COUNTY ROADS ADVISORY COMMITTEE

In response to a series of recent citizen requests for further improvement of certain county roads, the Commissioners of Caroline County have voted to implement a county road improvement program. To assist in the development of such a program, the Commissioners named in September, 1975 a citizens committee to review all facets of the existing county roads system and to make specific recommendations concerning the expansion of an improvement program.

Members of the Advisory Committee included:

- | | |
|----------------------------------|------------------------------------|
| 1. Laverne Bullock, Federalsburg | 8. Oren Lewis, Greensboro |
| 2. Paul Croll, Harmony | 9. Edwin Love, Denton |
| 3. Carlton Dukes, Jr., Preston | 10. Robert Maloney, Williston |
| 4. James Fuchs, Preston | 11. Frank Pittinger, Harmony |
| 5. William Greenage, Preston | 12. John Saulsbury, Ridgely |
| 6. Charles Hammer, Greensboro | 13. Francis Turpin, Federalsburg |
| 7. Lawrence Hignutt, Henderson | 14. James Voss, Denton, Chairman |
| | 15. Winfield Webster, Federalsburg |

The committee met weekly for ten consecutive Monday nights, gathering information directly from the County Roads Superintendent, Joseph Tinley; State Highway Administration Engineers, James Wright and Henry Burger; State Dept. Planning Specialist, James Gatto; Delegate John Hargreaves; County Planner, Stewart Wright, Jr., County Attorney, Edgar Brown; County Administrator, Edwin Richards, and County Commissioners, Curtis Andrew, Earl Bell and Rachel Collison. Equally important to the contributions received from the above listed individuals were the statements made by citizens who appeared and testified at a public hearing conducted by the Advisory Committee on October 13. Statements or comments made at the hearing by George Clendaniel, Norman Cohee, Horace Davis, Everett Gamber, Fred Gleockler, Jr., Bruce Hubbard, Diana Hubbard, Peggy Hubbard, Jerry Meredith, Irene Mullin, Mary Turkington and Thomas Turkington are reflected in the recommendations of this report. Members of the Advisory Committee also appreciate the many relevant thoughts and opinions expressed to each of us individually during the course of our work.

As a result of our study, the following problems in the operations of the county roads system are of serious enough nature to be included in this report along with recommendations for their solution.

1. Unimproved roads in the county system.

With approximately 160 miles of unimproved roads in the 500 mile county system, complaints arise during the inclement winter months from those citizens who must regularly use these dirt roads. In recent years the mileage of dirt roads annually upgraded to hard surface has fallen from about 15 miles per year to about 6 per year. The principal reason for this reduction has been the rapidly rising costs of road building materials and labor, accompanied by a very modest increase in State and Federal highway tax receipts.

Historically, the cost of construction and maintenance of the Caroline County roads system has been paid for by highway user fees. These gasoline tax and vehicle registrations have been collected by the State of Maryland and distributed to the County through a locally favorable formula based on the number of vehicles registered in the County and the mileage of roads in the county system. With recent substantially higher gasoline prices and the trend toward smaller automobiles, high fuel sales are not increasing as in previous years. The present fixed tax rate on gasoline, therefore, fails to provide an increase in the funds that will be required to expand the county roads improvement program.

In order to finance the proposed long-range improvement program, several alternatives were considered. A proposal to increase the extent of road construction through the sale of state revenue bonds was rejected by the Committee. The members recognized that such a sale would provide immediate funds for construction. However, repayment over a 15-year period is required from the same gasoline tax funds that already appear insufficient for an on-going road improvement program. The bond approach in the long run produced no new revenues for county road construction and would ultimately cost the county \$1.65 in user tax receipts for every \$1.00 received from a bond sale.

During the last ten years the County Commissioners have budgeted 6% of the county real estate taxes collected within the incorporated towns, for return to these same towns for road and street maintenance. The committee recognizes that a similar budgeting of a portion of the real estate taxes collected from beyond the incorporated towns would generate approximately \$100,000 each year for the county roads system and would eliminate an apparent inequity in the use of county tax revenues.

Strongly endorsing "user pays" and "pay-as-you-go" concepts, the committee supports a change in the state gasoline tax structure that will permit the tax to vary in relationship to the cost of fuel. This is necessary since the cost of building and maintaining roads is so directly affected by the price of oil and oil products needed in road construction. Our present state gasoline tax of \$.07 per gallon, regardless of the price of fuel, guarantees that the extent of road construction and maintenance will decrease as the price of fuel rises. The county has experienced this inequity in the last two years as road construction costs have risen 50% while fuel tax revenues have increased very little. The Committee also supports a statewide increase of \$10.00 in vehicle registration fees for full return to each subdivision. This would generate as much as \$150,000 per year for Caroline County.

2. Road Improvement Priorities

With 160 miles of dirt roads in the county system and an approximately \$45,000 per mile cost for improvement, it is obvious that a long-range plan must be developed for selection and scheduling roads to be improved. It is unreasonable to place the burden of design, acquisition of rights-of-way and construction on the Roads Superintendent without also providing him a well prepared long-range plan of action. Such planning should be started immediately and should involve the County Planner, Roads Superintendent, no more than three interested citizens, plus certain outside

professional consultation and engineering support as these five might consider necessary.

In developing a plan for review and approval by the County Commissioners, priority should be placed on the prompt improvement of some 32 miles of dirt roads that qualify for Federal Aid System Funds. The continued pressure at the national level to redirect these highway trust funds away from local road improvement and toward urban mass transit cannot be ignored. Local initiative should be directed toward preventing this diversion of Federal highway fuel taxes to non-highway uses. The threat of the loss of this source of road building funds to the County makes their immediate use imperative.

The next most important factor to consider in developing road priorities is to determine those segments which have the greatest traffic and increased traffic potential in the next five to ten years. Other factors such as mail, school bus, and truck delivery routes should be considered, but are of far less significance in developing a plan. A goal of ten miles of new road construction per year is not unreasonable for the next several years.

3. Right-of-way Acquisition

One of the principal obstacles to carrying out a well defined road improvement plan in the county has been the lack of a consistent procedure in securing the necessary increased rights-of-way for widening or relocating roads. Several heavily traveled road segments have been passed over when a single property owner has been unwilling to assign the required right-of-way increase. The Committee recommends in such cases that the county government exercise its power of eminent domain to secure necessary rights-of-way when no less than two-thirds of front footage right-of-way along the segment has been acquired through the presently used procedure.

Since the principal users of the remaining unimproved roads are those who own property along the roads, we fully endorse the long standing county policy of offering no financial compensation for increased rights-of-way on straight sections or curved sections requiring no relocation. However, if a curve relocated for safety factors takes more than one-half acre of property, the owners should be compensated at current fair market value for the land taken.

Following a great deal of study and discussion, the Committee has concluded that the minimum right-of-way for improved roads should continue to be 40 feet as specified in the design standards incorporated in Resolution No. 35 approved by the County Commissioners in September, 1966. This right-of-way, coupled with a minimum 20 foot hard surface, is now needed in all cases to provide for safe and efficient movement of cars, trucks and farm equipment. Deviations from these and other standards listed in Resolution No. 35 should not be permitted. Although these standards appear more costly initially, evidence indicates that in the long term, lower maintenance costs more than offset the high construction costs.

4. New Sub-division Roads

In recent years the County has experienced a dramatic increase in sub-division activity. There are currently 49 sub-division plans on file with the county government. Many of these plans are not covered by sub-division regulations which specifically require the developer to assume the full cost of hard surfaced road construction within the sub-division.

With the Roads Board intent on upgrading substantial mileage of unimproved roads already within the system, the Advisory Committee

recommends that the county strictly adhere to the acceptance of roads procedure adopted by the Commissioners in 1957. This, in effect, states that all roads built in sub-divisions must be dedicated to the county. To be accepted by the county, these same roads must be constructed to the standards established by the Commissioners with Resolution No. 35 in 1966. The Acceptance Procedure also clearly states that all costs of construction and hard surfacing of the new roads shall be at the expense of the developer or petitioners. Of course, the county will assume the costs of maintenance responsibilities once the road has been accepted into the county system.

In order to eliminate any "gray" areas with regard to road construction obligations, the Committee recommends that, without exception, no private roads serving more than one residence shall be permitted in any sub-division. The Committee is of collective opinion that in no case is there justification for county taxpayers to assume the cost of construction of roads within a sub-division.

In the cases of older sub-divisions where it may be impractical to hold a developer accountable for road construction costs, we recommend that whenever petitioners controlling two-thirds of the front footage of the private road in question commit themselves to a front foot county assessment which fully covers construction costs of drainage, base preparation and hard surface to county specifications, the county roads board should accept the road into the system and improve it to county standards. In such cases, engineering advice available to the roads board should be the sole criteria in determining the extent and cost of improving a road to minimum county standards. The Committee recommends that a procedure be established to fully advise purchasers of sub-division home sites that the County Roads Board will not build or hard-surface existing private sub-division roads at county expense.

5. Equipment Replacement

The Committee has reviewed the operation, maintenance and repair of over eighty pieces of mobile equipment. We find that costs in operation and maintenance do not appear excessive and that repair costs are well below normal expectations. Much of this saving is due to the efficiency of a well-run central shop. However, we are concerned that there is no long range plan for replacement of extensively used equipment. We recommend that such a plan be developed and that a specific reserve, or sinking fund, for this purpose be started out of operating funds. This will permit the roads board to anticipate and plan for expensive equipment replacement in a more orderly and business-like manner.

6. Employee Salary and Benefits

The Committee commends the Roads Board for its recent decision to have appropriate specialists conduct a job survey of all employees. This has made possible the preparation of accurate job descriptions and the establishment of more equitable salary scales. We also commend action by the Board which has resulted in the implementation of retirement plans and other fringe benefits which are comparable and consistent for all employees. These changes, coupled with the more extensive use of other personnel management techniques should help develop employee morale, attitudes and performance to an even higher level.

All members of the Advisory Committee have appreciated the opportunity extended by the County Commissioners to serve on this assignment. Our own knowledge of the many procedures and problems related to the operations of the county roads system has been expanded tremendously. As the result of this study, we ask that the Commissioners respectfully consider and favorably act on the several recommendations incorporated in this report.

James M. Voss, Chairman

There being no further business, the meeting was adjourned,

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 20, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 13, 1976 were approved and adopted. Vouchers #64 - 90 were approved for payment.

Mr. T. L. Reynolds, Hillsboro, met in Executive Session with the Commissioners.

A motion was made by Mr. Bell and unanimously carried to fund the bus canopy for the Riverview Middle School. The Commissioners requested that the Board of Education include the \$8,000 budget item for fiscal '77.

Edwin G. Richards, County Administrator, proposed a resolution commending the County Roads Citizens Advisory Committee for their sincere dedication to the task and a genuine concern for Caroline County. A motion was made by Mr. Andrew and unanimously carried to send a letter of appreciation to each member of the County Roads Citizens Advisory Committee.

Mr. Bell informed the Commissioners that he received a telephone call from Mr. Norris Hayman of Ridgely complaining about conditions at North Caroline High School. Mr. Hayman said that the building was very cold and pipes have burst during the recent cold spell.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 27, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 20, 1976, were approved and adopted. Vouchers #91 - 117 were approved for payment; payroll checks #456 - 527 were approved for payment.

The Commissioners met in Executive Session.

Mr. Donn Aiken, Director of the Maryland State Advisory Council on Vocational-Technical Education, met with the Commissioners for the signing of a Proclamation (below) declaring February 8 - 14, 1976, as Vocational Education Week.

PROCLAMATION
VOCATIONAL EDUCATION WEEK

February 8-14, 1976

WHEREAS, The Commissioners of Caroline County have recognized that the progress and well-being of the citizens of Caroline County depend to a great extent upon education and training for the "World of Work"; and

WHEREAS, The vocational educators and vocational students of this County hold as their primary aim the development of skills, leadership and efficiency consistent with the American work ethic; and

WHEREAS, The Future Business Leaders of America, The Future Homemakers of America and Home Economics Related Occupations, the Future Farmers of America, the Distributive Education Clubs of America and the Vocational Industrial Clubs of America have joined efforts to give an added definition to vocational education; and

WHEREAS, The American Vocational Association, by representative assembly has established the second week in February as "Vocational Education Week" and is supported by the Maryland Vocational Association in this action;

NOW, THEREFORE, WE, THE COMMISSIONERS OF CAROLINE COUNTY, DO HEREBY PROCLAIM February 8-14, 1976 as

VOCATIONAL EDUCATION WEEK

in Caroline County and urge all citizens of this County to observe this week by making themselves better acquainted with vocational education purposes and programs by visiting a vocational institution or program in their area.

Given under our hands and the Seal of Caroline County, in the Town of Denton, this 27th day of January, 1976.

COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison

Earl R. Bell
Earl R. Bell

Mr. Edwin G. Richards, County Administrator, discussed a letter which he received from Mr. Thomas A. Kennedy, Dean of Administration of Chesapeake College, requesting payment of \$8,122.06-----25% of Caroline County's share in the Phase II Construction Project. A motion was made by Miss Collison and unanimously carried not to forward payment until our loan has been processed.

Mr. W. A. Stewart Wright, Jr., County Planner, discussed the Boat Ramp at Dover Bridge. To date no acceptable location has been found.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 3, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 27, 1976, were approved and adopted. Vouchers 118 - 150 were approved for payment.

Mrs. Donna Poorman, Public Service Coordinator of Chesapeake College, met with the Commissioners to seek their permission in conducting a Survey on County Employees interested in Public Service Education. The Commissioners concurred with Mrs. Poorman's request.

Mr. Edwin G. Richards discussed payment of the Phase II Construction Project of Chesapeake College with the Commissioners.

Mr. Richards discussed a letter from the Fireman's Association expressing their decision to purchase smaller emergency tools for each Fire Company rather than one Hirsch Tool for the entire County. The Commissioners unanimously concurred with the recommendation of the Fireman's Association to purchase smaller tools for each company, but with the stipulation that the money be spent only for life-saving equipment.

Mr. Richards also discussed a letter from Delegate John Hargreaves which included drafts of new bills to be introduced. The Commissioners suggested introduction of all bills with the exception of #1. Amend Section 471. The Commissioners are taking this bill under the advisement of their Attorney.

W. A. Stewart Wright, Jr., introduced Wayne A. Cawley, Jr. who has recently been employed as Program Coordinator for Recreation and Parks under the CETA Program.

Mr. Wright also discussed the Little League Ball Park in Greensboro, an Open Space Project carried on by the Greensboro Lions Club. Mr. Wright explained that the Project needs a sponsor and requested the County act as their sponsor. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to act as a sponsor for the Greensboro Little League Ball Park Project.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 10, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 3, 1976, were approved and adopted. Vouchers #151 - 186 were approved for payment; payroll checks #528 - 595 were approved for payment.

The Commissioners discussed the recommendations of the Civil Defense On-Site Assistance Report. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt the recommendations of the On-Site Assistance Report.

Mr. Andrew suggested a telegram be sent to Mr. Norris Reed extending the best of luck at Daytona. Decision was unanimous.

Mr. Edwin G. Richards presented the new appointments for 1976 for the Public Drainage Association Managers for approval by the County Commissioners. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to approve the PDA Managers as recommended by District Conservationist, James Hannawald.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
February 17, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, President
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 10, 1976 were approved and adopted. Vouchers 187 - 213 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner, discussed the Agriculture Preservation Bill. Mr. Wright also presented an agreement for approval by the County Commissioners to act as a sponsor for the Greensboro Little League. Signatures for approval were obtained.

Mr. L. Edgar Brown, County Attorney, advised the Commissioners to sell the Wallace Green property acquired through Tax default in order to have the property placed back on the tax rolls. Decision was unanimous.

Mr. Richards discussed a letter from Mrs. Barbara Palmer, Director of the Denton Child Development Center, requesting a \$2,100 grant in order to comply with minimum requirements of OSHA, Caroline County Dept. of Health and Mental Hygiene, and State of Maryland Fire Inspection. The Child Development Center is located in the Denton Primary School on Franklin Street. No decision was made.

The Commissioners discussed renewal of the County Insurance Plan. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to continue with Mr. Tayloe Lewis, Johnson & Lewis Insurance Co., as Broker of Record. The Commissioners requested to have Mr. Lewis meet next Tuesday at their regular meeting to discuss renewal of the Policy.

Mr. Douglas Fleetwood, Supervisor of Assessments, presented the Commissioners with the Estimated Assessable Base for 1976-77.

The Commissioners discussed purchasing dog tags in order to comply with State regulations. A motion was made by Mr. Bell and unanimously carried to purchase the minimum order of 2,000 dog tags.

Mr. Wilbur Hoopengardner, Superintendent of Schools, requested to meet with the Commissioners in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
February 24, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 17, 1976, were approved and adopted. Vouchers 214 - 246 were approved for payment.

Mr. Tayloe Lewis, Johnson and Lewis Insurance Company, met with the Commissioners to discuss renewal of the County Insurance Plan. A motion was made by Mr. Bell and unanimously carried to proceed with four agents with Mr. Lewis as Broker of Record.

Mr. David Wagner and Mr. Paul Phillips, Department of Transportation, met with the Commissioners to advise them of the present situation of the railroads. Interested persons who attended were: Miss Linda Kleinwachter, County Planner for Dorchester County, Mr. Carlton Dukes, Manager of Southern States, and Mr. Gerald Warwick, Manager of Denton Supply Company. Mr. Wagner assured us that the railroads will continue to operate. He also presented a priority list of rail lines for repair.

The Commissioners signed the following resolution commending Clinton F. Stoops for 19 years of dedicated service to the Hillsboro-Queen Anne Fire Company:

COUNTY COMMISSIONERS OF CAROLINE COUNTY

R E S O L U T I O N

WHEREAS, CLINTON F. STOOPS is recognized for his devoted Public Service as a Caroline County Fireman;

WHEREAS, Mr. Stoops served as Chief of the Hillsboro-Queen-Anne Fire Company for nineteen years;

WHEREAS, Mr. Stoops is honored and respected for his contribution to the vital service of fire fighting;

NOW BE IT FURTHER RESOLVED, that the COUNTY COMMISSIONERS of Caroline County do hereby Acknowledge Clinton F. Stoops for outstanding Leadership in his Community.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President
Rachel Collison
Rachel Collison, Member
Earl R. Bell
Earl R. Bell, Member

ATTEST:

Janice M. Edwards
Janice M. Edwards, Clerk

Mr. Richards discussed a request for a grant of \$2,100.00 from the Denton Child Development Center to enable them to meet OSHA, Caroline County Department of Health and Mental Hygiene, and State Fire Inspection requirements. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to grant \$2,100.00 of Revenue Sharing Funds to the Denton Child Development Center.

A motion was made and unanimously carried to grant \$500.00 of Revenue Sharing Funds to the Tourism Council of the Eastern Shore, however, no funds will be disbursed until all participating counties have appropriated funds to be used in this program.

Mr. Wright advised the Commissioners of a Public Hearing regarding "Subdivisions" to be held on March 23, at the Caroline County Library.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
March 2, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 24, 1976, were approved and adopted. Vouchers 268 - 303 were approved for payment.

W. A. Stewart Wright, Jr., County Planner, presented the Planning Department expenditures and income to date for Fiscal 1976.

Mr. Wright also announced that Mr. Carleton Gooden resigned as a Member of the Recreation and Parks Board. Miss Collison made a motion to place the name of Mr. Robert Taylor in nomination for the vacancy. Decision was unanimous.

Mr. Richards discussed the preservation of the Smithville Dam.

Mr. Lynwood Todd, President of Caroline County Student Council, and Mr. Francis Holsinger met with the Commissioners to request permission to bury a capsule on the Court House Green on March 25th--- Maryland Day. Decision was unanimous. Mr. Todd also requested that the Commissioners be present at the ceremony, which they very favorably agreed upon.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
March 9, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
 Rachel Collison
 Earl R. Bell
 Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 2, 1976, were approved and adopted. Vouchers 304 - 341 were approved for payment.

A motion was made by Mr. Bell and unanimously approved to send a congratulatory letter to the basketball coach and team at North Caroline High School and Col Richardson Senior High School commending them for a very successful season.

A motion was made by Mr. Bell and unanimously carried to send a letter of appreciation to Mr. Albert Quidas of Preston for allowing the County to place green boxes on his property.

Mr. Andrew announced that he received a letter from Mr. Bernard Evans, State Highway Administrator, advising him that installation of a traffic signal at the intersection of Md. Rt. 404 and Md. Rt. 16 will begin in April.

W. A. Stewart Wright, Jr. discussed notification procedures between Caroline County and the Maryland Department of State Planning. The Commissioners unanimously concurred with the notification procedures and local coordination will be handled by Mr. Wright.

Mr. Wright also discussed sewerage regulations at marinas. Mr. Wright recommended to increase boat slip rentals at the Choptank Marina from \$75 to \$100 for the season. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to increase the rentals to \$100.

A motion was made by Mr. Bell to appoint Mr. Starke Evans to serve as County Attorney for the Board of County Commissioners and Planning and Zoning Commission. There was no second to the motion.

A delegation representing Bethany House met with the Commissioners to inform them of their programs in working with troubled youth. Those present were: Mr. Wallace Smith, Director, Mr. W. Howard Pinkett and Mrs. Mary Ann Walsh, Members of the Board, and Earnest Heinmuller, Chairman of the Finance Committee. Mr. Heinmuller requested the amount of \$15,000 over a three-year period for interest and principle indebtedness.

The Commissioners met in Executive Session.

A motion was made by Miss Collison and seconded by Mr. Andrew to appoint Mr. Phillip Nuttle as County Attorney and Mr. Robert Jarrell, Attorney for the Planning and Zoning Commission.

There being no further business, the meeting was adjourned.

Janice M. Edwards
 Janice M. Edwards, Clerk

Denton, Maryland
 March 16, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
 Earl R. Bell
 Edwin G. Richards, Co. Adm.
 Rachel Collison was absent.

The minutes of the regular meeting on March 9, 1976, were corrected and adopted. Vouchers #350 - 394 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner and Mr. James M. Lednum, Zoning Administrator presented an amendment to the Caroline County Zoning Ordinance (Subsection 34; Section 22-3.11) which pertains to mobile homes for hard-ship cases. Mr. Andrew made a motion to accept the amendment as presented, Mr. Bell seconded.

(34) A mobile home may be located in any District if all of the following conditions are met:

- (a) The resident of the mobile home is a parent or an adult child of the applicant, and
- (b) The resident is mentally or physically incapable of total self care and in need of care, attention, and supervision by reason of his or her or their mental or physical condition, and
- (c) The applicant for the special exception will be responsible for the required care, attention, or supervision, and
- (d) The resident of the mobile home for practical reasons, financial, or otherwise, cannot reside elsewhere and receive the same services, and
- (e) The mobile home will not be used as a profitable enterprise but nothing contained herein shall preclude the applicant for receiving sums as reimbursement for actual expenses for the maintenance of the mobile home, and
- (f) The mobile home shall be removed within thirty (30) days after it has been permanently vacated by the resident named in the application.

Caroline County Planning
and Zoning Commission

Eugene D. Racz, Chairman

ATTEST: Mildred N. Irwin, Clerk

Mr. John Mills, Maryland National Bank, met with the Commissioners regarding the Escrow Account for Solo Cup Company. The Commissioners turned the matter over to their Attorney.

Mr. Wright introduced Mr. Louis Knap and Mr. Bruce Tilttinger, Engineers representing Cresap, McCormick and Paget, Inc., who will conduct a Police Services Study for Caroline County. This project will be partially financed under Title I. President Andrew signed the Agreement.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

The Commissioners met in the afternoon to discuss Sewerage Treatment Facilities Plans throughout the County. Those attending were: Dr. Ann Webb, Caroline County Health Dept., Mr. Skip Miller representing Andrews, Miller and Associates, Mr. George Forbes, and Mr. Gerald Leasburge from the State Health Dept., Mr. Gerald Warwick, Mayor of Denton, and Mr. Wallace Frence, Regional Sanitarian.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 23, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting on March 16, 1976, were approved and adopted. Vouchers 395 - 417 were approved for payment; payroll checks 744 - 823 were approved for payment.

The Commissioners met in Executive Session.

Mr. John Hutchison met with the Commissioners to request permission to enter the Holly Road Landfill property for the purpose of placing a tile for drainage on his property. Decision was unanimous.

Mr. Richards proposed a resolution to contribute \$500 out of the contingency fund to George Martinak Day to be held on Sunday, May 2nd. Decision was unanimous.

Mr. Richards proposed a resolution to pay \$20,025 to Chesapeake College which represents the final payment for Fiscal 1975-76. Decision was unanimous.

Mr. Richards announced that the Title 10 (CETA) - Soil Conservation Program is now underway.

Mr. Richards presented a check in the amount of \$2,425.50 for the portable classroom at Riverview School.

W. A. Stewart Wright, Jr. discussed the amendment to the Land Use Plan regarding the Edgar Harmon property in Greensboro. The Planning and Zoning Commission have established that there was an error in the original plan. A motion was made by Miss Collison, seconded by Mr. Andrew and unanimously carried.

There being no further business, the meeting was adjourned.

The Commissioners held a Public Hearing on Subdivisions at 1:30 P.M. at the County Library. Mr. Richards conducted the meeting whereby the Public had an opportunity to express their views.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
March 30, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 23, 1976, were approved and adopted. Vouchers 418 - 453 were approved for payment.

158-A

OFFICE OF THE
COUNTY COMMISSIONERS OF CAROLINE COUNTY
POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

March 26, 1976

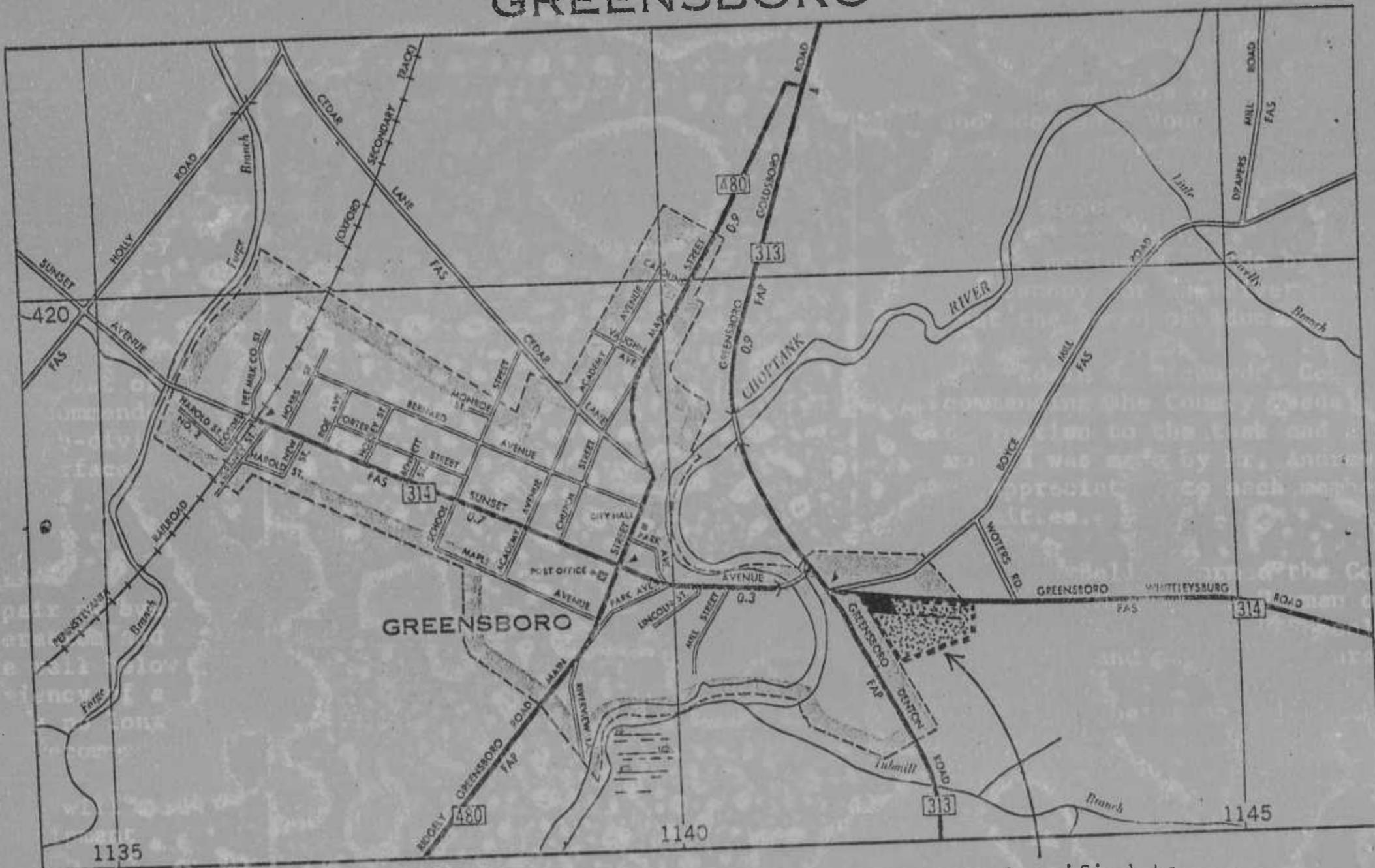
The County Planner, W. A. Stewart Wright, Jr., passed on to the Commissioners a recommendation from the Planning and Zoning Commission to amend the General Land Use Map (1985) for property located near the intersection of Route 313 and 314.

The land, now owned by Edgar B. Harman, and John M. Saulsbury, is presently classified as Agriculture - Rural Residential. At the advise of the Commission, this is to be changed to Residential-Medium Density, with a small district for commercial use. On a motion by Miss Collison, seconded by Mr. Andrew, the Board unanimously agreed to adopt the amendment. (see diagram)

158-A

AMENDMENT - GENERAL PLAN
 MAP 1985 (CAROLINE COUNTY, MD.)

GREENSBORO



Approved: Eugene P. Papp 3/10/76
 Chairman, Caroline County Planning Commission

Adopted: H. C. [Signature] 3/23/76
 President, Caroline County Commissioners

Area reclassified to
 Residential-Medium Density 
 and
 Commercial Center 

Attest: Janice M. Edwards 3/23/76

The Commissioners signed three resolutions pertaining to Civil Defense and Disaster Preparedness Agency. The first resolution declares the Director responsible for the preparation and coordination of emergency actions of County Government. Resolution #2 clarifies the line of succession of the Board of County Commissioners in the event of a disaster as the President of the Board, Vice President of the Board, Third Member of the Board, Administrator Director, and finally the Director of Civil Defense and Disaster Preparedness. Resolution #3 changes the name of the Caroline County Civil Defense and Emergency Planning Agency to Caroline County Civil Defense and Disaster Preparedness Agency to coincide with the State Agency.

The Commissioners discussed the Courthouse Pension Plan with Connecticut General. Mr. Richards advised a change in vesting in the program to five years of service with no age requirement, also to include survivors' benefits. Decision was unanimous.

Mr. Richards presented an invoice in the amount of \$300 from The Maryland School for the Blind for Tution. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to take \$300 out of Contingency Fund.

Mr. Warren Howell, Project Administrator for the Town of Denton, met with the Commissioners to advise them of plans to provide a free shuttle-bus service from the Bridge.

The "Keep Caroline Beautiful" Committee----- (Mrs. Thomas Ober, Mrs. Wallace Hutson, and Mrs. Perry Voshell) met with the Commissioners to ask for their support in organizing a clean-up campaign relative to the Bicentennial. Decision was unanimous.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 6, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 30, 1976, were approved and adopted. Vouchers #454 - 497 were approved for payment; payroll checks #824 - 928 were approved for payment.

W. A. Stewart Wright, Jr., County Planner, and W. Archie Cawley, Jr., Program Coordinator of Recreation and Parks, advised the Commissioners that there is not a site available for construction of a boat ramp at Dover Bridge. Mr. Wright also discussed the 201 Facilities Plan.

Mr. Richards reported that interest has been shown in the Wallace Green Property. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to re-advertize the property for sale.

Corporal Carroll and Captain Evans of the Maryland State Police met with the Commissioners to present a summary of statistical data regarding the accomplishments of the State Police during the past year.

Mr. Warren Howell, Project Administrator for the Town of Denton, met with the Commissioners to express appreciation for cooperation received from the County during the bridge collapse. Mr. Howell advised the Commissioners that the State participation is 70% for expenses resulting from the bridge collapse.

The Commissioners unanimously approved setting the position of the County Administrator at a Grade 20 on the Merit System.

The Board of Education met in the afternoon to present the Fiscal '77 Budget. Those present were: Mr. Wilbur Hoopengardner, Spokesman, Mr. Roger Medford, Mrs. Robert Riddleberger, Mr. Walter Palmer, Mr. Robert VandeVisser, Mr. Jack Smith, and Mr. John Kramer representing the Teachers' Association. Mr. Medford, President of the Board of Education recommended that the County Commissioners fund the budget in its entirety.

There being no further business the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 13, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 6, 1976, were corrected and adopted. Vouchers #498 - 564 were approved for payment.

Mrs. Peggy Garner, Mrs. Rita Ralston, and Mrs. Gloria Smith representing the Tidewater Chapter of the National Secretaries Association presented a proclamation declaring April 18 - 24, 1976 as Secretaries Week. President, A. Curtis Andrew, signed the following proclamation.

P R O C L A M A T I O N

"SECRETARIES WEEK"

WHEREAS, in recognition of the Secretary, the week of April 18-24, 1976, has been designated as SECRETARIES WEEK, and;

WHEREAS, in keeping with the best tradition of their profession, secretaries are accepting vital responsibilities and are performing important roles in commerce, industry, and government, and;

WHEREAS, the efforts of these professionals and their many contributions to progress are significant; and,

WHEREAS, to recognize the secretaries now doing their jobs diligently, and to encourage others to enter this worthy career, it is essential that rightful acknowledgment be given their talents.

NOW, THEREFORE, I, A. CURTIS ANDREW, President of the CAROLINE COUNTY COMMISSIONERS, do hereby declare the week of April 18-24, 1976, SECRETARIES WEEK and ask that all business and industry join in

giving due recognition to this group, paying special attention to SECRETARIES DAY on April 21, 1976.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the County of Caroline, Maryland, this day,

April 13, 1976

A. Curtis Andrew
A. Curtis Andrew, President
COUNTY COMMISSIONERS OF CAROLINE COUNTY

Mr. Richards presented a summary of revised costs occurring as a result of the bridge collapse. The total estimated cost of the Project is \$15,937.87; the State's portion totals \$11,156.50; the local portion is \$4,781.37. The Commissioners of Denton requested \$2,390 be appropriated by the County out of Contingency Fund. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to grant a partial payment of \$1,000 out of contingency Fund which represents the local share contributed by the County.

The Commissioners discussed dog tags to be sold by the County Treasurer.

Mr. Richards reported that the CETA Program is under review. We have not been advised how much funding will be available next year.

W. A. Stewart Wright, Jr., submitted an agreement between the Parks and Recreation Board and the 4-H and Youth Park Board to the County Commissioners for approval. The Commissioners referred the agreement to Mr. Richards.

Miss Collison entered a motion to return the Subdivision Minor definition for further study and to defer action on the Subdivision definition until the Subdivision Minor is clarified. Mr. Andrew seconded. Mr. Bell abstained from voting.

W. A. Stewart Wright, Jr. discussed the 201 Facilities Plan. Mr. Wright submitted a copy of a letter which was sent to Mr. George Forbes, State Department of Health and Mental Hygiene expressing the County Commissioners' views that they do not wish to study the fringe areas.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
April 20, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 13, 1976, were approved and adopted. Vouchers #565 -595 were approved for payment; payroll checks 929 - 1055 were approved for payment.

Mr. Richards presented a preliminary County Budget for Fiscal '77 for review.

Mrs. Mildred Irwin presented the Civil Defense Emergency Operations Plan which provides maximum preparedness for major disasters. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to accept the Emergency Operations Plan as presented.

The Commissioners agreed to hold a Public Hearing on the proposed Fiscal '77 Budget on June 1, in the Circuit Court Room. On May 11th, the Commissioners will hold a Public Hearing on the proposed Caroline County Board of Education Budget as submitted to the Commissioners. The hearing will be held in the Circuit Court Room at 7:30 P.M.

The Commissioners discussed the proposed agreement between the 4-H and Youth Park Board and the Parks and Recreation Board. Mr. Richards suggested that a time schedule be inserted in the agreement.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland

April 27, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.

Rachel Collison

Earl R. Bell

Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 20, 1976, were approved and adopted. Vouchers #595 - 623 were approved for payment.

Mr. Richards discussed legislation that was presented at the Maryland Association of County Administrative Officers Spring Meeting held April 22 and 23. He suggested that letters be sent to Governor Mandel on two bills: S.B. 18 (Paying for Court ordered psychiatric examinations) and S.B. 289 (Open Meeting Act or "Sunshine Bill"). A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to follow through with Mr. Richards' request to send letters to Governor Mandel on these two bills.

A delegation of students from the Middle and High Schools met with the Commissioners for the purpose of witnessing the signing of a proclamation for Law Week. Mr. Eugene Lovell read and presented the following proclamation:

P R O C L A M A T I O N

"LAW WEEK"

BE IT NOTED, This 27th Day of April, in the year of our Lord, Nineteen Hundred and Seventy-six, that;

WHEREAS, This Nation is about to celebrate its 200th Birthday, and;

WHEREAS, This Nation was founded on the proposition that it would be a government of Laws, and not men, and;

WHEREAS, This Nation is dedicated to the concept of individual Liberty under the Law, and;

WHEREAS, The legal profession, both Bench and Bar, in commemoration of these ideals, and in cooperation with the Caroline County Board of Education in furtherance of these ideals, has proclaimed May 1, 1976, as Law Day, for the purpose of inculcating in the youth of the nation, as appreciation of the relationships between Liberty and The Law over these 200 years;

WE, THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, SITTING AS A BODY, DO HEREBY PROCLAIM APRIL 26 to MAY 1, 1976, AS LAW WEEK IN CAROLINE COUNTY, AND, DO ADVISE AND COUNSEL THE CITIZENRY HEREOF TO TAKE HEED OF AND TO STUDY ANEW THE RELATIONSHIP OF THE CONTRIBUTIONS OF THE LAW TO THE FURTHERANCE OF LIBERTY IN OUR NATION;

AS WITNESS, Our Bonds and Seals this 27th Day of April, 1976.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew, Jr.
A. Curtis Andrew, President

Rachel Collison, Jr.
Rachel Collison, Commissioner

ATTEST:

Janice M. Edwards
Janice M. Edwards, Clerk

Earl R. Bell, Jr.
Earl R. Bell, Commissioner

President A. Curtis Andrew presented the proclamation to Mr. Fred Usilton, Assistant Superintendent, who will be retiring this year.

Mr. Wright and Mr. Richards discussed Water and Sewerage with the Commissioners. Mr. Richards suggested that a meeting be held with the towns in an effort to study the entire County as a unit.

A delegation of parents from the Ridgely School area met with the Commissioners in opposition to the full-day (every-other-day) kindergarten proposal for next year. Mrs. Joanne Cooper, Mrs. Peggy Hutchison, and Mrs. Linda Paris expressed opposition.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
May 4, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on April 27, 1976, were approved

and adopted. Vouchers #624 - 662 were approved for payment; payroll checks #1056 - 1183 were approved for payment.

The Commissioners met in Executive Session.

The County Commissioners selected Mr. Carl Thornton as Zoning Administrator to succeed Mr. James Lednum who will retire June 30, from the Zoning Administrator position but will continue as Plumbing Inspector on a part-time basis. The decision of the Board was unanimous.

The Commissioners discussed purchasing automobiles for the Sheriff's Department. A recommendation was made by Mr. Richards to purchase three new cars (out of Revenue Sharing) for the Sheriff's Department and to trade-in one car and keep the other two for County use. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to follow through with Mr. Richards' recommendation.

W. A. Stewart Wright, Jr. recommended to the Commissioners to suggest to the Planning Commission that the wetlands and flood plains be studied further and include them in the Zoning Ordinance.

The Commissioners unanimously appointed Mr. Edwin Richards to represent Caroline County Government on the Maryland Eastern Shore Resource Conservation and Development Council.

Mr. Richards discussed a re-engineering program (Holly Road Land-fill, the Jail, and the Denton School) with the Commissioners.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 11, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 4, 1976, were corrected and adopted. Vouchers #663 - 714 were approved for payment.

Mr. Richards discussed a letter he received from Mayor Gerardi requesting support for their 201 Facilities Plan. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to provide a cash advance of approximately \$150.00 to handle the cost of the 201 Facilities Study outside Federalsburg.

The Commissioners unanimously agreed to allow the Division of Tourist Development to authorize a check in the amount of \$500.00 to be made payable to the Tourism Council of Upper Chesapeake.

Mr. Paul Massicott, Representative of the Dept. of Natural Resources met with the Commissioners to outline plans for a Nuclear Power Plant Site Study. The Study is 100% State Funded.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 18, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 11, 1976, were approved and adopted. Vouchers #715 - 752 were approved for payment; payroll checks #1184 - 1320 were approved for payment.

A motion was made and unanimously carried to appoint Mr. Richards to represent Caroline County on the Nuclear Power Plant Siting Program.

A motion was made by Mr. Bell to purchase a United States Flag and a Maryland Flag for the Commissioners Hearing Room. Decision was unanimous.

A motion was made by Mr. Andrew and unanimously carried to appoint Mr. Bell as Commissioner Member of the Nursing Home Board.

A motion was made by Miss Collison and unanimously carried to recommend C. Jerome Brown to be re-appointed to the Property Tax Assessment Appeals Board. This appointment is made by Governor Mandel.

A motion was made and unanimously carried to pay \$3,120.01 out of Contingency Fund to Cresap, McCormick and Paget for services rendered in connection with the Police Services Study.

The Commissioners met in Executive Session with Mr. John Mills, Maryland National Bank, Mr. John Holzman, Solo Cup Company, and Mr. Michael Lawler, Atty.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
May 25, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Edwin G. Richards, Co. Adm.

The Minutes of the regular meeting on May 18, 1976, were approved and adopted. Vouchers #753 - 840 were approved for payment.

Mr. Richards informed the Commissioners of two additional dog clinics to be held on June 17th at Col. Richardson and June 24th at North Caroline at 6:00 to 8:00 P.M.

Mr. Richards requested a resolution from the Board for reimbursement in the amount of \$5,139.50 to the Greensboro Little League. This amount will be refunded through Open Space Funds. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried.

A motion was made and unanimously carried to approve the nomination of Mr. J. Owen Wise to the Library Board of Trustees. The appoint-

ment is for a term of five years and will expire on January 1, 1981.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to concur with a request from the Commissioners of Greensboro to reimburse them for 12½% of the expenses involved in the 201 Facilities Plan (outside the limits of Greensboro).

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to concur with a request for reimbursement from the Commissioners of Denton for 12½% of the expenses involved in the 201 Facilities Plan outside the corporate limits of Denton (East side of the River).

Mr. Richards informed the Board that the Maryland Economic and Community Development Advisory Commission have announced that it will award a Certificate of Appreciation to Mr. A. T. Blades for his "outstanding" contributions to the economic development of the State for establishing Preston Trucking Company. Mr. Blades will be awarded a State and County award.

The following bids were opened for three automobiles for the Sheriff's Department:

Tri Chevrolet	-	\$13,064.64
Smith Ford	-	\$12,596.04
Preston Ford	-	\$12,996.12
Jarvis Chevrolet	-	\$13,163.04

The bid was awarded to Smith Ford as low bidder for \$12,596.04.

The Commissioners met in Executive Session.

Mr. Max Chambers, Chairman of the Bicentennial, met with the Commissioners to present a Fiscal '77 Budget request for the Bicentennial.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 1, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on May 25, 1976, were approved and adopted. Vouchers #842 - 871 were approved for payment; payroll checks #1321 - 1459 were approved for payment.

Mrs. Mary Naylor, Housing Administrator for the Commissioners of Denton, met with the Board to advise them of a Study for the Fourth Street School Bldg. awarded to the Town of Denton free of cost. The Study will be conducted by senior architectural students at the University of Maryland. Mrs. Naylor initiated an agreement between Denton Officials and the County Commissioners to work together on a feasibility Study.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to concur with a request from the Commissioners of Preston to reimburse them for 12½% of the expenses involved in the 201 Facilities Plan.

Mrs. Mary West and Mrs. Edith Jenkins representing the Community Day Care Center in Federalsburg requested funds for a Fire Alarm System (approximately \$800). Mr. Richards informed Mrs. West that her request would be included in the preliminary Fiscal '77 Budget requests.

Mr. A. T. Blades, Preston Trucking Company, received congratulations from the Commissioners for his award for outstanding contributions to the economic development of the County and State. Mr. Francis Yeoman, Chairman of the EDC Commission for Caroline County, was present.

Mr. Jack Renfrow, State Dept. of Transportation, met with the Commissioners and local shippers. Mr. Gerald T. Warwick agreed to Chair the Committee for shippers serviced by the Clayton to Easton-Denton Line. Mr. Renfrow informed the Commissioners that rehabilitation projects are expected to begin in September.

Mr. Richards discussed a letter received from Roland C. Kent, Atty. stating that the Board of Directors of the Nursing Home proposed to withdraw its request of \$2,000 for capital improvements. The Commissioners instructed Mr. Richards to have Mr. Nuttle amend the Nursing Home lease to provide for a commitment by the County to assist the Nursing Home with capital improvements to the roof to the extent of \$30,000. This sum was previously committed by the County for that purpose.

The Commissioners met in the afternoon to discuss the Fiscal '77 Proposed Budget.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

On Tuesday Evening, June 1, 1976, the County Commissioners sitting as the Board of Estimates held a Public Hearing regarding the Fiscal '77 Budget in the Circuit Court Room, Courthouse, Denton. The following persons spoke on various subjects:

Joseph Quinn (Denton) - The Board of Election Supervisors need additional revenue for advertising and registering voters in rural areas. Mr. Quinn stated that revenue should be charged to Commercial dealers for using Sanitary Landfills. In regards to Recreation and Parks, Mr. Quinn expressed the need for one strong Board rather than three different boards and one full-time employee.

Robert Pellicoro (representing CCTA) spoke on Revenue estimates.

Jack Boulais (Greensboro) spoke in opposition to an increase in the tax rate.

Al Simpson (Greensboro) spoke on behalf of the Fire Companies.

Fred Gleockler (Ridgely) spoke on the tax rate and suggested "no cuts" in the Board of Education Budget and the Sheriff's Department Budget.

Eleanor Horsey (Denton) spoke in favor of the historical preservation item in the Budget.

George Clendaniel (Denton) spoke in general about the Budget and against an increase in the tax rate.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 8, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 1, 1976, were approved and adopted. Vouchers #872 - 927 were approved for payment.

The Commissioners discussed ideas presented at the Budget Hearing on June 1st.

W. A. Stewart Wright, Jr. and Archie Cawley, Jr. presented an agreement between the County Commissioners and the 4-H and Youth Park Board. President, A. Curtis Andrew signed an agreement which lists the Chain of Command for the 4-H and Youth Park.

Mr. Carl Coventry, Caroline County Fire Marshall, met with the Commissioners in regards to the recent Bomb Threat. Mr. Coventry suggested certain procedures to follow for security purposes.

Mr. Andrew discussed (by telephone) the traffic light at Route 404 and 16 with Mr. Bernard Evans, State Highway Administrator.

The Commissioners met in Executive Session.

The Commissioners met in the afternoon to discuss the Fiscal '77 Budget.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 15, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 8, 1976, were approved and adopted. Vouchers 929 - 962 were approved for payment; payroll checks 1460 - 1597 were approved for payment.

W. A. Stewart Wright, Jr., County Planner, introduced Mr. and Mrs. Mathais Mueller to the Commissioners. The Muellers signed an agreement to lease approximately eight acres to the County for a spoils site for the Army Corps of Engineers to dredge the Choptank River. The dredging would include work from the Pealiquor Shoals to Denton. The Commissioners unanimously approved.

Mr. Wright discussed an amendment to the Zoning Ordinance (paragraph (a) Subsection 34, Section 22-3.11) as follows:

The resident of the mobile home is a grandparent, parent, adult child, brother or sister of the applicant.

A motion was made by Miss Collison, seconded by Mr. Andrew, and unanimously carried to accept the amendment as presented.

Mr. Wright also presented new tax maps for use in the Planning and Zoning Office.

Mr. Andrew expressed concern for the residents of the Smithville Area where the lake was located. Smithville Dam washed out almost a year ago, but still remains an eyesore to County residents and also drains water from adjoining farmland. Mr. Andrew suggested a letter be written to Delegate Hargreaves and signed by the three Commissioners. Decision was unanimous.

Members of the Library Board of Trustees met with the Commissioners to express concern over their budget request.

A motion was made and unanimously carried to appoint Mr. Al Simpson, President of the Fireman's Association, to be Chairman of the Central Alarm Board.

The Commissioners unanimously approved a loan of (\$6,000) to be paid out of the Contingency Fund for the Town of Goldsboro.

The Commissioners met in the afternoon to discuss the Fiscal '77 Budget.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
June 22, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 15, 1976, were approved and adopted. Vouchers #963 - 998 were approved for payment.

Mr. James Hannawald, District Conservationist, met with the Commissioners to request them to initiate a loan action with Farmer's Home Administration for the Coolspring Tax Ditch. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to follow through with the loan action.

A motion was made and unanimously carried to send a letter to Secretary Hughes requesting assistance for Coolspring Tax Ditch.

The Commissioners discussed legal ads that are placed in local newspapers. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried for the County Commissioners' Office to stipulate size of ad when placing the ad.

Mr. Richards discussed correspondence from Secretary Batterton regarding new regulations for Child Support. Mr. Richards informed the Commissioners that Caroline County is meeting the requirements.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to pay \$250.00 to the Home for Aged Women.

The following bids were opened for Greenbox Service for Fiscal '77:

	<u>Section I</u>	<u>Section II</u>	<u>Extra</u>
Racz	\$10.00	\$11.00	\$5.00
Blackduck	10.00	10.00	5.00
Adho	13.30	10.23	5.00

The Commissioners will review all bids and announce a decision next week.

A motion was made by Miss Collison to replace the vacant position of Deputy Sheriff in the Fiscal '77 Budget. There was no second to the motion.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to adopt the Fiscal '77 Budget and to set the tax rate at \$2.15, and the Income tax rate at 40%.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
June 29, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 22, 1976, were approved and adopted. Vouchers #1000 - 1055 were approved for payment; payroll checks #1598 - 1773 were approved for payment.

Mr. Scott Brumbaugh, Representing the Coastal Zone Management Program, met with the Commissioners to advise them of services and funds available through the Coastal Zone Management Program. The Commissioners instructed Mr. Wright and Mr. Richards to work with the Program and provide "in kind" services.

Mr. Albert Wilson, Commander of the American Legion (Mannie Scott Post #193 and Caroline Post #29), Denton, presented the following proclamation which was unanimously approved.

SPIRIT OF '76" PROCLAMATION
June 29, 1976

TO THE CITIZENS OF CAROLINE COUNTY, MARYLAND, GREETINGS:

WHEREAS, July 4th, 1976 is the Two Hundredth Birthday of our Nation; and

WHEREAS, the American Legion Posts throughout Maryland have set as their goal an American flag flying from every home in Maryland on July 4th, 1976; and

WHEREAS, two American Legion Posts in this County make important contributions to the public good through their participation in community service and charitable programs; and

WHEREAS, Mannie Scott Post #193, and Caroline Post #29, The American Legion, Department of Maryland, Denton, Maryland have recommended celebration of the United States of America's Birthday, especially by flying an American flag;

NOW, THEREFORE, WE, THE COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, do hereby call upon our citizens this weekend of July 3, 4, and 5, 1976, to pay tribute to the name and fame of the United States of America, requesting that the Stars and Stripes be well displayed on these days.

A. Curtis Andrew

A. Curtis Andrew, President

Rachel Collison

Rachel Collison, Member

Earl R. Bell

Earl R. Bell, Member

A motion was made by Mr. Bell to reappoint Mr. Phillip Reed to the Planning and Zoning Commission. The motion was seconded by Miss Collison and unanimously carried.

Mr. Marsh Myers resigned as a Member of the Planning and Zoning Commission because he is moving out of the County. This vacancy will be filled at a later date.

Mr. Virgil Robinson, Mr. Laverne Bullock, and Mr. James Hannawald met with the Commissioners to express concern about additional drainage to the Bullock-Robinson Public Drainage Association. The Commissioners instructed Mr. Hannawald to seek legal advice.

Mr. Richards presented a bill to be paid out of the Contingency Fund for Workmen's Compensation in the amount of \$3,505.00 to Johnson and Lewis Insurance Company. A motion was made by Miss Collison, seconded by Mr. Andrew, and unanimously carried to disburse \$3,505.00 from the Contingency Fund to Johnson and Lewis Insurance Company (which will be partially reimbursed from the CETA Program).

Mr. Richards discussed the Fiscal '77 tax rate and how it will affect the citizens of Caroline County. He reported that there are 2,851 agricultural properties in Caroline County with an average assessed value of \$10,000. Last year's tax bill would have amounted to \$214; this year's bill calculates to \$215. There are 7,000 homeowners in the County with an average assessed value of \$5,000. Last year's tax bill would have totalled \$99; this year's bill \$107.

Mrs. Wanda Lane, Director of Caroline Nursing Home introduced Dr. Matthew Tayback, State Director on Aging, to the Commissioners. Dr. Tayback presented statistical data and future plans for the Commission on Aging. Several interested persons attended.

Mr. William A. Cole met with the Commissioners to request a tax abatement for corporation taxes billed in error for 1975-76 to Atlantic Automotive. Decision was unanimous.

A motion was made by Miss Collison to accept the recommendation of the Johnsongrass Committee to hire Mr. George Beston to fill the vacant position of Johnsongrass Supervisor. Mr. Bell seconded the motion. This position will be on a six-month probationary period.

The Commissioners met in Executive Session.

The Commissioners awarded the Greenbox Service Bid to Racz, Inc. for Section I. Section II will not be awarded at this time, but held for further consideration.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
July 6, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on June 29, 1976, were approved and adopted. Vouchers #1057 - 1108 were approved for payment.

Mr. Andrew communicated by telephone with Mr. Robert Rouse, County Extension Agent, regarding the USDA Emergency Board meeting to discuss the drought in Caroline County.

A motion was made by Mr. Bell to nominate Mr. Lee Turner to the Planning and Zoning Commission. There was no second to the motion.

Mr. Richards brought to the attention of the Board, a letter from Mr. Wallace Smith, Executive Director of Bethany House, expressing disappointment of the County Commissioners' inability to honor their request in the Fiscal '77 Budget.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
July 13, 1976

The minutes of the regular meeting on July 6, 1976, were approved and adopted. Vouchers 1109 - 1155 were approved for payment; payroll checks 1774 - 1954 were approved for payment.

A motion was made and unanimously carried to pay \$35.00 out of Contingency Fund to Dr. Stonesifer for Coroner's Fees.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt the following resolution:

RESOLUTION

The County Commissioners by resolution agreed to participate in the sale of Maryland Department of Transportation Bonds. The local share being \$150,000.00. The share from which will be used by County Roads for regular County Roads Program. The County share of interest and debt retirement will be withheld from gasoline and user taxes due Caroline County.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison, Member

ATTEST:

Janice M. Edwards
Janice M. Edwards, Clerk

Earl R. Bell
Earl R. Bell, Member

Mr. Richards discussed the Greenbox Service Bid with the Commissioners explaining that he has received three letters of complaint from customers against services rendered by Blackduck. A motion was made by Miss Collison to reject the bid submitted by Blackduck and accept the bid of Adho, Inc. for Section II. Mr. Bell seconded; decision was unanimous.

A motion was made and unanimously carried to appoint Mr. Don Aiken, representative to the Maryland State Conference on Handicapped Individuals.

Mr. Andrew signed an Amendment to the original Agreement of the 1975-76 Update of Caroline Comprehensive Water and Sewerage Plan dated June 24, 1975, for engineering services.

The County Commissioners certified the tax rolls for the following Public Drainage Associations to be submitted to the Treasurer's Office for billing:

1. Smithville
2. Broadway
3. Adams Reed
4. Bee-Tree
5. Bullock-Robinson
6. Long Marsh
7. Joiner Branch

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 20, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 13, 1976, were approved and adopted. Vouchers 1156 - 1200 were approved for payment.

The Commissioners gave unanimous approval by endorsing a letter to Mr. Robert Mozer, Department of Economic and Community Development, allowing Chesapeake College to provide courses and workshops for public service employees.

Mr. Richards presented a lease agreement to sub-rent the building of Atlantic Automotive. The Commissioners unanimously approved.

The Commissioners met in Executive Session with their Attorney.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
July 27, 1976

The minutes of the regular meeting on July 20, 1976, were approved and adopted. Vouchers 1201 - 1259 were approved for payment; payroll checks 1955 - 2143 were approved for payment.

A Public Hearing on Manufacturers Tax Exemptions has been advertised for two weeks prior to this date. The only applications received were: Saulsbury Bros. and two applications from Saulsbury's Service Stations, Inc. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to abate the County taxes for Saulsbury Bros, and Saulsbury's Service Stations, Inc.

Applications were received from Marshyhope Rod and Gun Club, Maryland Ornithological Society, Inc., and Community Civic League to abate the County Taxes as outlined in Article 81, Paragraph 6, of the Code of Local Laws of Caroline County, that they provide an educational service and function as a non-profit corporation. A motion was made by Mr. Bell, seconded by Mr. Andrew, and unanimously carried to abate the county taxes for the above mentioned non-profit organizations.

The Commissioners unanimously endorsed a letter to Mr. Francis Lookingbill expressing concern over a shortage of funds for Soil Conservation. The Commissioners requested that the State Committee reconsider the amount of funds allocated to Caroline County.

Major General Rinaldo Van Brunt, State Director of Civil Defense and Mr. John Bex, Federal Regional Director of five states and the District of Columbia, met with the Commissioners to offer suggestions in making the Civil Defense Office more effective. Mr. Bex suggested the County should appoint a full-time director and a part-time Secretary. The Commissioners will discuss their suggestions at a later date.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 3, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on July 27, 1976, were approved and adopted. Vouchers 1260 - 1314 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner, and Mr. Carl Thornton, Zoning Administrator, Met with the Commissioners to recommend approval of an amendment (listed below) to the subdivision rules and regulations which will set up a formal procedure for all changes and amendments. Recommendation was unanimously approved.

ARTICLE 9. CHANGES AND AMENDMENTS

The County Commissioners may, from time-to-time, amend, supplement, or change, by ordinance, the regulations herein established. Any such amendment or change may be initiated by resolution of the County Commissioners or by motion of the Planning Commission. Before taking action on any proposed amendment or change, the County Commissioners shall submit the same to the Planning Commission for its recommendations and report.

The Planning Commission shall hold a hearing on any proposed amendment, supplement, or change before submitting its report to the County Commissioners. For this purpose, the Planning Commission may request submission of all pertinent data and information by any person concerned and may hold such public hearings as they may deem necessary and in the event they hold a public hearing, notice shall be made as set forth below.

Before approving any proposed change or amendment, the County Commissioners shall hold a public hearing thereon. Notice of said hearing before the Commissioners shall be given at least fifteen days prior to the hearing by publishing the time, place and the nature of the hearing in a newspaper having general circulation in Caroline County. The published notice shall contain reference to the place or places within the County where the full text of the proposed amendment or change may be examined.

Any citizen wishing to be heard is invited to attend.

CAROLINE COUNTY PLANNING & ZONING COMMISSION

Mr. Wright also presented the following application for rezoning:

Request by James F. Patchett, Jr., to rezone approximately 31 acres of land from R (rural to R-1 (Single-Family Residential) as provided under Article 23, Section 23-1-2-3; said property located on the North side of Maryland Rt. 16 in the 4th Election District, in the vicinity of Jonestown, in Caroline County, Maryland.

The Planning and Zoning Commission approved the rezoning on the grounds that there has been a substantial change in the character of the neighborhood. Miss Collison moved to accept the recommendation of the Planning and Zoning Commission, Mr. Andrew seconded, decision was unanimous.

Mr. Carl Thornton requested an Executive Session with the Commissioners.

Mr. Bill Darling, Spokesman for the Soil Conservation District met with the Commissioners to provide them with updated information concerning the Coolspring Public Drainage Association. Mr. Darling also requested financial support for repairing the railline of the Oxford Branch of the Penn Central Railroad. The Commissioners voted negatively. Other persons present were: Mr. James Hannawald, Mr. Charles Hammer, and Mr. Edgar Todd.

Mr. Bell suggested that the Commissioners send congratulatory letters to each member of the Denton Little League Allstars Baseball Team and coaches for their fine representation of Caroline County. Also a congratulatory letter should be sent to Kim Brooks who won a silver medal for second place in the long jump at the East Coast Invitational Track Meet at Fort Meade, Maryland. Decision was unanimous.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
August 10, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 3, 1976, were approved and adopted. Vouchers 1315 - 1320 were approved for payment; payroll checks 2144 - 2328 were approved for payment.

The Commissioners endorsed abatements (for County Taxes) in the amount of \$1,203.83, increases in the amount of \$242,622.40 and additionals totalling \$489.40.

The Commissioners agreed to participate as a co-sponsor with Chesapeake College in the Eastern Shore of Maryland Public Service Education Project. Mr. Richards explained that this is a one-year program with no cost to the County. A motion was made by Miss Collison and seconded by Mr. Bell to co-sponsor the Eastern Shore of Maryland Public Service Education Project.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
August 17, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 16, 1976, were approved and adopted. Vouchers 1321 - 1375 were approved for payment.

Miss Eleanor Horsey and Mr. W. A. Stewart Wright, Jr., Members of the Maryland Historical Trust met to request a Commissioner Member to serve as an ex-officio member of the Trust. A motion was made and unanimously carried for Miss Collison to serve as the ex-officio member.

Mr. W. A. Stewart Wright, Jr. and Mr. Carl Thornton, Jr. met with the Commissioners. Mr. Wright clarified the August 3rd County Commissioners' Minutes that Article 9 - Changes and Amendments to the Subdivision Rules and Regulations were unanimously approved.

Mr. Wright discussed the Coastal Zone Management Program and suggested that Caroline County be included with Kent and Queen Anne's Counties rather than Dorchester and Talbot. The Commissioners advised Mr. Wright to contact Mr. Brumbaugh with this recommendation.

Mr. Wright also commented on a meeting with Mr. Kevin Mainquist, of the Corps of Engineers, regarding dredging of the Choptank River. The Corps requested a hydrographic survey from Pocomoke Landing to Greensboro. Mr. Wright explained that Caroline County plans to utilize the property of Mathias Mueller for a disposal site, and Mr. Mainquist suggested that we consider a closer site.

Mr. Wright presented the following Resolution for signature. The resolution, which was unanimously approved, appoints the County Planner to an ad hoc group to prepare the Transit Development Program.

WHEREAS, Section 16 (E) (2) of the Urban Mass Transportation Act of 1964, as amended, requires the preparation of a Transit Development Program as a prerequisite for capital assistance for private nonprofit organizations to transport the elderly and handicapped;

WHEREAS, there are nonprofit corporations located in the counties of Caroline, Cecil, Kent, Queen Anne's and Talbot, which operate on a multicounty basis,

NOW, THEREFORE, BE IT RESOLVED THAT the counties of Caroline, Cecil, Kent, Queen Anne's, and Talbot, shall jointly undertake the preparation of a multicounty Transit Development Program,

AND BE IT FURTHER RESOLVED that the County Planner of Caroline County, the Planning Director of Cecil County, the Planning Director of Kent County, the Planning Administrator of Queen Anne's County and Planner-Engineer of Talbot County, be and hereby are appointed an ad hoc group to prepare the Transit Development Program.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

ATTEST:

Jessie Edwards
Jessie Edwards, Clerk
Jackie Collison
Jackie Collison, Planner

E. Curtis Andrew
E. Curtis Andrew, President
Earl K. Bell
Earl K. Bell, Member

The minutes of the regular meeting on August 10, 1976, were approved and adopted. Vouchers 1321 - 1375 were approved for payment.

Miss Eleanor Horsey and Mr. W. A. Stewart Wright, Sr., Members of the Maryland Historical Trust met to request a Commissioner Member to serve as an ex-officio member of the Trust. A motion was made and unanimously carried for Miss Collison to serve as the ex-officio member.

Mr. W. A. Stewart Wright, Jr. and Mr. Carl Thornton, Jr. met with the Commissioners. Mr. Wright clarified the August 3rd County Commissioners' Minutes that Article 9 - Changes and Amendments to the Subdivision Rules and Regulations were unanimously approved.

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Mr. Wright presented the following Resolution for signature. The resolution, which was unanimously approved, appoints the County Planner to an ad hoc group to prepare the Transit Development Program.

WHEREAS, Section 16 (B) (2) of the Urban Mass Transportation Act of 1964, as amended, requires the preparation of a Transit Development Program as a prerequisite for capital assistance for private nonprofit organizations to transport the elderly and handicapped;

WHEREAS, there are nonprofit corporations located in the counties of Caroline, Cecil, Kent, Queen Anne's and Talbot, which operate on a multicounty basis,

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ATTEST:

Janice M. Edwards
Janice Edwards, Clerk
Rachel Collison
Rachel Collison, Member

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President
Earl R. Bell
Earl R. Bell, Member

Mr. W. Archie Cawley, Recreation and Parks Coordinator, requested allocation of Open Space Funds in the amount of \$1,000.00 to build a pavilion at the Templeville Park. Decision was unanimous.

The Commissioners discussed the condition of the Choptank Boat Ramp. Mr. Andrew advised Mr. Cawley to have repair work done on the Boat Ramp.

Mr. Bell nominated Mr. G. Lee Turner to the Planning and Zoning Commission. There was no second to the motion.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
August 24, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 17, were approved and adopted. Vouchers 1377 - 1426 were approved for payment; payroll checks 2329 - 2503 were approved for payment.

Doctor Ann H. Webb, Deputy State & Local Health Officer, handed in her resignation effective immediately. She indicated the reason for her resignation was she had been unable to obtain adequate mal-practice insurance to cover her work with the Health Department. The Commissioners accepted her resignation.

Mr. Jim Hannawald, District Conservationist for the Soil Conservation Service met with the Commissioners to request a hearing for the proposed Coolspring Drainage Association to be held the 5th day of October, 1976, at 1:00 P.M. in the Hearing Room. The Commissioners unanimously approved.

Mr. Wilbur Hoopengardner, Superintendent of Schools, informed the Commissioners that all of the bids for the new Ridgely Elementary School had been received and tabulated. It was Mr. Hoopengardner's recommendation that the Commissioners accept the low bid of \$1,598,498. from the firm of Charles E. Brohaw, Inc. The Commissioners by resolution accepted his recommendation and the Interagency Committee for School Construction would be notified.

Mr. Edwin G. Richards, County Administrator, submitted to the Commissioners a letter received from the Eastern Shore Threshermen and Collectors Association, Inc. requesting the land and buildings used by the Association be granted a tax abatement. A resolution was unanimously passed to grant this tax exemption.

Mr. Stephen Mood, Director of Caroline County Social Services, informed the Commissioners his agency wished to improve their Community Home Care Program and file a grant application for available Title XX funds. The Commissioners asked Mr. Mood to prepare a proposal for their review before their next meeting.

Mr. Edward H. White of the State Department of Economic and Community Development met with the Commissioners to discuss the new Public

Works Employment Act of 1976. He also stated that Secretary Joseph G. Anastasi was planning to visit with the Commissioners in the near future to discuss the current concerns of the Commissioners.

Mr. Wayne A. Cawley, III, Recreation & Parks Coordinator, presented to the Commissioners a letter received from the Department of Natural Resources which gave the status of Program Open Space Funds for Caroline County. Mr. Cawley recommended to the Commissioners that the County undertake a Comprehensive Parks and Recreation and Open Space Plan. The funds to undertake such a plan are available through Open Space.

Mr. W. A. Stewart Wright, County Planner, presented to the Commissioners a letter to the Maryland Tourist Development that the County had funded \$500 toward the Council of the Upper Chesapeake and that County is requesting matching funds from the State.

There being no further business, the meeting was adjourned.

Barbara A. Spicher
Barbara A. Spicher
Acting Clerk

Denton, Maryland
August 31, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 24, 1976, were approved and adopted. Vouchers 1427 - 1471 were approved for payment.

Cpl Stanley Carroll, Head of the Denton Detachment of the Maryland State Police introduced Lt. Henry A. Cumberland, Commander of the Easton Police Barracks, to the Commissioners. They discussed the problem at the intersection of 404/480 (Ridgely Road) where a left-turn lane has been promised for over a year. Lt. Cumberland said he plans to contact the State Highway Administration to see what the hold-up is on the left turn lane.

Mr. Richards presented a proposal for review for Title II funds per Mr. Stephen Mood's discussion at last week's County Commissioners' Meeting.

Mr. Wilbur Hoopengardner, Superintendent of Schools, discussed the Five-year Building Plan for the State School Construction Program. The Board of Education approved a request of \$175,000 for a Feasibility Plan for Federalsburg Elementary School. Mr. Hoopengardner requested a letter from the Commissioners stating that they concur with the Board of Education to request \$175,000 for a feasibility study for Federalsburg Elementary School. Decision was unanimous.

A motion was made by Miss Collison, seconded by Mr. Bell, and made unanimous by Mr. Andrew, to increase the employers share of Blue Cross/Blue Shield \$10 per month for County employees effective September 1.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 7, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on August 31, 1976, were approved and adopted. Vouchers 1472 - 1523 were approved for payment; payroll checks 2504 - 2655 were approved for payment.

Mr. Charles Payne met with the Commissioners to request black-topping Gilpins Point Road. Mr. Andrew advised Mr. Payne that they would discuss this road during the Roads' Board Meeting at 11:00 A.M.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to authorize sale of electrical equipment to Delmarva Power and Light Company which was stored in the Old Chicken plant building.

Mr. Richards requested the County Commissioners' participation in a 90-day loan for the amount of \$100,000 for the County Roads' Board. This loan would be paid by sale of State Bonds already approved by the Commissioners. A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to participate in the loan.

Mr. Bruce Pittinger and Mr. Lewis Knapp, Consultants of Cresap, McCormick and Paget presented a preliminary report of the Police Services Study to the Commissioners. Other interested persons present were: Mr. Irvin Ober, Mayor of Greensboro, Mr. William Darling, Mayor of Denton, Cpl. Stanley Carroll, MSP, Mrs. Carol Stockley and Mr. Richard Warfield, Commissioners of Denton, and Sheriff Andrew.

Mr. Hoopengardner met to request that consideration be given to extending the waterline an additional 400 feet down Caroline Drive in order to prevent tearing up the track and athletic field.

A motion was made by Miss Collison, seconded by Mr. Bell and made unanimous by Mr. Andrew to grant a Community Home-Care Aid Program per Mr. Mood's request. This is a nine-month pilot program which will not be requested next year.

Mr. Richards discussed the feasibility study for the Jail. He explained that he had reviewed all proposals and would like to contact Howard R. Greenhouse, Architects, Wilmington, Delaware, and Buchart Associates, Baltimore, Maryland, to meet with the Commissioners. There was no objection to his request.

Mr. W. Archie Cawley, III, Recreation and Parks Coordinator, requested an allocation of \$20,000 of Open Space funds which is needed for the completion of the Daniel Crouse Memorial Park. A motion was made by Miss Collison to approve Denton's request for \$20,000 of Open Space funds. Motion was seconded by Mr. Bell and unanimously carried.

The Commissioners met in the afternoon at 1:15 P.M. in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 14, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 7, 1976, were approved and adopted. Vouchers 1524 - 1568 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of Schools, met to request County funding for the Ridgely School Canopy. The State refuses to fund School canopies. The cost of the project will amount to \$24,265.00. No decision was made.

Mr. Carl Thornton, Zoning Administrator, met with the Commissioners to advise them that the Planning and Zoning Commission voted on Aug. 23, not to revamp section 5-2 (20) (C) (1) of the Zoning Ordinance (one thousand set back rule for mobile homes along certain major highways. The Commission wishes to leave the ordinance in tact and not to change it at this time. The Commissioners concurred with the decision of the Planning and Zoning Commission.

Mr. Richards explained that the Holly Road Farm Rental Agreement with Mr. Norris Hayman expires on November 30th. A motion was made and unanimously carried to extend the rental agreement for another year to Mr. Hayman, if he so desires.

Mr. Bell informed the Commissioners of a meeting at 2:00 P.M. on this date at the Federalsburg Firehouse with representatives of Delmarva Power and Light Company and Choptank Electric Company present to explain the recent power adjustment increases.

Mr. W. A. Stewart Wright, Jr. advised the Commissioners that Mr. Archie Cawley attended a meeting with the Corps of Engineers in Cambridge. Mr. Wright explained that the Corp stated that funds were available for dredging and he thinks we should contact them again to pursue our needs.

Mrs. George Clendaniel and Mrs. Carmen Leggett representing the D.A.R. presented the following proclamation which proclaims the Week of September 17 through 23, 1976, as Constitution Week. President, A. Curtis Andrew signed the following Proclamation.

WHEREAS, It is the privilege and duty of the American people to commemorate the one hundred eighty-ninth anniversary of the adoption of the Constitution of the United States of America with appropriate ceremonies and activities; and,

WHEREAS, Public Law No. 915 guarantees the issuing of a proclamation, by the President of the United States of America, designating September 17 through 23, of each year, as Constitution Week,

NOW, THEREFORE, I, A. Curtis Andrew, President of the County Commissioners of Caroline County do hereby proclaim the Week of September 17 through 23, 1976, as

CONSTITUTION WEEK

and urge all citizens to study the Constitution, to express gratitude for the privilege of American citizenship in our Republic functioning under the superb body of laws - the Constitution of the United States of America.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the County be affixed on September this 14th day in the year of our Lord, one thousand nine hundred and seventy-six and the independence of the United States of America, the two hundredth.

A. Curtis Andrew, Jr.
 A. Curtis Andrew, President
 COUNTY COMMISSIONERS OF CAROLINE
 COUNTY

ATTEST: *Janice M. Edwards*
 Janice M. Edwards, Clerk

There being no further business, the meeting was adjourned.

Janice M. Edwards
 Janice M. Edwards, Clerk

Denton, Maryland
 September 21, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
 Rachel Collison
 Earl R. Bell
 Edwin G. Richards, Co.

The minutes of the regular meeting on September 14, 1976, were approved and adopted. Vouchers 1569 - 1604 were approved for payment; payroll checks 2656 - 2820 were approved for payment.

Mr. W. A. Stewart Wright, Jr., County Planner met regarding the rezoning application requested by Norris Hayman to rezone approximately 4.13 acres of land from R - Rural to C - 2 General Commercial; as provided under Article 23, Section 23-1-2-3; said property located at the intersection of Maryland Route 312 and Clark's Racetrack Road, with two parcels, each measuring approximately 300 ft. x 300 ft. on the North and South sides of Clark's Racetrack Road, Northeast of Ridgely in the Seventh Election District of Caroline County, Maryland. The Planning and Zoning Commission disapproved the rezoning application because they felt this would constitute "spot zoning". The County Commissioners unanimously concurred the the Planning and Zoning Commission.

A motion was made by Mr. Bell to fund the extension of the waterline from Riverview School on Caroline Street approximately 400 feet with an agreement that the Town of Denton will reimburse the County for this expenditure when the Town extends the line for its own water system use. The motion was seconded by Miss Collison and unanimously carried by Mr. Andrew.

Mr. Richards announced that he and Mr. Wright have reviewed the Jail proposals and recommend hiring Burchart Associates to perform the Jail Study on the basis of a more reasonable price and the fact that Burchart studied the Queen Anne County jail and the building structure is very similar on the two buildings. A motion was made by Mr. Bell, seconded by Miss Collison, and made unanimous by Mr. Andrew.

At 10:00 A.M. bids for petroleum were opened. The following participants submitted bids:

Tri Gas and Oil, Inc.
 Southern States Cooperative
 Crouse Oil Company, Inc.

F. M. Messick and Son, Inc.
McMahan Oil Company, Inc.

Mr. Richards will examine all bids and report to the Commissioners at next Tuesday's regular meeting.

A letter was read from Mrs. Marie Nichols explaining her reason for not taking advantage of the circuit breaker on her tax bill. A motion was made by Miss Collison, and unanimously carried to grant Mrs. Nichols a tax credit.

The Commissioners met in Executive Session with Dr. Jean Stifler, Dr. Webb, and Mr. Angle.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
September 28, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 21, 1976, were approved and adopted. Vouchers 1606 - 1650 were approved for payment.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to approve the inclusion of a canopy in the plans for Ridgely School.

A motion was made and unanimously carried to approve a request of \$2,000 for the Historical Trust.

Secretary Joseph Anastasi met with the Commissioners to offer support from the Department of Economic and Community Development. The Industrial Park in Federalsburg, our local Economic Development Commission, and electricity and fuel costs were discussed. Secretary Anastasi agreed to send a representative from the Department of Economic and Community Development to aid Caroline County in finding new industry at the Industrial Park.

Dr. Robert Schleiger, President of Chesapeake College, met with the Commissioners to thank Caroline County for its support. Dr. Schleiger advised us that the new building is open and dedication ceremonies will take place as soon as the equipment for the building arrives. The enrollment is the largest ever with many new programs available to both full-time and part-time students.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
October 5, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on September 28, 1976, were approved and adopted. Vouchers 1652 - 1685 were approved for payment; payroll checks 2821 - 2978 were approved for payment.

A motion was made and unanimously carried to pay a sum of \$56.50 out of the Contingency Fund to Tuckahoe Animal Clinic for laboratory fees for a Rabies suspect.

A motion was made and unanimously carried to pay a total of \$315.00 out of Contingency Fund for Coroner's Fees.

Mr. Robert Jarrell, Atty., Mr. W. A. Stewart Wright, Jr., County Planner, and Mr. Carl Thornton, Zoning Administrator, met with the Commissioners to discuss the Subdivision Rules and Regulations. It was generally agreed that the amendment be revised to include a ruling for one home on a farm pertaining to a family member.

A motion was made and unanimously carried to approve the transfer of \$100,000.00 to the County Roads' Fund by Mr. William A. Cole, Treas.

Mr. Carl Thornton met in Executive Session with the Commissioners.

At 10:00 A.M., the Commissioners held a Public Hearing on the Maryland Department of Transportation Bonds. There was no objection to the County's participation in these bonds in the amount of \$150,000.00.

At 1:00 P.M. the County Commissioners held a Public Hearing on the Proposed Coolspring Public Drainage Association at the Caroline County Library. Mr. William E. Darling was spokesman for the meeting and Mr. Edgar Todd explained in detail the course of the proposed ditch. After a vote was taken with an over-whelming majority in favor, the County Commissioners granted a Public Drainage Association Tax Ditch. A meeting will be held in the Marydel area in the very near future to organize the Board of Managers. The estimated cost of the project is \$159,500.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
October 13, 1976

The Commissioners met at 9 o'clock A.M.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on Tuesday, October 5, 1976 were approved and adopted. Vouchers 1686 - 1761 were approved for payment.

Mr. W. Archie Cawley, Recreation and Parks Coordinator, met with the Commissioners to inform them of the Recreation and Parks Meeting held last week where much discussion was heard on the 4-H and Youth Building. A meeting is scheduled for Monday evening, October 18th, with the Recreation and Parks Board and Mr. J. D. Neal, President of Nuttle Lumber Company.

The Commissioners met in Executive Session.

Mr. Francis Lord met with the Commissioners to request a tax credit for reason of disability. The Commissioners advised Mr. Richards to look into the matter.

Mr. Richards submitted revised Greenbox contracts and recommended approval. The Commissioners signed the contracts to Racz Refuse, Inc. and Adho, Inc.

Mr. Richards advised the Commissioners of a special meeting with the Council of Governments next Tuesday afternoon at 1:30 P.M. A Public Works bill through Economic Development Commission Administration will be discussed.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 19, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on Wednesday, October 13, 1976, were approved and adopted. Vouchers 1762 - 1805 were approved for payment; payroll checks 2979 - 3141 were approved for payment.

A. Curtis Andrew, President, signed the Public Works Employment Act of 1976, which is an anti-recession grant to begin January 1, 1977. Mr. Bell and Miss Collison unanimously approved.

The Commissioners agreed to have Mr. Wright review the contract for the Maryland Historical Trust.

Mr. Richards presented a request from Mr. Dick Hill for permission to connect with the Ademco Burglar Alarm in the Central Alarm Office. The Commissioners unanimously approved.

As a result of a meeting held on September 28, at the Denton Fire Hall regarding the Denton Bridge, Mr. Wright reported the recommendation of the Planning Commission. The Planning Commission recommend proceeding with the plans for a bridge very similar to the existing structure using the least amount of land.

Mrs. Ruth Chambers, President of the B.P.W. Club, presented the following proclamation declaring the Week of October 17 through October 24, 1976, as National Business Women's Week.

PROCLAMATION

WHEREAS, our Country has entered its third century of existence, and

WHEREAS, women across the nation helped bring our Country through its formative years, and

WHEREAS, women in business and the professions are working toward mutual understanding for all nations, racial and sexual equality, and peace and security in the world, and

WHEREAS, it is the desire of the Caroline County Government to recognize the role of women and their contribution to the promotion and betterment of our State and County;

NOW THEREFORE, WE THE COUNTY COMMISSIONERS OF CAROLINE COUNTY do proclaim the week of October 17 through October 24, as National Business Women's week and congratulate the Business and Professional Women's Club of Caroline County for its role in the accomplishments and achievements of women in Caroline County and the State of Maryland.

10/19/76
Date

A. Curtis Andrew, Jr.
President, COUNTY COMMISSIONERS
OF CAROLINE COUNTY

Mrs. Chambers, the County Commissioners, Mr. Pierce Adams, and other interested persons dedicated an oak tree on the Court House Green which was a seedling from the Historical Wye Oak. The tree was planted in April, 1947, by Mr. Pierce Adams.

Mr. Richards presented for approval a Board of Drainage Viewers for the proposed Henderson Public Drainage Association. The Viewers were unanimously approved and will be forwarded to Mr. James Hannawald, District Conservationist, for selection of Managers.

The County Commissioners unanimously approved the following persons to serve as Managers of the Coolspring Public Drainage Association:

Mr. Milton Godfrey - 1 year
Mrs. Dighton Peugh - 3 years
Mr. Lankford Cain - 2 years

The County Commissioners, by resolution on this date, agreed to participate in the sale of Maryland Department of Transportation Bonds. The local share being \$150,000.00.

The Commissioners met in the afternoon at 1:30 P.M. with the Council of Governments. Mr. Richards explained the Public Works Employment Act and discussed the projects already under consideration. The Police Service Study and electric rates were also discussed.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 26, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edwin G. Richards, Co. Adm.
Rachel Collison was ill.

The minutes of the regular meeting on Tuesday, October 19, 1976, were approved and adopted. Vouchers 1806 - 1859 were approved for payment.

Dr. Robert Schleiger, President of Chesapeake College, met with Commissioners to advise them of his intentions to set-up a Contingency Fund from surplus funds for future repairs and maintenance projects.

A motion was made by Mr. Bell and seconded by Mr. Andrew to pay \$114.94 out of Contingency Fund for repairing swimming float at Williston Lake.

A motion was made and seconded to pay \$400 to Frampton Hawkins Funeral Home for Coroner's Fees.

A motion was made by Mr. Bell to appoint Mr. Howard Pinkett to serve on the Delmarva Advisory Council; Mr. Andrew seconded. Mr. Francis Gates has resigned from the Council.

Mr. Andrew signed the proposed agreement with the Commissioners of Denton regarding the 6" water line to Riverview School. The County Commissioners unanimously agreed to this project on September 21, 1976.

The Commissioners signed an agreement with the Maryland Historical Trust to produce a survey of historical sites as part of the Dorchester/Talbot/Caroline Historic Sites Survey. This had also been agreed upon at a previous County Commissioners' Meeting.

Mr. Richards recommended approval of the F.Y. 1977 Agreement form for Local Health Department Programs funded via the case formula. This agreement was approved.

A motion was made by Mr. Andrew, seconded by Mr. Bell, and unanimously carried to endorse the efforts of Caroline Nursing Come, Inc. to obtain a Certificate of Compliance for a proposed addition to the Caroline Nursing Home facility through the Public Works Employment Act.

Mr. Carl Thornton, Zoning Administrator, met with the Commissioners to advise them that residents of the Town of Denton will be exempt from obtaining a County (building) permit because they are required to obtain one through the Town Office. The Commissioners agreed with this action.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 3, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on October 26, 1976, were approved and adopted. Vouchers 1860 - 1900 were approved for payment; payroll checks 3142 - 3280 were approved for payment.

Mr. Carl Thornton, Zoning Administrator, met with the Commissioners to advise them of the resignation of Mr. Dawson Carroll to the Board of Zoning Appeals. Mr. Thornton requested that Mr. Gerald Warwick, who has served as the alternate member, will act permanently until a full-time member has been appointed. The Commissioners unanimously approved this action.

Mr. Richards presented the Title X Monthly Report. Mr. James Scrivnor Supervisor of the Program reported that 35 miles of ditches have been completed.

The Commissioners discussed recruitment procedures for a County Planner/Engineer. They advised Mr. Richards to begin advertising.

A motion was made and unanimously carried to authorize expenditure for repairing the Choptank Marina. The Commissioners requested advertising for proposals for the Choptank Marina.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 9, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on November 3, 1976, were approved and adopted. Vouchers 1901 - 1943 were approved for payment.

Mrs. Linda Ramaley, Representing the Tourism Council of the Upper Chesapeake, met with the Commissioners to advise them of the accomplishments of the Council. Mr. Richards commented that the Tourism Council will be one of the topics discussed at the upcoming Multi-County Meeting on November 22, 1976. Mrs. Ramaley said that brochures will be placed in the Court House in the very near future.

Mr. J. D. Neal, President of Nuttle Lumber Company and Mr. Lloyal Reger, 4-H and Youth Agent, met with the Commissioners to discuss the Multi-purpose Building at the 4-H and Youth Park. Also present was Mr. Frank Pittinger representing the Recreation and Parks Board. Mr. Pittinger complained about a list of grievances which have not been corrected. Mr. Richards advised the Commissioners and Mr. Pittinger that Mr. Neal is working on or has completed the list of grievances. The Commissioners, Mr. Neal, Mr. Pittinger, and other interested persons went to inspect the 4-H Building to iron out the grievances of the Recreation and Parks Board.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 16, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on November 9, 1976, were approved and adopted. Vouchers 1944 - 1980 were approved for payment; payroll checks 3281 - 3413 were approved for payment.

Mr. Richards presented a revised job description for County Planner/Engineer vacancy. The Commissioners unanimously approved the job description.

A motion was made by Miss Collison to pay \$300.00 out of Contingency Fund to the Maryland School for the Blind. The motion was seconded by Mr. Bell and unanimously carried.

Mrs. Debra Conklin, Goldsboro Town Clerk, presented a check for \$6,000.00 which was loaned to them for the purpose of constructing a Park in Goldsboro. Mrs. Conklin expressed appreciation to the Commissioners for their support and invited them to visit the Park.

The Commissioners discussed the Jail Study which was conducted by Buehart Associates. Mr. Richards advised that the next step is to obtain approval from State Officials.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
November 23, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on November 16, 1976, were approved and adopted. Vouchers 1981 - 2058 were approved for payment.

Mr. Carl Thornton, Zoning Administrator, advised the Commissioners that the Planning and Zoning Commission held a Public Hearing on November 18th on Subdivision Minor; there were NO objections to the proposed amendments. It was agreed upon that the Commissioners will hold a public hearing pursuant to Article 9 of the Subdivision Rules and Regulations.

Also, on November 18, the Planning and Zoning Commission made a ruling on the waste water treatment facility of Old Salt Seafood Company. The Commission considers this a conforming use (in this instance only). The County Commissioners agreed with this decision. Mr. Thornton asked for the Commissioners' approval to have waste water treatment facilities amended into the Zoning Ordinance. Unanimous approval was obtained.

Mrs. Catherine Trice, Health Department Nurse, introduced Dr. Harriett Jones to the Commissioners. Dr. Jones is assisting as Acting Deputy State Health Officer until the middle of December. Dr. Jones expressed the need for a full-time Health Department Physician in Caroline County.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to close out the Long March Escrow (Savings) Account and transfer to Long Marsh Tax Ditch Account.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
November 30, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on November 23, 1976, were approved and adopted. Vouchers 2059 - 2100 were approved for payment; payroll checks 3414 - 3551 were approved for payment.

Mr. Richards advised the Commissioners of a meeting yesterday with Sheriff Andrew and Mr. Joseph Egeberg, State Jail Inspector. Mr. Richards explained that the next step is to submit plans to State Officials for approval.

Mr. Archie Cawley, Recreation and Parks Coordinator, informed the Commissioners that Mr. Robert Taylor resigned from the Recreation and Parks Board. Mr. Cawley asked the Board to appoint a replacement.

Mr. Cawley discussed the Costal Zone Management Program. He advised the Commissioners if Caroline County wishes to participate, we must submit an area focus by December 6. It was unanimously agreed upon to ask for a short extension of time and to withhold a decision until next week. Costal Zone Management will be discussed at the Association of Counties Winter Convention held Dec. 2 - 5.

Mr. Cawley presented an application for funds through Economic Development Administration under the 1976 Public Works Employment Act for acquisition and renovation of the Armory. The Commissioners unanimously approved the application.

Mr. Carl Thornton, Zoning Administrator, submitted an Overall Program Design, which is an application for Federal Planning funds.

The Commissioners discussed the surplus of funds at Chesapeake College because of a letter received from Talbot County Commissioners stating they wish remittance of their share. The Commissioners disagreed with the terms of the letter and instructed Mr. Richards to pursue this question and report next week.

Mrs. Linda Ramley, Chairman of Tourism Council, met to request a financial contribution of \$2,000 for the Tourism Council of the Upper Chesapeake. Mrs. Ramaley also asked the Commissioners to appoint a County Official to serve on the Tourism Council. Other interested persons present were: Mr. Max Chambers, Mr. Charles Bridges, Mayor Irvin Ober, Mrs. Peggy Yoash and Mr. Archie Cawley.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 7, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on November 28, 1976, were approved and adopted. Vouchers 2101 - 2153 were approved for payment.

Mr. James Hannawald, District Conservationist, met to request approval of the following persons to serve as drainage viewers for the proposed Temple Road and Henderson Public Drainage Associations. The Commissioners unanimously approved.

Mr. Milton Godfrey
 Mr. Lawrence Hignutt
 Mr. Charles Snow
 Mr. Robert Jackson
 Mr. Lawrence Harris

Mr. Archie Cawley, III, representing the Recreation and Parks Board met to request approval of the use of Open Space Funds in the amount of \$8,000 for improvements to the Ridgely Park. The Parks Board of Ridgely will supply matching funds in the amount of \$2,700. Unanimous approval was obtained.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to confine the Costal Zone Management area of focus to 100-year flood plain of tidal waters.

A motion was made and unanimously carried to pay the following out of contingency fund:

- (1) F. L. Anderson Company - \$2,608 (will be reimbursed by Civil Defense)
- (2) Maryland State Retirement Systems - \$500 (County Share Retirement for Mrs. Patricia Hardee)
- (3) C. H. Stonesifer, M.D. - \$35 (Coroner's Fees)

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to fund an additional \$500 (total of \$1,000) to the Tourism Council of the Upper Chesapeake. This allocation is considered a one-time expense item only.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to appoint Mrs. Martha Watson as representative to the Upper Shore Aging, Inc.

There being no further business, the meeting was adjourned.

Janice M. Edwards
 Janice M. Edwards, Clerk

Denton, Maryland
 December 14, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
 Rachel Collison
 Earl R. Bell

The minutes of the regular meeting on December 7, 1976, were approved and adopted. Vouchers 2154 - 2196 were approved for payment; payroll checks 3552 - 3687 were approved for payment.

Secretary Harry Hughes, Mr. Bernard Evans, Mr. James Wright, and Mr. Dave Wagner met with the Commissioners to discuss the State Primary High-Program. Discussion was heard on the Choptank River Bridge and the Denton ByPass. A Public Hearing will be held on February 10, at North Caroline High School regarding the Choptank River Bridge. Other interested persons who attended were: Mrs. Carol Stockley, Mr. Richard Warfield, Miss Eleanor Horsey, and Mr. W. A. Stewart Wright, Jr. Mr. Dave Wagner gave a brief summary of the railroad situation.

There were no bids received for the printing of the Caroline County Financial Statement as advertised for 10:00 A.M. on this date.

Mr. Lee McMahan discussed the minor furnace explosion at the Court House. Mr. McMahan advised installing a larger fuel tank.

Mr. McMahan also requested a contribution to the Memorial Hospital Annual Fund Drive. The County Commissioners agreed to contribute \$1,000 which was the same as last year's contribution.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
December 21, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on December 14, 1976, were approved and adopted. Vouchers 2197 - 2245 were approved for payment.

Mr. Stephen Mood, Director of Social Services, presented the Commissioners with the first incentive check in the amount of \$13,666.35 for collection of support cases. The collection process is handled through the Assistant State's Attorney's Office staffed by Mr. Starke Evans and Mrs. Connie Schott.

Dr. Benjamin White, Assistant Secretary for Health met in Executive Session.

Delegate John Hargreaves met with the Commissioners to discuss proposed legislation. Some of the items discussed were: Increase pay to \$15 per day for jurors, Open Space Program, Cash sale on beer, etc.

Pursuant to Article 9 of the Subdivision Rules and Regulations, the County Commissioners held a Public Hearing on this date at 1:30 P.M. in the Commissioners Hearing Room. The required notice of 15 days was given by being advertised in two local papers. The Public Hearing was held relative to hearing testimony both for and against the proposed definition change of Subdivision Minor. Mr. Carl Thornton, Zoning Administrator, Mr. Robert Jarrell, Atty., and the Press. The Proceedings were recorded. A motion was made by Miss Collison, and unanimously carried to accept the proposed definition change of Subdivision Minor.

Mr. Richards discussed the procedure for selecting a County Planner Engineer. He suggested a committee be appointed for screening and interviewing. The Commissioners will discuss the selection of a committee next week.

The Commissioners agreed to apply for a Farm Home Administration Loan and to seek legislation authorizing the borrowing for an addition to the Nursing Home.

A motion was made and unanimously carried to authorize the County Extension Service to apply for Federal and State Funds to employ a Program Assistant to work with Mr. Robert Rouse, County Agriculture Agent.

A motion was made and unanimously carried to transfer \$10,184.22 out of Contingency Fund to Share of County Property Taxes to cover over expenditure to incorporated towns for their share of county property taxes for 1976-77.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 28, 1976

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting on December 21, 1976, were approved and adopted. Vouchers 2246 - 2278 were approved for payment. Payroll checks 3688 - 3811 were approved for payment.

Mr. Gerald Warwick met with the Commissioners to give an updated report on the railroad lines from Clayton to Easton.

Since there was no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 4, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on December 28, 1976, were approved and adopted. Vouchers 2279-2317 were approved for payment.

Dr. Robert Schleiger, President of Chesapeake College, met to advise the Commissioners of their new policy on Alcoholic Beverages on Campus. A Board was formed to review this policy change and a survey was taken regarding the procedures of other Community Colleges. Mr. George Barnett, Administrator of Veterans Programs, explained that a policy statement had been written and the students must comply with the "Policies and Procedures Governing the use of Alcoholic Beverages at Student Sponsored Events".

Mr. Hersey Allen, Greensboro, requested the use of the Chesapeake College Soccer Field for Tournaments. Dr. Schleiger granted permission and instructed Mr. Allen to call his office to make the necessary arrangements.

A motion was made by Miss Collison to appoint Mrs. Beulah Carter to the Planning and Zoning Commission. There was no second to the motion.

The Commissioners appointed the following persons to serve on the Selection and interviewing committee for the County Planner/Engineer:

Mr. Francis Holsinger
Mr. Robert Jarrell
Mrs. Betty Callahan

Mr. Robert Jarrell, Attorney, and Mr. Carl Thornton met in Executive Session.

There being no further business the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 11, 1977

The minutes of the regular meeting on January 4, 1977, were approved and adopted. Vouchers 2318 - 2364 were approved for payment; payroll checks 3812 - 3921 were approved for payment.

Mr. Richards discussed proposed legislation as per the Commissioners' Meeting with Delegate Hargreaves on December 21.

The Commissioners discussed a request from the Health Department to purchase a Mobile Home which is equipped as a medical unit. The Commissioners instructed Mr. Richards to further explore the matter.

A motion was made and unanimously carried to pay \$210 out of Contingency Fund for Coroners Fees.

Due to inclement weather, the Commissioners cancelled their meeting on Monday Evening with the Selection Committee for the County Planner/Engineer. The Commissioners met with Mr. Francis Holsinger and Mrs. Betty Callahan to begin screening applicants.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 18, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 11, 1977, were approved and adopted. Vouchers 2365 - 2400 were approved for payment.

The Commissioners discussed purchasing a Mobile Van (medically equipped) for the Health Department. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to purchase the mobile van and store it at the County Roads Department.

A motion was made and unanimously carried to pay \$500 out of Contingency Fund to Motorola, Inc. for Marydel Volunteer Fire Company. This purchase will be made through Caroline County Civil Defense. Marydel Fire Company will reimburse Civil Defense.

Mr. Richards presented a letter from Mr. George Sands, Library Administrator requesting approval of the nomination of Mrs. Margaret Long for reappointment to the Board of Library Trustees. The Commissioners unanimously concurred with Mrs. Long's reappointment, but Miss Collison inquired as to the legality of the appointment. Mr. Richards checked the

Maryland Code and found that a person can serve two consecutive terms.

The Commissioners met in Executive Session.

The Commissioners met with the Selection Committee for the County Planner/Engineer.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
January 25, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 18, 1977, were approved and adopted. Vouchers 2437 - 2451 were approved for payment; payroll checks 3922 - 4042 were approved for payment.

Mr. J.O.K. Walsh representing a "Concerned Citizens Group" met with the Commissioners to request their support for an extension of time for the Denton Bridge meeting to be held on February 10, at North Caroline High School. Mr. Walsh explained that there are several other events scheduled for Feb. 10, and that he and the Concerned Citizens Group feel the Bridge Meeting would be poorly attended. Mr. Walsh requested the meeting be scheduled approximately March 1 and a Public Hearing be scheduled approximately March 10. The Commissioners unanimously concurred with his request and proceeded to contact Mr. James Wright, State Highway Administration.

The Commissioners met with the Selection Committee for the County Planner/Engineer.

The Commissioners met in Executive Session.

In the afternoon at 1:30 P.M. the Commissioners held a Public Hearing on the "Definition of Subdivision". Mr. Carl Thornton, Zoning Administrator, read the proposed amendment to the Subdivision Regulations as follows:

"Subdivision" - Any division of a single lot, tract, parcel or part thereof into two or more lots, tracts, parcels of land for the purpose whether immediate or future of transfer of ownership or of building development. The term subdivision, when used herein, includes resubdivision and when appropriate to the context, shall refer to the process of subdividing or the land subdivided.

A motion was made by Miss Collison to accept the amendment to the Subdivision Regulations for Caroline County - (Amendment to Article II (Definitions), applicable to the term "Subdivision"); the motion was seconded by Mr. Andrew and passed unanimously.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 1, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on January 25, 1977 were approved and adopted. Vouchers 2452 - 2481 were approved for payment.

The Commissioners unanimously agreed to concur with the Board of Managers of the Coolspring Public Drainage Association to request authorization to borrow \$27,000.00 from the U.S.D.A. Farmers Home Administration at the prevailing rate of interest in order to properly finance the drainage plan.

The Commissioners also agreed to approve the Schedule of Assessments for the participants in the Coolspring Public Drainage Association.

Mr. Richards discussed financing procedures for the 24-bed addition to the Nursing Home.

President Andrew signed a supplemental lease agreement which was amended to include an additional 296 Square feet of office space for the District Court Office.

President Andrew also signed an Act amending Article 2 of the Subdivision Rules and Regulations defining Subdivision and Subdivision Minor. A public hearing was held last Tuesday and the Commissioners unanimously accepted the proposed amendment.

The Commissioners discussed filling the vacancy of the Planning and Zoning Commission and the Board of Zoning Appeals. Miss Collison placed the name of Mrs. Beulah Carter in nomination for the Planning and Zoning Commission. No action was taken.

The Commissioners inspected the house at the Holly Road Landfill.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 8, 1977

The minutes of the regular meeting on February 1, 1977 were approved and adopted. Vouchers 2482 - 2536 were approved for payment; payroll checks 4043 - 4154 were approved for payment.

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Mr. Gerald Warwick, Spokesman, for a delegation of local railroad shippers met with the Commissioners to present a contract whereby the County would act as an agent between the shippers and the State. A motion was made and unanimously carried to notify the State's Attorney General that the Commissioners are in favor of pursuing 50% of taxes due from the Penn Central Corp.

A motion was made and unanimously carried to approve the supplemental budget for Chesapeake College approved by the Board of Trustees on January 26.

The Commissioners instructed Mr. Richards to forward a letter to Mr. Bernard Evans requesting a Public Hearing on the Denton Bridge to be held after March 1.

The Commissioners met with the Selection Committee for the County Planner/Engineer.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 15, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 8, 1977, were approved and adopted. Vouchers 2537 - 2565 were approved for payment.

Mrs. Carol Stockley, Denton Commissioner and a representative of R.K.K., Inc., Consultants, met to request the County's participation in the local cost share of \$4,900 for a sewer feasibility study for the West Denton area. The Commissioners unanimously agreed to participate.

Mr. Richards presented a Draft Environmental Effects Report on the Denton Bridge for review.

The Building Committee for the addition to the Caroline Nursing Home met to request approval from the County Commissioners to extend its present 40-year lease to 60 years. A motion was made by Miss Collison to grant approval of their request. The motion was seconded by Mr. Bell and unanimously carried.

The Commissioners signed a letter of agreement from Mr. Joseph Anastasi of the Department of Economic and Community Development for a grant of State Matching Funds in the amount of \$500.00 for the Tourism Council of the Upper Chesapeake. This action has been agreed upon previously.

There being no further business the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
February 22, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 15, 1977, were approved and adopted. Vouchers 2566 - 2593 were approved for payment; payroll checks 4155 - 4276 were approved for payment.

Mr. Larry Anders presented the following proclamation declaring March 1 - 7, 1977, as Physical Education and Sport Week. The Commissioners unanimously signed the proclamation.

P R O C L A M A T I O N

WHEREAS, Physical activity is essential to health and the total development of all people, and;

WHEREAS, it is essential that children have opportunity to develop their full potential through a total education, and;

WHEREAS, All people responsible for the health and education of children deserve to learn about "the new physical education" and expanding opportunities in sport and recreation, and,

WHEREAS, it is imperative that children learn the sports and other physical skills that lead to participation and enjoyment throughout life, and,

WHEREAS, During the week of March 1 - 7, 1977, the American Alliance for Health, Physical Education and Recreation in cooperation with affiliates and friends will emphasize the importance of Physical Education, sports, and recreational opportunities in school and community;

NOW, THEREFORE, I, A. CURTIS ANDREW, President of the County Commissioners of Caroline County, do hereby proclaim March 1 - 7, 1977, as:

PHYSICAL EDUCATION AND SPORT WEEK

IN Caroline County, and urge all citizens of this County to observe this week by making themselves better acquainted with Physical Education purposes and programs by visiting a Physical Education Institution or program in their area.

Given Under My Hand and the Great Seal of Caroline County, and the City of Denton, this 22nd Day of February, in the Year of our Lord, One Thousand Nine Hundred Seventy-Seven.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison, Member

Earl R. Bell
Earl R. Bell, Member

Mr. Wilbur Hoopengardner met with the Commissioners to review the fuel and electricity expenditures. Mr. Hoopengardner feels that his budget allocation for fuel and electricity will be over-spent before the end of F.Y. 1977. The Commissioners asked Mr. Hoopengardner to keep them posted on this matter.

Mr. Carl Thornton introduced Miss Betsy Krempasky to the Commissioners. Miss Krempasky has been hired as a Costal Zone Coordinator.

In connection with the fuel conservation program, Mr. Richards discussed having storm windows made for the Courthouse. The Commissioners unanimously approved.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 1, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on February 22, 1977, were approved and adopted. Vouchers 2594 - 2627 were approved for payment.

A motion was made and unanimously carried to authorize disbursement of the following checks:

(1) Dept of Economic and Community Development - \$500.00
(Historic Sites Survey)

(2) Board of Education - \$50.63 (Denton Sewer System)

Mayor Irvin Ober met with the Commissioners to express concern about Health needs in Caroline County. Mayor Ober agreed to serve on the Health Steering Committee.

Mrs. Doris Bebee, Supervisor of Adult and Family Services, met with the Commissioners to explain a weather-relief program, whereby residents 60 years and over are eligible through the end of March to receive up to \$50 for weather-related expenses (such as food, fuel, and home repairs). The Commissioners unanimously approved. This is a Federal program sponsored by Upper Shore Aging.

Mr. Carl Thornton met with the Commissioners to discuss testifying at the House Sub Committee in opposition to House Bill 973 regarding the energy conservation standards for new home construction. Mr. Thornton advised us that he was the only person who spoke in opposition to this bill.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 8, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 1, 1977, were approved and adopted. Vouchers 2628 - 2665 were approved for payment; payroll checks 4277 - 4390 were approved for payment.

Mr. Francis Yeoman, Mr. Richard Warfield, Mr. W. A. Stewart Wright, Jr., and Mr. Alan Visintainer, County Planner, met with the Commissioners to discuss reorganization of the Economic Development Commission.

Mr. Andrew discussed the Barley crop failure and announced that the ASCS is initiating programs from the State level to assist Caroline County Farmers.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to contribute \$500.00 to Martinak Day, which is scheduled for the first Sunday in May.

Mr. Richards informed the Commissioners of the first meeting of the Health Steering Committee on Monday, March 14, at 7:30 P.M. in the County Commissioners' Hearing Room.

Mr. Calvert Merriken and Mrs. Jean Behlke met with the Commissioners to request a change in the Zoning Ordinance regarding identification of a subdivision. The Commissioners agreed to contact their Attorney.

Mr. Bell made a motion to send congratulatory letters to North Carolina and Col. Richardson Basketball teams. The motion was seconded and unanimously carried.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 15, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting on March 8, 1977, were approved and adopted. Vouchers 2666 - 2697 were approved for payment.

Mr. James Voss, Spokesman, Mr. Quentin Walsh, and Mr. W. A. Stewart Wright, Jr., to discuss the Denton Bridge Proposal. They support plan 7 and will be talking to Mr. James Wright, State Highway Administration, this week.

Mr. Eugene Racz, Chairman of the Planning Commission, Mr. Alan Visintainer, County Planner, and Mr. Carl Thornton, Zoning Administrator, met in Executive Session.

The Commissioners unanimously approved the abatement of State taxes in the amount of \$354.73 and County Taxes in the amount of \$2,796.42.

A motion was made and unanimously carried to pay \$265 to Consolidated Rail Corporation for engineering services for the Coolspring Public Drainage Association.

Mr. Richards discussed budgeting and tax collections in Caroline County from 1973 - 1977. He made comparisons between residential, commercial, and agricultural properties and stated that agricultural property owners have received the greatest benefit.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
March 22, 1977

The Commissioners met at 9 o'clock A.M.:

Present: Rachel Collison
Earl R. Bell

Mr. Andrew was ill and Mr. Richards was attending a Legislative Conference in Washington.

The minutes of the regular meeting on March 15, 1977, were approved and adopted. Vouchers 2698 - 2725 were approved for payment; payroll checks 4391 - 4501 were approved for payment.

A motion was made by Mr. Bell and seconded by Miss Collison to pay \$788.00 out of Contingency Fund for auditing fees for Caroline Developmental Center.

Mr. James Hannawald, District Conservationist, and Mr. Robert Rouse, Agricultural Agent, presented a list of new appointees for the Board of Managers of the Public Drainage Association for 1977. The Commissioners unanimously approved.

Mr. Hannawald also requested approval to allow the Agricultural Agent to handle management procedures for tax ditches. The Commissioners approved.

Mrs. Edwards presented a photograph of the Courthouse taken in 1961 by Mrs. Beulah Carter. The Commissioners appreciate her kind gesture.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
April 5, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Mr. James Wright, District Engineer for the State Highway Administration, met with the Commissioners to discuss replacement of a low-level bridge. Mr. Wright also stated that the Coast Guard must give final approval to the new Choptank River replacement before the State Highway Administration holds a Public Hearing. Miss Eleanor Horsey attended the meeting.

Mr. Richards discussed placement of signs to be posted on the Green-boxes explaining in detail their usage. The Commissioners unanimously approved.

A motion was made and unanimously carried to appoint Mr. Dale Reagan to the Planning and Zoning Commission.

The Commissioners met in Executive Session.

At 1:00 P.M. the Commissioners met to hear the proposed Fiscal '78 Board of Education Budget. Mr. Wilbur Hoopengardner, Superintendent of Schools, presented the Budget and Mr. Walter Palmer, President of the Board, recommended that the Budget be approved by the Commissioners in

its entirety. Mr. Eugene Lovell, President of the CCTA, commented briefly on the budget. Others who attended were: Mrs. Mary Jo Shaffer, Dr. Hilliard Gardner, and Mr. John Mills, Board of Education Members; Mrs. Vicky Dodd, representing Caroline County Council, and Mrs. Judy Hughes, Greensboro P.T.A.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
April 12, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Mr. Richards discussed the CETA Program with the Commissioners----- stating that the Soil Conservation Project - Title X will be phased out in May. Nineteen employees will be picked up under Title IV.

A motion was made and unanimously carried to pay \$315 out of Contingency Fund to Dr. Harold Plummer for Coroner's Fees.

A motion was made and unanimously carried to pay \$5,000 out of Contingency Fund to the Railroad Escrow Account (William A. Cole, Treas.) to set up an account for railroad shippers.

The Commissioners met in Executive Session with Dr. John Painter.

Mr. W. A. Stewart Wright, Jr. introduced Mr. Ray Threatt, President of Moxie Industries, Inc. to the Commissioners. Mr. Threatt explained that he plans to expand the Marvel Beverage Plant in Ridgely if we receive favorable response from MIDFA. Mr. Threatt hopes the expansion will be completed by November and would employ approximately 30 additional employees. Other interested persons who attended were: Mr. James Chaffinch, President of Denton National Bank, Mr. William Marvel and Mr. A. Orrell Saulsbury, Ridgely, and Mr. Francis Yeoman, Chairman of the Economic Development Commission. The expansion of the Chocolate Plant received very favorable response from the County Commissioners.

Mr. Wright also discussed the Economic Development Commission Budget for F.Y. 1978. The Budget request totals \$9,375 which includes the OEDP Plan.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
April 19, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Mr. Richards presented the Title X application for signature which provides for three additional CETA positions. The Commissioners unanimously signed the agreement.

Mr. Richards announced that a meeting on Route 404 and the Denton Bypass will be held on May 19 at 7:30 P.M.

Mr. Carl Thornton, Zoning Administrator, advised the Commissioners that the Planning and Zoning Commission held a Public Hearing on April 13 relative to the proposed repeal of Section 22-5 Variances. There was no opposition, therefore, the Commission voted unanimously to accept the proposed variance section and recommended to the County Commissioners that approval be given.

A motion was made by Miss Collison, seconded by Mr. Andrew, and unanimously carried to repeal section 22-5 Variances of the Caroline County Zoning Ordinance with the following being inserted:

SECTION 22-5 VARIANCES

22-5.01. The Board of Zoning Appeals shall have the power to authorize upon appeal in specific cases such variance from the terms of this Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary and undue hardship. A variance shall be authorized only for yard requirements and setbacks; size of signs; or the height, area and bulk of structures.

22-5.02. Under no circumstances shall the Board grant a variance to allow a use not permitted under the terms of this Ordinance in the zoning idstrict involved, or any use expressly or by implication prohibited by the terms of this Ordinance in said zoning district. No non-conforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in any other district shall be considered grounds for the granting of a variance.

22-5.03. A variance from the terms of this Ordinance shall not be considered by the Board unless and until:

- (1) A written petition for a variance is submitted by the applicant.
- (2) The Board has held a duly noticed public hearing.
- (3) The Board has made the following written findings:
 - (a) That strict application of the Ordinance would produce unnecessary and undue hardship;
 - (b) That such hardship is the result of special conditions and circumstances not generally shared by other properties in the same zoning district or vicinity, and which are peculiar to the land, structure or building involved;
 - (c) That the special conditions or circumstances do not result from the actions of the applicant; and
 - (d) That the granting of the variance will be in harmony with the general purpose and intent of this Ordinance, and will not be injurious to adjacent property, the character of the neighborhood or the public welfare.

22-5.4. In granting any variance, the Board may prescribe appropriate conditions and safeguards in conformity with this Ordinance. Viola-

tion of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this Ordinance and punishable under Article 27 of this Ordinance.

22-5.05. No variance shall be authorized by the Board unless it finds that the condition or situation of the property concerned or the intended use of the property is not of so general or recurring a nature as to make practicable a general amendment to the Ordinance.

The following contingency resolution was unanimously approved:

- (1) Payment of \$500.00 to the Maryland Dept. of Economic & Community Development for Historic Sites Survey. This is the third payment on a total cost of \$2,000.

Mr. Richards discussed and Economic Development Commission meeting which he attended. Mr. Richards advised the Commissioners of an EDC Program which provides assistance in the areas of improving employment opportunity and planning assistance. In order to qualify, the Commissioners must submit a letter expressing interest to participate.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
April 26, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Mr. George Sands, Library Administrator, and Mrs. Judy McCawley explained the "Information and Referral Service." Mr. Sands requested the Commissioners to recognize the Library as the County Information Center. The Commissioners unanimously agreed.

Mr. Richards requested a decision regarding last week's discussion on the EDC Program. A motion was made by Miss Collison to designate Caroline County as a redevelopment area under the Public Works and Economic Development Act administered by the Economic Development Administration. The motion was seconded by Mr. Bell and unanimously carried. The Commissioners instructed Mr. Richards and Mr. Visintainer to begin working with representatives of EDA and Delmarva Advisory Council to develop guidelines for establishing a committee to begin working on an Overall Economic Development Program.

The Commissioners met in Executive Session.

At 10:30 A.M., the Commissioners held a Public Hearing regarding the Marydel Utilities Service, Inc. Mr. Roland Kent, Attorney, was Spokesman for Mr. Edgar Harman. Mr. Kent proposed entering into a franchise agreement for the operation of a water company to serve the Harman Subdivision at Route 454 and Stafford Road. There was no opposition. The Commissioners instructed Mr. Visintainer to check with Mr. Harman and the Health Department.

In the afternoon at 1:30 P.M., the Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland

May 3, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 2921 - 2959 were approved for payment; payroll checks #4737 - 4848 were approved for payment.

The following resolution was presented to the Commissioners for signature:

On this date, the Commissioners unanimously appointed John H. Painter, M.D. as Acting Health Officer of Caroline County, effective May 4, 1977, to serve at the pleasure of the County Commissioners sitting as the County Board of Health.

A. Curtis Andrew

A. Curtis Andrew, Pres.

Rachel Collison

Rachel Collison, Member

Earl R. Bell

Earl R. Bell, Member

Mr. Richards discussed greenbox problems with the Commissioners. He stated that the greenboxes will be patrolled and violators will be prosecuted.

A motion was made and unanimously carried to disburse a check out of the Contingency Fund in the amount of \$500 to Martinak Day Committee.

A motion was made by Miss Collison to support an application for Housing for the elderly. Motion was seconded by Mr. Bell and unanimously carried. Upper Shore Aging is serving as the sponsor and funneling agency. They are requesting \$600 from each County, which will be refunded.

The Commissioners discussed Senate Bill 621 regarding Property Assessments. Mr. Richards explained if this bill is passed it will cost our County in excess of \$3,000 for this year alone. He further explained that Caroline County will have to destroy our already prepared tax bills; we will have to cancel our agreement to have the tax bills computer printed and machine stuffed, and we will have to revert to hand stuffing. The Commissioners requested Mr. Richards to send a letter to Governor Mandel urging him to VETO Senate Bill 621.

House Bill 1955 was also discussed and the Commissioners requested Mr. Richards to send a letter urging Governor Mandel to VETO this bill. This bill grants housing for elderly. The Commissioners agree with the intent of the bill, but feel that it will set a questionable precedent for circumventing local zoning codes.

The Commissioners unanimously appointed Mr. Donald Dudrow, Preston, to serve as a member of the Central Alarm Advisory Board.

The Commissioners unanimously appointed Mr. Walter Palmer to serve as President of the Central Alarm Board.

The Commissioners met in Executive Session to discuss the Budget.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 10, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 2960 - 2995 were approved for payment.

The Commissioners met in Executive Session.

Dr. John Painter, Acting Health Officer, was formally introduced.

Mr. Alan Visintainer, County Planner, presented the Commissioners with a preliminary draft of the 1977 Update of the Comprehensive Water and Sewerage Plan. Andrews, Miller & Associates, Inc. are engineering the project; Mr. Visintainer prepared the introduction. Mr. John Rieck and Dr. Painter were also present.

A motion was made by Mr. Andrew, seconded by Miss Collison, and unanimously carried to send a congratulatory letter to Mr. John Collins and the Band Members of North Caroline High School for their fine performance at the International Blossom Festival in Canada.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards

Denton, Maryland
May 17, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 2996 - 3033 were approved for payment; payroll checks 4847 - 4952 were approved for payment.

Mrs. Helen Smith met with the Commissioners expressing opposition to Article 52, Section 20 of the Zoning Ordinance regarding mobile homes. Mrs. Smith asked that she be allowed to place her mobile home on a 3-acre lot which does not meet the requirements of the Zoning Ordinance. The Commissioners advised her to meet with the Board of Zoning Appeals.

Mr. Alan Visintainer met to discuss areas of critical concern suitable for utilization. These areas should be included in Caroline County Comprehensive Plan, Zoning Ordinance and Subdivision Regulations.

The Commissioners met in Executive Session.

The Commissioners agreed to send a letter of endorsement to the Health Planning Council certifying that agency as the Regional Health Planning Council.

Mr. Bell presented plans for the addition to the Nursing Home. The Commissioners asked Mr. Visintainer to review them.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

On this date, at 7:30 P.M., as advertised, the County Commissioners held a Public Hearing on the proposed Fiscal '78 Budget. The hearing was chaired by the County Administrator, Edwin G. Richards, with the County Commissioners sitting as the Board of Estimates. The Commissioners heard testimony from persons relative to their respective budgets. Also, comments were made by persons representing the general public sector. The hearing adjourned at 10:00 P.M.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 24, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3035 - 3068 were approved for payment.

Mr. Richards discussed costs for renovating the Fourth Street School stating that he received estimates of \$29/square foot for remodeling.

Mr. Richards announced that a meeting is scheduled for Wednesday, May 25, with Delegate Hargreaves to discuss the Denton By-Pass and Bridge.

Mr. Hoopengardner forwarded a request to Mr. Richards for supplemental funds for fuel and electricity. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to table the request for additional funds until next week's meeting.

The Commissioners met in Executive Session to discuss the Fiscal '78 Budget.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
May 31, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3069 - 3105 were approved for payment; payroll checks 4953 - 5064 were approved for payment.

Mr. Wayne A. Cawley, III, Recreation & Parks Coordinator for Caroline County met with the Commissioners and gave a report of Recreational projects that have been completed during this past year. He also told of several projects that have been started and need to be completed for park facilities. The Commissioners thanked Mr. Cawley for his report.

Mr. Edwin Richards informed the Commissioners that dog tags will be on sale in the County Treasurer's Office starting June 1. He stated that all dogs in Caroline County must have a rabies vaccine before a tag can be purchased. The Caroline County Health Dept. will sponsor two rabies clinics the first on June 4th at Greensboro School and June 11th at Colonel Richardson High School.

Mr. Alan Visintainer, County Planner, presented a resolution to the Commissioners for their approval. The resolution was for the Marydel Utility Service, Inc. as a franchise was desired from the Public Service Commission to operate a community water system in the Harman Subdivision. Mr. Bell made a motion to adopt the resolution and Miss Collison seconded the motion. The Commissioners unanimously approved and the resolution was signed.

Mr. Edwin Richards read a letter from Mr. Jed Welsh, Chairman of the Building Committee for the Nursing Home. Mr. Richards recommended that the Commissioners prepare a resolution authorizing them to proceed with the renovations for the Nursing Home. A motion was made by Mr. Bell to grant authorization for the improvements. The motion was seconded by Miss Collison and the resolution was unanimously approved by the Board.

The Commissioners unanimously approved payment from the Contingency Fund the following resolution: (1) Payment of \$500.00 to the Maryland Historical Trust for the 4th Installment for the Historic Sites Survey, and, (2) Payment of \$600.00 to Upper Shore Aging for the preparation of a grant application for housing for the elderly.

Miss Mary Larrimore, Advertising Director for the Bicentennial Story met with the Commissioners to inform them about the publication of a new book. She requested that the Commissioners purchase an ad in the new book. The Commissioners unanimously approved the project and informed Miss Larrimore that after discussion on the matter of the ad she would be advised.

Mr. Phil Nuttle presented a resolution of intent between the Commissioners of Caroline County and Moxie Industries. The resolution was unanimously approved and signed by the Commissioners.

The Commissioners met in Executive Session for discussion of the Budget.

There being no further business, the meeting was adjourned.

Barbara A. Spicher
Barbara A. Spicher, Acting Clerk

Denton, Maryland
June 7, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3106 - 3140 were approved for payment.

Dr. Robert Schleiger, President of Chesapeake College, met to request approval for the FTE for F.Y.'78 be set at \$950 per FTE Student. The Commissioners unanimously approved.

Mr. Andrew signed a CETA application which will enable employment of three additional positions for laborers.

Mr. Pete Summerfield, Representing Central Collections Unit, and Mr. Robert Wissman, Chief, Division of Budget Planning for Dept. of Human Resources met with the Commissioners to discuss an over-expenditure of \$6,300 (prior to 1976) in the Food Stamp Program. Mr. Summerfield stated that his purpose for meeting with the Commissioners was to hear both sides of the argument, then a determination will be made by the Central Collections Unit.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to increase the local income tax from 40% to 50%.

Mr. Bell entered a motion to increase the Recordation Tax to \$220/500. There was no second to the motion.

At 11:00 A.M., the Commissioners met with the Members of the Board of Education and Mr. Hoopengardner to discuss the Board of Education proposed budget.

Mr. Richards stated that due to the Resignation of Archie Cawley as Recreation and Parks Coordinator, Mr. Alan Visintainer, County Planner, will handle this program with the assistance of Mr. Jim Scrivnor. Mr. Richards assured the Board that the Recreation and Parks Program will assume its activities with the help of County personnel.

The Commissioners unanimously approved authorization for the Board of Directors of Caroline Nursing Home to build an addition to the Nursing Home according to specifications outlined in the "Preliminary Architectural Feasibility Report Addition and Alterations to Caroline Nursing Home".

At 7:30 P.M. the Commissioners met in Executive Session with the Soil Conservation Board Members.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 14, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3141 - 3178 were approved for payment; payroll checks 5065 - 5165 were approved for payment.

A motion was made by Miss Collison, and seconded by Mr. Andrew to set the Recordation Tax at \$1.65/500. Mr. Bell supported a motion which he entered at last Tuesday's Commissioners' meeting to set the Recordation Tax at \$2.20/500. The following resolution was adopted.

R E S O L U T I O N

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY pursuant to the power and authority contained in Section 283 of Article 81 of the Annotated Code of Maryland do hereby rescind that portion of Commissioners' Resolution 75-078 dated July 1, 1975, setting the local income tax rate at forty (40) percent of the State Income Tax liability.

BE IT FURTHER RESOLVED THAT, AS FURTHER AUTHORIZED and required in Section 283 of Article 81, an Income Tax of fifty (50) percent of the State Income Tax liability is levied upon the residents of Caroline County for the calendar year beginning January 1, 1977, and this rate shall continue in effect for each succeeding calendar year until changed by the Board of County Commissioners of Caroline County on or before July 1st in the calendar year in which the rate is established.

Adopted by the County Commissioners of Caroline County this 7th day of June, 1977.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison, Member

Attest:

Janice M. Edwards *Earl R. Bell*
Janice M. Edwards, Clerk Earl R. Bell, Member

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt Environmental Health Rates established by the Health Dept.

The Commissioners discussed adjusting the building permit fees by using square foot assessments to determine the fee. Mr. Carl Thornton advised the Commissioners that this would be a more fair system. The Commissioners requested Mr. Thornton to make comparison figures and report to them next week.

Mr. Richards proposed a Contingency Resolution in the amount of \$832 to William A. Cole for the Railroad Escrow Account. A motion was made by Mr. Bell and unanimously carried to fund \$832 out of Contingency Fund.

At 1:30 P.M., the Commissioners held a Public Hearing on Revenue Sharing. Mr. Richards asked for comments regarding Revenue Sharing. Those in attendance were Mrs. Betty Callahna, representing the Banner, Dick Armine, representing the Star Democrat, and Jim Miller, representing the Journal. The following was presented:

The Caroline County Commissioners, will hold a Public Hearing regarding the proposed uses of Revenue Sharing Funds, during their regular meeting on June 14, 1977, at 1:30 P.M.

CAROLINE COUNTY BUDGET SUMMARY

	<u>1978 Request</u>
General Government	351,022.
Courts & Public Safety	362,141.
Health & Institutional Care	188,549.
Education	3,582,360.
Recreation	35,000.
Libraries	129,579.
Social Services	24,124.
Community & Agricultural Services	145,376.
Landfills & Sanitation	128,000.
Contingency & Capital Outlay	150,000.
TOTAL	<u>5,106,653.</u>

PROPOSED USES OF REVENUE SHARING FUNDS

Public Safety	175,000.
Sheriff's Office & Jail	60,000.
Central Alarm	40,000.
Fire Companies	75,000.
General Government	50,000.
Landfills & Sanitation	<u>125,000.</u>
TOTAL REVENUE SHARING FUNDS	<u>\$350,000.</u>

An itemized budget sheet is available for public review. Public comments on the Budget Summary and proposed uses of Revenue Sharing Funds may be made at the Public Hearing. Written comments may be made and should be addressed to County Commissioners, Box 207, Courthouse, Denton, 21629.

Mr. Richards made a proposal to pay \$25,000 to the Board of Education for over-expenditure of utilities. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to pay \$25,000 out of Contingency Fund to the Board of Education upon receiving an invoice establishing need.

The Commissioners met in Executive Session to work on the Budget.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 21, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers #3179 -3200 were approved for payment.

A motion was made by Miss Collison to set the County Tax Rate at \$2.38 for Fiscal Year 1978. The motion was seconded by Mr. Bell and unanimously carried.

Mr. Richards discussed the Public Works Employment---Federal grant stating that he received notification from the Economic Development Administration that its planning target for Round II (for Caroline County) is zero. Mr. Richards claimed that Caroline County was eligible for a planning target due to our high rate of unemployment (9.7%). Mr. Richards has filed an official inquiry and protest to Mr. John Corrigan

of the Economic Development Administration. The Commissioners commended Mr. Richards for his time and effort devoted to this project.

Mr. Richards presented a petition from local citizens requesting a K-9 Dog trained in detecting explosives to be stationed on the Eastern Shore. The Commissioners accepted the petition and asked Mr. Richards to check with the State police regarding this matter.

Mr. Alan Visintainer, County Planner, presented an OPD in Planning work for Fiscal '78. Mr. Visintainer is applying for funds through the Department of State Planning. He requested the Commissioners to serve as a sponsor. A motion was made and unanimously carried to support this project.

Mr. Visintainer also discussed the Costal Zone Management Program asking that an amendment be made to extend the previous contract until December 31, 1977. A motion was made and unanimously carried to extend the contract.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
June 28, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3201 - 3240 were approved for payment; payroll checks 5166 - 5266 were approved for payment.

A motion was made by Mr. Bell to increase the Library allocation in the Fiscal '78 Budget by \$3,000. Miss Collison seconded, and the motion was passed.

Mr. Bell made a motion to adopt the Fiscal '78 Budget as presented including the above adjustment. The motion was seconded by Miss Collison and made unanimous by Mr. Andrew.

A delegation from Bethlehem met with the Commissioners to discuss "dog problems" in Caroline County. Spokesman for the group was Mrs. Vernon Miles. The group inquired as to the procedure involved in setting up a Humane Society in Caroline. Mrs. Betty Callahan, Reporter for the Banner, who is a Board member for the Talbot County Humane Society, encouraged the delegation to organize a facility. The Commissioners agreed to take their suggestion of establishing a leash law under advisement.

A motion was made by Miss Collison to withhold disbursement of 77-78 budgeted funds from the Department of Social Services (For the Food Stamp Program) until a final decision has been made regarding over-expenditure by the State for prior years. The motion was seconded by Mr. Bell and unanimously carried.

Mr. Richards presented a resolution cancelling the original agreement with the Soil Conservation District and recommended that a new contract be written. A motion was made by Miss Collison to adopt the above resolution as presented by Mr. Richards. The motion was unanimously carried.

The Commissioners met in Executive Session with their Attorney
Mr. Philip Nuttle.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 5, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted.
Vouchers 3241 - 3274 were approved for payment.

Dr. Benjamin White, Assistant Secretary for Health, and Delegate John Hargreaves met with the Commissioners to encourage employment of a full-time Health Officer for Caroline County. Dr. White told the Commissioners that he has a perspective doctor in mind for Caroline County and will be in touch.

Mr. Clemens Gaines, Executive Director of Upper Shore Aging, met with the Commissioners to request that unused funds from the 1976-77 Budget be made available to Upper Shore Aging for replacement of buses. Miss Collison made a motion to ear mark these funds for replacement of buses as Mr. Gaines requested. The motion was seconded by Mr. Bell and unanimously carried.

The Commissioners discussed the Northern By-Pass. A motion was made and unanimously carried to endorse proposals presented by Mr. Bernard Evans, Administrator, State Highway Administration to speedily construct the Northern By-Pass on Route 404 around the Town of Denton. The Commissioners further resolve that all effort should be made to complete this project as quickly as possible to alleviate the current serious traffic situation in the Town of Denton. The Commissioners agreed to forward a copy of this resolution to Acting Governor Blair Lee.

A motion was made by Miss Collison to create and arrange an organizational meeting for the EDC Committee with the names presented by Alan Visintainer; motion was seconded by Mr. Bell and unanimously carried.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 12, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted.
Vouchers 3275 - 3332 were approved for payment; payroll checks 5267 - 5388 were approved for payment.

Mr. Starke Evans and Mr. Alan Penrod, President of Maryland Plastics, met with the Commissioners to request a County tax abatement. Mr. Penrod explained that ^{the} Metal Systems, Inc. from New York will be moving its operation to Federalsburg Plant. The Commissioners advised Mr. Penrod that they would check with their Attorney.

Mr. Starke Evans asked the Commissioners to allow Mr. Richards to attend a meeting with the Public Service Commission regarding excessive high utility rates. At this meeting, Mr. Richards will be giving testimony on the County tax base, etc. The Commissioners approved.

Mr. Alan Visintainer, County Planner, met to discuss the Critical Areas suitable for Utilization. Mr. Visintainer advised the Commissioners that the Planning Commission held a Public Hearing and approved the Category of Critical Areas. The Planning Commission recommended adoption by the County Commissioners.

Mr. Visintainer also discussed a letter from the Division of Tourism Council requesting Caroline County to apply for a grant for promotion of tourism. The Commissioners unanimously agreed to participate.

Mr. Carl Thornton discussed the Maryland Housing Rehabilitation Program, asking the Commissioners to sign a letter of intent requesting \$26,000. The Commissioners signed the letter of intent.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
July 19, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3333 - 3359 were approved for payment.

At 9:30 A.M. the Commissioners held a Public Hearing on the Comprehensive Water and Sewer Plan. Mr. Alan Visintainer, County Planner, asked for comments on the 1977 Update of the Comprehensive Water and Sewer Plan. Mr. Skip Miller and Mr. Rick Seller of Andrews, Miller, & Associates attended the Public Hearing.

Bids for the installation of finger piers and mooring piles were opened at 10:00 A.M. One bid was submitted by Seaford Construction Company, Inc. for a total price of \$19,400.00. No decision was made.

Mr. Visintainer asked for a resolution on the Critical Areas suitable for Utilization which he presented at last week's County Commissioners' Meeting. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to accept the Critical Areas as presented.

Mr. Carl Thornton met with the Commissioners to discuss the enforcement of tying down all new mobile homes as permits are issued. The Planning Commission held a Public Hearing and unanimously adopted a resolution in favor of this regulation. They also recommended that the County Commissioners hold a Public Hearing.

At 1:00 P.M. the Commissioners held a Public Hearing relative to the Repeal of the existing Variance (Section 22-5) of the Caroline County Zoning Ordinance and the enactment of the following:

Section 22-5 Variances

22-5.01. The Board of Zoning Appeals shall have the power to authorize upon appeal in specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary and undue hardship. A Variance shall be authorized only for: (1) yard requirements; (2) size of signs; (3) the height, area and bulk of structures; (4) mobile homes not in strict compliance with Article 5, Section 5.2(20)(c)(1) of this Ordinance.

22-5.02. Under no circumstances shall the Board grant a Variance to allow a use not permitted under the terms of this Ordinance in the zoning district involved, or any use expressly or by implication prohibited by the terms of this Ordinance in said zoning district. No non-conforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in any other district shall be considered grounds for the granting of a Variance.

22-5.03. A Variance from the terms of this Ordinance shall not be considered by the Board unless and until:

- 1) A written petition for a Variance is submitted by the applicant.
- 2) The Board has held a duly noticed public hearing.
- 3) The Board has made the following written findings:
 - a) That strict application of the Ordinance would produce unnecessary and undue hardship;
 - b) That such hardship is the result of special conditions and circumstances not generally shared by other properties in the same zoning district or vicinity, and which are peculiar to the land, structure or building involved;
 - c) That the special conditions or circumstances do not result from the actions of the applicant; and
 - d) That the granting of the variance will be in harmony with the general purpose and intent of this Ordinance, and will not be injurious to adjacent property, the character of the neighborhood or the public welfare.

22-5.04. In granting any Variance, the Board may prescribe appropriate conditions and safeguards in conformity with this Ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the Variance is granted, shall be deemed a violation of this Ordinance and punishable under Article 27 of this Ordinance.

22-5.05. No Variance shall be authorized by the Board unless it finds that the condition or situation of the property concerned or the intended use of the property is not of so general or recurring a nature as to make practicable a general amendment to the Ordinance.

(See Minutes
Jan. 3, 1978,
p. 242, last
paragraphs,
for approval.)

Miss Collison made a motion to approve the repeal of Section 22-5., "Variances", of the Caroline County Zoning Ordinance and to enact the proposed amendment; the motion was seconded by Mr. Andrew and made unanimous by Mr. Bell.

Mr. Jack Renfrow, State Department of Transportation, met with the Commissioners to present them with up-dated information on the railroads.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
July 26, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards

The minutes of the regular meeting were approved and adopted. Vouchers 3360 - 3414 were approved for payment; payroll checks 5390 - 5495 were approved for payment.

Mr. Hubbard, representing BC/BS of Maryland, met with the Commissioners to discuss updating the County Health Insurance Plan.

Mr. Richards presented a letter from the Recreation and Parks Board which included a resolution recommending the County Commissioners fill, as quickly as possible, the vacant position of Recreation Coordinator with available CETA funds.

A motion was made by Miss Collison to fill the position of Recreation Coordinator through the CETA Program; Mr. Bell seconded.

A motion was made by Miss Collison to reject the bid submitted by Seaford Construction Company for finger piers and mooring piles at the Choptank Marina and to readvertise. Mr. Bell seconded and the motion was unanimously carried.

A motion was made by Mr. Bell to accept the Water & Sewer Plan as presented. The motion was seconded by Miss Collison and made unanimous by Mr. Andrew.

Mr. Clemens Gaines, Executive Director of Upper Shore Aging, met to discuss a location to house their Nutrition Program. Mr. Gaines asked permission to investigate the possibility of temporarily using the Fourth Street School. Mr. Gaines told the Commissioners that he has been unsuccessful in his attempt to locate in the Denton Armory. Mr. Gaines, Mrs. Arbeene, and Mrs. Folder, representing the Nutrition Program and Mr. Earnest Blazejak, Supervisor of Maintenance for the Board of Education, toured the 4th Street School and discussed the possibility of temporary arrangements there.

Mr. Carl Thornton discussed the Maryland Housing Rehabilitation Program and advised the Commissioners that he has received only one request from the Town of Denton. The Commissioners asked Carl to advise all the towns of these available funds for remodeling.

Mr. William A. Cole, County Treasurer, met in Executive Session.

At 1:30 P.M. the Commissioners met with their Attorney, Mr. Phillip Nuttle.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to adopt the following resolution:

By resolution, the Commissioners authorize the Treasurer to release \$141,033.34 payable to SOLO CUP COMPANY.

This amount should be paid from the special account set up by the Treasurer to receive funds from Maryland National Bank, that had been held in escrow during the period of construction of the Solo Cup Plant.

It was further resolved that the Solo Cup Agreement, dated July 26, 1977, and letters from Solo's Attorney, Mr. Starke Evans, and the County Attorney, Mr. Phillip Nuttle, be included in the County Commissioners' Minutes on the above date.

The Commissioners unanimously approved a contingency resolution for \$7,825.89 for County Roads for landfills.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

IDEMNIFICATION AGREEMENT

AGREEMENT, Made this 26th day of July, 1977, by and between Solo Cup Company, a corporation, hereinafter called "Solo", County Commissioners of Caroline County, a municipal corporation, hereinafter called "County", and A. Curtis Andrew, individually, Earl R. Bell, individually, and Rachel Collison, individually.

Whereas, "Solo" on July 6, 1976, filed a multi-faceted law suit against the "County" seeking to recover from "County" the sum of \$141,033.34 which sum has been deposited in escrow by "Solo" with Maryland National Bank of Federalsburg, Maryland, pursuant to an agreement with "County" and which sum was without objection of any party turned over by Maryland National Bank to said "County", all of which may be more fully ascertained by reference to Law Action #3786 in the Circuit Court for Caroline County, Maryland which action including all documents and exhibits filed therein is incorporated herein and made a part of this agreement for purposes of a full and complete settlement, and

Whereas, "Solo" fully acknowledges that the unilateral mistake in the estimation of interim interest charges was a sole result of a negligent oversight on the part of "Solo", which company had a exclusive knowledge necessary to determine the actual as opposed to estimated costs and said "Solo" further acknowledges that the subject matter of the dispute is a result entirely of the unilateral mistake of "Solo" and the County Commissioners of Caroline County have acted with good faith throughout the transactions between "Solo" and "County" which transactions are set forth in the documents in the aforescribed law action, and

Whereas, "County" recognizes a special duty on the part of a governmental body to refund monies obtained, though the monies were obtained by mistake of fact committed by "Solo" and though "County" exercised good faith in all dealings with "Solo" as "County" is bound by an obligation to do justice and has not been injured or damaged or suffered any loss as the result of the negligent mistake committed by "Solo", and

Whereas, "County" has placed said money when received from escrowee, Maryland National Bank, in a special interest drawing account and by agreement of the parties wishes to use the accumulated interest to defer all court costs and attorney's fees incurred by said "County" as a result of the mistake of "Solo", and

Whereas, the individual members of the Caroline County Commissioners wish to receive the normal assurances of personal protection necessary to any indemnification agreement involving a public body, all parties agree of hereinafter provided,

It is therefore agreed:

I. Delivery. "County" shall forthwith deliver to "Solo" a certified check in the amount of \$141,033.34 drawn in favor of The Solo Cup Company.

II. Indemnity of "County". "Solo" shall at all times hereafter indemnify the County Commissioners of Caroline County acting as the corporate municipality of Caroline County against all actions, proceedings, claims, and demands by reason of the delivery of the sum of \$141,033.34, and against all costs, damages, or expenses which the "County" may pay or incur in consequence of the delivery of the aforescribed sum of money to "Solo".*

III. Indemnity of Commissioners Individually. "Solo" shall at all times hereafter indemnify A. Curtis Andrew, individually, Earl R. Bell, individually, and Rachel Collison, individually, against all actions, proceedings, claims, and demands by reason of the delivery of the sum of \$141,033.34, and against all costs, damages, or expenses which A. Curtis Andrew, individually, Earl R. Bell, individually, and Rachel Collison, individually, may pay or incur in consequence of the delivery of the aforescribed sum of money to "Solo".*

IV. Release. In consideration of the sum of \$141,033.34, receipt of which is acknowledged, "Solo" releases and forever discharges the County Commissioners of Caroline County for all claims, demands, and causes of action that releasor may now have or that might subsequently accrue to releasor arising out of or connected with, directly or indirectly, have certain complaint filed in the action entitled "Solo" Cup Company, plaintiff vs. County Commissioners of Caroline County, defendant, " Law Action #3786 pending in the Caroline County Circuit Court. This release includes, but is not limited to, all claims and actions that releasor may have or that might subsequently accrue against the interest fund accumulated by said "County" on the aforescribed sum. This release shall settle, adjust and discharge all claims of releasor against releasee and releasee against releasor with respect to the above designated case and the said Law Action #3786 shall be dismissed with prejudice, each party to pay his own costs.

In Witness Whereof, the parties have signed this Agreement and Release on the year and day first above written.

* Provided, however, that such indemnity is conditioned upon prompt notice being given to "Solo" of any such claim and "Solo" being granted by the indemnitee full control over the defense thereof and full cooperation of the indemnitee with respect thereto.

ATTEST:

Stuart Evans

THE SOLO CUP COMPANY

BY: Robert F. Halseman
Robert F. Halseman, Secretary-
Treasurer

ATTEST:

James M. Edwards

THE COUNTY COMMISSIONERS OF CAROLINE COUNTY

BY: A. Curtis AndrewA. Curtis Andrew
A. Curtis Andrew, IndividuallyEarl R. Bell
Earl R. Bell, IndividuallyRachel Collison
Rachel Collison, Individually

July 26, 1977

Commissioners of Caroline County
Court House
Denton, Maryland 21629RE: Solo Cup Company, A Corporation,
vs. County Commissioners of Caroline
County.
In the Circuit Court for Caroline
County, Maryland. Law No. 3786

Dear Commissioners:

This letter will further supplement my letters to you dated May 11, 1976 and July 5, 1977.

In my letter to you dated July 5, 1977, I stated that I thought it would be necessary to gain MIDGA's approval of the proposed agreement between the Commissioners of Caroline and Solo Cup.

Please find enclosed a xerox copy of a letter dated July 18, 1977 which I received from MIDFA stating that they had no objection to the proposed agreement between Caroline County Commissioners and Solo Cup Company.

Accordingly, it is my opinion that we can now settle the litigation on the terms outlined in the Indemnification Agreement between the Commissioners and the Solo Company.

With Best regards, I am

Sincerely yours,

Philip E. Nuttle, Jr.

Philip E. Nuttle, Jr.

PEN, jr./sas

July 18, 1977

Philip E. Nuttle, Jr., Esquire
110 Franklin Street
Denton, Maryland 21629

Re: Caroline County Commissioners and Solo Cup Company

Dear Mr. Nuttle:

I have received and reviewed the proposed Agreement between the Caroline County Commissioners and Solo Cup Company submitted by you with your letter of July 12, 1977.

You are hereby informed that MIDFA has no objection to the Caroline County Commissioners entering into this Agreement.

If I may be of further assistance to you, please do not hesitate to call.

Very truly yours,

Kenneth B. Frank

Kenneth B. Frank

KBF/shb

Denton, Maryland
August 2, 1977

The Commissioners met at 9o'clock AM.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted.
Vouchers 3415 - 3442 were approved for payment.

Mr. Donald Messick, representing the American Legion, presented a plaque to the County Commissioners for those firemen and policemen who have lost their lives while serving Caroline County. Mr. Messick requested that the plaque be displayed in the Court-house and advised the Commissioners that the American Legion will be responsible for engraving. The Commissioners extended their appreciation to the American Legion and agreed to display the plaque in the Courthouse.

Mr. Joseph Murnane, Executive Director of the Maryland Association of Counties, Mr. William Sher, Liaison Officer for Acting Governor Blair Lee, and Mr. Frederick Rosenbaughm, representing the State Dept. of Health and Mental Hygiene, met with the Commissioners to offer their services to Caroline County whenever needed. Mr. Murnane briefly outlined the history of the Maryland Association of Counties.

A motion was made and unanimously carried to increase the annual salary of Mr. James Lednum, Plumbing Inspector to \$3,000 effective August 1, 1977.

Mr. Clemens Gaines, Executive Director of Upper Shore Aging, Mrs. Arbeene and Mrs. Folker representing the Nutrition Program, met to advise the Commissioners that they feel the Fourth Street School would not be feasible to house the Nutrition Program because it would prove too costly for water and sewer.

Mrs. Catherine Trice, Mr. Rosenbaughm, Mr. Murnane, and Mr. Sher met in Executive Session.

Mrs. Joan Price and Mr. William Greenage, representing Soil Conservation met with the Commissioners in Executive Session.'

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 9, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3443 - 3495 were approved for payment; payroll checks 5528 - 5654 were approved for payment.

Mr. Mark Edwards and Mr. Michael Bourne, representing the Maryland Historical Trust, met with the Commissioners to present the Historical Survey of Caroline County. Miss Eleanor Horsey also attended. The Commissioners commended the Mr. Edwards and Mr. Bourne for their time spent in preparing the survey.

The Commissioners passed the following resolution:

A motion was made and unanimously carried to accept partial payment of back due taxes from Penn Central as proposed by the Trust In Bankruptcy. Such payment would be set at 50% of the amount currently owed.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to authorize payment in the amount of 25,000 to the Board of Education for utility charges. This expenditure will be charged to the Fiscal '77 Budget.

Sheriff Louis Andrew met in Executive Session.

Col. O'Brien and Mr. George Smith met to discuss a Civil Defense Drill to be held on September 27th.

Mr. Donald Messick met to discuss the digging of a pond near the Caroline Nursing Home. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to pay up to \$1,200 toward the cost of digging a pond. The Town of Denton and Caroline Nursing Home have agreed to contribute two thirds of the costs involved.

At 1:00 P.M. the Commissioners held a Public Hearing relative to the proposed Amendments to the County Zoning Ordinance requiring that all mobile homes being placed in Caroline County be securely anchored.

Section 5-2 (20))c) (3)
IT SHALL BE ERECTED, FULLY ENCLOSED AND FINISHED
IN CONFORMANCE WITH GUIDELINE APPROVED BY THE
ZONING ADMINISTRATOR.

Section 22-3.11. (22) (k)
IT SHALL BE ERECTED, FULLY ENCLOSED AND FINISHED IN
CONFORMANCE WITH GUIDELINE APPROVED BY THE ZONING ADMINISTRATOR.

(L) The proposed trailer park shall comply with all provisions of this ordinance and State and Local Laws and Regulations.

A motion was made by Miss Collison, seconded by Mr. Andrew, and made unanimous by Mr. Bell to approve the above proposed amendments regarding mobile homes being securely anchored.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to approve appointments to the Board of Social Services as requested in their letter of July 20th. The appointments are:

Mr. Bernard Dewey, Greensboro, Maryland, to be reappointed to second consecutive three (3) year term to expire 1979.

Mr. James Coursey, Denton, Maryland, to be reappointed to three (3) year term to expire 1980. (Mr. Coursey's initial appointment was to complete the term of Mr. Thomas Heather, which has now expired.).

Mrs. Margaret Myers, Denton, Maryland, to be appointed to first three year term (3) to expire 1980. Mrs. Myers will be replacing Mrs. Naomi Moldoch who has completed two consecutive terms of valuable service to the Department.

Mrs. Evelyn Thomas, Henderson, Maryland, to be reappointed to second consecutive three (3) year term to expire 19 .

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 16, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3496 - 3537 were approved for payment.

At 9:30 A.M. a Public Hearing was held to hear discussion regarding a County Refuse Disposal Ordinance. Mr. Richards and Mr. Visintainer discussed enforcement of the ordinance through the Sheriff's Department. Mr. Richards asked for a motion to accept the ordinance as proposed. He explained that the ordinance would become effective 10 days from today's date. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to adopt the Disposal Ordinance as presented.

Mrs. Juliet Bridwell discussed a trash problem on Temple Road, and conveyed her feelings that the greenboxes should be for everyone and NOT just for Caroline County Residents Only. Mr. Andrew thanked Mrs. Bridwell for sharing her thoughts.

The following bid openings were read for mooring piles and finger piers for the Choptank Marina:

ROLAND TREGO & SONS - \$9,854.96
Secretary, Maryland

SEAFORD CONSTRUCTION - \$19,400.00
Dover, Delaware

STEWART MARINE SERVICE - \$7,900.00
Claiborne, Maryland

ERIK K. STRAUB, INC. - \$7,765.00
Tilghman, Maryland

Mr. Skip Miller of the Andrew, Miller, and Associates met to request authorization to pay final invoice on the Comprehensive Water and Sewer Plan. The Commissioners will take Mr. Miller's suggestion under advisement.

Mr. Leon Schmick, President of the 4-H Park Board, met to discuss budget items for the Recreation and Parks Budget. Also in attendance were: Mrs. Nelson Covey, Treasurer of the Board, Mill Louise Collier, and Mr. Lloyal Reger. The Board requested additional financial help from the Commissioners asking them to fund the green-boxes at the Park and the electricity and telephone bills for the barn. A motion was made and unanimously carried to pay the two requests stated above.

At 11:30 A.M. the Commissioners toured the remodeled Riverview Middle School through an invitation extended by Mr. Hoopengardner.

At 1:00 P.M., Mr. Max Chambers, Chairman of the Caroline County Bicentennial Commission presented a gavel made from oak wood from the Old Linchester Mill.

Mr. Chambers also had a photographer present who took pictures of the Commissioners for the Bicentennial Book.

Mr. Richards presented the following for payment from the Contingency Fund:

- | | |
|----------------------------|----------|
| (1) Tuchahoe Animal Clinic | -\$33.00 |
| (2) Racz Refuse | -286.00 |

A motion was made by Miss Collison and unanimously carried to pay the above invoices out of Contingency Fund.

A proposal was made by Mr. Richards that County Courthouse Employees adopt new working hours (8:30 A.M. - 4:30 P.M.) beginning September 6, 1977. After discussion, it was agreed by the Board to adopt the new time schedule.

Mr. Richards read a letter from Mrs. Catherine Trice, R.N., Chairman of the nominating committee for Caroline County Commission on Aging, placing the name of Mrs. Janet K. Hutson in nomination for Chairman of the Commission on Aging. The Commissioners unanimously approved the appointment.

Mr. Visintainer discussed a proposal for tire disposal. The Commissioners will discuss this proposal next week.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 23, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3538 - 3606 were approved for payment; payroll checks 5655 - 5787 were approved for payment.

The Commissioners met in Executive Session with Dr. Benjamin White, Assistant Secretary for the Department of Health and Mental Hygiene, and Dr. Edward Lewis, a perspective Health Officer.

Mr. William A. Cole, Treasurer, and Mrs. Jeanette Lutz, Deputy Treasurer, met in Executive Session.

Mr. Richard McMullen, Director F.H.A., and Mr. James Hannawald, District Conservationist, met to request the Commissioners' approval to declare Caroline County a Natural Disaster for consideration in designating Emergency Loan areas. The Commissioners unanimously concurred with the report of Natural Disaster to declare the small grain, corn, forage hay, and sweet corn a major loss due to drought. A letter including the Commissioners resolution was forwarded to Acting Governor Blair Lee.

A motion was made and unanimously carried to pay the following out of the Contingency Fund: The Williamson Funeral Home, \$2,188.00, for burial expenses for Mr. Charles Landford.

Mr. Alan Visintainer, County Planner and Mr. Edwin Richards discussed the comprehensive Water & Sewer Contract as per last week's meeting with Mr. Skip Miller, of Andrews, Miller & Associates. Mr. Richards and Mr. Visintainer recommended to the Board to pay \$31,800 to Andrews, Miller & Associates. A motion was made and unanimously carried to concur with the recommendation of the County Planner and County Administrator to pay \$31,800.

A motion was made and unanimously carried to accept the low bid of \$7,765 from Erik K. Straub, Inc. for Mooring piles and finger piers for the Choptank Marina.

Mr. Richards advised the Commissioners that the Coolspring Tax Ditch and Penn Central is very close to reaching an agreement. Penn Central has requested a loan up to \$1,000 (interest free) for work done on the Coolspring Ditch. A motion was made and unanimously carried to agree to loan Coolspring Public Drainage Association up to \$1,000 for purchase of necessary easements.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
August 30, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3607 - 3636 were approved for payment.

At 9:30 A.M. the Commissioners held a Public Hearing on Manufacturers Tax Exemption. Saulsbury Bros., Inc. and Saulsbury's Service Station, Inc. Previously submitted applications for a tax credit. The Commissioners agreed to have Mr. Richards process the applications.

Mr. Don Libby and Mr. Calvin Leak representatives of Upper Shore Aging met to advise the Commissioners of a new Senior Endeavors Program. The Program will emphasize small household repairs, meals-on-wheels and telephone reassurance. Mr. Leak will act as Caroline County's Planner for the Senior Endeavor Program.

Miss Collison inquired about the Nutrition Center and explained that the Mannie Scott American Legion Post on Route 404 was turned down by U.S.A. Mr. Libby agreed to check into the matter.

A motion was made and unanimously carried to pay \$866.97 to Greensboro Athletic Association; this amount will be reimbursed

through Open Space.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 6, 1977

The Commissioners met at 9 o'clock A.M.:

Present: Rachel Collison
Earl R. Bell
Mr. Andrew was absent.

The minutes of the regular meeting were approved and adopted. Vouchers 3637 - 3687 were approved for payment; payroll checks 5788 - 5903 were approved for payment.

Mr. Jim Scrivnor presented a contract for signature from Erik K. Straub, Inc., low bidder for repairing the Choptank Marina. Mr. Straub advised the Commissioners that construction is scheduled to begin September 19th. The Commissioners signed the contract.

A motion was made and unanimously carried to pay Racz Refuse \$296 for trash collection at the boat ramps.

Mr. Richards presented a letter from Upper Shore Aging requesting re-appointment of Miss Rachel Collison or a replacement to the Board of Directors of Upper Shore Aging. A motion was made by Mr. Bell to re-appoint Miss Collison to serve the term for three years ending August 31, 1980; Miss Collison seconded the motion.

Mr. Bob Windsor, representing the Federalsburg J.C.'s, met with the Commissioners to request their support in sponsoring a Little Miss Caroline County Pageant to be held on Saturday, April 1, 1978, at Col Richardson High School. The Commissioners endorsed their project and wished them luck with their endeavor.

A motion was made by Miss Collison to grant a tax credit to Eastern Shore Threshermen and Collectors Association, Inc. and to the Community Civic League of Federalsburg, Inc.; Mr. Bell seconded.

A motion was made and seconded to grant a tax credit to Saulsbury's Service Stations, Inc.

Mr. Richards discussed the Rural Health Initiative Program.

Mr. Alan Visintainer presented a letter for approval to Nanticoke Homes, Inc. advising them of available land for industrial development at the Federalsburg Industrial Park. Mr. Richards asked Mr. Bell to contact the Federalsburg Economic Development Commission so that they can also contact Nanticoke Homes.

Mr. Richards discussed the Fourth Street School.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 13, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted.
Vouchers 3688 - 3702 were approved for payment.

Mr. Wilbur Hoopengardner, Superintendent of Schools, met with the Commissioners to present the deed and the following proclamation to Franklin Street School.

DENTON PRIMARY SCHOOL PROPERTY

WHEREAS, the new Denton Elementary School, on Sharp Road, has replaced the Denton Primary School, on Franklin Street in Denton; and

WHEREAS, the Board of Education has leased the building to the Denton Child Development Center for the past eighteen (18) months; and

WHEREAS, The Board of Education sees no further use as a school for this building or site now or in the foreseeable future;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby requests permission to return said school site and building to the Commissioners of Caroline County by deeding it to them and properly recording the deed in the Court House of Caroline County, in Denton, Maryland, as of September 1, 1977.

Wilbur S. Hoopengardner
Wilbur S. Hoopengardner
Secretary-Treasurer &
Superintendent of Schools

A motion was made by Miss Collison and unanimously carried to accept possession of Franklin Street School.

Mr. Hoopengardner discussed insurance for the Franklin Street School. Mr. Andrew advised Mr. Hoopengardner that Mr. Richards would take care of the matter.

Mr. Hoopengardner also presented the Five-Year Program Request which included an addition and renovation of Federalsburg Elementary School (totalling \$1,400,000.00). The Commissioners unanimously endorsed the Five-Year Program.

Mr. Ike Warren, Chairman of the Rural Health Initiative Program, met with the Commissioners to recommend the following course of action:

1. Abolish the Committee;
2. Re-constitute a 12-member committee;
3. Have the new committee consist of younger people;
4. County Commissioners should endorse and financially support the committee.

Mr. Emory Dobson, Secretary of the Rural Health Initiative Program, strongly endorsed Mr. Warren's recommendations. The Commissioners agreed to table their decision until next week's Commissioners Meeting.

Mrs. George Clendaniel and Miss Eleanor Horsey presented the following proclamation for signature which declares September 17-23, 1977, as Constitution Week.

WHEREAS, September 17, 1977, marks the one hundred ninetieth anniversary of the adoption of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, To accord official recognition to this memorable anniversary, and to the patriotic exercise that will form a noteworthy feature of the occasion, seems fitting and proper; and

WHEREAS, Public Law No. 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I, A. Curtis Andrew, by virtue of the authority vested in me as President of the County Commissioners of Caroline County in the State of Maryland, do hereby proclaim the week of September 17 - 23, 1977, as

CONSTITUTION WEEK

IN CAROLINE COUNTY, And urge all our citizens to pay special attention during that week to our Federal Constitution and the advantages of American Citizenship.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Caroline County to be affixed at Denton, Maryland, this thirteenth day of September in the year of our Lord one thousand nine hundred and seventy seven and the independence of the United States of America, the two hundred and first.

A. Curtis Andrew
A. Curtis Andrew, President

ATTEST:

Janice M. Edwards
Janice M. Edwards, Clerk

At 10:45 A.M. the Commissioners held a Public Hearing relative to the following:

A request by George L. Wroten, Owner, to rezone 5.07 acres from 1-2 Light Industrial to R-1 Single Family Residential, as provided under Article 25, Section 3, Paragraph r of the Annotated Code of Maryland; said 5.07 acres is located on the southwest side of Route 331, South of Preston, in the Fourth Election District of Caroline County.

The Commissioners unanimously agreed to concur with the recommendation of the Planning and Zoning Commission to rezone 5.07 acres requested by George L. Wroten.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
September 20, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3703 - 3762 were approved for payment; payroll checks 5904 - 6019 were approved for payment.

Mr. Richards presented a letter from Mr. Clemens Gaines, Director of Upper Shore Aging, asking our County Commissioners if they wish to continue with the programs.

A motion was made by Miss Collison and unanimously carried to continue the services of Upper Shore Aging.

The Commissioners unanimously appointed Miss Eleanor Horsey to assist Mr. Frank Somerville in making and placing historical plaques for the Caroline County Historical Society.

A motion was made by Miss Collison and unanimously carried to approve a change in Budget categories for Chesapeake College, per a letter from Mr. Joseph Quinn, Chairman of the Board of Trustees dated September 14, 1977.

The Commissioners discussed the Rural Health Initiative Program and Mr. Warren's recommendations per last week's meeting. A motion was made by Mr. Bell to form a sub-committee from the RHI Steering Committee (a working group of approximately seven people). The Commissioners request that the sub-committee be formed within 30 days.

A motion was made by Mr. Bell to grant an allocation from the Contingency Fund not to exceed \$5,000.00 to the Rural Health Initiative Steering Committee. Decision was unanimous.

The Commissioners discussed the appointment of Dr. Edward Lewis as the County Health Officer. A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to have Mr. Richards contact Dr. Lewis to offer him the position of Caroline County Health Officer to serve at the pleasure of the County Commissioners.

Mr. W. A. Stewart Wright, Sr. met with the Commissioners to point out that the greenboxes at Williston and the trash container at Linchester Mill detract from the beautiful scenery. Mr. Wright asked the Commissioners to consider a new location for the trash containers.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to concur with the decision of Sheriff Andrew to hire Mr. Charles Linz for the position of Deputy Sheriff.

The Commissioners discussed Fourth Street School. Miss Collison agreed to serve as Commissioner Member for this Committee.

A motion was made by Mr. Bell to have Mr. Jerome Frampton serve on the Fourth Street School Committee. There was no second to the motion. Miss Collison appointed Mr. Bryon Nuttle; Mr. Andrew seconded.

The Commissioners unanimously approved the following Contingency resolutions:

- (1) \$943.00 - Escrow Account for Rail Shippers
(William A. Cole, Treasurer)
- (2) \$977.30 - For Jail repairs in setting up Offices downstairs.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted.
Vouchers 3763 - 3802 were approved for payment.

At 9:30 A.M. the State Department of Transportation met to discuss the Highway Need Study. Other interested persons who attended were: Mr. Quentin Walsh, Mrs. Carol Stockley, Commissioner of Denton, Delegate Hargreaves, Mr. Francis Rogers, and Mr. James Wright, District Engineer for the State Highway Administration.

Mr. Hoopengardner presented a letter from the Interagency Committee and the following proclamation approving the transfer of Denton Primary School and the Denton Elementary School.

BOARD OF EDUCATION OF CAROLINE COUNTY
Denton, Maryland

April 8, 1977

Resolution 77-9

DENTON ELEMENTARY SCHOOL PROPERTY

WHEREAS, the school population formerly housed in this building, located on Fourth Street in Denton, is now adequately housed in the new Denton Elementary School located on Sharp Road; and

WHEREAS, the school was used during the current school year to house the student body of the Riverview Middle School while a new building was being constructed; and

WHEREAS, the new Riverview School will open in September, 1977; and

WHEREAS, the Board can see no further use of the site or building for anything coming under its jurisdiction;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby requests permission to return said school site and building to the Commissioners of Caroline County by deeding it to them and properly recording the deed in the Court House of Caroline County, in Denton, Maryland, as of October 1, 1977.

Wilbur S. Hoopengardner

Wilbur S. Hoopengardner
Secretary-Treasurer &
Superintendent of Schools

A motion was made by Miss Collison and unanimously carried to accept possession of the Denton Elementary School.

Mrs. Vicky Dodd, President of the PTA County Council presented the following proclamation declaring the month of October as PTA Membership Enrollment Month. Others present included: Mr. Hoopengardner, Mr. George Fisher, Mrs. Margaret McCreary and Rev. & Mrs. Glenn Staehli.

September 27, 1977

PTA Membership Enrollment Proclamation

WHEREAS, the PTA is a voluntary organization, whose major concerns are health, education, and welfare of children and youth, and taking action to meet these needs. It is an organization where children come first.

WHEREAS, The month October has been designated a PTA Membership Enrollment Month.

WHEREAS, The PTA has the potential to help every child. The total community becomes involved when every parent student teacher, and school administrator is enrolled as a PTA member. Education is a joint project of the home, the school and the community.

WHEREAS, some of the current programs that PTA is involved in are Project Rise (Reading Improvement Services Everywhere). The Comprehensive School/Community Health Education Project, Parenting, TV violence, The Alcohol Education Project and Career Education, (and others).

WHEREAS, anyone who has the same concerns for children and youth as the PTA does can become a member. The PTA is not an exclusive "club" that welcomes only parents, teachers and students, but an organization that seeks out and welcomes "everyone". There is a place for everyone in the PTA.

WHEREAS, the Objects which are embodied in the bylaws of every PTA: to promote the welfare of children and youth in home, school, church, and community; to raise the standards of homelife; to secure adequate laws for the care and protection of children and youth; to bring into closer relation the home and the school that parents and teachers may cooperate intelligently in the education of children and youth; to develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

Mr. Richards reported on the Fourth Street School Committee and conveyed the decision of the committee to participate with the State in a Multi-Purpose Center.

A motion was made by Mr. Bell; seconded by Miss Collison, and unanimously carried to propose the Fourth Street School Site as a Multi-Purpose Center.

Mr. Richards presented a request from Mr. John States for a tax credit under the Circuit Breaker Law. The Commissioners unanimously agreed to waive an extension of the Circuit Breaker due to the fact that Mr. States did not receive an application.

Mr. Richards presented a letter of resignation from Mr. Isaac Warren, Chairman of the Rural Health Initiative Committee. Mr. Richards advised the Commissioners that Mr. Roland Kent is Vice Chairman and that a reorganizational meeting will be called expeditiously.

The Commissioners unanimously approved the following Contingency resolutions:

- (1) \$890.24 - Mr. Lloyd Poole (wild dogs killing chickens)
- (2) \$254.00 - To Greensboro Firemen's Assoc. for Power Shears
- (3) \$300.00 - For title insurance, insurance on construction and a deed for the Coolspring P.D.A.

The Commissioners unanimously approved the petition for the Bradley-Todd P.D.A. and agreed to turn the application over to Mr. James Hannawald for appointment of a Board of Viewers.

The Commissioners unanimously endorsed the OEDP of the Delmarva Advisory Council. Mr. Visintainer advised the Commissioners that the County OEDP will be completed in the near future

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 4, 1977

The Commissioners met at 9o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3803 - 3841 were approved for payment; payroll checks 6020 - 6128 were approved for payment.

At 9:30 A.M., Secretary Herman K. Intemann, of the State Department of Transportation met to report on the Twenty Year Highway Needs Study (1979 - 1998). Interested persons who attended were: Senator Frederick Malkus, Delegate John Hargreaves, Mr. Gerald Warwick, Mrs. Carol Stockley, Commissioner of Denton, Miss Eleanor Horsey, Mr. John Asher, Mr. Francis Rogers, Mr. James Voss, Mr. Charles Moore, Mr. Jack Renfrow, with the Dept. of Transportation, and Mr. Bernard Evans and Mr. James Wright with the State Highway Administration. The group entered into a discussion on the Denton Bridge and the Northern By-Pass. Mr. Evans and Mr. Wright answered questions regarding the intentions of the State Highway Department in relation to the Denton Bridge and By-pass. The Commissioners agreed to discuss the Twenty Year Highway Needs Study at next week's Commissioners meeting.

The Commissioners unanimously adopted the following resolution:

A motion was made by Miss Collison, seconded by Mr. Bell, and **unanimously** carried to appoint Dr. Edward Lewis as County Health Officer serving at the pleasure of the County Commissioners of Caroline County, to become effective October 19.

Mr. Richards presented a report from the Sheriff's Department describing an incident where dogs killed 1,200 chickens on Houston Branch Road. Mr. Richards recommended that this matter be turned over to the County Attorney, Mr. Phillip Nuttle.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to refer the above matter to Mr. Nuttle.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to approve the budgetary change in the Chesapeake College Budget as listed. This budgetary change reflects no increase in the County's contribution.

Supplemental - FY 78 Budget Request	\$79,380
1. County contribution (credit from FY 77 surplus)	\$26,446
2. State contribution and tuition	<u>\$52,934</u>
Total:	\$79,380

In the afternoon at 1:30 P.M. the Commissioners signed a resolution to authorize construction of the Consolidated Chocolate Company, Inc. in Ridgely. Interested persons attending were: Mr. William

Marvel, representing the Consolidated Chocolate Company, Mr. W. A. Stewart Wright, Jr., representing Denton National Bank and Mr. Richard Chance, representing the Town of Ridgeley,

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 11, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted.
Vouchers 3842 - 3890 were approved for payment.

M's. Mary Ann Breeding presented the following proclamation for Mr. Andrew's signature declaring October as "Employ the Handicapped Month".

P R O C L A M A T I O N

"EMPLOY THE HANDICAPPED MONTH"

WHEREAS, More handicapped men and women than ever before are seeking normal and productive lives; and

WHEREAS, Many barriers, both architectural and attitudinal, still exist, inhibiting their search for employment and a share in a way of life that some of them, especially the disabled veteran, sacrificed to protect; and

Whereas, Jobs exist in industry, business and government that can be performed by the skilled handicapped often with an increase in safety and productivity;

NOW, THEREFORE, I, A. Curtis Andrew, do hereby proclaim October, 1977, as

EMPLOY THE HANDICAPPED MONTH

in Maryland, and I urge all citizens of Caroline County to remember the desires of our handicapped citizens to become contributing, productive and tax-paying citizens, and to assist them to realize that goal.

A. Curtis Andrew
A. Curtis Andrew, President
COUNTY COMMISSIONERS OF CAROLINE
COUNTY

Mrs. Donna Poorman, presented a proclamation declaring the week of October 16 - 22, as National Business Women's Week. Mr. Andrew signed the proclamation. Other BPW members attending were: Mrs. Helen Magaha, Mrs. Barbara Spicher, Mrs. Chips Irwin; Miss Rachel Collison serves as Treasurer of the organization.

P R O C L A M A T I O N

WHEREAS, Working women constitute 26 million of the Nation's working force, and are constantly striving to serve their communities, their states and their nation in civic and cultural programs, and

WHEREAS, Major goals of business and professional women are to help create better conditions for business women through the study of social, educational, economic and political problems; to help them be of greater service to their community, to further friendship with women throughout the world, and

WHEREAS, We have in our county a chapter of the Business and Professional Women's Clubs, the membership comprised of 43 Leaders of the business community, and

WHEREAS, All of us are proud of their leadership in these many fields of endeavor,

NOW, THEREFORE, I, as President of the Caroline County Commissioners by the authority vested in me, do hereby proclaim the week of October 16, 1977 through October 22, 1977, as

NATIONAL BUSINESS WOMEN'S WEEK

Sponsored by the Caroline Business and Professional Women's Club, member of the national Federation of Business and Professional Women's Clubs, Inc., and urge all citizens of Caroline, all civic and fraternal groups, all educational associations, all news media and other community organizations to join in this salute to working women by encouraging and promoting the celebrations of the achievements of all business and professional women as they contribute to our economic, civic and cultural purposes.

A. Curtis Andrew, Jr.
 A. Curtis Andrew, President
 Caroline County Commissioners

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to pay the following out of contingency fund:

Racz Refuse, Inc. (for Boat Ramps)	\$296.00
Dr. Harold B. Plummer (Coroner Fees)	175.00

The Commissioners discussed a letter from the Commissioners of Denton requesting an appropriation of \$500.00 to be used for the printing of pamphlets advertising the City of Denton. Mr. Richards recommended that the request be given to the EDC Commission for review.

Mr. Richards discussed purchasing a large disposal unit with a self-contained Power Pack. Mr. Andrew inquired about servicing the unit and requested Mr. Richards to check into the matter.

The Commissioners met in Executive Session with Mr. Alan Visintainer, County Planner and Mr. Carl Thornton, Zoning Administrator.

Mr. Richards reported on the RHI meeting held on Thursday evening where seven persons attended. The Committee requested enlarging the group to include 10 members. The Commissioners agreed.

A motion was made by Mr. Andrew and seconded by Mr. Bell to appoint Mr. Thomas Shipley to serve on the Planning and Zoning Commission. Miss Collison abstained from voting.

The Commissioners unanimously approved the petition for the Hill Road Public Drainage Association and agreed to turn to application over to Mr. James Hannawald for appointing a Board of Viewers.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
October 18, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3891 - 3928 were approved for payment; payroll checks 6129 - 6252 were approved for payment.

Mr. Alan Visintainer, County Planner, discussed the use of Open Space Funds in the amount of \$3,679.14 for Chambers Memorial Park. The Recreation and Parks Board unanimously approved this expenditure at its meeting on October 13th and requested concurrence of the County Commissioners. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to concur with the request of the Recreation and Parks Board to grant \$3,679.14 of Open Space Funds for Chambers Memorial Park.

Mr. Richards discussed trash collection sites at Laurel Grove Road. The Commissioners unanimously agreed to enter into a preliminary agreement to lease approximately one acre of land for fencing in the greenboxes.

Mr. James Solyst, representing the Water Resources Administration, and Mrs. Peter Black, Chairman of the League of Women Voters, met to discuss water quality. Mr. Solyst invited participation from Caroline County to attend the Choptank River Basin Public Advisory Council which meets monthly at the Tidewater Inn.

The Commissioners unanimously agreed upon the Board of Viewers as presented for the Bradley-Todd and Hill Road Public Drainage Assoc.

The following Contingency resolution was unanimously approved:

Erik K. Straub, Inc. (for Choptank Marina) \$7,765.00

In the afternoon, at 12:30 P.M. the Commissioners met with Board of Education Officials and Dr. Hornbeck, State Superintendent of Schools, at the Greensboro Elementary School for lunch.

At 2:30 P.M. the Commissioners attended a ground breaking ceremony for the Consolidated Chocolate Company, Inc. in Ridgely.

There being no further business, the meeting was adjourned.

Janice M. Edwards, Clerk

Denton, Maryland
October 25, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 4019 - 4067 were approved for payment.

Mr. Andrew signed the annual Blue Cross contract per the terms agreed upon in September.

Mrs. Jeanne Trice and Mr. Edward Sparks, representing the Board of Election Supervisors, met to discuss an increase in pay for Election Judges for Fiscal Year 1978-79.

Mr. Richards discussed a letter he received from Mr. Vladimir Wahbe, Department of State Planning, regarding the Fourth Street School. The State expressed interest in purchasing the site and locating a District Court/Multi-Service Center.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to reply to the Department of State Planning that the County will consider a proposal from the State.

Mr. Richards discussed various facets of the proposed personnel ordinance including the Merit System, Personnel Committee, and clarifying the perogatives of the Commissioners.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to accept the personnel ordinance per stated corrections by Mr. Richards.

A motion was made and unanimously carried not to pick-up dogs from the Town of Ridgely because this action would be precedent setting.

There being no further business, the meeting was adjourned.

Janice M. Edwards, Clerk

Denton, Maryland
November 1, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3974 - 4017 were approved for payment; payroll checks 6253 - 6373 were approved for payment.

Mr. James Hannawald met with the Commissioners to request approval of the Operation and Maintenance agreement for the Bee Tree Public Drainage Association. Mr. Hannawald explained that County CETA personnel will provide the labor. A motion was made by Mr. Bell to accept the proposed agreement; motion was seconded by Mr. Andrew and unanimously carried. Mr. Hannawald also discussed the Long Marsh, Coolspring, and Marshyhope Public Drainage Associations.

Mr. Richards presented a letter from the Department of Social

Services requesting approval of Mrs. Constance Ricketts to the Board of Social Services. Miss Collison requested a current list of Board members and expiration dates of their vacancies from Mr. Mood. The Commissioners agreed to table this request until next week's Commissioners' meeting.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to designate Mrs. Cay Cutright, Recreation Leader, as Liaison for Program Open Space. Mr. Visintainer has been handling Open Space projects since Mr. Cawley's resignation.

A motion was made and unanimously carried to pay the following out of Contingency Fund:

\$200.00 - Starke M. Evans (Right-of-Ways for Coolspring PDA)

\$3,500.00 - Maryland Geological Survey - Piney Point Aquifer Project

The Commissioners discussed a letter from the Town of Ridgely requesting Mr. George Smith to pick-up dogs after the holding period of 5 days. It was agreed to table this decision until next week's Commissioners' meeting.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to enter into a Farm Lease agreement with Mr. Norris Hayman for 70 acres of farm land on the Holly Road Landfill Farm.

A motion was made by Miss Collison & seconded by Mr. Bell to approve the demolishing of buildings that have condemned by the County zoning administrator.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
November 8, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 3929 - 3972 were approved for payment.

Mr. Carl Thornton, Zoning Administrator, formally introduced Mr. Boston Lister who will begin working on this date as a Building Inspector.

Mr. Alan Visintainer, County Planner, presented the OEPD as prepared by a local committee. The plan emphasizes the importance of agriculture in Caroline County and encourages preservation of agricultural land. A motion was made by Miss Collison to accept the OEPD as presented; motion was seconded by Mr. Bell and unanimously carried.

The Commissioners approved the following Contingency Resolution:

County Roads Board - \$906.27 (for repair of Choptank Marina)

Mr. Visintainer also discussed plans for Hobbs Road Landfill and a letter he received from Andrews, Miller and Associates. Mr. Harold Miller of Andrew, Miller and Associates, states that in order for the

State to approve the plans and issue a permit, the plans and specifications must be prepared or signed by a registered professional engineer.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 15, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison

The minutes of the regular meeting were approved and adopted.
Vouchers 4068 - 4095 were approved for payment.

Mr. Richards discussed unemployment insurance which will go into effect January 1, 1978. Mr. Richards proposed that the unemployment insurance be handled on a case-by-case bases. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to handle the unemployment insurance as proposed.

Mr. Hoopengardner advised the Commissioners that he was not satisfied with the Interagency Committee report for the Federalsburg School Project. The allocation granted by the Interagency Committee was \$1,128,000 and all other costs beyond the State's participation must be borne by the County. Delegate Hargreaves agreed to look into the matter and ask for additional State funds.

Delegate Hargreaves met to request proposed local legislation that the Commissioners would like introduced.

Mr. Thornton met with the Commissioners to advise them of a recommendation made by the Planning and Zoning Commission to form a Steering Committee on Land Preservation. The Commissioners agreed to appoint a Committee at next week's Commissioners' Meeting.

Mr. William Darling and Mr. James Hannawald, representing the Soil Conservation District met to request assistance for Faulkners Branch and New Port Meadows P.D.A.'s. A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to assist with 25 miles of drainage system on the two ditches listed above.

There being no further business, the meeting was adjourned.

Janice M. Edwards

Janice M. Edwards, Clerk

Denton, Maryland
November 22, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted.
Vouchers 4096 - 4127 were approved for payment.

Mr. John O'Donnell and Mr. Dale Mumford met with the Commissioners to discuss the status of the County jail addition. Mr. Richards advised Mr. O'Donnell that the major problem is being unable to obtain State

guidelines; Mr. O'Donnell agreed that this is a problem. Mr. Richards and Sheriff Andrew discussed the matter of holding State prisoners in County jails, thus the County is reimbursed only \$7.00/day.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to begin proceedings for land and a loan application through F.H.A. for the addition to the jail.

A motion was made and unanimously carried to pay the following out of contingency fund:

\$200.00 - Tuition for Maryland School for the Blind.

Mr. Visintainer announced that a State Highway Administration Meeting is scheduled for December 13, 7:30 P.M. at North Caroline High School Auditorium to discuss the Northern & Southern By-Pass Routes.

Mr. Paul Shephard, Planner for Upper Shore Aging, met to discuss a housing program whereby senior citizens are eligible to obtain assistance for rent and maintenance of existing houses. The Commissioners agreed to table this decision for further information.

Mrs. Leigh Sands displayed and discussed various entries for a County Flag Contest. Judging of the entries will take place on Dec. 6th.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
November 29, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

The minutes of the regular meeting were approved and adopted. Vouchers 4128 - 4165 were approved for payment; payroll checks 6498 - 6635 were approved for payment.

Mrs. Joan Price, Mr. Charles Hammer, and Mr. William Greenage, representing Soil Conservation District, met to request that their agency be relieved of the obligation to place tile under a railroad for Coolspring P.D.A. They requested that this obligation (approx. \$5,000) be taken out of the 77-78 budget allocation. The Commissioners unanimously approved their request.

Mr. Francis Holsinger met to request that Pine Drive (a very short road which runs perpendicular to Sharp Road) be scraped by the County Roads Department. The Commissioners agreed to discuss the matter with Mr. Tinley, Superintendent of County Roads.

Mr. Richards presented a proposed operation and maintenance agreement for the Marydel P.D.A. Maintenance Mowing Plan. The County Commissioners will cost share 25% of the estimated cost (\$200.00).

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to approve the proposed agreement with the Marydel P.D.A.

A motion was made and unanimously carried to approve the following Contingency resolution:

\$500 to Mr. Starke Evans, Assistant State's Attorney,
for protective Service fees

A motion was made and unanimously carried to waive the County Taxes for Solo Cup Company according to the terms of the Manufacturer's Tax Exemption Law.

The Commissioners met in Executive Session.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 6, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting were approved and adopted. Vouchers 4167 - 4198 were approved for payment.

Mr. Richards opened discussion on the Federalsburg School Renovation stating that a three-year tax increase or bond issue would be necessary. County Planner, Alan Visintainer, prepared and reviewed his ideas for renovating the school. Mr. Wilbur Hoopengardner and Mr. Ernie Blazejak presented improvements needed to meet State Fire Marshall requirements. Delegate Hargreaves gave a brief summary of the financial status of the IAC. Mayor Gerardi, Mr. Kenneth Towers, Mr. Frank Gerardi, Chairman of the Citizens Committee for Federalsburg School, and other interested persons attended to request consideration of a new school for the Federalsburg Area.

A motion was made by Mr. Bell to delay discussion on this matter until the afternoon; motion was seconded by Miss Collison, and made unanimous by Mr. Andrew.

At 1:00 P.M. a Public Hearing was held on the proposed Personnel Ordinance as advertised. Mr. Richards began by explaining that the Ordinance will implement a merit system, will set-up basis for promotion, and will provide an equitable hiring process, etc. Mr. Richards then asked for public comment. Mr. Joseph Tinley and County Roads Employees requested clarification on certain items of the ordinance. Mr. William A. Cole, Treasurer, Mr. Carl Thornton, Zoning Administrator, and Sheriff Andrew also attended the Public Hearing. A decision on the proposed Personnel Ordinance will be made in two weeks. Mr. Richards announced that anyone wishing to comment can do so in writing.

A motion was made and unanimously carried for approval of the following contingency items:

- (1) Mr. Francis Holsinger - Expenses for Rural Health Initiative - \$320.70
- (2) Racz Refuse, Inc. - Container Service at Boat Ramps \$281.00

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to pay \$4,709.00 for first quarter payment of direct costs for Food Stamp Program.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to appropriate \$150,000.00 for the Federalsburg Elementary School per the above discussion.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 13, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting were approved and adopted. Vouchers 4199 - 4260 were approved for payment; payroll checks 6636 - 6787 were approved for payment.

Mr. Starke Evans introduced prospects of a new business, Kern Distributors, to be located in town limits at the Federalsburg Industrial Park. Mr. Tom Kern, President, of the Company presented facts about the operation and size of the plant.

Mr. Richards announced no final commitment on the Federalsburg School has been made; it is pending on a letter from Mr. Ritters' Office confirming the State contribution to the project.

The Board of Recreation and Parks submitted a letter to the Commissioners requesting that Mr. Aaron Kaplan and Mr. Thomas Blunt be re-appointed to the Board. Motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to accept the request.

The County Commissioners by common consent, agreed to meet with the Parks and Recreation Board at their next regular meeting of January 4th.

Mr. Christopher Lee notified the Commissioners of his resignation as Caroline County Supervisor with the Soil Conservation District.

Mr. James Voss also submitted to the Commissioners his resignation from the Board of Zoning Appeals. Mr. Robert Serviss was appointed to the Board of Zoning Appeals.

The Board advised Mr. Thornton to show appreciation in the form of an engraved plaque to Mr. Voss for ten years of service to the Board of Zoning Appeals.

Mr. Thornton presented a property reclamation agreement to destroy an old structure owned by Mr. Harold D. Jopp, Jr. which is beyond human habitation. A motion was made by Miss Collison, and seconded by Mr. Bell to approve this action.

The following contingency resolutions were unanimously approved:

\$2,500 - James O. Knotts - Legal Services rendered to the Dept. of Social Services.

\$161.76 - Dept. of Social Services - Balance for Community Home Care project for F.Y.77.

Mr. Richards requested that the Commissioners appoint two persons to serve on the Costal Zone Committee, one employee and one member of the public. A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to appoint Mr. Richards and Gary Schoonover.

The Commissioners unanimously approved the Section 8 - Existing housing application requested by Mr. Paul Shepherd, Planner of Upper Shore Aging.

There being no further business, the meeting was adjourned.

Janice M. Edwards, Clerk

Denton, Maryland
December 20, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting were approved and adopted. Vouchers 4261 - 4300 were approved for payment.

Mr. Dawson Carroll and Mr. John Fuchs, representing Caroline County Farm Bureau met to request the placement of trash barrels on excess routes where schools are located. Mr. Fuchs feels the littering is a disgrace to Caroline County. The Commissioners agreed to check into the matter. Mr. Richards suggested that Mr. Carroll and Mr. Fuchs meet with the Board of Education to register their complaints since this is a federal offense.

Mr. Richards announced that landfills will be open special hours and there will be special collection sites for Christmas trees. This schedule will be advertised in the Caroline County papers.

Soil Conservation District Supervisors, Mr. Charles Hammer and Mr. William Greenage met to request the appointment of a supervisor replacing Mr. Christopher Lee who resigned December 8, 1977. Mr. Hammer and Mr. Greenage endorsed the appointment of D. Wheatley Neal to replace Mr. Lee.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to appoint Mr. D. Wheatley Neal to the position of supervisor to Soil Conservation District.

Mr. Hammer presented and discussed the Annual Plan of Work for 1978.

Mr. Alan Visintainer, County Planner, discussed regulations for landfills.

Mr. Visintainer advised the Board of a vacancy on the Planning Commission created by the resignation of Mr. Edmund Phillips.

Mr. Bell proposed the name of Mr. Namon Palmer for the Planning Commission vacancy.

Mr. Richards presented the Viewers report for Faulkner's Branch P.D.A. and advised the Board that a Public Hearing is scheduled for January 24, 1978, in the District Court Room, Courthouse, Denton. The Public notices will be advertised in the County Record and Federalburg Times for four consecutive weeks beginning December 21, 1977.

Mr. Richards requested that the final adoption of the personnel ordinance be held until next week's County Commissioners' meeting.

There being no further business, the meeting was adjourned.

Janice M. Edwards
Janice M. Edwards, Clerk

Denton, Maryland
December 27, 1977

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting were approved and adopted. Vouchers 4301 - 4322 were approved for payment; payroll checks 6788 - 6934 were approved for payment.

A motion was made by Miss Collison to appoint an Agricultural Land Preservation Committee, seconded by Mr. Bell and unanimously carried by Mr. Andrew. Names submitted are as follows: Charles Hammer, Ron Kent, William Shull, Dawson Carroll, James Lynch, Fred Schmick, Francis Turpin, Tom Shipley, Pierce Adams, and Wayne Cawley, Jr.

Miss Collison reported to the Commissioners that Mrs. Charles Pfaff is unable to serve on the Board of Recreation and Parks Committee due to conflicting meeting dates.

Being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
January 3, 1978

The Commissioner's met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting were approved and adopted. Vouchers 4324 - 4351 were approved for payment.

A motion was made by Mr. Bell to grant Easton Memorial Hospital \$1,000.00 for their annual fund drive, motion was seconded by Miss Collison, and unanimously carried by Mr. Andrew.

RESOLUTION

Whereas, A syntactical error has been noted in the Commissioners' Minutes dated July 19, 1977, in paragraph 1 on page 216; therefore be it

RESOLVED, That a correction shall be made by striking out the words "the existing Variance (Section 22-5)" and also "the above enactment" and by inserting in their place "Section 22-5., 'Variances'", and "to enact the proposed amendment", respectively.

Adopted by the County Commissioners of Caroline County this 3rd day of January, 1978.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, Pres.

Rachel Collison
Rachel Collison

Earl R. Bell
Earl R. Bell

ATTEST:

Diane Kemp

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
January 10, 1978

The Commissioner's met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin C. Richards, Co. Adm.

Minutes of the regular meeting on Tuesday, January 10, 1978, were approved. Vouchers 4352 - 4389 were approved for payment; payroll checks 6935 - 7048 were approved for payment.

Mr. Harvey Clark, resident of Burrsville met with the Commissioners to complain of misuse of the greenboxes on Burrsville Road. By common consent, it was decided that Jim Scrivnor, Public Works Coordinator would service the greenboxes more frequently in this area. Mr. Clark will report on the effectiveness of this procedure.

Mr. Jim Scrivnor, PWC presented a payment voucher on a letter of credit for an EDA Roads Project and four Right-of-Way grant applications as follows: Ganey's Wharf, Christian Park, Greensboro Boat Landing, and Hillsboro Boat Landing. They were read by the Commissioners and signed by Mr. Andrew, president.

The Commissioners requested a letter be sent to Secretary Intemann, Department of Transportation, and Acting Governor Blair Lee concerning information on a toll route on the Eastern Shore possibly going through Caroline County.

The Commissioners unanimously approved the following Contingency resolutions:

- (1). \$175.00 - Coroners Fees
Dr. Harold Plummer
- (2). \$281.00 - Greenboxes at bostramps
Racz Refuse, Inc.

A resolution was proposed by Mr. Earl Bell to sell to Kern Distributors Parcel F2, Track 1 in Federalsburg Industrial Park; Miss Rachel Collison seconded the motion and it was unanimously carried.

The Commissioners then met in Executive Session.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
January 17, 1978

The Commissioner's met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting Tuesday, January 10, 1978, were approved. Vouchers 4391 - 4414 were approved for payment.

Administrator Richards discussed with the Commissioners a letter from School Superintendent Wilbur Hoopengardner which stated that the Federalsburg school renovation project will cost approximately \$1,275.00.; the project will be submitted to the State Board of Public Works for their approval.

Alan Visintainer, county planner, discussed proposals for multi-family housing projects adjacent to the towns of Greensboro and Federalsburg. He said that Federalsburg Mayor Albert Gerardi had written a letter stating the Town's plans to annex and rezone the project site and requesting the consent of the County Commissioners to do so. The Commissioners directed the Planning and Zoning staff to determine whether the project would have adverse effects on the area.

Zoning Administrator Carl Thornton reported to the Commissioners concerning action pending against Mr. Rick Loscomb. The Board of Zoning Appeals denied Mr. Loscomb's request of a special use exception for a juvenile group home. On January 3, 1978 a certified letter from Mr. Thornton was sent to Mr. Loscomb stating that he must cease the operation of the juvenile group home in Bethlehem within 15 days of receiving the letter. Mr. Thornton stated that legal action will be taken Friday, January 20, 1978 if Mr. Loscomb has not complied.

Jim Scrivnor, County public works coordinator presented to the Commissioners the following: bid advertisement for the county jail project; bid advertisement, bidder information, and bill of specifications for the hydraulic stationary trash compactor and containers.

The Commissioners unanimously approved the following contingency resolution:

\$100.00 - Property appraisal prepared by
W. A. Stewart Wright, Sr.

A resolution was prepared by Miss Collison to reimburse Allen's Hatchery, Inc., Seaford, Delaware, in the amount of \$1,609.30 for the loss of chickens killed by wild dogs; the proposal was seconded by Mr. Bell and unanimously carried by Mr. Andrew.

Miss Collison motioned to renew a six-month contract for the County's coastal zone coordinator, Betsy Krempasky; the motion was seconded by Mr. Bell and unanimously carried.

Mr. Namon Palmer was appointed by the Commissioners to fill the vacancy on the Planning and Zoning Commission.

Administrator Richards discussed with the Commissioners literature on the study of the proposed toll route on the Eastern Shore that is to go through Caroline County.

The Commissioners then went into executive session.

After due consideration, the Commissioners concurred with the county administrator's decision to terminate the employment of two county CETA Special Project employees.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
January 24, 1978

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

The minutes of the regular meeting Tuesday, January 17, 1978 were approved. Vouchers 4415 - 4470 were approved for payment; payroll checks 7049 - 7200 were approved for payment.

Mr. Joseph T. Logan, Smith Landing Road property owner, met with the Commissioners to discuss his sale of backland property of 40 acres. He inquired about dividing the 40 acres into four-10 acre lots to be sold as home developments. The Commissioners referred Mr. Logan to the Planning and Zoning Commission to review his situation.

Ron Kuhl, Housing and Transportation Development Director discussed with the Commissioners the proposed Greensboro housing units for the elderly, and requested their approval. Nolan Hubbard and Ed Weaver (Commissioners of Greensboro) were also present. Mr. Hubbard stated that the Town of Greensboro is willing to annex and re-zone for this multi-home project. The Commissioners unanimously approved the request. Mr. Thornton, Zoning Administrator and Mr. Visintainer, County Planner advised Mr. Hubbard that the Town of Greensboro will have to follow the "Annotated Code of Maryland" for the annexing and re-zoning of Greensboro.

The Commissioners unanimously approved the following contingency resolutions:

- \$254.00 - Power shears - Greensboro Volunteer Fire Company
Virginia-Maryland Rescue Systems
- \$146.96 - Additional cost of Graves bullet proof vest
- \$1,609.30 - Cost of chickens killed by dogs. This is the
estimated cost of loss to Allen's Hatchery, Inc.
by the County Sheriff's Department
- \$1,035.00 - Hobbs Road Landfill
Andrews, Miller & Associates
- \$1,000.00 - Contribution to the Easton Memorial Hospital
annual fund drive
- \$145.00 - Funeral expense - balance due Newman Funeral Home
(Ira G. Horst)

A. Curtis Andrew and Earl R. Bell, Caroline County Commissioners will represent Caroline County at a meeting with Senator Malkus on January 25, 1978 at 3 o'clock to discuss the proposed toll route on the Eastern Shore.

The Commissioners then met in Executive Session.

County Planner, Al Visintainer reported on the County trash compactor. He requested authorization to advertise for bids, subject to receipt of letter of intent to lease the site.

James Luff, representing Caroline Health Services, Inc. asked the Commissioners to consider the Town of Goldsboro as a proposed site for a health facility. The Caroline Health Services, Inc. (formally known as the Rural Health Initiative Committee) plans to locate such a facility in the northern portion of the county. The Commissioners unanimously agreed that the Town of Goldsboro would be a prospective site. Mr. Luff also asked if Goldsboro is selected by the Caroline Health Services, Inc. as a feasible site, could the facility be located on county property; located in Goldsboro. The Commissioners saw no problem and consented.

The meeting of Faulkner Branch vs. The People was held at 1 o'clock in the District Courtroom at the Courthouse in Denton. Mr. Bob Rouse opened the meeting by explaining its purpose and introducing the County Commissioners and the Board of Viewers. Mr. Rouse also explained the delay of the project and referred the Technical Aspects to the SCS. Mr. Bill Darling explained the steps of organization, viewers function overlay, cost distribution, and each bid item. Mr. Todd explained the location of ditches. Mr. Darling then read a narrative viewers report and explained if organized what the procedures would be, Mr. Todd read a numerical portion of the report. All papers are on file in the County Commissioners office (Room 103). The County Commissioners deferred decision until their regular meeting of January 31, 1978 at 9:00 A.M.

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland

January 31, 1978

The Commissioners met at 9 o'clock A.M.;

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, January 24, 1978 were approved. Vouchers 4471 - 4508 were approved for payment.

Members of the Soil Conservation District met with Commissioners to discuss Faulkner's Branch Public Drainage Association (P.D.A.) Mr. Clarence J. McConnel, resident of Preston, Md. was also present and explained his opposition to the proposed course of Tributary 3 of Faulkner's Branch P.D.A. A motion ^{was} made by Miss Collison to ~~accept the Faulkner's Branch P.D.A. to be established.~~ ~~accept the Faulkner's Branch P.D.A. ditches,~~ seconded by Mr. Bell, and unanimously carried by Mr. Andrew.

Bill Darling, engineering specialist, requested the election of a board of managers for Faulkner's Branch P.D.A. since a meeting is scheduled for February 14, 1978 at the 4-H and Youth Park. The Commissioners agreed by common consent to elect a board of managers.

County Planner, Al Visintainer discussed the OEDP Committee (Overall Economic Development Planning Committee) meeting of January 25, 1978, and read a letter from Roland Kent, chairman of OEDP. The letter ~~contained~~ ^{itemized} the following conclusions which had been reached by the committee members:

1. That the OEDP Committee should not be dissolved, but should remain dormant until additional overall planning is needed.
2. That a five-man Economic Development Commission for Caroline County be appointed.

See Minutes of Feb. 21,
1978 p. 249, paragraph 5,
for authorization.

3. That it is not desirable to employ a full-time staff person at this time.

The following contingency fund resolution was unanimously approved by the Commissioners:

\$995.00 - to General Electric Company
for police car radio (sheriff's dept.)

The Commissioners unanimously agreed to grant Richard J. McNeil a special disability tax credit of \$121.41.

Jim Hannawald, district conservationist, presented for signature an Operation and ^{Maintenance} Agreement for ~~Public Drainage Association Channels~~ for Bridgetown Heights. It was unanimously approved, and so signed.

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, acting clerk

Denton, Maryland
February 14, 1978

The Commissioners met at 9 o'clock A.M.:

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edwin G. Richards, Co. Adm.

The regular meeting of the Board of County Commissioners which was scheduled for Tuesday, February 7, 1978 was cancelled because of inclement weather.

Minutes of the regular meeting of Tuesday, January 31, 1978 were approved. Vouchers 4509 - 4530 for February 7, 1978 were approved for payment; payroll checks 7201 - 7313 were approved for payment. Vouchers 4531 - 4576 for February 14, 1978 were approved for payment.

Public Works Coordinator Jim Scrivnor submitted a payment voucher for an EDA roads project to the Commissioners. The payment voucher was approved and signed.

Dr. Robert Terrill, supervisor of secondary instruction for the Board of Education, presented the following proclamation which declares February 12-18, 1978 to be Vocational Education Week. The proclamation was unanimously approved and so signed.

PROCLAMATION
VOCATIONAL EDUCATION WEEK

February 12-18, 1978

WHEREAS, The Commissioners of Caroline County have recognized that the progress and well-being of the citizens of Caroline County depend to a greater extent upon education and training for the "World of Work"; and

WHEREAS, The vocational educators and vocational students of this state hold as their primary aim the development of skills, leadership and efficiently consistent with the American work ethic; and

WHEREAS, The Future Business Leaders of America, The Future Homemakers of America and Home Economics related occupations, the Future Farmers of America, the Distributive Education Clubs

See Minutes of Feb. 21, 1978, p. 249, paragraph 5, for authorization.

of America have joined efforts to give an added definition to vocational education; and

WHEREAS, The American Vocational Association, by representative assembly has established the second week in February as "Vocational Education Week" and is supported by the Maryland Vocational Association and the Maryland State Advisory Council on Vocation-Technical Education;

NOW, THEREFORE, WE, THE COMMISSIONERS OF CAROLINE COUNTY, DO HEREBY PROCLAIM February 12 - 18, 1978 as

VOCATIONAL EDUCATION WEEK

in Caroline County and urge all citizens of this County to observe this week by making themselves better acquainted with vocational education purposes and programs by visiting a vocational institution or program in their area.

Given under our hands and the seal of Caroline County, in the Town of Denton, this 10th day of January, 1978.

COMMISSIONERS OF CAROLINE COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison

Earl R. Bell
Earl R. Bell

The following contingency fund resolutions were unanimously approved by the Commissioners:

- \$1,000.00 - Caroline Health Services, Inc.
- 260.75 - Racz Refuse, for greenbox service (boat ramps included)

The Commissioners unanimously approved the reappointment of James R. Chaffinch, Denton; and James O. Spicer, Federalsburg, to the Caroline County Board of Library Trustees for 5-year terms which will expire on January 1, 1983.

County Administrator Ed Richards presented and summarized a report from the Maryland State Department of Transportation concerning railroad operation.

Mr. Richards then discussed a letter from Dr. Edward Lewis, Caroline County health officer. The letter requested that an engineering feasibility study be performed for the expansion of the county health facility, and also inquired about the temporary relocation of the health trailer (presently situated at the county roads project) on the health facility site. The Commissioners agreed to the performing of an engineering feasibility study; they authorized expenditure up to \$1,000.00, and then advised Administrator Richards to discuss the relocation of the health trailer with the Commissioners of Denton.

W. A. Stewart Wright, Sr., attorney, met with the Commissioners in executive session.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Amendment to minutes of Board of County Commissioners of February 21, 1978, as authorized in the minutes of May 9, 1978, on page 278 in paragraph 3:

By unanimous consent, the Commissioners decided to request that Connecticut General Life Insurance Company make 2 changes in the County Commissioners of Caroline County Retirement Income Plan, Contract No. GR-2473, namely:

- (1) Court House Employees should read Employees of the Commissioners of Caroline County and should be referred to as "County Employees".
- (2) Eligibility for benefits under the Pension Plan to be limited to regular full time employees and to regular part-time employees who work an average of 1,000 hours per year and/or earn \$5,000 or more per year.

The Commissioners met at 9 o'clock a.m.:

Present: A. Curtis Andrew, pres.
Rachel Collison
Earl R. Bell

Minutes of the regular meeting of Tuesday, February 14, 1978 were approved. Vouchers 4577 - 4607 were approved for payment; payroll checks 7351 - 7507 were approved for payment.

Jim Hannawald, district conservationist, presented a letter from the Board of Drainage Viewers for Faulkner's Branch Public Drainage Association (P.D.A.) which stated that, despite due notice, a quorum was not present for the election of a board of managers for the P.D.A. The viewers therefore recommended that the following taxables be appointed to serve until the first regular meeting of the years specified: Robert Richardson, 1979; Keith McMahan, 1980; Theodore Fletcher, Jr., 1981.

Rachel Collison moved that the three above-named appointments be made. The motion was seconded by Earl Bell, and unanimously carried.

It was decided by unanimous consent to amend the Commissioners' Minutes dated January 31, 1978, page 246, paragraph 3, by inserting the word "was" between "motion" and "made", and by striking out "accept the Faulkner's Branch P.D.A. ditches" and inserting in its place "declare the Faulkner's Branch P.D.A. to be established".

It was furthermore decided by unanimous consent to amend the Commissioners Minutes dated January 31, 1978, page 247, paragraph 4, by inserting the word "Maintenance" between "and" and "Agreement", and by striking out "for Public Drainage Association Channels".

Public Works Coordinator Jim Scrivnor presented an invitation-to-bid for the county trash compactor which will be located at the old Denton collection site north of Federalsburg. Miss Collison moved, seconded by Mr. Bell, that a sum of \$2,000. be authorized for site preparations for the compactor. The motion carried.

Carl Thornton, zoning administrator, presented House Bill 1034- Maryland Home Finance - to the Commissioners for their endorsement. The bill creates a state debt of ten million dollars which will be used to provide mortgage money for the disadvantaged and low income citizens of the state. The Commissioners endorsed the bill, and a letter of support was signed by A. Curtis Andrew, president.

Dr. Robert Schleiger, president of Chesapeake College, presented a fiscal 1978-79 budget summary and stated that the college's major goal will be the reduction of the FTE cost (cost for full-time equivalent students).

The Commissioners then met in executive session.

Stephen Mood, director of Social Services, requested funding for emergency fuel assistance for the elderly and disabled citizens of Caroline County. Miss Collison will review the situation with Upper Shore Aging, Inc. and will report to the Commissioners and Mr. Mood on any decisions which are reached.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
February 28, 1978

The Commissioners met at 9 A.M.:

Present : A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, February 21, 1978 were approved. Vouchers 4608 - 4644 were approved for payment.

The Commissioners unanimously approved the following resolution which was presented by Jim Hannawald, district conservationist, representing the Board of Managers for Faulkner's Branch Public Drainage Association.

RESOLUTION

Pursuant to the provisions of Article 25, Section 86 of the Annotated Code of Maryland, and pursuant to the request of the Board of Managers of the Faulkner's Branch Public Drainage Association; said Board of Managers is hereby authorized to borrow Fifty Thousand Dollars (\$50,000.) from the Farmers Home Administration, at prevailing rate of interest, in order to properly finance the drainage plan of this Association.

Attest:

Diane Kemp
Diane Kemp, Acting Clerk

A. Curtis Andrew President
Rachel Collison /dk
Earl R. Bell /dk
Board of County Commissioners
of Caroline County

A resolution was signed approving an operation and maintenance agreement for mowing and cleaning the Wilson-Todd and Smithville Public Drainage Associations at a cost to the County of \$1,185.

A resolution was signed approving a grant application in the amount of \$30,193. for drainage ditch clean-up, a CETA Title VI project.

Stephen Mood, director of Social Services, met with the Commissioners to discuss emergency fuel assistance for the elderly and disabled citizens of Caroline County. Miss Collison, having conferred with Upper Shore Aging, Inc. on the matter, reported her findings. The Commissioners agreed to provide \$1500. for this purpose.

The following contingency fund resolutions were unanimously approved:

- \$ 57.50 - Andrews, Miller & Associates, Inc.
(Hobbs Road landfill)
- \$500.00 - Graves (bulletproof vests)
- \$ 35.00 - C. H. Stonesifer, M.D. (coroner fees)
- \$171.20 - Calypso Engineering (engineering fees and property appraisal)

The Commissioners made suggestions and comments on a proposed county flag which was submitted for their inspection by the Caroline County Council of Arts, Inc.

On a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to allocate \$3,000. to the Caroline County Public Library for the repair of heat pumps.

Administrator Richards stated that a letter has been sent to the Maryland Department of Transportation requesting an estimate of the number of cars which will travel through Caroline County en route to the coast in the next 10 years. The estimate will be used in evaluating the toll road and by-pass proposals.

The Commissioners then met in executive session with W. A. Stewart Wright, Sr.

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland
March 7, 1978

The Commissioners met at 9 o'clock:

Present: A. Curtis Andrew, pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, February 28, 1978 were approved. Vouchers 4645 - 4687 were approved for payment. Payroll checks 7508-7672 were approved for payment.

The Commissioners met in executive session with Joan Price and Bill Greenage.

Frank Adams and Dick Thomas, members of the Federalsburg Economic Development Commission, came before the Commissioners to request that they consider applying for a loan to construct a 20,000 - square-foot shell building consisting of 4 walls and a roof in Federalsburg Industrial Park. The shell will serve as an incentive for manufacturing firms to move into the complex. The Commissioners agreed to evaluate the project.

Cay Cutright, Caroline County recreation leader, presented a drawing and questionnaire on an Open Space project called Towers Park, which will be located in the wooded area behind the Caroline Nursing Home, outside Denton. The park will provide, in part: a picnic area, fish pond, water fountain, nature trail, and a sidewalk paved for wheelchairs. The Commissioners unanimously approved the project.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to allocate \$327. to county recreation leaders Cay Cutright, Mary Frazier, and Victoria Goldsborough to attend the Second Annual Del-Mar Conference on parks and leisure services. The conference will be held on April 19-21, 1978, in Ocean City, Maryland.

The following contingency fund resolutions were approved:

\$1,100. - County Roads, for a county vehicle
249. - Racz Refuse, for servicing greenboxes at boat ramps
1,500. - Dept. of Social Services, for emergency fuel assistance funds for the elderly and disabled

Upon motion made by Miss Collison and seconded by Mr. Andrew, it was unanimously decided that Administrator Richards should request written proposals from Oliver Grahn and W. Irvin Cousins on the cost of auditing the county books, including those of County Roads.

James Luff, mayor of Goldsboro, reported that the site for the proposed health facility in Goldsboro has been selected. He then read provisions which will be included in the deed.

Permission was granted to Administrator Richards to discuss contract agreements and estimates with railroad shippers.

A resolution was made authorizing County Planner Alan Visintainer to advertise in the newspapers an invitation-to-bid on the preparation of construction plans and drawings for the renovation and expansion of the Caroline County jail.

A motion was made by the Commissioners to pay an estimated \$880. for repairs to Choptank Marina necessitated by ice damage, with provisions that the County be reimbursed by the State for one-half of the estimated cost. The motion carried.

Jim Scrivnor, public works coordinator, requested that an additional greenbox be placed at Walker's Discount Wine and Liquor Store in Marydel. The Commissioners instructed Mr. Scrivnor to ascertain the needs of the area and to report his findings.

There being no further business the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland
March 14, 1978

The Commissioners met at 9 o'clock:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Alan Visintainer, Co. Planner

Minutes of the regular meeting of Tuesday, March 7, 1978 were approved. Vouchers 4688 - 4729 were approved for payment.

James Luff, Mayor of Goldsboro, Joe Tinley and Marvin MacDonald of County Roads discussed with the Commissioners the proposed site of the health facility (doctors' offices) in the town of Goldsboro. Mr. Luff explained that the size of the proposed site was approximately $2\frac{1}{2}$ acres rather than $4\frac{1}{2}$ acres, as was previously believed. The facility will be 46 feet by 54 feet, covering an area of about 1 acre. Mr. Luff stated that a resolution from the County Roads Board would be needed to transfer the use of the property back to the County Commissioners. Mr. Tinley then registered his concerns: retention of insufficient area for storage of County Roads materials, and complications which might arise from the dumping of gravel and dirt near the proposed site.

The Commissioners unanimously agreed to meet at 2 p.m., March 15, with Mayor Luff, Administrator Richards, Zoning Administrator Thornton, and County Planner Visintainer to review the plans and visit the designated area for the health facility.

Mayor Luff was advised by the Commissioners to respond to a petition from Goldsboro residents by making known the exact nature and purpose of the planned facility.

Monica Agapaloglou, president of the Caroline County Council of Arts, Inc. presented a \$25. government savings bond to the county flag contest winner, Cheryl Beckwith Dean, of Ridgely, Maryland.

The Commissioners authorized Administrator Richards to negotiate with Dr. Edward Lewis, Jr., deputy State and county health officer, for the rental of the first floor of the Denton Armory on 4 th Street. The Town of Denton has offered to lease the first floor of the building for this use.

Mr. Visintainer reported that the rural development application, a 1-year grant, has been filed with the Farmers Home Administration.

A list of vacancies on county advisory and supervisory bodies was reviewed by the Commissioners.

Permission was granted to Denton Little League, Inc. to use the athletic fields at the Denton School on 4th Street for baseball practice from April through June 1978.

President Andrew signed a statement of values for insurance on properties owned by Caroline County.

The following contingency fund resolution was unanimously approved:

\$200. - Maryland School for the Blind, one-half year's tuition

After listening to a report on a trash problem in Marydel by Public Works Coordinator Jim Scrivnor, the Commissioners unanimously agreed to place an additional greenbox at the site for a trial period of 60 days.

By resolution, the Commissioners approved and signed an employment agreement with County Administrator Edwin G. Richards for 1 year beginning January 1, 1978 through December 31, 1978.

The Commissioners approved and signed Caroline County Increase or Addition to Tax Roll forms and Caroline County Abatement or Reduction Tax Roll forms.

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland

March 21, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Alan Visintainer, Co. Planner

Minutes of the regular meeting of Tuesday, March 14, 1978 were approved. Vouchers 4730 - 4768 were approved for payment; payroll checks 7673 - 7837 were approved for payment.

Don Libby, program director of Senior Endeavors (a program of Upper Shore Aging, Inc.) informed the Commissioners of recently expanded services for the elderly and disabled, and introduced 2 new members of his staff. Jewel Crouch, assistant planner in charge of "meals on wheels", and Marilyn Decker, assistant planner in charge of car pooling and "senior alert" (a telephone reassurance and postal alert system), provided brief explanations of the purpose and method of operation of the services. The Commissioners wished them every success with their program.

Permission was granted by common consent to advertise in the local newspapers that the Caroline County Commissioners will hold a public hearing on Tuesday, April 11, 1978 at 1 p.m. in the Commissioners Hearing Room, Court House, Denton, for the purpose of adopting a Personnel Ordinance for Caroline County.

The following contingency fund resolution was unanimously approved:

\$171.20 - Calypso Engineering, for engineering services and cost estimates for the Health Department

Alan Visintainer, county planner, presented for the Commissioners perusal the proposed lease with the Caroline County Developmental Center, Inc. of Ridgely.

It was brought to the attention of the Commissioners that Franklin Ricketts is no longer a member of the Caroline County Youth Commission. Since there is an opening on the Board of Recreation and Parks, it was felt that a Youth Commission member could be appointed, thereby assuring the Youth Commission of a voice in Recreation and Parks matters. A list of Youth Commission members will be supplied to the Commissioners.

By common consent, the Commissioners authorized the remodeling of the first floor of the Denton Armory on 4th Street in preparation for tenancy by the Caroline County Health Department.

Gerald Warwick, chairman of the Board of Zoning Appeals, appeared before the Commissioners to urge the immediate selection of a person from any geographic area of the county to serve as alternate on the board.

There being no further business the meeting was adjourned.

Leigh Sands

Leigh Sands, Acting Clerk

Denton, Maryland
March 28, 1978

The Commissioner's met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting Tuesday, March 21, 1978 were approved. Vouchers 4766 - 4796 were approved for payment.

State's Attorney J. Owen Wise appeared before the Commissioners to request that they consider relieving the Caroline County Health Department of the responsibility of conducting + evaluating psychiatric examinations in criminal cases. D.K.

Mr. Wise, then speaking as a member of the Denton Volunteer Fire Company, suggested that plans for new county and municipal buildings be reviewed by local fire companies prior to construction in order to ensure quick and reliable access to buildings, grounds and water supplies.

Ron Kuhl, housing and transportation development director for Upper Shore Aging, Inc. presented plans for the housing units for the elderly which will be constructed in Greensboro. He explained

that a campus setting has been designed for the units, with an activity center/laundromat, and a kitchen-dining area being provided. The following eligibility criteria will be used in selecting occupants for the facility. Individuals must be at least 62 years old, ambulatory, and able to maintain their own living quarters. The yearly income of 1 person must not exceed \$7,000.; the yearly income of 2 people must not exceed \$8,000. The project will be owned, operated, and maintained by Upper Shore Aging, Inc.

A motion was made by Mr. Bell and seconded by Miss Collison to pay Bu chart Associates in the amount of \$520.46 for consultant fees.

Jim Scrivnor, public works coordinator, presented drawings and an elevation sketch for outdoor restrooms which will be constructed at the Greensboro boat ramp and at Christian Park. The buildings have been approved by the Caroline County Health Department and the Department of Natural Resources. Mr. Scrivnor stated that the total cost will be \$2,000. Administrator Richards instructed Mr. Scrivnor to prepare preliminary plans and cost estimates to submit to the Commissioners for final approval.

Administrator Richards reported that the old Denton Road dumpsite is unable to handle the volume of trash being generated in that area, and also cited problems with the attendant. Jim Scrivnor has been instructed to provide the attendant with a list of assigned duties in order to remedy the problems.

The Commissioners then met in executive session to discuss real estate.

The following bid proposals for a county trash compactor and support equipment were opened on Tuesday, March 28, 1978 at 11 a.m.:

1).	Accurate Industries, Inc.	190	\$11,985.00
		250	\$12,380.00
2).	ARC Welding Service Company, Inc.	E-Z Pack Model	\$14,510.00
		26 FPLC	
3).	Warner Fruehauf Trailer Co. Inc.	Tram Pac 2,000	\$14,655.00
4).	Tri-Pak Systems Company	T-200	\$14,006.00
5).	THE Fannon Group Incorporated	McClain	\$12,746.00
		Magnum II	
6).	M & L Associates, Inc.	A-1600	\$14,640.00
		A-2000	\$15,455.00
		A-2600	\$16,017.00
7).	Dempster Dumpster Systems	SP40-42	\$16,473.00
		SP48-42	\$17,638.00
		SP62-42	\$19,113.00
8).	ADHO, Inc.	RAM-JET	\$12,437.00
		RJ225 HD	
		RAM-JET	\$11,795.00
		RJ225	
9).	Truxmore Industries, Inc.	TP-125	\$14,825.00

WITNESS:

Diane Kemp
Diane Kemp, Acting Clerk

Janet K. Hutson, co-chairman of the Keep Maryland Beautiful Committee for Caroline County, presented the following resolution to the Commissioners which declares April 1-30, 1978 to be "Keep Maryland Beautiful Month". The resolution was approved and signed by President A. Curtis Andrew.

RESOLUTION

KEEP MARYLAND BEAUTIFUL MONTH

April 1-30, 1978

WHEREAS, Mrs. Clarence J. (Mildred) Kern gave long, devoted, dedicated service to making her beloved State of Maryland a cleaner, more healthful place in which to live, and

WHEREAS, Mrs. Kern (our mother) was a charter member of the Governor's Committee to Keep Maryland Beautiful and an original member of the Board of Trustees of Maryland Environmental Trust, so appointed by Governor Spiro T. Agnew, and

WHEREAS, we as her daughters, Mrs. Thomas J. (Joyce) Ober and Mrs. Wallace E. (Janet) Hutson desire to carry on the Keep Maryland Beautiful Committee for Caroline County, and

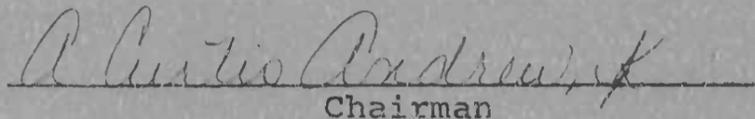
WHEREAS, the month of April was always designated to Keep Maryland Beautiful in keeping clean its land, air, and waters, and

WHEREAS, we the committee are continuing the heritage of Keep Maryland Beautiful in Caroline County.

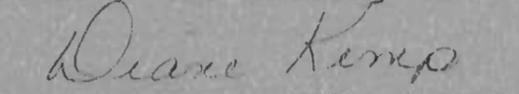
NOW THEREFORE, The County Commissioners, for Caroline County, do hereby proclaim April 1-30, 1978, as

Keep Maryland Beautiful in Caroline County, and urge all citizens of this County to observe this month.

By the Caroline County Commissioners


Chairman

There being no further business, the meeting was adjourned.


Diane Kemp, Acting Clerk

Denton, Maryland
April 4, 1978

Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, March 28, 1978 were approved. Vouchers 4798-4833 were approved for payment; payroll checks 7838-7996 were approved for payment.

A motion was made by Miss Collison, seconded by Mr. Bell and unanimously carried to select W. Irvin Cousins as county auditor for FY '78.

Harry Rieck, Jr., speaking on behalf of Bethany House Inc., reported the following to the Commissioners: Bethany House has received no funding from Caroline County since September 1974. It is estimated that 10 children from Caroline will attend the home in the next fiscal year, at a total cost to Bethany House of \$30,000. Mr. Rieck therefore requested the Commissioners to consider appropriating \$5,000. for Bethany House, Inc. for fiscal year 1979. The remaining portion would be paid from collective funds.

A motion was made by Mr. Bell, seconded by Miss Collison and unanimously carried to appoint the following as Public Drainage Association Managers:

- | | |
|----------------------------------------|---------------------------------|
| 1. Elmer Robinson, Federalsburg | Adams Reed |
| 2. H.K. Shults, Marydel | Additions to Edinburg |
| 3. David Wendig, Henderson | Baltimore Corner |
| 4. Richard Ferrell, Barclay | Bears |
| 5. Lawrence Harris, Henderson | Bee Tree |
| 6. Richard A. Edwards, Ridgely | BDG Community |
| 7. Virgil Robinson, Federalsburg | Bradley Todd |
| 8. Roland McMahan, Federalsburg (Mrs.) | Brickyard |
| 9. Edward Gibson, Henderson | Bridgetown Branch |
| Edward Banks, Henderson | Bridgetown Branch |
| 10. Francis V. Sharpe, Goldsboro | Bridgetown Heights |
| 11. Horace D. Shively, Goldsboro | Broadway |
| 12. Russell Waldis, Federalsburg | Bullock Robinson |
| 13. James H. Fuchs, Preston | Butler Krueger |
| 14. John M. Cohee, Preston | C.G.R. |
| 15. Byard Carmean, Laurel, Del | Chicken Bridge |
| 16. Leon W. Meredith, Federalsburg | Christopher Meredith |
| 17. Roland H. McMahan, (Mrs.) Fed. | Cook Andrew |
| 18. Harold Gray, Federalsburg | Cook Banning |
| 19. Richard J. Ferrell, Barclay | D & R |
| 20. Milton Godfrey, Marydel | Edinburg |
| 21. J.L. Todd, Preston | Fowling Creek |
| 22. William Shull, Denton | Goosepond |
| 23. Clifford Shulties, Greensboro | Gravelly Branch |
| 24. Harry Chris Nagel, Federalsburg | Griffith Branch |
| Meyers Nagel, Federalsburg | Griffith Branch |
| Gary Blades, Federalsburg | Griffith Branch |
| 25. Franklin Robinson, Templeville | Harrington Beaver Dam |
| Truman Richards, Marydel | Harrington Beaver Dam |
| 26. George Schaefer, Denton | Hobbs |
| 27. Ronald W. Cohee, Preston | Hubbard-Cohee |
| Carlton Robinson, Preston | Hubbard-Cohee |
| 28. Keith McMahan, Federalsburg | Hughes Andrew |
| 29. Herman Steenken, Preston | Hurst Patrick |
| 30. John F. McCarthy, Uniondale N.Y. | Joiner Branch |
| Walter Ott, Greensboro | Joiner Branch |
| 31. Edwin Dietrick, Preston | Jonestown |
| 32. Harold D. Jopp, Greensboro | Jopp Ott |
| 33. Charles T. Dean, Denton | Jumpton Public |
| 34. Lawrence R. Schultz, Linthicum | Laramore |
| 35. Hubert K. Dubin, Henderson | Long Marsh |
| 36. Charles H. Downes, Greensboro | Marien Bolt |
| 37. George Shaffer, Greensboro | McGee Schmitt |
| 38. Kenneth L. Willis, Federalsburg | McMahan Willis |
| 39. Claude Peddicord, Henderson | Morris Keeler |
| 40. Myers Nagel, Federalsburg | Nagel Cook |
| 41. Grace Matthews, Federalsburg | Nichols |
| 42. Frederick Hubbard, Federalsburg | Noble Brown |
| 43. Earl Towers, Federalsburg | Northwest Prong of Griffith Br. |
| 44. Dawson H. Carroll, Ridgely | Oakland |
| 45. Charles Snow, Henderson | Ober Pruitt |
| 46. Herbert Dubin, Henderson | Ober Schuyler |
| 47. David Spiering, Goldsboro | Old Town |

48. Norris Hayman, Ridgely	Piney Branch
49. Henry Landis, Goldsboro	Saulsbury Lord
50. Leon H. Schmick, Preston	Schmick Patrick
51. Frank Thompson, Marydel	Shults-Allen-Rash
52. John W. Robinson, Federalsburg	Schmick Taylor
53. Marvin MacDonald, Federalsburg	Smithville
54. Mrs. Elwood Layton, Denton	South Denton
55. David F. Clopper, Denton	Thawley
56. Benjamin L. Cohee, Preston	Towers Cohee
57. Earl M. Towers, Federalsburg	Towers Hubbard
58. C. B. Nagel, Preston	Towers Trice
59. Harry C. Nagel, Federalsburg	Tull Branch
60. Wilbur Levensgood, Goldsboro	Weer Levensgood
61. H. D. Shively, Goldsboro	West Henderson
62. Ralph Lord, Federalsburg	Willoughby Lord
63. J. Kemp Todd, Federalsburg	Wilson-Todd
64. H. H. Rieck, Jr., Preston	Wright Harrison
65. A. Virgil Robinson, Federalsburg	Wright Williams
66. Edgar B. Harmon, Marydel	Marydel
67. Lankford Cain, Marydel	Coolspring

The Commissioners unanimously approved the following resolution:

RESOLUTION

Pursuant to the provisions of Article 25, Section 86 of the Annotated Code of Maryland, and pursuant to the request of the Board of Managers of the Faulkner's Branch Public Drainage Association; said Board of Managers is hereby authorized to borrow Fifty Thousand Dollars (\$50,000.00) from whatever available source based on commitment letter from the Farmers Home Administration, at prevailing rate of interest, in order to properly finance the drainage plan of this Association.

A. Curtis Andrew
A. Curtis Andrew, Pres.

Attest:

Diane Kemp
Diane Kemp, Acting Clerk

Rachel Collinson
Earl R. Bull

BOARD OF COUNTY COMMISSIONERS
OF CAROLINE COUNTY

The Commissioners unanimously approved the following contingency fund resolutions:

- \$234. - Racz Refuse, Inc. (for servicing greenboxes at boat ramps)
- \$190. - Starke M. Evans (for advice and consultation on general procedures for the Department of Social Services, and legal expertise cases for Child Protective Services)

The Commissioners unanimously approved the following agreement, and it was so signed by President A. Curtis Andrew:

AGREEMENT

THIS AGREEMENT, Made (In duplicate) this ___ day of March, 1978, by and between The County Commissioners of Caroline County, a public body corporate, (Hereinafter referred to as "LESSOR") and the Caroline County Developmental Center, Inc., a body corporate (hereinafter referred to as "LESSEE").

By common consent, the Commissioners declined to purchase a parcel of excess land of approximately 2,625 square feet located on the east side of Maryland Route 311, north of Melville Road and south of Henderson. The land was offered for sale by the Maryland Department of Transportation at a cost to the County of \$1.

Administrator Richards presented House bill 1331, Orphans Court Judges - Pensions. The Commissioners unanimously agreed to request that they be exempted from the provisions of H.R. 1331.

The bids for the architectural renovation of the Caroline County Jail were then opened and read aloud, as follows:

- | | | |
|---------------------------------------------------------------|---------------------------------------------|-------------------------------|
| 1. Todd & Associates, Inc., Architects | | \$59,200. |
| 2. Calvin Kern Kobsa, A.I.A. and Associates, Inc., Architects | total fee
gen. contractor
inspections | \$14,400.
1,720.
7,200. |
| 3. Buchart Associates | | \$30,400. |
| 4. Howard R. Greenhouse, Architect | 6% of proposed budget
or cost estimate | |

County Planner, Alan Visintainer presented a summary of the trash compactor bids opened on March 28, 1978. Miss Collison moved to accept the Adho, Inc. bid proposal for RAM-JET RJ225 HD at a cost of \$12,437. Mr. Bell seconded the motion, and it was unanimously carried.

Miss Collison moved to appoint Hazel Hignutt, of Henderson, to the Board of Recreation and Parks to serve out the remaining term of Elsie Kelley, which will expire on December 31, 1979. The motion was seconded by Mr. Bell and unanimously carried.

The Commissioners then met in executive session to discuss real estate.

The Commissioners agreed by common consent to adjourn the meeting, and to reconvene at 1:30 p.m.

Wilbur S. Hoopengardner, superintendent of schools, and members of the Caroline County Teachers' Association met with the Commissioners at 1:30 p.m. to present the proposed budget for the Board of Education for the school year 1978-79, which reaches a total amount of 6,738,220. Mr. Hoopengardner discussed in detail the reasons for increases and decreases.

A motion was made by Miss Collison to purchase from Phillip P. Felipe, M.D. and Sonya B. Felipe a property consisting of a dwelling and lot bounded on the north by the Choptank River, and on the east by the Christ Church Rectory; and to authorize \$5,300. to be placed on deposit to obtain option for the purchase of the property, one-half of that amount to be reimbursed by the State. Mr. Bell seconded the motion and it was signed by A. Curtis Andrew, president.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
April 11, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of April 4, 1978 were approved.
Vouchers 4834 - 4888 were approved for payment.

Carol A. Brown, Eastern Shore regional director of the Governor's Committee to Promote Employment of The Handicapped, presented the following proclamation to the Commissioners which was unanimously approved and signed.

PROCLAMATION

WHEREAS, the handicapped are, to a large extent, an unrecognized minority with special problems and needs.

WHEREAS, a large percentage of the aged are considered handicapped.

WHEREAS, it is in the interest of the County of Caroline to become aware of the needs and the problems of the handicapped and the aging.

NOW THEREFORE, IT IS PROCLAIMED that the day of June 2, 1978 be and the same hereby AWARENESS DAY FOR THE HANDICAPPED AND AGED in Caroline County, State of Maryland and all citizens and sojourners herein, are urged to participate.

A. Curtis Andrew
Commissioners Curtis Andrew

Earl R. Bell
Commissioners Earl Bell

Rachel Collison
Commissioner Rachel Collison

Zoning Administrator Carl Thornton discussed court action taken against Ricky J. Loscomb, owner of the juvenile group home in Bethlehem. Mr. Thornton reported that he was found guilty in district court of a zoning violation and was ordered to remove the children from the home by April 4, 1978. As of April 10, 1978, Mr. Loscomb was still housing 3 children. Mr. Bell made a motion to give Mr. Thornton the authority to obtain an injunction for the removal of the remaining 3 children. The motion was seconded by Miss Collison and unanimously carried.

Carl Thornton then reported that on April 20, 1978 he will nolle prosequi in the district court and will then seek an injunction in circuit court for the removal of Wilbert M. Murray's mobile home in Preston. Mr. Bell moved that Mr. Thornton be authorized to seek an injunction to have the mobile home removed from its present location. Miss Collison seconded the motion and it was unanimously carried.

Alan Visintainer, county planner, presented a summary of the bids opened on April 4, 1978 for the architectural renovation of the county jail on Gay Street in Denton.

On a motion made by Mr. Bell and seconded by Miss Collison, it was decided to reject the bid submitted by Myers D'Aleo Patton, Inc. which was received on April 5, 1978, too late to be considered. (The deadline for submitting bids was 10 a.m. on April 4, 1978.)

Miss Collison moved to eliminate Todd and Associates, Inc., Architects; and Calvin Kern Kobsa, A.I.A., and Associates, Inc., Architects from the bid selection. The motion was seconded by Mr. Bell and unanimously carried.

By general consent, the Commissioners agreed to meet with representatives from Buchart Associates, and with Howard R. Greenhouse, Architect, on Tuesday, April 18, 1978.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to close out the Public School Construction Fund account, number 001 531 0772 0, and to transfer the funds to the General Fund account.

The Commissioners unanimously approved the following contingency fund resolutions:

- \$ 315. - to Harold B. Plummer, M.D., for coroner fees
- \$1,200. - to W. A. Stewart Wright, Sr., for negotiations and contract for the purchase of property from Phillip P. Felipe and Sonya B. Felipe (from the contingency sub-account for jail expenses)
- \$5,300. - to Phillip P. Felipe and Sonya B. Felipe, for a deposit on the purchase of property for the county jail (from the contingency sub-account for jail expenses)

Administrator Richards presented for the Commissioners review the first budget worksheet, a summary of requests so far received for FY '79. The Commissioners will be informed as other budget requests are received.

The Commissioners unanimously agreed to schedule public hearings regarding the proposed 1978-79 county budget of appropriations on May 2 and June 13, 1978 at 7:30 p.m. in the circuit courtroom.

The Commissioners unanimously agreed to schedule a public hearing regarding the 1978-79 County Roads Board budget on May 9, 1978 at 7:30 p.m. in the hearing room.

Wallace Smith, executive director of Bethany House, Inc., and Ernest Heinmuller, treasurer, appeared before the Commissioners to request financial support for Bethany House for the coming fiscal year. They discussed various programs within the home, and procedures and problems in funding.

At 1 p.m. a public hearing was held, as advertised, on the proposed Personnel Ordinance for Caroline County employees. Administrator Richards explained the purpose and organization of the ordinance and then opened the discussion for public comments. The Commissioners, by general consent, agreed to further evaluate the Personnel Ordinance during their next regular meeting on April 18, 1978.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
April 18, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting were approved. Vouchers 4889 - 4917 were approved for payment; payroll checks 7997 - 8165 were approved for payment.

Jeanne Harris and Patty Gordy, members of the National Secretaries Association (International), presented the following proclamation which declares the week of April 23-29, 1978, to be Secretaries Week. The Commissioners unanimously approved the proclamation and it was so signed by President A. Curtis Andrew.

PROCLAMATION

Secretaries Week
April 23-29, 1978

WHEREAS, in recognition of the secretary, the week of April 23-29, 1978, has been designated as Secretaries Week; and

WHEREAS, in keeping with the best tradition of their profession, secretaries are accepting vital responsibilities and are performing important roles in commerce, industry, and government; and

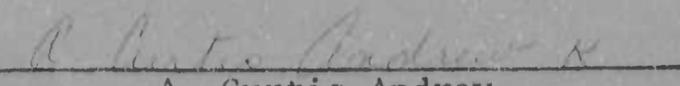
WHEREAS, the efforts of these professionals and their many contributions to the nation's progress are significant; and

WHEREAS, to recognize the secretaries now doing their jobs diligently and to encourage others to enter this worthy career, it is essential that rightful acknowledgment be given their talents;

NOW, THEREFORE, I, A. Curtis Andrew, President of the Board of County Commissioners of Caroline County, do hereby proclaim the week of April 23-29, 1978, as SECRETARIES WEEK, and ask that all business and industry join in giving due recognition to this group, paying special attention to SECRETARIES DAY on Wednesday, April 26, 1978.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the seal of County of Caroline, Maryland, this 18th day of April, 1978.

(SEAL)


A. Curtis Andrew
President
Board of County Commissioners
of Caroline County

Cay Cutright, Project Open Space liaison officer, met with the Commissioners to request a public hearing on the proposed 1978-79 budget for the Board of Recreation and Parks. The Commissioners advised her to attend the public hearings on county budget appropriations which are scheduled for May 2 and June 13, 1978, at 7:30 P.M.

By general consent the Commissioners adopted the following amendment to the Caroline County Retirement Income Plan, as requested by the Internal Revenue Service: "Section 2.1(H) Hours of Service shall be computed and credited in accordance with Department of Labor Regulations, Section 2530.200 b-2 (b) and (c)." The amendment will be retroactive to July 1, 1976.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to adopt the following resolution authorizing a Supplemental Agreement with the Department of Transportation of Maryland for the purpose of securing the payment of the principal of and interest on refunding bonds to be issued by the Department of Transportation.

RESOLUTION NO. 78-103

A RESOLUTION authorizing County Commissioners of Caroline County to enter into a Supplemental Agreement with the Department of Transportation of Maryland for the purpose of securing (but only to the extent of the existing obligations of County Commissioners of Caroline County with respect to outstanding County Highway Construction Bonds and County Transportation Bonds issued by the State Roads Commission of Maryland and the Department of Transportation of Maryland) the payment of the principal of and interest on refunding bonds to be issued by the Department of Transportation of Maryland pursuant to Sections 3-301 to 3-309, inclusive, of the (1977 Edition and 1977 Supplement) and Section 24 of Article 31 of the Annotated Code of Maryland (1976 Replacement Volume and 1977 Supplement) to be designated "Department of Transportation-County Transportation Bonds - First Issue, Refunding Series 1978", for the purpose of refunding outstanding issued of County Highway Construction Bonds issued by the State Roads Commission of Maryland and the Department of Transportation of Maryland, in order to realize savings in the effective costs of debt service to County Commissioners of Caroline County and other participating counties; and authorizing the officers of County Commissioners of Caroline County to take such further action as may be necessary and proper to consummate the issuance and sale of such refunding bonds.

WHEREAS, County Commissioners of Caroline County (the "County") has participated in the proceeds of the sale of certain issues of County Highway Construction Bonds and County Transportation Bonds issued from time to time by the State Roads Commission of Maryland (the "Commission") and the Department of Transportation of Maryland (the "Department"), and in connection therewith has entered into certain agreement with the Commission and the Department as described in the form of proposed Supplemental Agreement attached hereto and made a part hereof, for the purpose of securing the payment of the County's proportionate share of the principal of and interest payable on such bond issues; and

WHEREAS, the Department has determined that it would be in the public interest to refund issued of County Highway Construction Bonds and County Transportation Bonds heretofore issued by the Commission and the Department and presently outstanding, for the public purpose of realizing savings in the effective costs of debt service to the several counties of the State of Maryland, including Baltimore City, which have participated from time to time in the proceeds of such bond issues; and

WHEREAS, the Department proposes to issue and sell its Department of Transportation - County Transportation Bonds - First Issue, Refunding Series 1978 (the "Refunding Bonds") in an aggregate principal amount which will be sufficient, together with other funds available therefor, for the purpose of refunding issues of County Highway Construction Bonds and County Transportation Bonds heretofore issued by the Commission and the Department and presently outstanding, such Refunding Bonds to issued pursuant to Sections 3-301 to 3-309, inclusive, of the Transportation Article of the Annotated Code of Maryland (1977 Edition and 1977 Supplement) and Section 24 Of Article 31 of the Annotated Code of Maryland (1976 Replacement Volume and 1977 Supplement); and

WHEREAS, the Department has submitted to the County for execution a proposed Supplemental Agreement in the form attached hereto and made a part hereof; and

WHEREAS, the County has determined that, in order to realize savings through a reduction in the effective costs of debt service, it would be in the public interest to enter into the proposed Supplemental Agreement with the Department, substantially in the form attached hereto and made a part hereof, for the purpose of securing (but only to the extent of the County's existing obligations with respect to the issues of County Highway Construction Bonds and County Transportation Bonds to be refunded) the payment of the principal of and interest on the Refunding Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY

SECTION 1. That the proposed Supplemental Agreement to be entered into between the County and the Department of Transportation of Maryland, in substantially the form attached hereto and made a part hereof, be and it is hereby approved; and that the President of the Board of County Commissioners of Caroline County is hereby authorized and directed to execute the proposed Supplemental Agreement on behalf of the County, in substantially the form attached hereto and made a part hereof, with such changes and insertions as he shall deem to be in the best interests of the County, and his execution of the proposed Supplemental Agreement shall constitute conclusive evidence of his approval of the final form thereof.

SECTION 2. That the President of the Board of County Commissioners of Caroline County and the other officers of the County are hereby authorized to take such other and further action as may be necessary and proper to consummate the transaction contemplated by the proposed Supplemental Agreement, including the issuance and sale by the Department of Transportation of Maryland of the Refunding Bonds referred to in the recitals hereof

SECTION 3. That this Resolution shall take effect from the date of its adoption.

ADOPTED: April 18, 1978

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Diane Kemp
Diane Kemp, Acting Clerk

By A. Curtis Andrew
A. Curtis Andrew, President

By Rachel Collison
Rachel Collison, Commissioner

By Earl R. Bell
Earl R. Bell, Commissioner

Miss Collison made a motion, seconded by Mr. Bell, to send a letter of endorsement to Dr. Robert C. Schleiger, president of Chesapeake College, in reference to a Title 3 grant proposal for a Basic Institutional Development Program. The motion unanimously carried.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to grant the request of Zaffere's Bakery, Inc., of Federalsburg, for a manufacturers' tax exemption on their new facility for the 1977-78 tax year, pursuant to Section 49 of the "Code of the Public Local Laws of Caroline County". The Commissioners further agreed that, as long as Zaffere's Bakery, Inc. remains eligible, their exemption period may last for 10 years, beginning with the 1977-78 tax year. Zafferre's Bakery, Inc., will also be notified that, according to the provisions of the tax exempt law, they will be required to re-apply each year for this exemption.

The Commissioners then met in executive session to interview Joe Crumbling and Dave McCracken, architects from Buchart Associates.

County Planner Alan Visintainer presented a contract with Adho, Inc. for the purchase of equipment for the county trash compactor, and an amendment to the contract, which clarifies mutual obligations between the County and Adho.

On a motion by Mr. Bell, seconded by Miss Collison, the contract with Adho, Inc. and the amendment to the contract were approved, and were so signed by President Andrew.

Administrator Richards presented for signature a cover letter to a new-resident information packet. The Commissioners unanimously complied.

The completed stylization of the county flag design was then presented for the Commissioners' inspection.

By general consent, the Commissioners agreed to recess the meeting and to reconvene at 1 P.M.

Jim Scrivnor, public works coordinator, submitted plans and cost estimates for restroom facilities which are scheduled for construction at Christian Park in Greensboro, and at the Greensboro boat ramp. On a motion made by Miss Collison and seconded by Mr. Bell it was decided to approve the plans (which will also be used for future constructions) and the cost estimates as presented, and to authorize Mr. Scrivnor to put the materials list out on bid.

Mr. Richards then distributed revised copies of the proposed Personnel Ordinance and summary sheet of amendments. Miss Collison made a motion, seconded by Mr. Bell, to amend the Personnel Ordinance as indicated on the summary sheet, which follows: (The motion carried.)

Proposed Personnel Ordinance for Caroline County
Suggested Amendments

Page 1

- | | | |
|------|------|--------------------------------------------------------------------|
| LINE | 7: | close parentheses after "there" |
| | 8,9: | put "is hereby established" between "Caroline County" and period |
| | 17: | substitute "plan" for "system" |
| | 19: | lowercase "County Government" |
| | 20: | add comma after "County Government"; lowercase "County Government" |
| | 21: | add comma after "employer"; 1 lowercase "County Employees" |

Page 2

LINE 3: substitute "positions" for "jobs"
 6: lowercase "Provisions"; substitute "ordinance" for "title"
 14: lowercase "County Employees"
 18: substitute "or" for "to"
 20: lowercase "County"
 22: delete "provided for"

Page 3

LINE 1: lowercase "County"
 2: substitute "service" for "system" to be consistent with definition section
 3: substitute "have met" for "meet"
 4: substitute "in" or "within" for "into"
 5: substitute "classified service" for "Classified System"
 6,7: between the article number and the 1st definition and "For the purpose of this ordinance certain terms and words are defined as follows:
 7,8: to read "shall be that person or board determined by this ordinance to be responsible for hiring an individual to fill a vacant position."
 11: pluralize "position"
 12: delete "provided for"
 13: add "in" between "or" and "general"; substitute "law" for "laws"
 14-19: see Appendix I
 21: delete "county"

Page 4

LINE 9: substitute "positions" for "jobs"; delete "county"
 11,12 : to read- "use in the plan of the same descriptive title, qualifications, and tests of fitness for appointment, and the same pay scale."
 13-16: See Appendix II
 18: use double notation
 20-21: to read- ". . . Section 14A of the "Code of the Public Local Laws of Caroline County. "
 22-25: See Appendix III

Page 5

LINE 1-2: delete
 3-7: See Appendix IV
 8: substitute "included in" for "considered to be within"
 9: lowercase "County"
 10: substitute "service" for "system"
 15: " " " "
 23: add comma after "Commissioners"; add apostrophe to "treasurers"

Page 6

LINE 1: to read- "Appointment of Temporary, Part-time, and Emergency Employees"
 3: to read- "temporary, part-time, and emergency positions"
 4: substitute "service" for "system"
 9: uppercase "personnel ordinance"
 10: add "Personnel" in front of "Ordinance"
 add "to the" in front of "Personnel Regulations"
 15: substitute "Personnel Regulations" for personnel rules and regulations"
 16: substitute "15" for "fifteen"; substitute "Board of County Commissioners" for "appointing authority"
 18-19: substitute "Personnel Regulations" for "personnel rules and regulations"

LINE 20: to read- "To advise and consult with, when appropriate,
the appointing. . . "
22: delete "county"
23: substitute "ordinance" for "title"

Page 7

LINE 1: substitute "inquiries" for "inquires"
2: delete "county"
5: substitute "the" for "said"
6-7: to read- "inform the appropriate county officials of
the board's findings and recommendations."
8: substitute "make final decisions for the county on" for
"decide finally for the county"
9: substitute "within the classified service" for "having
merit system status"
10: add comma after "cause"
11: substitute "ordinance" for "title"
12: substitute "make final decisions for the county on"
for "decide finally for the county"
13: substitute "positions" for "jobs"
19: add "County" in front of "Commissioner"
add "of County Commissioners" after "Board"
20: lowercase "County"

Page 8

LINE 6-7: to read- ". . . in Section 14A (b) of the Code of the
Public Local Laws of Caroline County."
15: add "of fitness," after "tests"; substitute "to provide
for" for "and"
16: substitute "eligibility" for "employment"
18-19: to read- "Terms and conditions under which selections
from employment lists shall be made."
20: delete "The"; uppercase "transfer"
24: to read- "retirement, resignation, dismissal, dismissal
with disciplinary cause, quit, and reduction in force."
26-28: See Appendix V

Page 9

LINE 1-7: delete
8: (i) becomes (j)
11: (j) becomes (k)
12: (k) becomes (l)
10: to read- "career development."
12: substitute "Standards" for "Standard provision"
14-16: to read- The personnel rules and regulations developed
pursuant to Section 6-1. of this ordinance shall not
take effect unless and until adopted by the Board
of County Commissioners of Caroline County."

Page 10

LINE 6: read- "less than six (6) months; and, for any class,
the personnel"
8: use double notation
15: Substitute " a position of like pay and status formerly
occupied." for "his former job."
15-23: See Appendix VI

Page 11

LINE 1: lowercase "County"
2: lowercase "County"
5: periods shall follow definitions in (a) - (f)
6: lowercase "County"
9, 13, 21 : lowercase "County"

LINE 27: add comma after "resignation"

Page 12

LINE 2: substitute "of" for "for"
 11-13: to read- . . . "Specifications shall include 'Definitions',
 'Examples of Work and Duties Assigned', 'Minimum
 Experience and Training Required', Required Licenses
 and Certificates', and 'Other Desirable Qualifications'.
 19: pluralize "class"
 24: lowercase "Deputy Treasurer"

Page 13

LINE 6-16: See Appendix VII

Page 14

LINE 8: lowercase "County Administrator"
 10: substitute "individual's performance" for "individual"
 18-19: See Appendix VIII
 23: to read- "programs according to the rules and
 eligibility of the respective programs."

Page 15

LINE 4: to read- "an authorized personnel list. . . "
 5: lowercase "Authorized Personnel List"
 7: substitute "The authorized personnel list shall be
 subject to the approval of the Board of County
 Commissioner for "The County Commissioners shall approve
 the Authorized Personnel List."
 11: lowercase "Authorized Personnel"
 17-20: to read- . . . "Disciplinary actions shall be
 limited to oral reprimand, written reprimand,
 suspension with or without pay for periods up to
 thirty (30) days, demotion or reassignment, and
 dismissal for disciplinary cause."
 22: delete "s" from "employees"
 21: lowercase "County Administrator"

Page 16

LINE 1: substitute "of" for "to"
 8: substitute "for" for "with"
 13: add "/" between "and" and "or"; substitute "for"
 for "with"; add ", and" between "cause" and "dismiss"
 22: delete "system"; substitute "may" for "shall";
 add "with or" between "suspended" and "without"
 23: add "by the Board of County Commissioners" between
 "period" and "in"; substitute "the" for "such"
 25: substitute "the" for "such"

Page 17

LINE 7: drop "s" on "Employees"

Page 18

LINE 13-14: to read- . . . "or upon anyone holding any job
 during his probationary period or while in the
 classified servie."

Page 19

LINE 4-10: See Appendix IX

The Commissioners met in executive session with Howard R. Greenhouse, Architect.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
April 25, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, April 18, 1978 were approved. Vouchers 4918 - 4951 were approved for payment.

By general consent, Public Works Coordinator Jim Scrivnor was granted permission to advertise for bids for the annual cleaning of stationary comfort stations at public boat landings in Caroline County. Mr. Scrivnor also explained that in order to receive the grant money from the Department of Natural Resources for improvements to Christian Park in Greensboro the County will be required to construct a boat ramp at the site. The Commissioners unanimously agreed to meet the requirement.

On a motion made by Miss Collison and seconded by Mr. Bell, it was decided to immediately suspend any further payments on invoices submitted by George & Lynch, Inc. for EDA roads project #01-51-20924. Payments will be suspended until the requirements of their contract with the County are met.

County Planner Alan Visintainer then presented a 5-year lease between the County and Russell A. and Mary B. Fishell for property on Laurel Grove Road which will be used as a central collection site. By unanimous consent the lease was approved, and so signed by President Andrew.

Administrator Richards presented a petition from the residents of Wilhelm Road, Denton, which requests that the Commissioners consider the passage of a nuisance ordinance governing irresponsible property owners. The Commissioners will consider the matter.

In response to a request by Zoning Administrator Carl Thornton, the Commissioners authorized a public hearing to be held on April 12, 1978, at 8 P.M., in the circuit courtroom, relative to the adoption of an amendment pertaining to temporary mobile home permits to the Caroline County Zoning Ordinance.

Upon a motion made by Mr. Bell and seconded by Miss Collison the Commissioners approved and signed the following resolution which authorized the Board of Managers of the Bee Tree Public Drainage Association to borrow \$18,101. from the Denton National Bank.

RESOLUTION

Pursuant to the provisions of Article 25, Section 86 of the Annotated Code of Maryland, and pursuant to the request of the Board of Managers of the Bee Tree Public Drainage Association; said Board of Managers is hereby authorized to borrow Eighteen Thousand One Hundred One Dollars (\$18,101.00) from the Denton National Bank of Denton, Maryland, on demand note, at legal interest as may be necessary in order to properly finance the drainage

plan of this Association.

A. Curtis Ardrey President

Rachel Collison K

Earl R Bell K

Board of County Commissioners
of Caroline County

Attest:

Diane Kemp
Diane Kemp, Acting Clerk

Miss Collison made a motion to adopt the personnel ordinance as amended. The motion was seconded by Mr. Bell and unanimously carried. Administrator Richards stated that the ordinance will go into effect 10 days from April 25, 1978. He also informed the Commissioners that the following should be accomplished within the next 10 days:

- (a) appointment of a personnel committee
- (b) review of personnel rules and regulations for conformity to the personnel ordinance

Personnel Ordinance for Caroline County

For the purpose of establishing a merit personnel system covering Caroline County Government employees, which:

- (1) provides for equitable and uniform procedures for dealing with county employees within a classified service based on merit;
- (2) provides for a compensation plan, a job classification plan, and equitable hiring procedures;
- (3) identifies appointing authorities and the scope of their responsibilities within the county service;
- (4) establishes a personnel committee to serve in an advisory capacity to the Board of County Commissioners on matters regarding application of this ordinance and personnel rules and regulations to include hearings and deciding on appeals filed by county employee;
- (5) identifies provisions of personnel rules and regulations adopted pursuant to this ordinance;
- (6) establishes guidelines relative to hiring, probationary periods, promotion, separation, and re-employment;
- (7) establishes a classification plan and guidelines relative to salary administration;
- (8) establishes guidelines for disciplinary procedures;
- (9) guarantees employees the rights of appeal and hearing resulting from grievances;
- (10) provides for employee development and professional growth; and
- (11) guarantees all employees equal treatment regardless of race, sex, age, religion or national origin.

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Personnel Ordinance for Caroline County

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- (7) establishes a classification plan and guidelines relative to salary administration;
- (8) establishes guidelines for disciplinary procedures;
- (9) guarantees employees the right of appeal and hearing resulting from grievances
- (10) provides for employee development and professional growth;
and
- (11) guarantees all employees (and applicants) equal treatment regardless of race, sex, age, religion or national origin.

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Personnel Ordinance for
Caroline County

BOOK 001 132

NOW THEREFORE BE IT ORDAINED by the Commissioners of Caroline County, that:

ARTICLE I. GENERAL

Section 1-1. Authority

By virtue of the authority vested in the Commissioners of Caroline County by Article 25, Sections 3(d), (e), and (f) of the "Annotated Code of the Public General Laws of Maryland" (1957 edition, as amended), a merit personnel system for the employees of Caroline County is hereby established. This ordinance shall be known as the Personnel Ordinance. The merit personnel system shall be known as the Personnel System.

Section 1-2. Purpose

(a) The Personnel System shall provide for equitable and uniform procedures for dealing with county employees through the creation of a classified service for county employees that is based on merit and that includes provisions for a just compensation plan, a fair job classification plan, and an equitable hiring process.

(b) It shall be the purpose of the Personnel System to provide the basis for personnel management for the county government and for regulating the relationship between the county government, as employer, and county employees.

(c) It shall be the intent of the Personnel System to attract and retain in the classified service the best qualified and most competent persons available and to assign persons to positions in the classified service on the basis of competitive tests of fitness following determinations of merit and ability.

(d) The provisions of this ordinance shall be constructed and applied in a manner consistent with this statement of purpose.

Section 1-3. Statement of Equal Opportunity

It is the policy of the Government of Caroline County to guarantee equal opportunity to all qualified applicants and to all employees with respect to initial appointments, advancement and general working conditions, without regard to age, color, creed, national origin or sex.

Section 1-4. County Employees

For the purpose of this ordinance, county employees shall be defined as employees of the Commissioners of Caroline County and of the County Roads Board. Not included shall be consultants, attorneys, or others with whom a contract of services is the basis for providing advisory service on a temporary or part-time basis.

Section 1-5. Application

(a) The provisions of this ordinance shall apply to all county officers and employees with the exception of those elected or appointed to offices according to provisions in the State Constitution or in general or local public law.

(b) All persons serving as county employees in positions eligible for inclusion within the classified service at the time of passage of this ordinance shall be considered to have met the qualifications for the position held at that time and shall be included in the classified service.

ARTICLE II. DEFINITIONS

For the purpose of this ordinance certain terms and words are defined as follows:

"Appointing authority" - shall be that person or board determined by this ordinance to be responsible for hiring an individual to fill a vacant position.

"Classified employee" - all employees hired under provision of this ordinance to fill positions within the classified service except those appointed or elected according to provisions in the State Constitution or in general or local public law.

"Classified service" - shall mean and include all positions in the county Personnel System whose incumbents are appointed and retained on the basis of merit and fitness for their jobs, and regardless of political considerations, and who attain merit status.

"Compensation plan" - is a written statement providing for each job class in the classified service a rate or a range of pay, correlated with the job classification plan.

"County employee" - shall be any person employed by the Commissioners of Caroline County or by the Caroline County Roads Board.

"Department head" - shall be that person assigned to a supervisory position and responsible for the overall performance of a specific county activity.

"Eligibility list" - shall be a list of all persons who, having applied for a position, have been determined by the personnel administrator to meet the minimum qualifications for that position.

"Job classification plan" - is a written statement developed and maintained on the basis of continuing study of the duties and responsibilities of positions in the classified service, to the end that all jobs in the same class shall be sufficiently alike to permit use in the plan of the same descriptive title, qualifications, tests of fitness for appointment, and the same pay scale.

"Merit status" - shall be attained following successful completion of a probationary period, and shall mean the benefits of the applicable provisions of this ordinance to which an employee is entitled by virtue of his standing in the classified service, and correspondingly, the faithful and efficient performance of his assigned duties to which he is obligated.

"Part-time employee" - shall be any county employee whose regular duties require less than twenty (20) hours work per week.

"Personnel administrator" - shall mean the county administrator as defined in Section 14A of the "Code of the Public Local Laws of Caroline County."

"Temporary employee" - shall be any person who is employed for a period of less than six months by the Commissioner of Social Services.

"Temporary employee" - shall be any person who is employed for a period of less than six months by the Commissioner of Social Services. This classification shall apply to all positions created by emergency provisions of the Social Security Act. Employees shall not be included in the classified service.

"Unclassified positions" - all non-career positions which are exempted from the classified service.

ARTICLE III. APPOINTMENT AUTHORITY

Section 1-1. Appointment of Classified Employees

The Board of County Commissioners, and the Board of County Commissioners, shall appoint and terminate employees within the classified service other than law enforcement officers and employees of the executive office.

Section 1-2. Law Enforcement Officers

The Sheriff, with the advice and consent of the Board of County Commissioners, shall appoint and terminate law enforcement officers.

"Personnel Regulations" - shall mean and include all rules and regulations and amendments adopted pursuant to this ordinance by the Commissioners of Caroline County.

"Temporary employee" - shall be any county employee hired to fill a position created to last a period of six (6) months or less. Such a position may be renewed for a single period of six (6) months. Persons hired under the provisions of the Comprehensive Employment and Training Act, and persons hired for positions created by emergency provisions by the Board of County Commissioners shall be considered temporary employees. Temporary employees shall not be included in the classified service.

"Unclassified positions" - all county employees specifically exempted from the classified service.

ARTICLE III. APPOINTING AUTHORITY

Section 3-1. Appointment of Classified Employees

The Board of County Commissioners, upon recommendation of department heads and advice of the county administrator, shall appoint and terminate employees within the classified service other than law enforcement officers and employees of the treasurer's office.

Section 3-2. Law Enforcement Officers

The sheriff, with the advice and consent of the Board of County Commissioners, shall appoint and terminate law enforcement officers.

Section 3-3. Appointment of Employees of Treasurer's Office

The treasurer, with the advice and consent of the Board of County Commissioners, shall appoint employees in the treasurer's office.

Section 3-4. Appointment of Temporary and Part-time Employees

The county administrator shall have the authority to appoint individuals to temporary and part-time positions not within the classified service when adequate fiscal authority is provided by the Board of County Commissioners.

ARTICLE IV. PERSONNEL COMMITTEE

Section 4-1. Duties

A personnel committee shall be created to review the implementation of the Personnel Ordinance and to make recommendations to the Commissioners for amendments to the Personnel Ordinance and to the "Personnel Regulations." The Committee shall also serve as a board of appeals for employee grievance procedures.

The Board shall determine its own procedures and the order of business for the conduct of its meetings and shall meet at such times as specified in the "Personnel Regulations." Annually, on or before February 15, the president of the Board of County Commissioners shall designate the chairman of the board. The board's duties shall be, in addition to those that may be provided for in the "Personnel Regulations," as follows:

(a) To advise and consult with, when appropriate, the appointing authority and other county officials and employees,

from time to time, on matters concerning the administration of the classified service, this ordinance, and the personnel rules and regulations.

(b) To conduct investigations or inquiries concerned with administration of the classified service and, in this capacity, to be authorized to administer oaths, to compel the attendance of witnesses and to require the production of records and other materials in connection with the investigation or inquiry, and to inform the appropriate county officials of the board's findings and recommendations.

(c) To hear and make final decisions for the county on appeals filed by employees within the classified service involving their dismissal for cause, or other disciplinary actions taken against them, which are reviewable under this ordinance or the rules and regulations provided for herein, and to review and make final decisions for the county on appeals brought by applicants for positions in the classified service in cases involving examinations and examination ratings.

(d) To perform such other duties as may be requested by the appointing authority from time to time.

Section 4-2. Appointment and Term

The committee shall be composed of three (3) members. One (1) member shall be a County Commissioner designated by the Board of County Commissioners and shall serve as chairman. The other members shall be appointed by the Commissioners with one (1) being

a county employee and one (1) a resident of Caroline County. The members shall be appointed for a period of one (1) year and shall be eligible for reappointment.

ARTICLE V. PERSONNEL ADMINISTRATOR

Section 5-1. Role of County Administrator

The county administrator shall have responsibility for administering the Personnel System. This responsibility may be delegated as deemed necessary to a personnel administrator who shall serve as an assistant to the county administrator as provided in Section 14A (b) of the "Code of the Public Local Laws of Caroline County."

ARTICLE VI. ADOPTION AND MAINTENANCE OF "PERSONNEL REGULATIONS"

Section 6-1. Contents of Regulations

Personnel rules and regulations shall be adopted and maintained on a current basis and shall include provisions governing at least the following:

(a) Public announcement of all tests of fitness and acceptance of applications for employment in the classified service.

(b) Preparation and conduct of tests of fitness to provide for the establishment and use of resulting eligibility lists containing names of persons eligible for appointment.

(c) Terms and conditions under which selections from employment lists shall be made.

(d) Transfer, promotion, demotion, and reinstatement of employees in the classified service.

(e) Evaluation of the performance of employees.

(f) Separation of employees from the classified service through retirement, resignation, dismissal, dismissal for disciplinary cause, quit, and reduction in force.

(g) Content, maintenance and use of personnel records and forms.

(h) Accumulation, approval and control of all payroll data and requirements for maintenance of such data covering employees in the classified service.

(i) Determination of rates of pay and certification that no person on the payroll has been appointed or retained in violation of the laws of this State, this ordinance, or the personnel rules and regulations.

(j) Such other matters, including provisions designed to promote employee morale, welfare and training, as will aid in fostering career development.

(k) Improper personal conduct.

(l) Standards for vacation, sickness and leave.

Section 6-2. Effect and Coverage of the "Personnel Regulations"

The "Personnel Regulations" developed pursuant to Section 6-1. of this ordinance, shall not take effect unless and until adopted by the Board of County Commissioners of Caroline County.

ARTICLE VII. STAFFING

Section 7-1. Hiring

All authorized position vacancies shall be filled in accordance with regulations adopted and included in the "Personnel Regulations." The regulations thus adopted shall establish requirements for public advertising of all positions, screening of applicants to insure they meet minimum standards established in job specifications, and establishment of an eligibility list of all applicants meeting minimum standards. The regulations shall be established to further specify means for selecting a nominee from the eligibility list that will insure selection of the most qualified candidate. Such means shall include testing, interviewing, and checking of references. All appointments to classified positions shall be made from an eligibility list.

Section 7-2. Probationary Period

All appointments to jobs in the classified service, including promotional appointments, shall be for a probationary period of not less than six (6) months; and, for any class, the personnel rules and regulations may provide for an extension of the period for not more than an additional six (6) months. During the probationary period, the employee may be dismissed from his job at any time without right of appeal or hearing; except, that the appointing authority shall give the employee reasonable notice of the dismissal action, as provided for in the personnel rules and regulations, and shall forward a copy of such notice to the personnel administrator;

provided, that an employee serving in a job to which he was promoted shall, upon the termination of the appointment, revert to a position of like pay and status formerly occupied. Temporary employees may not be credited for such service, while serving under such appointments, toward completion of the required probationary period in any position and may be relieved of their duties at any time with right of appeal for termination for disciplinary cause only; provided, that the appointing authority shall give the employee reasonable notice of the dismissal action, as provided for in the personnel rules and regulations, and shall forward a copy of such notice to the personnel administrator.

Section 7-3. Promotion

An opportunity for promotional advancement shall be given to all county employees. At the discretion of the County Commissioners preference may be given to qualified county employees for appointment to any or all classified positions. Any such preference shall apply equally to all promotional candidates.

Section 7-4. Separation

When a county employee leaves county service, his separation shall be identified as one of the following:

(a) Retirement

Leaving county service when eligible for a county-sponsored or approved pension as defined in the "Personnel Regulations."

(b) Resignation

Voluntarily leaving county service while in good

standing and with the proper notice.

(c) Dismissal

Involuntary termination due to the employee's inability to perform the work assigned.

(d) Dismissal for disciplinary cause

Involuntary termination as the result of disciplinary action.

(e) Quit

Voluntarily leaving county service while not in good standing and/or without the proper notice.

(f) Reduction in force

An involuntary separation of an employee whenever there is lack of work or lack of funds.

Section 7-5. Re-employment Rights

The rights of individuals to be re-employed after resignation, and reinstated after separation through reduction in force or dismissal are to be delineated in the "Personnel Regulations." Such regulations shall provide for preference in hiring of employees separated through reduction in force.

ARTICLE VIII. CLASSIFICATION PLAN

Section 8-1. Purpose

The purpose of the classification plan is to establish minimum standards for each position and to rank positions by class.

Section 8-2. Specifications

The personnel administrator shall prepare a specification for each authorized position and submit it to the Board of County Commissioners for approval. Specifications shall include "Definitions," "Examples of Work and Duties Assigned," "Minimum Experience and Training Required," "Required Licenses and Certificates," and "Other Desirable Qualifications."

Section 8-3. Implementation

All authorized positions shall be included within the classification plan and ranked in accordance with procedures set forth in the "Personnel Regulations."

Section 8-4. Part-time and Temporary Employees

Such employees shall be assigned to classes along with regular employees. However, special provision for conditions of employment may be defined in the "Personnel Regulations."

Section 8-5. Appointed Officials

Such employees, which are the county administrator, the county clerk, deputy treasurer, secretary to the circuit court judge, and employees of the Board of Election Supervisors, shall be assigned to classes along with regular employees for the purpose of salary administration. However they shall be treated in accordance with State laws and ordinances covering their positions.

ARTICLE IX. SALARY ADMINISTRATION

Section 9-1. The Compensation Plan

The compensation plan shall be made up of a scale of pay

grades with pay increments or steps established for each grade to be defined in the "Personnel Regulations." Each position shall be assigned to a pay grade. No position may be assigned to a higher or lower pay grade than other positions within its class.

Section 9-2. Adoption of and Amendments to the Compensation Plan

The compensation plan shall be adopted by resolution of the Board of County Commissioners. The compensation plan may be amended annually, with amendments becoming effective on the first day of July following the adoption of the amendment resolution. The county administrator shall annually review the pay plan and report the findings to the Board of County Commissioners.

Section 9-3. Entrance Rate for New Employees

The entrance level pay rate shall be the first step of the assigned pay grade except for those positions where the personnel administrator is unable to hire at the entry level rate. In those cases the County Commissioners, by resolution, may authorize hiring at a higher increment level.

Section 9-4. Pay Increases for Promotion

Individuals promoted to a higher pay grade shall receive a minimum increase of ten percent (10%) and shall be placed into the closest higher increment in the new grade, provided it does not exceed the maximum for that grade.

Section 9-5. Annual Review

Individual work performance shall be evaluated at least annually. Employees receiving an overall evaluation of satisfactory

or higher shall be eligible to receive an annual pay increment until such time as the maximum step for that grade is reached. Upon recommendation by his supervisor and approval by the county administrator, an increment may be withheld from an employee or deferred if the individual's performance evaluation is less than satisfactory.

Section 9-6. Fringe Benefits

Fringe benefits for which employees are eligible shall be defined in the "Personnel Regulations."

Section 9-7. Overtime Pay

Individuals normally working a work week of less than forty (40) hours shall be compensated at a straight time rate up to forty (40) hours worked. Individuals shall be compensated at one and one-half (1½) times their regular hourly rate or receive compensatory time, as determined in the "Personnel Regulations," for all time worked in excess of forty (40) hours per week. All overtime must be approved by the department head prior to being worked.

Section 9-8. Retirement

All full-time County Government and County Roads employees shall be given the opportunity to participate in their respective retirement programs according to rules of eligibility of the respective programs.

ARTICLE X. BUDGETARY CONTROLS

Section 10-1. Authorized Personnel List

Annually at budget time the county administrator shall

prepare an authorized personnel list for use as part of the official budget document. The authorized personnel list shall identify all positions, pay grades and increments, both currently authorized and proposed. The authorized personnel list shall be subject to the approval of the Board of County Commissioners.

Section 10-2. Inclusion of all Employees on Authorized Personnel List

No employee may be hired except to fill a position authorized by the County Commissioners and/or County Roads Board and included in the authorized personnel list within the budget document. All employees shall be paid in accordance with the pay grade and increment authorized within the budget document.

ARTICLE XI. DISCIPLINARY ACTION

Section 11-1. Authorized Disciplinary Action

Supervisors at all levels are to administer fair and just discipline. Disciplinary actions shall be limited to oral reprimand, written reprimand, suspension with or without pay for periods up to thirty (30) days, demotion or reassignment, and dismissal for disciplinary cause. A written report on all disciplinary action shall be submitted to the county administrator and shall be retained as part of the employee permanent record file.

Section 11-2. Responsibility of Administering Discipline

- (a) Department heads may give oral and/or written reprimands and may suspend an employee without pay for a period of up to three (3) work days.

- (b) The county administrator may administer oral and/or written reprimands and suspend an employee without pay for a period up to five (5) work days. He shall also have the authority to dismiss for disciplinary cause any temporary employee.
- (c) The Board of County Commissioners may administer oral and/or written reprimands, suspend any employee with or without pay for a period up to thirty (30) work days, demote an employee and/or reassign for disciplinary cause, and dismiss any employee.

Section 11-3. Effect of Suspension Without Pay

Any suspension without pay shall automatically prevent an employee from being considered for the next annual pay increment.

Section 11-4. Grounds for Discipline

Types of infractions for which disciplinary actions may be taken shall be listed in the "Personnel Regulations."

Section 11-5. Pending Criminal Charges

An employee with merit status may be suspended with or without pay for an indefinite period by the Board of County Commissioners in cases where the employee is charged with and awaiting trial for a criminal offense such as to bring the classified service into disrepute. In such cases, the appointing authority may take such other disciplinary actions which they may deem necessary under the circumstances. After the criminal charge has been finally determined, the appointing authority shall then make

a determination as to whether the employee should be reinstated with all pay and privileges restored, or a disciplinary penalty imposed, or charges filed against the employee.

Section 11-6. Written Notice

Employees must be informed in writing of the reason for disciplinary action.

Section 11-7. Employee Right of Appeal

Employees may appeal all disciplinary actions through the grievance procedures.

ARTICLE XII. EMPLOYEE RIGHT OF APPEAL AND HEARING

Section 12-1. Grievance Policy

All employees shall be treated equitably and fairly in matters affecting their employment. Any employee who believes he has not been treated fairly shall be given an opportunity to a fair and just hearing. A grievance procedure shall be established to hear complaints presented by employees. Grievance procedure instructions shall be made available to each employee and the presentation of any grievance shall be considered the right of each employee without fear of reprisal.

Section 12-2. Definition of a Grievance

A grievance is a complaint regarding:

- (a) alleged poor working conditions;
- (b) alleged unjust application of discipline;
- (c) alleged unfair application, interpretation, or violation of rules and regulations of the county.

Section 12-3. Grievance Procedures

Procedures for the handling of grievances shall be as outlined in the "Personnel Regulations" for employees of Caroline County.

Section 12-4. Appeal Regarding Disciplinary Measures

Individuals who wish to appeal disciplinary action taken by their respective supervisors may do so by submitting their appeal to the Personnel Committee of the Caroline County Government. The Committee then shall deal speedily and judiciously with the appeal in accordance with the "Personnel Regulations."

Section 12-5. Improper Political Activity

- (a) The employees in the classified service are hereby prohibited from participation in any political activities or electioneering on county property during business hours.
- (b) There shall be no assessment or solicitation of any kind for political purposes upon anyone on the county's employment lists or upon anyone holding any job during his probationary period or in the classified service.
- (c) The employees in the classified service are hereby prohibited from participation in any political activities or electioneering during their working hours.

ARTICLE XIII. EMPLOYEE DEVELOPMENT

It is the philosophy of the Caroline County Commissioners that training and developmental opportunities are to be made available for the growth of the members of the work force. Regulations governing the provisions of such human resources development shall be published. Provisions shall be made for career ladders within the various fields of endeavor utilized by the county.

ARTICLE XIV. NONDISCRIMINATION

Personnel actions by and for the Board of County Commissioners shall be taken without consideration for race, age, sex, religion or national origin, except for those positions where age is specified in the job specification. Personnel to be hired in law enforcement must have passed the twenty-first birthday.

ARTICLE XV. SEVERABILITY

If any provision or section of this ordinance shall be held invalid, this shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part which is held to be invalid.

AND BE IT FURTHER ORDAINED, That this ordinance shall take effect May 9, 1978.

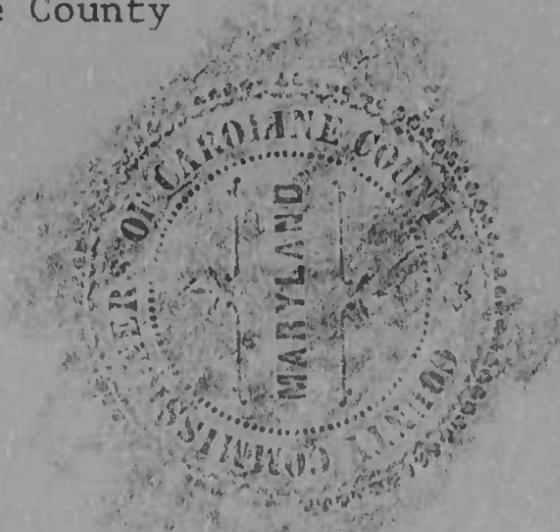
ATTEST:

Diane Kemp
Diane Kemp,
Acting clerk to the Board

BY:

A. Curtis Andrew (SEAL)
A. Curtis Andrew, President
Board of County Commissioners
of Caroline County

ADOPTED: April 25, 1978.



STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 9:39 o'clock a M

On 5-11-78 And

DULY RECORDED IN LIBER 203

NO. 01 FOLIO 128 ONE OF THE

Comm Ordinance RECORD

BOOKS FOR THE COUNTY AFORESAID

Michael C. Butler CLERK

RECORDING FEE \$

00 - N/C

Proposed Personnel Ordinance for Caroline County
Suggested Amendments

(THE FOLLOWING AMENDMENTS WERE APPROVED FOR INCORPORATION INTO THE PROPOSED ORDINANCE.)

Page 1

- LINE 7: close parentheses after "there"
8,9: put "is hereby established" between "Caroline County" and period
17: substitute "plan" for "system"
19: lowercase "County Government"
20: add comma after "County Government"; lowercase "County Government"
21: add comma after "employer"; lowercase "County Employees"

Page 2

- LINE 3: substitute "positions" for "jobs"
6: lowercase "Provisions"; substitute "ordinance" for "title"
18: substitute "or" for "to"
20: lowercase "County"
22: delete "provided for"

Page 3

- LINE 1: lowercase "County"
2: substitute "service" for "system" to be consistent with definition section
3: substitute "have met" for "meet"
4: substitute "in" or "within" for "into"
5: substitute "classified service" for "Classified System"
6,7: between the article number and the 1st definition and "For the purpose of this ordinance certain terms and words are defined as follows:"
7,8: to read "shall be that person or board determined by this ordinance to be responsible for hiring an individual to fill a vacant position."
11: pluralize "position"
12: delete "provided for"
13: add "in" between "or" and "general"; substitute "law " for "l
14-19: see Appendix I
21: delete "county"

Page 4

- LINE 9: substitute "positions" for "jobs"; delete "county"
11,12: to read- "use in the plan of the same descriptive title, ^{quali-} ~~factions~~ and tests of fitness for appointment, and the same pay scale."
13-16: See Appendix II
18: use double notation
20-21: to read- ". . . Section 14A of the Code of the Public Local Laws of Caroline County.
22-25: See Appendix III

- LINE 1-2: delete
3-7: See Appendix IV
8: substitute "included in" for "considered to be within"
9: lowercase "County"
10: substitute "service" for "system"
15: " " " "
23: add comma after "Commissioners"; add apostrophe to "treasurers"

- LINE 1: to read- "Appointment of temporary, part-time, and emergency employees"
3: to read- "temporary, part-time, and emergency positions"
4: substitute "service" for "system"
9: uppercase "personnel ordinance"
10: add "Personnel" in front of "Ordinance"
add "to the" in front of "Personnel Regulations"
15: substitute "Personnel Regulations" for "personnel rules and regulations"
16: substitute "15" for "fifteen"; substitute "Board of County Commissioners" for "appointing authority"
18-19: substitute "Personnel Regulations" for "personnel rules and regulations"
20: to read- "To advise and consult with, when appropriate, the appointing. . . "
22: delete "county"
23: substitute "ordinance" for "title"

- LINE 1: substitute "inquiries" for "inquires"
2: delete "county"
5: substitute "the" for "said"
6-7: to read- "inform the appropriate county officials of the board's findings and recommendations."
8: substitute "make final decisions for the county on" for "decide finally for the county"
9: substitute "within the classified service" for "having merit system status"
10: add comma after "cause"
11: substitute "ordinance" for "title"
12: substitute "make final decisions for the county on" for "decide finally for the county"
13: substitute "positions" for " jobs"
19: add "County" in front of "Commissioner "
add "of County Commissioners" after "Board"
20: lowercase "County"

- LINE 6-7: to read- ". . . in Section 14A(b) of the Code of the Public Local Laws of Caroline County."
15: add "of fitness," after "tests"; substitute "to provide for" for "and"
16: substitute "eligibility" for "employment"
18-19: to read- "Terms and conditions under which selections from employment lists shall be made."
20: delete "The" ; uppercase "transfer"
24: to read- "retirement, resignation, dismissal, dismissal with disciplinary cause, quit, and reduction in force."
26-28: See Appendix V

- LINE 1-7a delete
- 8a (j) becomes (j)
- 10a (j) becomes (k)
- 12a (k) becomes (l)
- 10a to read- 'career development'
- 12a substitute 'standards' for 'standard provision'
- 14-16a to read- "The personnel regulations developed pursuant to Section 6-1. of this ordinance shall not take effect unless and until adopted by the Board of County Commissioners of Caroline County."

- LINE 6: read-"less than six (6) months; and, for any class, the personnel"
- 8: use double notation
- 15: Substitute "a position of like pay and status formerly occupied." for "his former job."
- 15-23: See Appendix VI

- LINE 2: lowercase "County"
- 5: periods shall follow definitions in (a) - (f)
- 6: lowercase "County"
- 9: " "
- 13: lowercase "County"
- 21: " "
- 27: add comma after "resignation"

- LINE 2: substitute "of" for "for"
- 11-13: to read- . . . 'Specifications shall include 'Definitions', 'Examples of Work and Duties Assigned', 'Minimum Experience and Training Required', 'Required Licenses and Certificates', and 'Other Desirable Qualifications'."
- 19: pluralize "class"
- 24: lowercase "Deputy Treasurer"

- LINE 6-16: See Appendix VII

- LINE 8: lowercase "County Administrator"
- 10: substitute "individual's performance" for "individual"
- 18-19: See Appendix VIII
- 23: to read- "programs according to the rules of eligibility of the respective programs."

- LINE 4: authorized personnel list. . . "
- 5: Authorized Personnel List"
- 7: authorized personnel list shall be . . . of the Board of County Commissioners . . . shall approve the Authorized

Page 9

LINE 1-7: delete
8: (i) becomes (j)
11: (j) becomes (k)
12: (k) becomes (l)
10: to read- "career development"
12: substitute "Standards" for "Standard provision"
14-16: to read- "The personnel regulations developed pursuant to Section 6-1. of this ordinance shall not take effect unless and until adopted by the Board of County Commissioners of Caroline County."

Page 10

LINE 6: read-"less than six (6) months; and, for any class, the personnel"
8: use double notation
15: Substitute "a position of like pay and status formerly occupied." for "his former job."
15-23: See Appendix VI

Page 11

LINE 2: lowercase "County"
5: periods shall follow definitions in (a) - (f)
6: lowercase "County"
9: " "
13: lowercase "County"
21: " "
27: add comma after "resignation"

Page 12

LINE 2: substitute "of" for "for"
11-13: to read- . . . "Specifications shall include 'Definitions', 'Examples of Work and Duties Assigned', 'Minimum Experience and Training Required', 'Required Licenses and Certificates', and 'Other Desirable Qualifications'. "
19: pluralize "class"
24: lowercase "Deputy Treasurer"

Page 13

LINE 6-16: See Appendix VII

Page 14

LINE 8: lowercase "County Administrator"
10: substitute "individual's performance" for "individual"
18-19: See Appendix VIII
23: to read- "programs according to the rules of eligibility of the respective programs."

Page 15

LINE 4: to read- "an authorized personnel list. . . "
5: lowercase "Authorized Personnel List"
7: substitute "The authorized personnel list shall be subject to the approval of the Board of County Commissioners for "The County Commissioners shall approve the Authorized Personnel List."

The following contingency fund resolution was unanimously approved:

\$925. - to Robbins Engineering Instrument Service, Inc.,
for special equipment

The Commissioners requested Mr. Visintainer to inspect jails designed by Buehart Associates, and Howard R. Greenhouse, Architect.

As authorized by Article 76A, Section 11(A)(1) of the "Annotated Code" the Commissioners, by general consent, adjourned to meet in executive session with William Cole, county treasurer, to discuss a personnel matter.

In response to a request by Edward Sparks, chairman of the Caroline County 4-H and County Fair Committee, the Commissioners unanimously consented to allocate \$300. to the 4-H and County Fair for the purchase of ribbons.

A letter of appreciation from Hannah R. Henry was then presented to the Commissioners by Administrator Richards.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
May 2, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, April 25, 1978 were approved. Vouchers 4952 - 4988 were approved for payment; payroll checks 8166 - 8325 were approved for payment.

Jewell Crouch, assistant planner from Upper Shore Aging, Inc., presented a Proclamation which declares May 21-27, 1978 to be "Senior Citizens' Week." It was approved by unanimous consent and signed by the Commissioners. D.K.

COMMISSIONER'S PROCLAMATION

Senior Citizens' Week May 21-27, 1978

WHEREAS, The Government of Caroline County has recognized the significant contributions that have been made by senior citizens and the vital role that they play in our county; and

WHEREAS, Senior citizens in this county should be able to enjoy an independent, dignified and satisfying life style in their familiar surroundings for as long as possible; and

WHEREAS, The Caroline County Commission on Aging joins with the local offices of many public and private agencies, as well as churches, volunteer groups, and senior citizens clubs in seeking to improve the quality of life for senior citizens;

NOW THEREFORE, WE, the Caroline County Board of County Commissioners,

do hereby proclaim May 21-27, 1978 as

SENIOR CITIZEN'S WEEK

In Caroline County, to honor all senior citizens in the county, and urge all citizens to observe the week by making themselves better acquainted with the programs and services for senior citizens available in their area.

Given under our hand, in the town of Denton, this 2nd Day of May, in the year one thousand nine hundred seventy-eight.

A. Curtis Andrew x
President

Rachel Collison x
Member

Carl R. Bell x
Member

Wayne D. Clark, resident and property owner on Wilhelm Road, appeared before the Commissioners to reiterate his request for a nuisance ordinance to protect the county from irresponsible property owners. He also reported that some progress has been made in the matter which caused area residents to present a petition for a nuisance ordinance at the Commissioners meeting of April 25, 1978. The Commissioners consented to give consideration to the matter, and Zoning Administrator Carl Thornton stated that he would report on actions taken by other counties.

Miss Collison made a motion, seconded by Mr. Bell to send a letter to George B. Rasin, Jr., Chief Judge, stating that the Commissioners will consider including an allocation in the budget in the amount of \$100. per month for the services of a law librarian. The motion carried.

By unanimous consent, the Commissioners granted permission to Alan Visintainer, county planner, to advertize a public hearing to be held on June 6, 1978, at 10 A.M. for the annual review of Caroline Solid Wastes Management Plan.

Mr. Visintainer presented a drawing of proposed improvements to the intersection of Second and Market Streets in Denton, to be funded by a grant through the highway safety program. He stated that the Commissioners of Denton are seeking the endorsement of the County Commissioners on the grant application. The County Commissioners requested that more information be supplied to them for further evaluation.

The Commissioners, by unanimous consent, agreed to have action taken with the State Department of Health and Mental Hygiene officially placed on record. A letter was sent to Irwin H. Desser on May 1, 1978 stating that the Commissioners wish to establish a mutually agreed upon "reasonable fee" for court-ordered evaluations performed by State mental hospital centers.

The Commissioners then met in executive session to review personnel matters, as authorized by Article 76A, Section 11(A)(1) of the "Annotated Code."

Upon a motion made by Miss Collison, seconded by Mr. Bell, and unanimously carried, it was decided to approve an application for a continuing contract whereby the Office of the State's Attorney for Caroline County will act as legal representation in the Title 4D program for the Department of Human Resources for the State of Maryland.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

On this date, at 7:30 P.M., as advertized, the County Commissioners held a public hearing on the proposed fiscal '79 budget. The hearing was chaired by County Administrator Edwin G. Richards, with the County Commissioners sitting as the Board of Estimates. The Commissioners heard testimony from agency representatives relative to their respective budget requests. Comments were also heard from the general public sector. The hearing adjourned at 9:45 P.M.

Board of Education - Wilbur S. Hoopengardner, superintendant of schools, presented a summary of major increases, and justifications.

Health Department - Gerry Podlesny, service specialist, itemized major increases, and discussed new programs and expansion of old programs.

Chesapeake College - Dr. Robert Schleiger, president, reported on a budget document previously presented to the Commissioners.

Fire Companies - William Cooper, president of the Firemen's Association, reported that they are requesting an allocation equal to that received last year.

Board of Recreation and Parks - Tom Blunt, chairman, cited implementation of new programs, and improvements to the Choptank Marina. Christie Pierce, secretary of the Caroline County Youth Commission, presented highlights of C.C.Y.C.'s budget. Cay Cutright, liaison to the Recreation and Parks Board and president of C.C.Y.C., reviewed new recreational activities for adults and senior citizens.

Medical Assistance Program - no allocation necessary

Extension Service - Doris Stivers, extension agent, stated that the increase results primarily from employment of a new staff member.

County Public Library - George Sands, administrator, reported great increases in utilization of services; he cited State funds pertaining to the library soon to be received by the County which could be allocated for the library's use.

Commission on Aging - Janet K. Hutson, chairman, called attention to omission of their budget request, which is the same as last year's, from the preliminary budget summary sheet.

Chesapeake Rehabilitation - William Heine and Mary Ann Breeding requested a 5% budget increase to offset inflation.

Bethany House - Wallace Smith, executive director, requested financial support based on an estimated number of children from Caroline who will be cared for.

4-H and Youth Park Board - Leon Schmick, chairman, mentioned

continuing community and agency support of the park, and requested that their budget request be itemized separately for the next public hearing.

Administrator Richards then reviewed grants, the CETA program, revenue sharing, and salary increases for county employees.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
May 9, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, May 2, 1978 were approved. Vouchers 4899 - 5042 were approved for payment.

Mary Frazier, Caroline County recreation leader, met with the Commissioners to discuss a proposed grant application to be submitted by the Board of Recreation and Parks to the Eastern Shore Continuum of Care Team for 4 summer recreational field trips for mentally retarded children of Caroline County. The trips will be provided at no cost to the county. On a motion by Miss Collison, seconded by Mr. Bell, the grant application was unanimously approved.

Merle Wilhelm, resident of Trice Road, requested that the Commissioners consider amending the Caroline County Zoning Ordinance to permit custom sawing, by special use exception, in areas designated "R" Rural. On April 26, 1978, Mr. Wilhelm presented to the Planning and Zoning Commission a petition signed by neighboring residents which states that they have no objection to the establishment of a sawmill in their area. Zoning Administrator Carl Thornton told the Commissioners that the Planning and Zoning Commission will discuss amendment of the ordinance on May 10, 1978. By unanimous consent the Commissioners decided to defer decision until a recommendation from the Planning and Zoning Commission is brought before them.

County Planner Alan Visintainer and Zoning Administrator Carl Thornton, reported on proceedings of the Agricultural Land Preservation Committee. The committee has reached a consensus that changes should be made in the county's Zoning and Sub-division Ordinances that would: (1) slow down the rate of development and, therefore, the rate of agricultural land conversion, and (2) guide this development to more appropriate areas of the county, such as near existing towns. Further specific recommendations were also made. The Commissioners directed the report to the Planning and Zoning Commission for further evaluation.

Bids for materials to be used in public restroom construction were opened at 10 a.m. Although bids were solicited for both masonry products and lumber products, only the following bids for lumber products were received:

E. S. Adkins, & Co.	\$1,043.70
Nuttle Lumber Co.	\$ 409.64

Miss Collison moved to accept the low bid submitted by Nuttle Lumber Co. The motion was seconded by Mr. Bell and unanimously carried. Miss Collison then moved that Jim Scrivnor proceed with telephone solicitation in order to obtain the best offer for masonry products. The motion was seconded by Mr. Bell and unanimously carried.

Mr. Visintainer presented a 10-year lease with Haines B. Holt for the old Denton Road trash collection site. The lease was signed by President Andrew.

Mr. Visintainer then presented a resolution, which follows, pertaining to proposed annexation and rezoning in the Town of Greensboro. Miss Collison moved to adopt the resolution. The motion was seconded by Mr. Bell and unanimously carried.

RESOLUTION

WHEREAS, the Mayor and Council of Greensboro have adopted an Annexation Resolution dated March 6, 1978, which enlarges the corporate limits of the Town of Greensboro by an area of 2.496 acres, as described in said Resolution; and

WHEREAS, the lands to be annexed are presently zoned as R-1, Single-Family Residential by Caroline County; and

WHEREAS, the Town of Greensboro has proposed to rezone said lands to R-2, Residential, to allow medium density development; and

WHEREAS, the Caroline County Comprehensive Plan identifies the future use of said lands as for Residential Low Density; and

WHEREAS, Article 23A, Section 9(c) provides that no municipality may, for a period of five years following annexation, place the land to be annexed in a zoning classification which permits a land use substantially different from the use of the land specified in the current and duly adopted County Master Plan, without the express approval of the County Commissioners; and

WHEREAS, the proposed annexation and rezoning have been reviewed and favorably endorsed by the Caroline County Planning and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Caroline County, Maryland, that the proposed annexation and rezoning as described in this Resolution is favorably endorsed as required under Article 23A, Section 9(c).

PASSED AND DULY ADOPTED this 9th day of May, 1978.

A. Curtis Andrew
A. CURTIS ANDREW, PRESIDENT
CAROLINE COUNTY COMMISSIONERS

Earl R. Bell
EARL R. BELL, MEMBER

Rachel Collison
RACHEL COLLISON, MEMBER

ATTEST:

Diane Kemp
DIANE KEMP, ACTING CLERK

A follow-up report on proposed improvements to the intersection of Second and Market Streets, Denton, was given by Mr. Visintainer. The Town of Denton is filing for a highway safety program grant in the amount of \$20,000. to provide funds for the project. The Town is also requesting that the county share local costs, with each government paying \$3,000. The Commissioners responded that they would prefer, instead, to supply services in the form of CETA personnel. Their sentiments will be conveyed to the town commissioners.

Mr. Visintainer mentioned that he had received a query from Frank Adams of the Federalsburg Economic Development Commission on the status of their request for a loan application for the construction of a shell building in the Federalsburg Industrial Park. Although Miss Collison has no objection to the project, Mr. Bell and Mr. Andrew feel that further evaluation is necessary.

On a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to amend the Commissioners' Minutes dated February 21, 1978, on page 249 by including the following, which was inadvertently omitted:

By unanimous consent, the Commissioners decided to request that Connecticut General Life Insurance Company make 2 changes in the County Commissioners of Caroline County Retirement Income Plan, Contract No. GR-2473, namely:

- (1) Court House Employees should read-Employees of the Commissioners of Caroline County and should be referred to as "County Employees".
- (2) Eligibility for benefits under the Pension Plan to be limited to regular full time employees and to regular part-time employees who work an average of 1,000 hours per year and/or earn \$5,000 or more per year.

President Andrew signed the recently adopted Personnel Ordinance.

Jim Hannawald, district conservationist, requested that the following names be appointed as Board of Drainage Viewers for Bradley-Todd P.D.A., and Hill Road P.D.A., respectively: Russell Waldis, Federalsburg, Dale Reagan, Federalsburg, Harry Nagel, Federalsburg; and James Weer, Goldsboro, David Spiering, Goldsboro, and Henry Landis, Goldsboro. They were unanimously approved for appointment.

The Commissioners then met in executive session to review personnel matters, and to discuss financial transactions, as authorized by Article 76A, Section 11(A)(1) of the "Annotated Code."

The Commissioners unanimously reappointed Eugene Racz as member of the Planning and Zoning Commission. His term will expire in April 1983. The appointment of W. A. Stewart Wright, Jr., as alternate to the Board of Zoning Appeals until May 9, 1981 was also approved. Miss Collison moved that the following resolution be adopted. The motion was seconded by Mr. Bell and unanimously carried.

RESOLUTION TO BORROW \$450,000 FROM THE PEOPLES BANK OF MARYLAND BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, A MARYLAND MUNICIPAL CORPORATION.

WHEREAS, the County Commissioners of Caroline County deem it necessary to borrow \$450,000 to meet the current expenses of said County, and

WHEREAS, the County Commissioners of Caroline County anticipate receiving the sum of \$755,831.92 from the State of Maryland for Caroline County's local 1977 income tax collected by the State of Maryland, and

WHEREAS, the County Commissioners of Caroline County are authorized pursuant to Section 26 of the Code of the Public Local Laws of Caroline County to borrow money in an amount not to exceed sixty (60%) percentum of the taxes levied for FY'78 but uncollected at the time of said borrowing, and to issue notes therefore bearing interest at a rate not to exceed six (6%) percentum per annum, said note to be designated "Tax Anticipation Note", and

WHEREAS, the sum of \$450,000 does not exceed sixty (60%) percentum of the taxes levied but uncollected at the time of this borrowing, and

WHEREAS, at a public meeting on May 9, 1978, at 10:00 o'clock in the offices of the County Commissioners of Caroline County, Court House, Denton, Maryland the County Commissioners of Caroline County agreed to borrow the sum of \$450,000 from The Peoples Bank of Maryland, it is therefore

RESOLVED by the County Commissioners of Caroline County to borrow the sum of FOUR HUNDRED FIFTY THOUSAND (\$450,000) DOLLARS from The Peoples Bank of Maryland to be repaid on August 1, 1978 with interest thereon at the rate of 4.7/8% per annum payable on August 1, 1978. Said amount of FOUR HUNDRED FIFTY THOUSAND (\$45,000) DOLLARS to be used to meet the current expenses of Caroline County. And it is further,

RESOLVED that said indebtedness of FOUR HUNDRED FIFTY THOUSAND (\$450,000) DOLLARS shall be represented by an instrument designated "Tax Anticipation Note" to be signed by the President of said County Commissioners of Caroline County and to be counter-signed by the County Treasurer with the Seal of said County Commissioners affixed.

And it is further,

RESOLVED that said Tax Anticipation Note represents a pledge of the faith and credit of the full taxing power of the County Commissioners of Caroline County, Maryland.

I DO HEREBY certify on this day Monday, 1978, that the following is a true copy of the Resolution adopted by the Commissioners as recorded in the minutes for the Commissioners' Meeting for Tuesday, May 9, 1978.

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

A. Curtis Andrew
A. Curtis Andrew, President

Rachel Collison
Rachel Collison, Member

Earl R. Bell
Earl R. Bell, Member

ATTEST:

Diane Kemp
Diane Kemp, Acting Clerk to
the Board

SEAL OF CAROLINE COUNTY

The following contingency fund resolutions were unanimously approved:

\$259. - Racz Refuse, Inc.

\$150. - Walter Angst

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland

May 16, 1978

The Commissioners met at 9:30 A.M.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Ed Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, May 9, 1978 were approved. Vouchers 5043 - 5098 were approved for payment; payroll checks 8326 - 8473 were approved for payment.

The fourth grade class from Denton Elementary visited with the Commissioners.

Jim Scrivnor, public works coordinator, reported that the additional greenbox which was recently placed at Walker's Store in Marydel is being well and properly used. He also informed the Commissioners that George & Lynch, Inc., general contractors, have engaged a new sub-contractor for EDA roads project #01-51-20924 on Diggins and Hog Lot Roads, in compliance with the original contract. Miss Collison made a motion, seconded by Mr. Bell, to accept the new sub-contractor. The motion carried. President Andrew also signed a payment voucher submitted by George & Lynch which has been held in abeyance until the contractual terms were fulfilled.

Mr. Bell made a motion, seconded by Miss Collison to accept the telephone solicitation bid of Ellis Concrete Works, of Federalsburg, for masonry material for the construction of restroom facilities at Greensboro boat ramp and Christian Park in Greensboro. The motion carried.

Administrator Richards presented for the Commissioners' review the minutes of the special meeting of the Board of Public Works held on February 24, 1978. He called attention to a proposed FY '79 allocation to Caroline County in the amount of \$1,275,000. which, under the Public School Construction Program, is earmarked for improvements to Federalsburg Elementary School.

By unanimous consent, the Commissioners approved the following 3 names to be submitted to the Governor as candidates for appointment to the Property Tax Assessment Appeals Board: Irma Jones, Richard Amzhine, and Charles P. Merrick, Jr., all of Denton.

Upon a motion made by Miss Collison, and seconded by Mr. Bell, it was decided to authorize Monday, May 29, 1978 as payday; Tuesday the 30 will be observed as the Memorial Day holiday; the Commissioners' meeting which is normally scheduled for Tuesday will be held on Wednesday the 31st at the regular time.

At 10:00 A.M. the bids for the annual cleaning of stationary comfort stations were opened and read aloud. By unanimous consent it was decided to accept the bid of Roto-Rooter Sewer and Drain Service, of Easton, for \$290., the only bid received.

After examining 2 Open Space project outlines for Chambers Memorial Park submitted by Albert Gerardi, mayor of Federalsburg, Miss Collison moved to endorse the construction of the Federalsburg Senior League Ball Park and Chambers Memorial Park Playground. The motion was seconded by Mr. Bell and unanimously carried.

Administrator Richards stated that the County still has not received local income tax revenue estimates from the State Comptroller's office. When they are received, Mr. Richards will be able to finalize estimates for the forthcoming fiscal year.

Mr. Richards then stated that due to increased state support of the Caroline Developmental Center, Inc., of Ridgely, Caroline County will be receiving a refund of approximately \$9,000. from their 1977 allocation to the facility. Diane Baron, director of the center, has requested that \$3,500. of the refund be set aside for needed improvements to the structure, such as the installation of an electric water heater, new wiring, insulation, and other energy-saving items. Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to grant Ms. Baron's request.

County planner Alan Visintainer stated that attempts to determine the Department of Transportation's plans for Route 404 have yielded conflicting predictions. The Commissioners unanimously decided to instruct Mr. Visintainer to seek a definitive answer from the Department of State Planning, and to report on the results.

Rev. Paul Dieter, superintendent of the Delmarva District of the Wesleyan Church, presented plans for a full-scale, retirement center at the Wesleyan Camp on Camprground Road, Denton which is proposed for construction by the church and Health Care Management, Inc. The plans are part of a preliminary study being conducted in the county to determine the need of such a project and the sentiment of the public. The facility would be open to all neighboring counties and states, but local citizens would hold priority on occupancy. In addition to helping to answer the needs of the elderly, the center would provide employment for an estimated 125 persons. The Commissioners unanimously endorsed the proposal and President Andrew stated that the Planning and Zoning staff would be available for guidance and counsel.

Mr. Visintainer presented a Nondiscrimination Agreement and an Equal Opportunity Agreement with the Farmers Home Administration. President Andrew signed the agreements. Notification letters to W. A. Stewart Wright, Jr., appointed as alternate to the Board of Zoning Appeals, and to Eugene D. Racz, reappointed to the Planning and Zoning Commission, were also signed by President Andrew.

Miss Collison moved to observe Monday, July 3, 1978 as the Maryland Day holiday, and to hold the Commissioners meeting on Wednesday, July 5, 1978. The motion was seconded by Mr. Bell, and unanimously carried.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland

May 23, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Ed Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, May 16, 1978 were approved. Vouchers 5099 - 5123 were approved for payment.

The Commissioners met in executive session to review a personnel matter with John Rieck, director of Sanitation for the Health Department, and a legal transaction with County Planner, Alan Visintainer, as authorized by Article 76A, Section 11(A)(1) of the "Annotated Code."

A motion was made by Mr. Bell to accept the bid of Howard R. Greenhouse, Architect, Inc. for the renovation of the Caroline County Jail, in Denton. The motion was seconded by Miss Collison and unanimously carried.

Upon a motion made by Miss Collison and seconded by Mr. Bell it was decided to deny payment on an invoice submitted by George & Lynch, Inc. for extra work necessary to undercut and backfill unstable sub-grade areas on Hog Lot Road. The Commissioners feel that George & Lynch were obligated to perform this work under the general terms of their contract with the Caroline County Commissioners. Public Works Coordinator Jim Scrivnor was instructed to send a letter to George & Lynch, Inc. conveying the Commissioners sentiments.

President Andrew approved and signed voucher numbers 106, 107 for EDA roads project #01-51-20924.

County Planner Visintainer submitted for signature a Master State/Local Agreement for Federal Aid to Roads. It was so signed by President Andrew.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

The meeting of Newport Meadow Public Drainage Association v. The People was held at 1 o'clock in the County Commissioners Hearing Room at the Court House in Denton. Robert Rouse, district secretary, Extension Service, opened the meeting with a statement of the purpose of the hearing and the history of the project to date. There followed several hours of discussion pertaining to viewers and construction techniques, location of ditches, cost distribution, viewers reports, and financial commitment by the Soil Conservation Service. By unanimous consent the Commissioners decided to hold another meeting on June 20, 1978 at 9:30 a.m. in the Hearing Room of the Court House. At that time votes will be taken and a decision will be made.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
May 31, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of May 23, 1978 were approved. Vouchers 5124 - 5167 were approved for payment; payroll checks 8474 - 8633 were approved for payment.

County Planner Alan Visintainer briefly summarized for the Commissioners the final recommendation of the Agricultural Land Preservation Committee: that, in view of the provisions of the recently adopted Maryland Agricultural Land Preservation Foundation Act, the Commissioners take the necessary steps to create an Agricultural Preservation Advisory Board for Caroline County; and that the Commissioners direct their attention to the other recommendations of the committee which were presented at the meeting of May 9, 1978.

Conway Gregory came before the Commissioners as the chairman of a committee recently appointed by the Board of Trustees of Chesapeake College for the purpose of ascertaining (1) efforts currently being made by the 4 support counties as individuals in developing a farm-type museum (2) their interest in establishing a regional farm museum, and (3) the college's possible role in museum development if indeed interest does exist. The Commissioners generally agreed that they would like time to contact the Eastern Shore Threshermen and Collectors Association to find out how a regional farm museum would affect their operation.

Upon a motion made by President Andrew and seconded by Miss Collison it was resolved to authorize a pre-application to be submitted to the Farmers Home Administration in order that they may determine the county's eligibility for a loan for health department improvements.

Administrator Richards informed the Commissioners of a letter received from William Shoemaker, director of the State Department of Assessments and Taxation, requesting that they submit the names of at least 5 qualified applicants for the position of supervisor of assessments by August 1, 1978.

Mr. Richards then presented a revised budget summary sheet and employee salary summary sheets for the Commissioners' review.

By unanimous consent the Commissioners decided to advertise the proposed uses of revenue sharing funds as follows: landfills and sanitation, \$175,000.; general government, \$162,795. This will appear in the notice of public hearing on the county budget authorized by the Commissioners to be held on June 13, 1978.

On a motion made by Miss Collison and seconded by Mr. Bell it was decided to advertise the constant yield tax rate at \$2.55. This figure is merely a tax rate ceiling, and in no way constitutes a commitment on the part of the Commissioners.

The Commissioners unanimously approved the following contingency resolutions:

- \$133.30 - Fair Publishing House, Inc.
for county fair ribbons
- \$436.72 - for jail seminar held May 17-20, 1978 and
related expenses (sub-account for jail
expenses)

The Commissioners unanimously resolved to pay \$101.74 from the Soil Conservation District account to the Long Marsh Public Drainage Association, for maintenance.

As authorized by Article 76A, Section 11(A)(1) of the "Annotated Code," the Commissioners, by unanimous consent, met in executive session with Administrator Richards to discuss health department matters.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands,
Acting clerk

Denton, Maryland
June 6, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Ed Richards, Co. Adm.

Minutes of the regular meeting of May 31, 1978 were approved. Vouchers 5168 - 5216 were approved for payment.

Wilbur S. Hoopengardner, Superintendent of Caroline County public schools presented to the Commissioners the following bid tabulation for additions and renovations to Federalsburg Elementary School:

Chas. E. Brohawn & Bros. Inc.	\$1,405,200.
W. B. Venables & Sons, Inc.	\$1,292,900.
Carl J. Williams & Sons, Inc.	\$1,509,172.

A motion was made by Mr. Bell to send a letter to Leo J. Ritter, executive director of the State Interagency Committee on School Construction stating that the County Commissioners have recommended to the Caroline County Board of Education that the bid submitted by W. B. Venables & Sons, Inc. in the amount of \$1,292,900. (including all alternates) be accepted. The motion was seconded by Miss Collison, and unanimously carried.

Administrator Richards discussed with the Commissioners the mosquito problem in the county. He stated that the areas of greatest infestation must be identified, and that an inspector must be called in, who will then determine whether aerial spraying is justifiable. He also stated that the town programs provide 1 spraying weekly. Planner Visintainer and Administrator Richards were instructed to work together to identify the areas experiencing the most problems and to secure the services of an inspector, reporting the results of their efforts to the Commissioners.

At 10 o'clock a public hearing was held for the 1978 Annual Review of the Solid Wastes Management Plan. Contractors Bill Messick and Edmund Racz were among those in attendance. County Planner Alan Visintainer opened the hearing by presenting a report describing changes proposed for the county landfills (located on Holly and Hobbs Roads) and the redistribution of greenboxes to consolidated collection sites.

At the conclusion of Mr. Visintainer's presentation Mr. Bell moved to adopt the following resolution. The motion was seconded by Miss Collison, unanimously carried and so signed.

RESOLUTION

WHEREAS, the County Commissioners are empowered to annually review and update the Caroline County Solid Waste Management Plan;

NOW, THEREFORE, BE IT RESOLVED that the attached 1977-78 Annual Review and Update is adopted.

PASSED AND DULY ADOPTED this 6th day of June, 1978.

A. Curtis Andrew
A. CURTIS ANDREW, PRESIDENT
CAROLINE COUNTY COMMISSIONERS

Earl R. Bell
EARL R. BELL, MEMBER

ATTEST:

Diane Kemp
Diane Kemp, Acting Clerk

Rachel Collison
RACHEL COLLISON, MEMBER

Mr. Visintainer presented to President Andrew a letter from Vladimir Wahbe requesting a signature of approval of amendments to a contract between the County Commissioners and the Maryland Department of State Planning. President Andrew supplied his signature.

May 5, 1978

Mr. A. Curtis Andrew, President
Board of County Commissioners
Courthouse
P.O. Box 207
Denton, Maryland 21629

Dear Mr. Andrew:

Pursuant to the request of Mr. Alan Visintainer based on a meeting with representatives of my staff, be advised that the following portions of the Attachment to Third Party Contract, Exhibit A, between the Caroline County Board of County Commissioners and the Maryland Department of State Planning, Md. P-1025 (226) are hereby deleted:

"A complete review and revision of County Comprehensive Plan will be accomplished as part of the program".

"Thirty (30) copies of the revised County Comprehensive Plan shall be submitted to the Planning Agency".

Please acknowledge approval of these amendments by signing the attached copy of this letter and returning it to this office.

Sincerely,

X VLADIMIR WAHBE
Vladimir Wahbe

Amendment approved this 6th day of June, 1978.

A. Curtis Andrew
President, Caroline County Board
of County Commissioners

CC: Mr. Alan Visintainer
Mr. Aubrey Romine

ATTEST:

Diane Kemp
Diane Kemp, Acting
Clerk

Mr. Richards also discussed the problems and procedures involved in converting the greenbox system to consolidated collection sites, which process is scheduled for completion in FY '80: how to work with contractors, how to handle conversion, what boxes should be pulled. He also reported that two collection sites, on the old Denton Road and on Laurel Grove Road, are already under construction and are expected to be in operation by July 1. On a motion made by Miss Collison and seconded by Mr. Bell, it was decided to continue the contracts with Racz Refuse, Inc. and Adho, Inc. for greenbox service on a monthly basis until January 1, 1979.

Miss Collison made a motion to approve President Andrew's signature on copies of the Caroline County Community Home Care Programs, which will insure continuation of the program through the Department of Social Services. The motion was seconded by Mr. Bell and unanimously carried.

Robert Schreiber, Raymond Macé, and Alex Herzberg discussed the need to replace the emergency communications base station in the Greensboro firehouse. The Commissioners advised them to discuss the matter with Mildred Irwin, Civil Defense administrative aide.

There being no further business the meeting was ajourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
June 13, 1978

The Commissioners met at 10:00 a.m.:

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of June 6, 1978 were approved. Vouchers 5218 - 5247 were approved for payment; payroll checks 8634 - 8772 were approved for payment.

Zoning Administrator Carl Thornton discussed with the Commissioners the continuation of the Maryland Housing Rehabilitation program. By unanimous consent, the Commissioners approved the continuation of the program. President Andrew provided the signature of authorization. The grant money will be divided between the Towns of Denton and Federalsburg.

Ron Kent, president of Caroline Health Services, Inc. appeared before the Commissioners to request a second payment of \$1,000. from the total allotment of \$5,000. which the Commissioners previously authorized for their use. This payment will help to provide staffing for the 2 physicians at the health facility in Goldsboro. By unanimous consent, the Commissioners granted Mr. Kent's request.

Alan Musselman, director of the state Agricultural Land Preservation Foundation met with the Commissioners to discuss the preservation of agricultural land in Caroline County. He also answered questions from local farmers attending the meeting.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

On this date, at 7:30 p.m., as advertised, the County

Commissioners held a public hearing in the circuit courtroom on the proposed fiscal '79 budget. The hearing was chaired by County Administrator Edwin G. Richards, with the County Commissioners sitting as the Board of Estimates. The Commissioners heard general comments and answered questions from the general public sector. The hearing adjourned at 9:35 p.m.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
June 20, 1978

The Commissioners met at 9:00 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of June 13, 1978 were approved. Vouchers 5248 - 5283 were approved for payment.

A public hearing on Newport Meadow Public Drainage Association was held in the Commissioners Hearing Room at 9:30 a.m. The hearing was chaired by William Darling, engineering specialist with the Soil Conservation District. The purpose of the meeting was to tally votes for or against the organization of Newport Meadow P.D.A. After the tally was taken, Mr. Darling read from "The Drainage Law of Maryland" the following courses of action which were open to the Commissioners: reject the viewers report, refer it back to the drainage viewers for amendment or reconsideration in view of objections presented, or confirm the report (as they received it or as it may have been amended) and declare the p.d.a. to be established.

Upon a motion by President Andrew, seconded by Miss Collison, and unanimously carried, it was decided to adjourn the meeting into closed session to further discuss the matter and also that of the county budget, as authorized by Article 76A, Section 11(a)(13) of the "Annotated Code."

A motion was then made in open session, by Miss Collison to return the viewers report to the board of drainage viewers for further study. The motion was seconded by Mr. Bell and unanimously carried. There was no final decision on the County budget.

Treasurer William Cole appeared before the Commissioners to request authorization to proceed in amending one section of the Caroline County trailer park ordinance such that the method of assessing tax would be changed from 20% on total rental to a flat space fee. By unanimous consent, the Commissioners unanimously authorized preparation of the amendment for their review.

The Commissioners unanimously approved the hiring of Sue Kanarr to work on a part-time basis in the treasurer's office.

President Andrew signed a notice of public hearing which will be held on August 1, 1978 at 7:30 in the Commissioners Hearing Room on the application of the Caroline County Commissioners to the Maryland Department of Health and Mental Hygiene for a refuse disposal permit to operate a sanitary landfill on Hobbs Road.

A motion was made by Miss Collison to sign a mutual disaster aid agreement with Sussex County. The motion was seconded by Mr. Bell, and the agreement was so signed by President Andrew.

County Planner Alan Visintainer reported to the Commissioners on a letter recently received from a Department of Transportation official which retracted a previous statement that a 4-lane highway would not be necessary for Route 404.

Administrator Richards presented to the Commissioners letters from the residents of Tammuzzena Shores which stated their objections to any increase in the county tax rate, and requested that Ewing Road in their subdivision be included in the County Roads maintenance program.

Mr. Richards discussed with the Commissioners correspondence received from State officials which states that they are soliciting appraisal bids on the old Denton Elementary School on 4th and Randolph Streets and that they hope to begin negotiations with the Commissioners by late July or early August.

A telephone request from the Governor's office requesting 3 nominees for the position of alternate on the Property Tax Assessment Appeals Board was relayed to the Commissioners.

The following contingency fund resolutions were unanimously approved:

- \$2,052.77 - To Wright's Building Supplies for jail and sewer repairs
- \$1,000.00 - to Ron Kent for use of Caroline Health Services, Inc.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
June 27, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of June 20, 1978 were approved. Vouchers 5285 - 5336 were approved for payment; payroll checks 8773 - 8939 were approved for payment.

The Commissioners read letters from Acting Governor Blair Lee stating that Charles P. Merrick, Jr. has been reappointed as a member of Caroline County Property Tax Assessment Appeals Board for a term of five years beginning June 1, 1978; and that Thomas W. Webster has been appointed as a substitute member of the Board of Election Supervisors for the remainder of a term of two years from the first Monday in June 1977, in the place of Thomas Andrew.

A motion was made by Mr. Bell and seconded by Miss Collison to adopt the following resolution which reactivates the Caroline Economic Development Commission, appoints 7 members to the Commission, and establishes their terms of office.

RESOLUTION

Appointment of Economic Development Commission

WHEREAS, The Caroline County Overall Economic Development Committee has recommended that the Caroline Economic Development Commission be re-appointed.

THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the following Resolution is adopted:

Section 1. Creation and Powers

(A) The Caroline County Economic Development Commission (EDC) is hereby created. The Commission shall consist of seven (7) members appointed by the County Commissioners. The term of each member shall be five (5) years or until his successor takes office, except that the respective terms of the members first appointed shall be one, two, three, ^y four and five years from the effective date of this Resolution.

(B) The County Commissioners may, after holding a public hearing, remove any member for inefficiency, neglect of duty, absenteeism, or malfeasance in office.

(C) Vacancies occurring other than through the expiration of terms shall be filled for the unexpired term by the County Commissioners.

(D) The EDC shall elect its chairman from among the appointed members and create and fill such other offices as it deems necessary. The term of chairman shall be one year, with eligibility for re-election.

(E) The EDC may request that funds be appropriated by the (sic) County Commissioners for its operation and activities. The disbursement of such funds shall be subject to approval by the County Administrator.

Section 2. Objectives of the EDC

The EDC shall have the following objectives:

(1) To advise the County Commissioners on any matters related to economic development.

(2) To implement the goals and programs outlined in the Caroline County Overall Economic Development Program (OEDP).

(3) To coordinate with state and federal agencies concerned with economic development and with the Delmarva Advisory Council.

(4) To work with and serve as a clearing house for local groups, including Chambers of Commerce, Town Commissioners and local economic development groups.

(5) To promote stable and orderly economic growth by attracting new industry and by encouraging the development of tourism, agriculture and commercial business.

(6) To assist existing business and industry in expanding or in overcoming difficulties.

Section 3. Appointment of Members

The EDC shall consist of the following members, together with their terms of office:

Roland Kent	5 years
James Luff	4 years
Ruth Chambers	3 years
Lee McMahan	3 years
Fred Schmick	2 years
Hilliard Gardner	2 years
Irving Ober	1 year

Section 4. Effective Date

This Resolution shall take effect immediately upon its adoption.

PASSED AND DULY ADOPTED, this 27 day of June 1978.

A. Curtis Andrew K
A. CURTIS ANDREW, PRESIDENT
CAROLINE COUNTY COMMISSIONERS

Earl R. Bell K
EARL R. BELL, MEMBER

Rachel Collison K
RACHEL COLLISON, MEMBER

The Commissioners then conducted a scheduled budget review session to discuss with agency administrators their proposed county appropriations for FY ' 79, and to examine any revised budget requests.

Stephen Mood, director of Social Services, presented a letter explaining why the department cannot revise its budget to meet the Commissioners' request.

Wilbur S. Hoopengardner, superintendent of schools, and Jack Smith and Walter Palmer, members of the Board of Education, presented a revised budget schedule.

George Sands, library administrator, also presented a revised budget request, and justified specific library expenses.

Administrator Richards then briefly commented on the budget requests of county agencies which were not represented at the meeting.

As authorized by Article 76A, Section 11(a)(13) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss the county budget with Administrator Richards.

President Andrew signed a letter to the Department of Health, Education, and Welfare which urges the prompt and favorable consideration of the Supplemental Manpower application submitted by Caroline Health Services, Inc.

A motion was made by Mr. Bell, seconded by Miss Collison, and unanimously carried to set the county tax rate for the 1978-79 fiscal year at \$2.30 per \$100 assessable base, *to maintain the local income tax rate at fifty percent (50%).

Miss Collison made a motion to approve the revised nomination of Maryland Route 404 as an area of critical state concern and to authorize Planner Visintainer to forward it to the Department of State Planning. The motion was seconded by Mr. Bell and

* See Minutes of July 11, 1978, p. 297, paragraph 3, for authorization.

unanimously carried.

The Commissioners signed a United States Fidelity and Guaranty Company bond for County Treasurer William Cole.

The Commissioners unanimously approved the following contingency fund resolutions:

- \$3,208.53 - Donald Trice, Inc.
(replacement of library heat pumps)
- \$1,200.00 - State of Maryland
(Supervisory Training program conducted for county employees and other county agency employees)

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
July 5, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting on Tuesday, June 27, 1978 were approved. Vouchers 5337 - 5385 were approved for payment.

The Commissioners reviewed the 1978-79 county budget. Miss Collison then moved to adopt the budget as amended. The motion was seconded by Mr. Bell and unanimously carried.

CAROLINE COUNTY
Budget Summary
1978-79

<u>Budget Item</u>	<u>Amt. Budgeted</u>
County Commissioners	20,000
County Commissioners Office	56,984
Circuit Court	32,500
Orphans Court	3,510
State's Attorney	41,250
Law Library	2,500
Registration & Elections	27,810
Treasurer	12,200
Treasurer's Office	29,700
Audit	9,000
Licensing A B C	8,691
Zoning, Plumbing & Planning	57,800
General Building	78,610
General Services	115,000
General	5,200
Sheriff's Dept.	107,250
County Jail	79,250
Central Alarm	44,250
Fire Companies	80,333
Civil Defense	28,593
Dog Control	3,500
Public Works	27,800
Landfills	155,500
Health Dept.	135,636
Social Services	30,000

<u>Budget Item</u>	<u>Amt. Budgeted</u>
Institutional Care	34,685
Commission on Aging	1,100
Board of Education	3,125,565
Schools Debt	378,790
Chesapeake College	152,270
Recreation & Parks	36,690
Libraries	126,600
Extension Service	54,327
Johnsongrass	15,504
Drainage Assistance	29,650
Economic Development Commission	7,500
Solo Cup	258,158
CETA	569,181
Contingency	75,000
Upper Shore Aging	10,000
Md. Academy of Science	1,000
Share of Co. Property Tax	40,000
Talbot Humane Society	1,500
Delmarva Advisory	621
Capital Outlay	15,000
Sch. Equipment	10,000
Tourism Council	2,000
Jail Renovation	800,000
TOTAL	6,938,008

ANTICIPATED REVENUES
FY 78-79

<u>Revenues</u>	<u>Amount</u>
Property taxes	2,441,391
Penalty, addit & abatement Prev. yrs.	
Interest on delinq. taxes	10,000
Solo Cup	258,158
Tax Credits	(27,000)
Local Income Tax @50%	1,315,750
Recordation Tax	85,000
Franchise Tax	2,500
Racing Revenue	7,500
ABC Gallonage Taxes	50,000
Tabacco Taxes	80,000
ABC Licenses	35,000
Traders Licenses	12,500
Plumbing Licenses & Permits	
Dog Licenses	1,000
Building Permits	17,000
Marriage Licenses	2,000
Junkyard Licenses	
Federal Revenue Sharing	337,000
Anti Recession Fiscal Assist.	
State's Attorney Grt. Prog.	16,108
Police Protection Aid	69,000
Reduction of State Property Tax	117,000
Fees on State Parks	3,645
Debt Reduction/Sch Construction	253,275
Library Debt Retirement	29,500
Civil Defense	20,000
St Grt/Coastal Zone Program	15,000
CETA	569,181
Sheriff Fees	5,000
Johnsongrass Removal	7,500
Grt JHU/Health Dept. Emp.	
Grt Soc. Serv/Emp.	

<u>Revenues</u>	<u>Amount</u>
Boatslip Rentals	6,500
State Planning Grt.	10,000
Interest	15,000
Rental for Co. Bldg.	8,500
Chesapeake College Const. Fund	15,000
Miscellaneous Receipts	50,000
Revenue Carried Forward	300,000
State Jail Grant	400,000
Jail Bond Issue	400,000
TOTAL	6,938,008

An itemized budget sheet is available for public review in the Caroline County Commissioners office, Courthouse-Room 103, P O. Box 207, Denton, Maryland 21629.

Administrator Richards presented for the Commissioners' examination a recently received letter from William L. Shoemaker, director of the State Department of Assessments and Taxation, which declares that Charles H. Arnie has been designated as acting supervisor of assessments as of July 1, 1978.

The following contingency fund resolutions were unanimously approved for payment.

- \$1,045.54 - Caroline County Roads Board - for care repairs, sheriff's department (paid June 27, 1978)
- \$ 250. - James O. Knotts, atty. - retainer fee, Social Services
- \$ 259. - Racz Refuse, Inc. - greenbox service for boat ramps
- \$3,500. - Caroline County Developmental Center - grant for repairs to building

The Commissioners unanimously approved the following resolution:

IN MEMORIAM

Whereas, Joseph J. Murnane, Jr. was the executive director of the Maryland Association of Counties for the past ten years; and

Whereas, he gave unreservedly of his time and effort to Caroline County in devotion to its purposes; and

Whereas, he was a recognized leader of the business community, giving inspiration and enthusiasm to those who worked with him; therefore,

BE IT RESOLVED,

That the County Commissioners of Caroline County record their deep sorrow at the passing of their friend and associate on June 27, 1978, and that a copy of this resolution be spread upon the minute book of this organization in lasting tribute to his memory and that a copy be sent to the bereaved family.

Respectfully submitted,

A. Curtis Andrew
A. Curtis Andrew, president

Earl R. Bell
Earl R. Bell

Rachel Collison
Rachel Collison

CAROLINE COUNTY COMMISSIONERS

ATTEST:

Diane Kemp
Diane Kemp, acting clerk

Adopted: July 5, 1978

County Planner Visintainer discussed the signs which will be posted at the collection sites on the old Denton Road, and Laurel Grove Road and Hobbs Road. The signs, which will set forth usage rules and hours of operation, are authorized by the Caroline Refuse Disposal Ordinance. Signs and maps will be posted at the present greenbox sites several weeks prior to conversion to central collection sites. By unanimous consent, the Commissioners approved the posting of the signs and maps.

A motion was made by Mr. Bell to pay up to \$8,000. as a partial payment to Adho, Inc. for the trash compactor. The motion was seconded by Miss Collison and unanimously carried.

The Commissioners unanimously agreed to designate Al Visintainer as the Caroline County representative to the Resource Recovery Advisory Board.

County Planner Visintainer requested authorization from the Commissioners to obtain a cost estimate for a topographic survey for the jail addition. Authorization was unanimously granted.

The Commissioners approved the summary statement for the contract with the Maryland Department of State Planning, which pertains to a planning assistance grant application.

A motion was made by Miss Collison, seconded by Mr. Bell, and unanimously carried to adopt the following resolution, which was submitted by Planner Visintainer.

RESOLUTION

Resolution authorizing the filing of an application with the Maryland Department of Transportation for a Public Transportation Technical Study Grant and authorizing the execution of a Grant Agreement with the Department of Transportation for the undertaking of the Study described in such Application.

WHEREAS, the Maryland Department of Transportation has announced a program of financial grants to assist in Public Transportation Technical Studies for Non-Urbanized Counties in the State, such Grants to be funded jointly by the Maryland Department of Transportation, the Urban Mass Transportation Administration of the United States Department of Transportation and Local governments, and

WHEREAS, the Caroline County Commissioners have established their legal authority to conduct public transportation projects and to receive grants from the Maryland Department of Transportation and

WHEREAS, the Caroline County Commissioners desire to undertake a Public Transportation Technical Study for Caroline County, and are willing to provide the local share of the cost of the study;

NOW, THEREFORE, BE IT RESOLVED BY THE CAROLINE COUNTY COMMISSIONERS THAT:

1. That the Caroline County Commissioners shall conduct a Public Transportation Technical Study for the purpose of developing a Transit Development Program for Caroline County for Fiscal Years 1979 through 1983 in accordance with the rules and regulations promulgated by the Urban Mass Transportation Administration of the United States Department of Transportation and the Maryland Department of Transportation.
2. That the Caroline County Commissioners agree to participate in the cost of this Study to the amount of \$625, out of a total cost of \$50,000. Such local contribution is to be in cash or in kind services.
3. That Alan Visintainer, County Planner, is authorized on behalf of Caroline County Commissioners to execute and file an application with the Maryland Department of Transportation for a Public Transportation Technical Study Grant to aid in the financing of the Study and to accept and execute an appropriate Interagency Grant Agreement with the Maryland Department of Transportation.

Certificate

The undersigned duly qualified and acting Clerk of the Caroline County Commissioners certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Caroline County Commissioners held on Tuesday
July 5, 1978.

Deane Kemp

(Signature of Officer)

Acting Clerk

(Title of Officer)

July 5, 1978

(Date)

Administrator Richards presented the newly published Caroline County tourism brochure to the Commissioners, stating that copies will be distributed by state agencies and by the Tourism Council. The brochures are also available at the Commissioners office.

Mr. Richards reminded the Commissioners that a Personnel Committee must be appointed. The Committee will consist of 3 members: 1 Commissioners, 1 county employee, and 1 person representing the general public.

A public hearing was held, as advertised, at 10:30 in the Commissioners Hearing Room relative to a proposed amendment to the Caroline County Zoning Ordinance. Miss Collison moved to adopt the amendment as submitted. The motion was seconded by Mr. Andrew, and made unanimous by Mr. Bell.

Article 22

Section 22-3.11(8) A sawmill for the cutting of timber in R-Rural and I-1 Limited Industrial Zoning Districts, provided that said mill and all accessory structures be located not closer than 500 feet from any dwelling not located on premises.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
July 11, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin Richards, Co. Adm.

Minutes of the meeting of Wednesday, July 5, 1978 were approved. Vouchers 5386 - 5448 were approved for payment; payroll checks 8940 - 9067 were approved for payment.

A motion was made by Mr. Bell to appoint William C. Cooper, of Hillsboro, as chairman of the Central Alarm Board to serve at the Commissioners' pleasure. The motion was seconded by Miss Collison and unanimously carried.

*

A motion was made by Mr. Bell to appoint ^{Donald I.S.} ~~Wayne~~ Bartlett, of Goldsboro, to the Central Alarm Board as a member-at-large representing the Firemen's Association. The motion was seconded by Miss Collison and unanimously carried. Mr. Bartlett's term will expire on June 30, 1981.

A letter of confirmation will be sent to Owen Wise, who, as recently elected vice-president of the Firemen's Association, becomes an automatic member of the Central Alarm Board.

The Commissioners unanimously approved the following contingency fund resolutions:

- \$138.80 - Caroline County Fair Committee
(balance of \$300. previously appropriated for the fair)
- \$245. - Dr. Harold Plummer, M.D.
(coroner fees)

The Commissioners unanimously agreed to appoint Clarence Kibler as chairman of the Commission on Aging; his term will expire on June 30, 1979.

By unanimous consent, the Commissioners approved the bid proposal #CC-BM-6-23-78 from Reliance Wood Preserving Company in the amount of \$3,346.33, for treated lumber. The lumber will be used for fencing at the greenbox sites.

President Andrew signed the Cooperative Reimbursement Program between the Maryland State Department of Human Resources and the State's Attorney for Caroline County for child support enforcement. Authorization for the agreement is provided in the Commissioners' minutes of May 2, 1978.

*A motion was made by Mr. Bell to appoint Bruce Meredith, of Federalsburg, as a regular member of the Central Alarm Board to serve at the Commissioners' pleasure. The motion was seconded by Miss Collison and unanimously carried.

President Andrew signed the certification of tax levy, which must be forwarded to the Comptroller of the Treasury.

The amended CETA contracts for Caroline County were also signed by President Andrew.

By unanimous consent the Commissioners resolved to amend the minutes of June 27, 1978, to include the notation that they will maintain the local income tax rate at fifty percent (50%).

Charles Whitby met with the Commissioners to discuss maintenance of Stony Point road. County Planner Visintainer explained the road is not presently listed as a county road. The county attorney, Phillip Nuttle, will investigate the matter, and will try to negotiate for a deed of right-of-way to declare Stony Point road as a county road.

As authorized by Article 76A, sections 11(a)(1), (6), and (13) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to consider the appointment of a personnel committee, to confer with the legal counsel Phillip Nuttle on the Stony Point road matter, and to discuss a budget matter.

At 10:30 a.m. a public hearing was held relative to the following:

A request by the Preston Trucking Company, Inc. to rezone a thirteen (13) acre parcel of land presently zoned R-1 Single Family Residential, to I-2 Light Industrial as provided under Article 23 of the Caroline County Zoning Ordinance; said parcel of land being located on the east side of Payne Road, at a distance of 1,100 feet from State Route 331, presently owned by Robert E. Rieck.

Upon a motion made by Miss Collison and seconded by Mr. Andrew, it was unanimously decided to grant the rezoning request of Preston Trucking Company, Inc.

Hugh Gordy and Tayloe Lewis, members of Board of Trustees of the Caroline Nursing Home approached the Commissioners to discuss the possibility of obtaining a construction loan for the new addition to the nursing home. The Commissioners unanimously agreed to defer decision until Attorney Nuttle can determine whether the legislation authorizing the Commissioners to arrange permanent financing would authorize construction financing instead.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
July 18, 1978

The Commissioners met at 9:50 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin Richards, Co. Adm.

Minutes of the regular meeting of Tuesday, July 11, 1978 were approved. Vouchers 5449 - 5479 were approved for payment.

Youth Commission payroll checks 9068 - 9082 were approved for payment.

Jim Hannawald, district conservationist, presented for the Commissioners' examination Supplemental Watershed Work Plan Agreement No. 22 between the Faulkner Branch Public Drainage Association, the Caroline County Commissioners, the Caroline Soil Conservation District, the State of Maryland, and the U.S.D.A. The agreement was signed by President Andrew.

A motion was made by Miss Collison authorizing a transfer of funds in the amount of \$15,119.74 to the Soil Conservation District escrow fund. This amount was appropriated in the FY 77-78 county budget for Faulkner's Branch P.D.A. The motion was seconded by Mr. Bell and unanimously carried.

Emory Dobson and John Dobson appeared before the Commissioners to apprise them of office space on Market Street which is available for tenancy by the Extension Service, if the Commissioners so desire. The Commissioners instructed Administrator Richards to confer with Doris Stivers of the Extension Service to determine the advisability of such a relocation.

A motion was made by Miss Collison to authorize Mr. Bell to enter into a Letter of Intent to Meet Conditions with Farmers Home Administration in the matter of Caroline County Commissioners as requested concerning bond sale for the county jail. Motion was seconded by Mr. Andrew.

Administrator Richards reported on the organizational meeting of the recently appointed Economic Development Commission. The following officers were elected from among the appointed members: Ron Kent, chairman; Lee McMahan, vice-chairman; Ruth Chambers, treasurer. Alan Visintainer was appointed to serve as corresponding secretary at the pleasure of the Commission.

At Mr. Richard's request, Mr. Bell moved to set aside \$5,000. from the FY 78-79 county budget for the use of the Economic Development Commission. The motion was seconded by Miss Collison and unanimously carried.

The Commissioners unanimously approved the following contingency fund resolutions:

- \$125. - Pinketts Bus Company - 1 trip for the mentally retarded (Grant money will be received to replace this expenditure.)
- \$250. - J. B. Dashiell Funeral Home
Balance due for funeral expenses of John Forman, a welfare recipient.

As authorized by Article 76A, section 11(a)(13) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss the health department budget.

The Commissioners unanimously agreed to appoint the following persons as members of the Personnel Committee: Rachel Collison, Commissioner member; Ruth Chambers, member from the public sector; Wilbur Levengood, county employee. Ms. Chambers and Mr. Levengood will serve 1-year terms, effective as of this date.

The Commissioners provided signatures of approval for the recommended budget for the school year 1978-1979 (as presented, as modified).

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland
July 25, 1978

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell

Minutes of the regular meeting of July 18, 1978 were approved. Vouchers 5480 - 5529 were approved for payment; payroll checks 9083 - 9217 were approved for payment.

The Commissioners unanimously approved the following contingency fund resolutions which will cover expenses of a trip to Assateague for the mentally retarded. The expenses will be reimbursed by a grant from the State of Maryland:

\$66. - Mrs. Barbara Holmes - purchase of food for trip
\$15. - Md. Dept. of Natural Resources - parking fee
\$138.80 - Pinketts Bus Company - round trip to Assateague

Jim Hannawald, district conservationist, met with the Commissioners to request an amendment of the Faulkners Branch P.D.A. levy first certified on June 20, 1978. The amendment, which rearranges the tax payment schedule for the 119 property owners involved, was unanimously approved and signed by the Commissioners.

The Commissioners unanimously agreed to advance \$117. to Faulkner's Branch P.D.A. to pay for bid advertisements. Project plans will be available in the Planning and Zoning office. The bids are to be placed in the county bid box, and will be opened on September 19, 1978 at the county library in Denton.

President Andrew signed an HEW application which will allow the county to retain 8 CETA employees for an additional 3 months (through September 30).

There being no further business, the meeting was adjourned.

Diane Kemp

Diane Kemp, Acting Clerk

Denton, Maryland
August 1, 1978

The Commissioners met at 9:40 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Ed Richards, Co. Adm.

Minutes of the regular meeting of July 25, 1978 were approved. Vouchers 5528 - 5614 were approved for payment. Youth Commission payroll checks 1 - 23 were approved for payment.

Dr. Robert Schleiger, president of Chesapeake College, met with the Commissioners to request their permission to close out

the college's Phase II construction fund. Upon a motion made by Mr. Bell, and seconded by Miss Collison, it was decided to grant Dr. Schleiger's request.

A motion was made by Mr. Bell to authorize the utilization of the anticipated surplus from the 1978 Chesapeake College budget to make capital improvements to the college's buildings and grounds. The motion was seconded by Miss Collison and unanimously carried.

John Williams, plant manager of Electro Therm, Inc. and Gerald L. Griffin, vice-president of operations, appeared before the Commissioners to request an additional manufacturer's tax exemption for Electro Therm, Inc., Denton. Administrator Richards was instructed to obtain pertinent financial data from the assessment office, and to have the accuracy of the data verified by Mr. Williams and Mr. Griffin.

Fred Gleockler, Jr., Ridgely, met with the Commissioners on the behalf of certain citizens of Caroline County to present the following petition of 70 signatures. (The petition in its entirety will be entered in the minute book.) Although the dumping of nuisance materials described in the petition has ceased in response to an order by the Health Department, a follow-up letter will be sent to Grasonville Fisheries at the Commissioners request stating that such dumping is in violation of the county zoning ordinance.

We the undersigned citizens of Caroline County do hereby petition the Commissioners of Caroline County to take whatever actions are necessary to stop the public nuisance being created by the dumping of clam shells with accompanying animal waste and sewage sludge on the Agriculturally zoned property of Mr. Henry Simon, in the Seventh Election District of Caroline County.

The Commissioners unanimously approved and signed the new Blue Cross/Blue Shield rate notice for the Agreement year beginning September 1, 1978.

Upon a motion made by Miss Collison, and seconded by Mr. Bell, it was unanimously decided to adopt the following contingency fund resolutions:

- \$ 130. -- Baltimore Baseball Club-tickets for game attended by the mentally retarded (grant from State of Md.)
- 100. -- Barbara Holmes -- coordinating trips for the mentally retarded (grant from State of Md.)
- 4,868.10 -- Peoples Bank of Md. -- interest due on short term loan of \$450,000. borrowed May 1978

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
August 8, 1978

The Commissioners met at 9:35 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of August 1, 1978 were approved. Vouchers 5615 -- 5664 were approved for payment; payroll checks 9218 -- 9343 were approved for payment.

Administrator Richards presented for President Andrews signature a check in the amount of \$34,151.51 from the Canners Exchange Subscribers covering wind damages incurred at the Ridgely, Maryland facility (Moxie Industries, Inc.). President Andrew signed the check.

President Andrew signed the subgrant agreement for the Solid Waste System Conversion and Facilities Maintenance project. This agreement will terminate on September 30, 1978.

Administrator Richards presented for signature the CETA extension request for the Vocational Enrichment Training project sponsored by the Caroline Developmental Center, Ridgely, Maryland. The project will terminate on September 30, 1978. The extension request was signed by President Andrew.

As authorized by Article 76A, sections ^{11(a)(13) and 11(a)(6) SS.} ~~13 and 6~~ of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss financial and legal matters.

With regret the Commissioners accepted the resignation letter of Janice M. Edwards, Clerk to the County Commissioners.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
August 15, 1978

The Commissioners met at 9:35 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of August 8, 1978 were approved. Vouchers 5665 -- 5719 were approved for payment; Youth Commission payroll checks 24 -- 41 were approved for payment.

Harry Simon, Ridgely, met with the Commissioners to respond to the petition presented to the Commissioners on August 1, 1978 from local residents who protested the dumping of clam shells and other nuisance materials on his property. Mr. Simon requested that permission be granted to continue the dumping of clam shells in his gravel pit during the winter months. Carl Thornton, zoning administrator, stated that Mr. Simon could continue to dump clam shells in the gravel pit as long as no public nuisance was caused. The Commissioners then instructed Mr. Thornton and Mr. Rieck, director of environmental services with the Health Department, to compose a work agreement

incorporating conditions which will prevent the creation of a public nuisance.

A motion was made by Mr. Bell to accept the State's offer of \$43,350. for the old Denton Elementary School site on 4th Street, with two stipulations:

- (1) the property will be used only for construction of a district court multi-purpose government center, and
- (2) the State will take appropriate steps to dispose of the existing building in order to prevent it from becoming a public nuisance.

Motion was seconded by Miss Collison and unanimously carried. An Option Contract with the State of Maryland was then signed by President Andrew.

A motion was made by Miss Collison to extend the manufacturer's tax exemption already granted to Salisbury Service Stations, Inc. for the Thermalink plant, Denton for 1977-78 to include new machinery purchased by Electro-Therm, Inc. Exempted is the new equipment installed in the addition. The total value of equipment to be exempted is \$289,400. Motion was seconded by Mr. Bell and unanimously carried.

As authorized by Article 76A, Section ^{11(a) 15} (6) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss child support with Stephen Mood, director of Social Services, and Starke Evans, assistant state's attorney.

In open session, President Andrew signed a contract with the Dept. of Natural Resources to continue Coastal Zone funding for FY '78-79 in the amount of \$15,000.

The Commissioners approved and signed the Abatement or Deduction Tax Roll forms.

The Commissioners unanimously approved the following contingency fund resolutions:

\$107.30 -- Pinketts Bus Company - trip for mentally retarded

\$ 50.00 -- Barbara Holmes - coordinator of trip for mentally retarded

As authorized by Article 76A, Section ^{11(a) 15} (4) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to talk with representatives from Showell Company, poultry processors.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
August 22, 1978

303

The Commissioners met at 9:30 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of August 15, 1978 were approved. Vouchers 5720 -- 5759 were approved for payment; payroll checks 9344 -- 9476 were approved for payment.

The Commissioners unanimously approved the following contingency fund resolutions:

\$ 87.50 -- Kent, Ogletree, & Thornton (attorney fees for protective service cases in July; Caroline County Dept. of Social Services)

\$817.30 -- Tourism Council of the Upper Chesapeake, printing of canoe trails brochure. (Remainder of a Matching State Grant and EDC funds)

A motion was made by Mr. Bell to celebrate September 12, 1978 as Primary Election Day, with the Commissioners' meeting to be held on Wednesday, September 13, 1978. Motion was seconded by Miss Collison and unanimously carried.

A motion was made by Mr. Bell to celebrate November 7, 1978 as General Election Day, with the Commissioners' meeting to be held on Wednesday, November 8, 1978. Motion was seconded by Miss Collison and unanimously carried.

A motion was made by Mr. Bell to celebrate November 7, 1978 as General Election Day, with the Commissioners meeting to be held on Wednesday, November 8, 1978. Motion was seconded by Miss Collison and unanimously carried.

As authorized by Article 76A, Section 11(a)(6) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a legal matter with Carl Thornton, zoning administrator, and Alan Visintainer, county planner. Following meeting instructions were given to the staff to prepare a letter to County health officer advising him of the Commissioners' position concerning the disposal of clam shells at Harry Simon's pit.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
August 29, 1978

The Commissioners met at 9:40 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of August 22, 1978 were approved. Vouchers 5760 -- 5797 were approved for payment; youth commission payroll checks 42 -- 50 were approved for payment.

As authorized by Section 49 of the Caroline County "Code," the Commissioners reviewed applications for manufacturers' tax exemptions, and after due consideration, the following action was

taken:

A motion was made by Miss Collison to extend the existing manufacturers' tax exemption through the 1979 fiscal year for Saulsbury Bros. Incorporated of Ridgely. The motion was seconded by Mr. Bell and unanimously carried.

A motion was made by Mr. Bell to extend the existing manufacturers' tax exemption through the 1979 fiscal year for Saulsbury's Service Station, Inc., of Ridgely. The motion was seconded by Miss Collison and unanimously carried.

A motion was made by Miss Collison to extend the existing manufacturers' tax exemption through the 1979 fiscal year for Electro-Therm, Inc., of Denton. The motion was seconded by Mr. Bell and unanimously carried.

After a presentation by Administrator Richards, the Commissioners unanimously signed a right-of-way easement with Choptank Electric Cooperative, Inc. for the installation of an electric service at the Old Denton Road collection site.

Administrator Richards then discussed with the Commissioners the Blue Cross/Blue Shield rate increase which becomes effective on September 1, 1978. A motion was made by Mr. Bell to increase the present employee hospitalization benefit of \$30.00 monthly to \$33.45. The motion was seconded by Miss Collison and unanimously carried. The increase of \$3.45 will be paid by the County out of the Antirecession Fiscal Assistance funds.

The Commissioners unanimously approved the following contingency fund resolutions for payment of expenses incurred for a trip for the mentally retarded. (All grant money for this project, which totals \$901., has now been spent.)

\$40.00 - Fred Brummell - bus trip
 \$40.00 - John Newman - tickets to movies
 \$50.00 - Barbara Holmes - trip coordinator
 \$38.90 - Mary Frazier - balance for food

As authorized by Article 76A, Section 11(a)(1) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by Bill Greenage, chairman of the Board of Soil Conservation District Supervisors.

Following the closed session, the Commissioners, by unanimous consent, agreed to the Soil Conservation District's proposal that the Commissioners request that Mrs. Ruth Pippin be transferred to the State merit system, and that the State pay 100% of her salary.

The Commissioners also agreed to request that Mr. Cole, county treasurer, set up a construction account for Faulkner's Branch P.D.A.

There being no further business, the meeting was adjourned.

Diane Kemp
 Diane Kemp, Acting Clerk

Denton, Maryland
September 5, 1978

The Commissioners met at 9:35 a.m.:

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of August 29, 1978 were approved. Vouchers 5798 -- 5822 were approved for payment; payroll checks 9477 -- 9601 were approved for payment.

A motion was made by Mr. Bell to submit an application for Project Open Space funds to pave roads in the Caroline County 4-H and Youth Park. The motion was seconded by Miss Collison and unanimously carried. The amount which will be requested is \$3,527.44, seventy-five percent of the total cost of \$4,703.26.

The Commissioners unanimously approved the following contingency fund resolution:

\$259. -- Racz Refuse, Inc.
for container service at boat ramps

At 10:30 a.m. a public hearing was held, as advertised. A motion was made by Miss Collison to concur with the recommendation of the Planning and Zoning Commission that the following request be approved:

A request by Michael F. Keating to rezone lands approximately four (4) acres in area from "C-1" Neighborhood Commercial to "C-2" General Commercial, as provided under Article 23 of the County Zoning Ordinance, said lands being located on the northwest side of State Route 311, southwest of Marydel, in the First Election District of Caroline County.

The motion was seconded by Mr. Andrew and unanimously carried by Mr. Bell.

There being no further business, the meeting was adjourned.

Diane Kemp
Diane Kemp, Acting Clerk

Denton, Maryland
September 13, 1978

The Commissioners met at 9:35 a.m.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of September 5, 1978 were approved. Vouchers 5824 -- 5879 were approved for payment. Youth Commission payroll checks 52 -- 53 were approved for payment.

Upon a motion made by Miss Collison and seconded by Mr. Bell, the Commissioners resolved to endorse the inclusion in the 5-year plan of a request for \$71, 110. in FY '80 for equipment for the renovation of Federalsburg Elementary School.

Ron Kent, chairman of the Economic Development Commission, appeared before the Commissioners to bring them up to date on 2 EDC projects: Showell Farms, Inc., and the Wesleyan health care

center. Showell Farms is holding an option on a parcel of land of approximately 392 acres near Baltimore Corner. The Planning and Zoning Commission has scheduled a public hearing on Showell's application to rezone the property to "I-3" Heavy Industrial. Alan Guerrieri, president of Showell Farms, and Frank Harper, vice-president of special projects, presented site sketches for the Commissioners' inspection and further elaborated on their plans and methods of operation. A brief discussion on the proposed Wesleyan health care center was closed with comments from Administrator Richards and Planner Visintainer that they would willingly assist the Wesleyan group in locating grant money to carry out the feasibility and water and sewer studies which must be performed.

Ruth Akin and Ellen Clendaniel, members of DAR, presented the following proclamation with declares September 17-23, 1978 to be Constitution Week:

PROCLAMATION

Constitution Week, September 17 through 23, 1978

WHEREAS, September 17, 1978, marks the one hundred ninety-first anniversary of the adoption of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, to accord official recognition to this memorable anniversary and to the patriotic exercise that will form a noteworthy feature of the occasion, seems fitting and proper; and

WHEREAS, Public Law No. 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I A. Curtis Andrew (s) by virtue of the authority vested in me as (President) of the (County Commissioners) of Caroline County (in the state of Maryland) do hereby proclaim the week of September 17 through 23, 1978 as Constitution Week

IN THE (STATE OR CITY) OF _____, and urge all our citizens to pay special attention during that week to our federal Constitution and the advantages of American citizenship.

IN WITNESS WHEREOF, I HAVE WHEREUNTO set my hand and caused the seal of the (state or city) to be affixed at _____ this _____ day in the year of our Lord on thousand nine hundred seventy-eight and the independence of the United States of America, the two hundred and second.

SIGNED A. Curtis Andrew(s)
President of
Caroline County Commissioners

SEAL

Attest Diane Kemp(s)

Miss Collison made a motion, seconded by Mr. Bell, that the following resolution of appreciation be spread upon the minutes of this date, and that a letter of recommendation be written by Administrator Richards:

Resolution of Appreciation

The County Commissioners of Caroline County on this day of September 13, 1978 wish to express their appreciation to Miss Diane Kemp who, for the past nine months has served as acting clerk to the County Commissioners, and who has carried out her duties efficiently and with dedication.

A. Curtis Andrew, President(s)
Rachel Collison, Member(s)
Earl R. Bell, Member(s)
CAROLINE COUNTY COMMISSIONERS

I HEREBY certify that the above statement is true and correct.

Leigh Sands, Acting Clerk(s)

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to appoint Leigh Sands as acting clerk to the County Commissioners.

On the recommendation of Alan Visintainer, county planner, the Commissioners unanimously approved and signed grant applications to be submitted to the Department of State Planning for the continuation of the Section 701 Planning Assistance program.

Planner Visintainer then discussed the drilling of 4 groundwater wells which will be needed in order to monitor contamination levels at the landfills. By unanimous consent, the Commissioners approved the advertisement of an invitation to bid on Proposal #CC-MW-1-9-78, groundwater monitoring wells.

Upon a motion made by Miss Collison and seconded by Mr. Andrew, the Commissioners authorized the following: that the trash compactor on Old Denton Road begin operation on Friday, September 15; that the greenboxes on Chipman's Road, Nichols Road, Hynson Road, and American Corner/Laurel Grove Roads be removed on Saturday, September 30; and that instructional signs and maps be posted at these 4 greenbox locations.

An application for a manufacturer's tax exemption submitted by Kern Distributing Company was reviewed by the Commissioners. The Commissioners authorized a letter to be written to Kern stating that they probably will be eligible to receive the exemption, although the final granting will have to be deferred until Kern is fully in operation, at which time the Commissioners can ascertain whether the personnel and payroll requirements set forth in Section 49 of the Caroline County Code are being satisfied.

By unanimous consent, the Commissioners approved budget category transfers requested by Chesapeake College.

Administrator Richards was authorized by the Commissioners to consult Roger Redden concerning the procedures necessary to prepare for the sale of bonds to finance the renovation of the County jail.

Administrator Richards summarized proposals pertaining to the Armory recreation programs which will be introduced at the September 14 meeting of the Board of Recreation and Parks, to wit: the entire recreation program will be transferred to the Town of Denton; the County will help to write the new project application through CETA; the open CETA position will also be transferred to the Town; the County will still participate indirectly through CCYC, but will have no responsibility for the building.

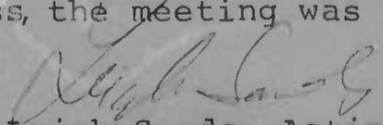
Upon a motion made by Miss Collison and seconded by Mr. Andrew, it was decided to reappoint Martha Watson as Caroline County representative to the Upper Shore Aging Advisory Council. Mrs. Watson's second term of office will commence on October 1, 1978 and terminate on September 30, 1979.

In response to a suggestion made by Administrator Richards, the Commissioners unanimously decided to offer a closed group briefing session in November to answer questions from the newly-elected county commissioners.

Miss Collison made a motion to send a congratulatory letter offering the Commissioners' cooperation to Wallace E. Hutton, who was recently appointed as the executive director of the Maryland Association of Counties. The motion was seconded by Mr. Bell and unanimously carried.

A motion was made by Mr. Bell to extend the existing manufacturers' tax exemption through the 1979 fiscal year for Shoreman Corporation (formerly Zaffere's Bakery), of Federalsburg. The motion was seconded by Miss Collison and unanimously carried.

There being no further business, the meeting was adjourned.


Leigh Sands, Acting Clerk

Denton, Maryland
September 19, 1978

The Commissioners met at 9:35 a.m.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the meeting of September 13, 1978 were approved. Vouchers 5880 - 5972 were approved for payment. Payroll checks 9602 - 9733 were approved for payment.

By unanimous consent, the Commissioners signed an option agreement with Caroline Health Services, Inc. for the right and privilege of purchasing a parcel of land in the town of Goldsboro lying on the east side of Route 311 and north of lands owned by Addie K. Turner; said parcel to be used as a site for a health services facility.

Upon a motion made by Miss Collison, and seconded by Mr. Bell, the Commissioners approved and so signed a lease and agreement with Irvin L. and Kathryn W. Crossan, Jr. for exclusive use of the Crossan gravel pit as a sanitary landfill for a period of four years beginning October 1, 1978 and ending September 30, 1982.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to approve an amendment for four transfers in budget categories to the Agreement dated July 1, 1977 to June 30, 1978 between the Department of Human Resources and the County Commissioners. President Andrew signed the amendment.

County Planner Alan Visintainer reviewed the Loscomb trial and the scheduled hearing dates for the rezoning request of Showell Farms, Inc. By unanimous consent, the Commissioners concurred with the recommendation of Mr. Visintainer and Administrator Richards that Phillip Nuttle, county attorney, be asked to collaborate with Robert Jarrell, attorney to the Planning and Zoning Commission, in reviewing Judge Rasin's written order to determine whether the decision should be appealed, and whether the proposed amendments to the Zoning Ordinance should be further considered.

Administrator Richards briefed the Commissioners on the progress of the county jail renovation project and stated that preliminary

architectural plans for the jail interior are available for the Commissioners' inspection in the Planning and Zoning office.

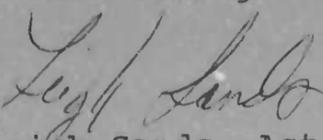
Miss Collison made a motion, seconded by Mr. Bell, to approve a letter to persons and agencies responsible for law enforcement inviting them to serve on an informal advisory committee for the renovation of the county jail. President Andrew provided the necessary signature.

After examining several samples of employee recognition awards designed by O. C. Tanner Company, the Commissioners unanimously selected one sample to be considered for order.

The Commissioners signed Abatement or Deduction From Tax Roll forms and Increase or Addition to Tax Roll forms.

The Commissioners signed a letter to Wilbur Hoopengardner endorsing the inclusion of funds for Federalsburg School equipment in the 5-year plan, as approved in the minutes of September 13, 1978.

There being no further business, the meeting was adjourned.


Leigh Sands, Acting Clerk

Denton, Maryland
September 26, 1978

The Commissioners met at 9:45 a.m.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of September 19, 1978 were approved. Vouchers 5973 - 6023 were approved for payment. Youth Commission payroll checks 54 - 56 were approved for payment.

The Commissioners signed a letter of congratulations to Wallace C. Hutton, recently appointed executive director of the Maryland Association of Counties.

President Andrew provided the signature of approval for the Supplement to Agreement for the Control and Eradication of Johnson-grass for Fiscal Year 1978, by which the county acknowledges receipt of excess payment of \$25.81 and relinquishes any claim against the Department of Agriculture for FY 1977-78.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to abate the county tax for fiscal year 1978-79 per the terms of the lease agreement with Solo Cup Company. A letter of notification will be sent to Solo Cup informing them that the county taxes have been abated, but that payment of their State tax is now due in the treasurer's office.

Upon a motion made by Mr. Bell and seconded by Miss Collison, it was decided to abate the county tax for fiscal year 1978-79 for the Eastern Shore Threshermen and Collectors Association, Inc.

Miss Collison made a motion to close out the Caroline County Library construction fund account at Denton National Bank and to transfer remaining money to the County's general fund. The motion was seconded by Mr. Bell and unanimously carried.

Upon a motion made by Mr. Bell and seconded by Miss Collison, it was decided to release funds as needed in the amount of \$4,525.95 to cover the costs of roof repair for the Caroline County headquarters library in Denton. Funds for this purpose had been previously set aside in capital outlay.

The Commissioners read a letter from Joan Price, manager of the Caroline Soil Conservation District. The Soil Conservation District has submitted a bid to Faulkner's Branch P.D.A. for 27.7 miles of channel excavation and improvement, and is the apparent low bidder.

Alan Visintainer, county planner, requested permission from the Commissioners to hire a surveyor to have a plat prepared on 1 acre of property on Melville Road off Route 311, which is under consideration as a central collection site for the First Election District. Mr. Visintainer also requested authorization to have the county attorney draft a lease on the property. Mr. Bell moved that Mr. Visintainer's requests be granted. Miss Collison seconded the motion, and it was unanimously carried. Upon their completion, the plat and lease will be presented for the Commissioners' review, along with a list of the greenboxes which will be consolidated into the Melville Road site.

The following contingency fund resolutions were unanimously approved:

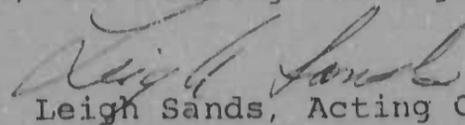
- | | | |
|----------|---|---------------------------------------------------------------------------------------------------------------------------------|
| \$38. | - | Kent, Ogletree and Thornton, for legal services to Department of Social Services |
| \$186.88 | - | Commissioners of Denton, for 12½ percent of the amount specified as applicable to Caroline County for the Sewer Facilities Plan |

The Commissioners unanimously agreed to appoint Judy McCauley, of Denton, to the Board of Directors of Upper Shore Aging, Inc. Her term will commence on October 1, 1978 and terminate September 30, 1981.

As requested by Administrator Richards, the Commissioners granted permission to contact Norris W. Hayman to renew the lease on the Holly Road farm property, renewal to be made on same terms as presently in effect.

Mr. Richards then informed the Commissioners that the Department of Social Services will be the recipient of an HEW grant in the amount of \$75,000. for the implementation of a program called "parent aides", which will rely on volunteers to work with parents of abused children. Stephen Mood, Director of Social Services, has requested that when the program director is hired he be placed on the County payroll until January 1, 1979. Miss Collison made a motion that Mr. Mood's request be granted. The motion was seconded by Mr. Bell and unanimously carried.

There being no further business, the meeting was adjourned.


Leigh Sands, Acting Clerk

Denton, Maryland
October 3, 1978

The Commissioners met at 9:40 a.m.

Present: A. Curtis Andrew, Pres.
Rachel Collison
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of September 26, 1978 were approved. Vouchers 6024 - 6065 were approved for payment. Payroll checks 9734-9858 were approved for payment.

By unanimous consent, the Commissioners certified by signature the tax roll submitted by John F. McCarthy, Harold D. Jopp, Sr., and Walter Ott, Board of Managers of the Joiners Branch Public Drainage Association.

The following petition expressing opposition to the construction of an amphitheater and other enterprises on the corner of Statum and American Corner Roads was presented to the Commissioners by concerned area residents. (The petition in its entirety will be exhibited in the minute book.)

Upon a motion made by Miss Collison and seconded by Mr. Bell it was decided to pay \$3,800. from the contingency fund toward Sheriff Andrews' purchase of service credit with the Maryland State Retirement Systems for the periods of August 9, 1961 to September 1, 1978. Since the sheriff will be receiving State benefits for the purchase of these periods of service, he will relinquish rights to receive any benefits from the Caroline County Retirement System.

By unanimous consent, the Commissioners signed an Acknowledgement and Statement of Intent which declares their intention to provide the operational funds and services necessary to maintain and staff public school facilities constructed by the State Public School Construction Program for FY 1980.

The following contingency fund resolutions were unanimously approved:

\$523.54 - Commissioners of Greensboro - for Town of Greensboro Waste Treatment Management Plan (The County share is 12½%)

\$234.00 - Racz Refuse, Inc. - for trash container service at boat ramps

The Commissioners unanimously approved check #110 in the amount of \$56,745. (10% less than actual invoiced amount), payable to George and Lynch, Inc. for improvements to Diggins and Hog Lot Roads, EDA roads project #01-51-20924.

At 10 a.m., as advertised, bids for 4 groundwater monitoring wells (#CC-MW-1-9-78) were opened, read aloud, and recorded as follows:

1. Fisher Well Drilling - \$ 1,475.
2. Lifetime Well Drilling - \$ 1,800.
3. Robert Maloney - \$ 1,200.
4. Delmarva Drilling Co., Inc. - \$ 2,220.

The Commissioners and County Planner Alan Visintainer have taken the bids under advisement.

Administrator Richards presented for the Commissioners' examination the Preliminary Title Opinion prepared by Philip Nuttle concerning the property owned by Phillip P. and Sonya B. Felipe, of Denton.

By unanimous consent, the Commissioners signed the following resolution prepared by Planner Visintainer pertaining to the re-adoption of the Comprehensive Water and Sewerage Plan for 1978:

RESOLUTION

WHEREAS, the Caroline County Comprehensive Water and Sewerage Plan was adopted by the Board of County Commissioners on July 26, 1977; and

WHEREAS, the Plan was approved by the Maryland Department of Health and Mental Hygiene on March 30, 1978; and

WHEREAS, the Towns of Denton, Federalsburg, Greensboro, Ridgely and Preston are presently undertaking Step I "201" Sewer Facility Planning Studies; and

WHEREAS, none of these 201 Studies have been finalized or adopted by the respective Town Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Caroline County that:

1. Major amendments to the Caroline County Comprehensive Water and Sewerage Plan at this time would duplicate the planning efforts presently being undertaken by the Towns of Denton, Federalsburg, Greensboro, Ridgely and Preston.
2. The existing Comprehensive Water and Sewerage Plan has been reviewed and found to be adequate for planning purposes, and is hereby re-adopted for 1978.
3. Upon completion of the on-going 201 Studies, the Comprehensive Water and Sewerage Plan will be reviewed and amended as necessary, with such amendments to become a part of the 1979 Review.

PASSED AND DULY ADOPTED this 3rd day of October, 1978.

ATTEST:

Leigh Sands (s)
Acting Clerk

A. Curtis Andrew (s)
President
County Commissioners

Earl R. Bell (s)
Member

Rachel Collison, (s)
Member

Planner Visintainer then discussed the continuing greenbox consolidation program. The Laurel Grove Road central collection site is scheduled to open on October 18, and will serve the Eighth Election District. The Hobbs Road central collection site is scheduled to open on October 30, and will serve the Third Election District. The Commissioners unanimously approved the closing of the following 4 greenbox sites on October 18: Jonestown, American Corner and Route 621, Iron Gate Road, Statum Road; and the following 6 greenbox sites on October 30: Williston, Route 313 and Kibler Road, Oil City, Burrsville, Breeding Road, Route 314 and Kibler Road at Four Corners.

COMMUNICATIONS
REGISTRY BROOK
RECORDED BY HT
9-30-78

September 30, 1978

Commissioners of Caroline County

A. Curtis Andrew, President
Earl Bell
Rachael Collison

Dear Commissioners:

This letter is to express the community feelings on the front page story of the September 26 issue of the Star Democrat in regard to and amphitheater and other enterprises located on the corner of Statum Road and American Corner Road.

It is the feelings of the area residents and property owners that these types of ventures do not conform to the nature of the area.

We, the concerned citizens, feel that the area cannot handle the needs of 2,000 to 3,000 participants. For example, the road systems in our area cannot handle these types of ventures.

We also are extremely concerned for the safety and protection of our property but most important for our families. There are many other areas of concern to us such as trash removal, sanitation, noise pollution and total environmental change of the area.

We sincerely hope you can see our objection and will use your discretion in supporting we, the citizens of Caroline County, in our opposition to these proposed area changes.

Signed:

Frances E. Love
Earl Love
James W. Miller
Betty Jo Miller
Mary J. Laramore
Ernest Laramore
John E. ...
Harriet Kleinerman
Sarah M. Murphy

Ella H. Murphy
Grace P. Reed
Edurne Love
Betty L. Love
Anna Eisenhede
Russell G. Eisenhede
Ella Gilgimow
James Shirley Bell
Mary ...

September 30, 1978

Commissioners of Caroline County

A. Curtis Andrew, President
Earl Bell
Rachael Collison

Dear Commissioners:

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It is the feelings of the area residents and property owners that these types of ventures do not conform to the nature of the area.

We, the concerned citizens, feel that the area cannot handle the needs of 2,000 to 3,000 participants. For example, the road systems in our area cannot handle these types of ventures.

We also are extremely concerned for the safety and protection of our property but most important for our families. There are many other areas of concern to us such as trash removal, sanitation, noise pollution and total environmental change of the area.

We sincerely hope you can see our objection and will use your discretion in supporting we, the citizens of Caroline County, in our opposition to these proposed area changes.

Signed:

David B. Nagel
Le Brooks Nagel
Virginia M. Colett
Janice S. Nagel
Oscar Willey
Sullivan Willey
Rosetta Wilmer
Wendell Wilmer
John B. Bascak Jr.

Harry & Roma Muir
Barbara J. Bascak
Leonard Monath
Lawetta Nichols
Virginia Nichols
Ricky Nichols
Anthony Monath
Paes Monath
Eleanor J. Chesnut

Quinn G. Reed
Chad G. Griffith
Margaret A. Griffith
Mary Griffith
Barry Griffith
William J. Neal Sr.
Elma Jean Neal
Julius C. Seavans
Herline Seavans
James H. Bassett
Lucille A. Bassett
William L. Reed

Phil Neal
William J. Neal Jr.

President Andrew signed Subgrant Signature sheets from the State Manpower Planning Office which authorize the continuation of the CETA Title VI and Title II programs from October 1, 1977 until December 31, 1978.

Miss Collison made a motion to continue to support the operation of Upper Shore Aginc programs in Caroline County for the U.S.A. program year which began on October 1. The motion was seconded by Mr. Bell and unanimously carried.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Acting Clerk

Denton, Maryland
October 10, 1978

The Commissioners met at 9:35 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of October 3, 1978 were approved. Vouchers 6066 - 6131 were approved for payment. Youth Commission payroll check 57 was approved for payment.

Administrator Richards announced to the Commissioners with great pleasure that four members of the Caroline County Sheriff's Department have recently completed with grades of "A" a correspondence training course in Local Government Police Management offered by the International City Management Association. Certificates were then presented to deputy sheriffs Charles Andrew, Herman Cooper, Donald Nagel, and Charles Linz as a gesture of special recognition for their initiative and achievement.

Helen Magaha, president of the Business and Professional Women's Association in Caroline County, and Audrey Rossman, president-elect, presented the following proclamation which designates October 15-21, 1978 as National Business Women's Week:

P R O C L A M A T I O N

by

THE CAROLINE COUNTY COMMISSIONERS

DESIGNATING OCTOBER 15-21, 1978

NATIONAL BUSINESS WOMEN'S WEEK

WHEREAS, working women constitute 33 million of the Nation's work force and are constantly striving to serve their communities, their states, and their nation in civic and cultural programs; and

WHEREAS, the National Federation of Business and Professional Women's Clubs is an organization of over 175,000 working women in the United States, united in mutual goals to elevate the standards for women in business and the professions, to promote the interests of business and professional women, to bring about a spirit of cooperation among business and professional women of the United States, and to extend opportunities to business and professional women through education along lines of industrial, scientific, and vocational activities; and

WHEREAS, since 1928 the third week in October has been set aside as National Business Women's Week to stress the achievements and importance of women in business and in the professions and to acquaint the public with the programs and progress of the National Federation of Business and Professional Women's Clubs;

NOW, THEREFORE, I, A. CURTIS ANDREW, as President of the Caroline County Commissioners, by the authority vested in me, do hereby proclaim October 15-21, 1978 as

NATIONAL BUSINESS WOMEN'S WEEK

sponsored by the Caroline County Club, member of the Maryland Federation of Business and Professional Women's Clubs and the National Federation of Business and Professional Women's Clubs, and do urge all citizens of Caroline County to join in this notable celebration by encouraging and promoting the achievements of all working women as they contribute to our economic, civic, and cultural progress throughout the nation and the world.

A. Curtis Andrew, President (s)
Caroline County Commissioners

The following contingency fund resolutions were unanimously approved:

\$250. - James Owen Knotts - Retainer for Dept. of Social Services for quarter ending September 30, 1978

\$45. - Kent, Ogletree & Thornton - Attorney fees for legal research and conferences regarding Dept. of Social Services

\$3800. - Md. State Retirement Systems - County contribution for Louis C. Andrew for purchase of previous service

The following checks are in payment of the FY '79 tax collected on bank shares owned by county residents in out-of-county banks:

Commissioners of Denton - \$487.11
Mayor & Council of Federalsburg - \$923.
Commissioners of Greensboro - \$554.
Commissioners of Preston - \$1057.38

Carolyn Shull, from the Caroline County Developmental Center in Ridgely, and Diane Hutto, executive director of the Center, presented the following proclamation which declares the month of October 1978 to be Hire the Handicapped Month in Caroline County:

THE CAROLINE COUNTY COMMISSIONER'S PROCLAMATION

WHEREAS , the handicapped are, to a large extent, an unrecognized minority with special problems and needs in the labor force.

WHEREAS , a large percentage are employable individuals

WHEREAS , it is in the interest of the County of Caroline to be aware of our citizens who are handicapped and have special abilities to offer to our community.

THEREFORE , IT IS PROCLAIMED that the month of October, 1978 be HIRE THE HANDICAPPED MONTH in Caroline County, State of Maryland and all citizens and sojourners herein, are asked to Hire the Handicapped.

Commissioner A. Curtis Andrew (s)
 Commissioner Earl Bell (s)
 Commissioner Rachel Collison (s)

Date: October 10th, 1978

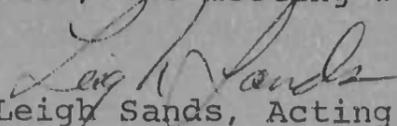
As authorized by Article 76A, Section 11(a)(1) of the "Annotated Code," the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by Administrator Richards.

William Cooper and Donald Dudrow, members of the Firemen's Association, informed the Commissioners that the base radio which services the town of Preston has burned out and is beyond repair, and that the Greensboro radio unit is also in need of replacemnt. In view of the fact that the Firemen's Association has not yet received a committment for funding assistance from Civil Defense for the purchase of new radio units, Mr. Cooper and Mr. Dudrow urged the Commissioners to consider providing thenecessary funds on an emergency basis. By unanimous consent, it was decided that the Greensboro company should immediately make application to the Commissioners through the Firemen's Association for the new equipment, and that Administrator Richards should investigate emergency reimbursement procedures with Civil Defense. Mr. Cooper also mentioned that a letter is needed from the Commissioners conferring ownership of radio equipment upon the Firemen's Association in order that the Association's insurance policy will provide coverage. Mr. Richards will review the policies held by the County and by the Association to determine whether the coverage overlaps and whether additional coverage is required.

Skip Miller of Andrews, Miller and Associates, Inc. submitted a study entitled "Fact Sheet for Presentation of the West Denton 201 Sewerage Facilities Plan" which presents the three best approaches to the expansion of sewage treatment facilities. The Town of Denton will be scheduling a public hearing on the topic in early November.

The Commissioners signed a right-of-way easement with Choptank Electric Cooperative, Inc. for acreage on the road leading from Maryland Route 404 to Holly Corner (Holly Road landfill).

There being no further business, the meeting was adjourned.


 Leigh Sands, Acting Clerk

Denton, Maryland
 October 17, 1978

The Commissioners met at 9:50 a.m.

Present: A. Curtis Andrew, Pres.
 Earl R. Bell
 Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of October 10, 1978 were approved. Vouchers 6132 - 6173 were approved for payment. Payroll checks

9859 - 9979 were approved for payment.

As authorized by Article 76A, Section 11(a)(13) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session, as requested by Administrator Richards.

William Cole, county treasurer, met with the Commissioners in open session to discuss a modification of the basis for collecting mobile home park taxes which would expedite tax collection by the treasurer's office. The discussion was concluded with a motion by Mr. Bell to change the collection basis from a twenty percent computation of rental charges to a flat \$5. fee per rental space. The motion was seconded by Mr. Andrew and carried. The Board authorized Mr. Cole to advertise a public hearing to be scheduled prior to the adoption of an amended mobile home park tax resolution.

Jim Scrivnor, public works coordinator, presented the following 3 monthly cost proposals for the lease and service of 3-7 portable waterless commodes to be placed primarily at the landfills and trash collection sites (bid #CC-PW-9-30-78):

- | | |
|--------------------------------------------------------------|------------------------------------------------------------------------------------|
| 1. Adho, Inc.
Cambridge, Maryland | - \$35.00 per unit |
| 2. Thomas E. Pierson and Sons, Inc.
Grasonville, Maryland | -\$34.50 per unit |
| 3. Portable Toilets of Maryland, Inc.
Salisbury, Maryland | - \$40. per unit for
first 3 units
- \$35. per unit for
more than 3 units |

President Andrew signed a Maryland Department of Natural Resources project funding request in the amount of \$25,000. for improvements to Choptank Marina.

Upon a motion made by Mr. Bell and seconded by Mr. Andrew, it was decided to accept the low bid of Robert Maloney in the amount of \$1,200. for 4 groundwater monitoring wells, bid #CC-MW-1-9-78

President Andrew signed 4 copies of the operating agreement between the Maryland Department of Transportation and the County Commissioners approved in March 1978 for the continuance of a rail freight subsidy on U.S.R.A. Lines 168, 169, 150, and 152 serving businesses in Caroline County.

Administrator Richards reviewed for those in attendance the design features of the preliminary interior architectural blueprints for the county jail addition.

President Andrew signed copies of 2 CETA special projects and a revision of the Title VI agreement, all of which authorize funds through October 31, 1978.

The Commissioners unanimously authorized the following expenditures for the Federalsburg School for FY '80: up to \$20,000. for cafeteria equipment, and up to \$75,000. to equip the renovated building with sled-base furniture to be used on carpet.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a legal matter with Philip Nuttle, county attorney.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Acting Clerk

Denton, Maryland
October 24, 1978

The Commissioners met at 9:45 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of October 17, 1978 were approved. Vouchers 6174 - 6204 were approved for payment. Youth Commission payroll checks 58 - 62 were approved for payment.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a legal matter with Philip Nuttle, county attorney, and Robert Jarrell, attorney to the Planning and Zoning Commission.

After the meeting was reconvened, bids numbered CC-SD-3-10-78, for a new car for the Sheriff's Department, were opened and recorded. The bid of Smith Ford, Inc. in the amount of \$5,748.53, which was the sole bid received, has been taken under advisement by the Commissioners.

Tayloe Lewis, president of the Caroline Nursing Home, Inc. and Hugh Gordy, treasurer, appeared before the Commissioners to discuss financing of the nursing home addition. The nursing home has applied to the Farmers Home Administration for a loan of \$425,100. to be used for the construction of 24 additional beds. Farmers Home Administration has requested interim financing until final settlement, when construction to be financed with loan funds is substantially complete. Mr. Lewis and Mr. Gordy inquired about the possibility of a loan by Caroline County for \$250,000. The loan, which would be subject to a commitment letter from Farmers Home Administration, would save the nursing home an estimated \$10,000. in interest costs. All tax-free interest costs would be assumed by the nursing home. The Commissioners will confer with Administrator Richards and the county attorney, and will inform Mr. Lewis and Mr. Gordy of their decision at their next regular meeting.

In response to a request by Dr. Robert Schleiger, president of Chesapeake College, the Commissioners unanimously proclaimed October 22 through 28, 1978 as "Two-Year College Week in Caroline County," as follows:

RESOLUTION

WHEREAS, the Honorable Blair Lee, III, Acting Governor, has declared October 22 through 28, 1978 as Maryland Two-Year College Week and;

WHEREAS, Chesapeake College, located in Queen Anne's County, is a two-year college serving the Maryland counties of Caroline, Kent, Queen Anne's and Talbot;

BE IT THEREFORE RESOLVED, that we, the Commissioners of Caroline County, do declare October 22 through 28, 1978 as Two-Year College Week in Caroline County and;

BE IT FURTHER RESOLVED, that on behalf of the citizens of Caroline County, the Commissioners express their appreciation and recognition of Chesapeake College for its continued service to the people, business and industry in the four-county area.

A. Curtis Andrew (s)
Earl R. Bell (s)

President Andrew signed the FY '79 Budget Agreement for General Local Health Services for the period of July 1, 1978 to June 30, 1979.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Acting Clerk

Denton, Maryland
October 31, 1978

The Commissioners met at 9:40 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison
Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of October 24, 1978 were approved. Vouchers 6205-6249 were approved for payment. Payroll checks 9980-10107 were approved for payment.

Mayor of Goldsboro James Luff appeared before the Commissioners to suggest that a traffic light installation may be necessary at the intersection of Routes 313 and 287 east of Goldsboro, where 5 accidents have occurred during the last year. The Commissioners and Administrator Richards invited Mayor Luff to be present on November 21 at 10:30 for the annual tour of the State Highway Administration, which will provide an opportunity for him to describe the problems of that particular intersection. In response to a query from Mayor Luff concerning payment of highway user funds due the towns because of a State Highway Administration computer error, Administrator Richards stated that he would forward Mayor Luff a copy of the results of the meeting of Secretary of Transportation Intemann with the Maryland Municipal League and the Maryland Association of Counties, designated bargaining agents.

President Andrew signed an endorsement letter to Fred Dierks of the Health Planning Council of the Eastern Shore which states that the Commissioners fully support the Health Care Center and Nursing Home proposed by the Wesleyan Church near Denton, and urges the approval of a Certificate of Need for the project.

The following contingency fund resolutions were unanimously approved:

- \$100. - to the Maryland School for the Blind, for one-half year's tuition for Stephen Beulah
- \$5515. - to the Maryland State Department of Health for day care expenditures for fiscal year ending June 30, 1978

A public hearing was then held, as advertised, relative to the following rezoning application, #7808A:

A request by Wright's Building Supplies, Inc. to rezone land approximately three (3) acres in area, more or less, from "R-Rural" to "C-1 Neighborhood Commercial", as provided under Article 23 of the County "Zoning Ordinance"; said lands being located on the south side of Hobbs Road, a distance of one-quarter mile east of the Denton by-pass, east of Denton, in the Third Election District of Caroline County.

Despite a recommendation by the Planning and Zoning Commission that the request be denied, the Commissioners, after due consideration, upon a motion made by Miss Collison and seconded by Mr. Andrew, unanimously approved the above rezoning request.

Charles E. Carey of Denton presented the Commissioners with a written request that he be reimbursed for \$84. for an attorney's fee for services rendered to Mr. Carey during the month of August in a matter pertaining to the county treasurer's office and the assessment office. Mr. Carey stated that he should not be responsible for the fee since he feels he was in no way negligent concerning the purchase and recordation of his Caroline County property. Administrator Richards agreed to investigate the matter and report his findings to the Commissioners and to Mr. Carey.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session, as requested by O. P. Bunting, secretary to the Board of License Commissioners.

In open session, President Andrew signed Subgrant Signature Sheets for Title II funds, which increase the total allocation for the project and constitute an amendment to the original agreement.

With the consent of Miss Collison and Mr. Bell, President Andrew signed a lease agreement between Eugene D. Racz, lessor, and the County Commissioners, lessee, for all that real property as shown on the plat by Helmstadt Association, Inc., dated October 3, 1978, and marked "Parcel A" on said plat. The lease is for the term of 10 years beginning on the 1st day of November, 1978 and ending on the 30th day of October, 1988. Lessor grants lessee an option to renew lease after expiration of term contingent on written notice of intent given by lessee at least 60 days before expiration. Total rent is \$3,000. payable in 10 equal annual installments of \$300. each.

President Andrew signed EDA payment voucher #6 in the amount of \$12,994.57 for work done on Diggins and Hog Lot Roads, project #01-51-20924, by George and Lynch, Inc.

There being no further business, the meeting was adjourned.


Leigh Sands, Acting Clerk

Denton, Maryland
November 8, 1978

The Commissioners met at 9:30 a.m.

Present: A. Curtis Andrew, Pres.
 Earl R. Bell
 Rachel Collison
 Edwin G. Richards, Co. Adm.

Minutes of the regular meeting of October 31, 1978 were approved. Vouchers 6250-6309 were approved for payment. Youth Commission payroll checks 63-69 were approved for payment.

James Hannawald, district conservationist, presented for the Commissioners' examination a petition requesting the appointment of a board of drainage viewers for a proposed public drainage association to be known as Twiford Meadow P.D.A. By unanimous consent, the Commissioners appointed the following persons, contingent upon their acceptance, to serve as the Twiford Meadow Board of Drainage Viewers: Norris Collins, Laverne Bullock, Dennis Nagel, Dale Reagan, Kenneth Fishell.

The Commissioners unanimously approved and signed an operation and maintenance agreement with Edinburg Public Drainage Association and Additions to Edinburg Public Drainage Association, for twenty-five percent cost-share on mowing maintenance.

The following contingency fund resolutions were unanimously approved:

- \$199. - Racz Refuse, Inc. - container service at boat ramps for month of October
- \$360. - W. Irvin Cousins - investigation into status of bond and coupon bank account at Peoples Bank
- \$113. - Kent, Ogletree and Thornton - legal services rendered to the Department of Social Services

Upon a motion made by Mr. Bell, and seconded by Miss Collison, it was decided to accept the bid of Smith Ford, Inc. in the amount of \$5,748.53 for a 1978 Ford LTD II 4-door sedan equipped with a 302 cubic inch V8 police package, proposal #CC-SD-3-10-78. This was the only bid received.

In regard to a request for reimbursement of lawyer's fees presented at the previous Commissioners' meeting by Charles E. Carey, Administrator Richards reported that although he had investigated the records of the assessment office and found an error, he felt that final responsibility for Mr. Carey's predicament should be assumed by the lawyer who carried out the title search. Mr. Richards therefore recommended that no action be taken on Mr. Carey's request, and the Commissioners assented.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was decided to approve an adjustment to the FY '79 Chesapeake College budget which increases nonresident revenue (FTE from 54 to 80) and authorizes additional expenditures to \$67,100. The adjustment will have no effect on the Caroline County allocation to the college.

The Commissioners signed Abatement or Deduction From Tax Roll Forms no. 993-1015, and Increase or Addition to Tax Roll Forms nos. 613-621.

Upon a motion made by Mr. Bell and seconded by Miss Collison, it was decided to abate the County taxes for fiscal year 1978-79 for the Community Civic League of Federalsburg, Inc.

The Commissioners unanimously approved and signed final inspection statements for Hog Lot and Diggins Roads, EDA project #01-51-20924.

Administrator Richards then discussed with the Commissioners a matter pertaining to health department expenditures: Since closing the books for FY '78, the County has received a number of invoices and communications from the State Department of Mental Hygiene which will require that the County issue checks to the State for expenditures going as far back as 1973. With the exception of one invoice for unreported collections for FY '73-77 (per audit report), all expenditures appear to be appropriate and proper. Mr. Richards therefore proposed that the Commissioners authorize the opening of a new account in the FY '79 budget in order that the invoices in the amount of \$33,149.68 (excepting the above-named invoice) may be entered as expenditures from that account. This would then be explained by an auditor's footnote in the FY '79 statement, and would be easier than reopening books back to the appropriate fiscal year. The Commissioners unanimously authorized the opening of such a new account, and also authorized Administrator Richards to send a letter to Irvin Krieger, chief of audit operations, in regard to the excepted invoice.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Acting Clerk

Denton, Maryland
November 14, 1978

The Commissioners met at 9:40 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison
Edwin G. Richards, Co. Adm.

Minutes of the meeting of November 8, 1978 were approved. Vouchers 6310 - 6391 were approved for payment. Payroll checks 10108 - 10230 were approved for payment.

By unanimous consent the County Commissioners agreed to reappoint Harry H. Rieck, Jr. to the Board of Zoning Appeals. Mr. Rieck will be serving his second 3-year term, which will expire on October 29, 1981.

The Commissioners unanimously approved an operation and maintenance agreement with Broadway Public Drainage Association for twenty-five percent cost-share on mowing maintenance. President Andrew provided the signature of authority for the agreement.

With the approval of Miss Collison and Mr. Bell, President Andrew signed an agreement with the State Manpower Planning Office which provides a supplement to the referrals of the present correctional officer trainee positions. Through the agreement, veterans will be referred to the County for consideration for these positions, and costs of the positions (salary, fringe benefits) will be paid for 6 weeks in the event that a veteran is hired.

Upon a motion made by Miss Collison and seconded by Mr. Bell, the Commissioners unanimously declared their intent to enter into a loan agreement in the amount of \$250,000. to provide interim construction financing for the proposed addition to the Caroline County Nursing Home. Payment of interest on the loan will be the responsibility of the nursing home; however, by virtue of the proposed loan

agreement, they will have the advantage of paying a much lower interest rate.

The Commissioners unanimously authorized the closing of the following greenbox sites on November 30, 1978: Greensboro dump (Sunset Avenue), Oakland, Ninetown Road. The Holly Road collection site will serve these 3 areas.

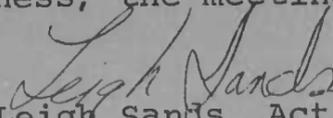
At 10 a.m., as advertised, the Commissioners held a public hearing on a proposed amendment to the existing trailer park tax resolution. County Treasurer William Cole briefly reviewed for the Commissioners and for those in attendance the reasons necessitating an amendment. Upon a motion made by Mr. Bell and seconded by Miss Collison, the Commissioners unanimously declared their intent to amend the existing trailer park tax resolution to change the manner of collection. The new method of taxation will entail charging a flat rate of \$5. per month per occupied mobile home.

Administrator Richards reported to the Commissioners that a complaint had been received from Gadow's Turkey Farm on Gadow Road pertaining to killing of turkeys by dogs. Mr. Richards will keep the Commissioners informed on the processing of this complaint.

Carl Thornton, county zoning administrator, introduced Felicity Evans of The Maryland Energy Policy Office to the Commissioners and Commissioners - elect. Ms. Evans briefly described the purpose and procedures of her office in helping local governments to ascertain their energy problems and needs, and to procure federal funding for development of energy management programs.

With the approval of Miss Collison and Mr. Bell, President Andrew provided the signature of authority on 4 copies of the Third Party Contract with the Maryland Department of State Planning for the current Comprehensive Planning Assistance Project No. Md. P-1028(3) for project period November 1, 1978 to May 31, 1979.

There being no further business, the meeting was adjourned.


Leigh Sands, Acting Clerk

Denton, Maryland
November 21, 1978

The Board of County Commissioners met at 9:35 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison
Edwin G. Richards, Co. Adm.

Minutes of the previous regular meeting of November 14, 1978 were approved. Vouchers 6392 - 6433 were approved for payment. Youth Commission payroll checks 70 - 80 were approved for payment.

County Planner Alan Visintainer displayed and discussed the latest preliminary blueprints for the county jail interior. He invited interested persons to attend a meeting with Howard R. Greenhouse, jail architect, and members of the jail advisory committee to be held in the Grand Jury Room on November 22 at 7:30 p.m.

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to distribute employee payroll checks on Friday, December 22, 1978 instead of Tuesday, December 26, the regularly scheduled payroll date.

The Commissioners reviewed a letter from William C. Cooper, president of the Caroline County Firemen's Association, which states that the 1978 project application for a new radio base station for the Greensboro Volunteer Fire Company as submitted by the Caroline County Civil Defense Agency had to be resubmitted for 1979 because of lack of funds of the Federal Civil Defense Agency. Miss Collison made a motion, as requested by Mr. Cooper, to authorize the purchase of 1 used radio base from Talbot County Fire Control to be converted to Caroline County frequency and used as a spare until the project application is approved, purchase and conversion expenditures not to exceed \$500. The motion was seconded by Mr. Bell and unanimously carried.

The following resolution acknowledging the authorized transfer of the Denton High School or Fourth Street School from the Board of County Commissioners to the State of Maryland, to the use of the District Court of Maryland, and the receipt of \$43,350. in payment for the property was unanimously approved and signed by the Commissioners:

RESOLUTION

BE IT RESOLVED by the Board of County Commissioners of Caroline County this 21st day of November, 1978 that the signature provided by A. Curtis Andrew, president of the Board, on the deed dated November 15, 1978 has been duly authorized and approved by the Board of County Commissioners of Caroline County transferring from the Board of County Commissioners of Caroline County to the State of Maryland, to the use of the District Court of Maryland the following property, known as the Denton High School or the Fourth Street School:

PARCEL NO. 1: ALL that piece or parcel of land laid down as Randolph Street (at its old location) between Third and Fourth Streets on plat known as "Fountain's Addition to Denton" prepared by William D. Uhler, Engineer, and of record in Liber T.L.D. No. 70, folio 563, one of the Land Record Books for Caroline County, and being fifty feet in width; also all the piece or parcel of land laid down as a fifteen-foot alley leading from Randolph Street (at its old location) to Fountain Avenue in the rear of Lots 38 to 49 inclusive,

PARCEL NO. 2: ALL those lots or pieces or parcels of land in the Town of Denton, Caroline County, State of Maryland, beginning at a point marked "X" on the pavement on the east side of Third Street at a point 245 feet south west of a point marked "X" on the outside of the curb on the south side of Franklin Street at the Corner of Third Street;

TOGETHER with the buildings and improvements thereupon erected, made or being, an all and every the rights, alleys, ways, waters, privileges, appurtenances and advantages, to the same belonging or in anywise appertaining.

.

BE IT FURTHER RESOLVED that the Commissioners acknowledge receipt of \$43,350.00 in payment for said property, such funds to be deposited in the County general fund by the county treasurer.

The Board of County Commissioners
of Caroline County

A. Curtis Andrew, President (s)
Earl R. Bell, Member (s)
Rachel Collison, Member (s)

ATTESTED BY:

Leigh Sands, Acting Clerk (s)

Administrator Richards mentioned that a Health Planning Council meeting will be held on Wednesday, November 29 at 7:30 p.m. at the Easton Town Hall. The subjects of discussion will be the Wesleyan Church nursing home proposed for Caroline County and 2 Talbot County nursing home proposals. Mr. Richards invited those who could do so to attend the meeting in support of the Wesleyan project.

Upon a motion made by Mr. Bell and seconded by Miss Collison, it was decided to approve the request of Dr. Edward Lewis, county health officer, to investigate moving a migratory health agency into the Federalsburg Health Center on a rental basis. Dr. Lewis will work out the details with the agency and return to the commissioners for approval of a final agreement.

The following contingency fund resolutions were unanimously approved:

\$ 346.00 - Dept. of Human Resources - CETA Subgrant
33.06.01.0210.06 refund
\$1791.81 - Dept. of Human Resources - CETA Subgrant
33.03.01.0243.34 refund
\$2758.21 - Dept. of Human Resources - CETA Subgrant
33.03.01.0223.08 refund

At 10 a.m., as advertised, the Commissioners held a bid opening for proposal #CC-CC-10-30-78, as follows:

Lewis Motor Co., Inc. - One 1979 Plymouth Horizon sedan (4-door)
Denton, Maryland for selling price \$4,260.18

This was the only bid received, and it was ^{*taken under advisement} ~~unanimously accepted~~ by the Commissioners.

The Commissioners and Commissioners-elect then convened with State Highway Administration officials to discuss SHA proposals for road work in Caroline County for the next several years, and to assign priorities to secondary road projects.

There being no further business, the meeting was adjourned.

(Following adjournment, an annual tour of inspection of the road project sites in the county was taken by those attending the meeting.)

Leigh Sands
Leigh Sands, Acting Clerk

Denton, Maryland
November 28, 1978

The Board of County Commissioners of Caroline County met at 9:40 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison
Edwin G. Richards, Co. Adm.

Minutes of the previous meeting of November 21, 1978 were approved. Vouchers 6434-6480 were approved for payment. Payroll checks 10231 - 10353 were approved for payment.

By unanimous consent, the Commissioners approved and signed an affidavit of consideration (see below) pertaining to a quit-claim deed of December 30, 1975 from the Board of County Commissioners of Caroline County to Edgar B. and Geraldine L. Harman which renounced interest in certain roadbeds in Cooper Subdivision.

By unanimous consent, the Commissioners approved and signed an

* See minutes of Dec-
ember 5, 1978, page
326,
for authorization

affidavit of consideration (see below) pertaining to a quit-claim deed of December 30, 1975 from the Board of County Commissioners of Caroline County to John M. Saulsbury which renounced interest in the bed of a 20-foot alley, part of the same alley in Cooper Subdivision.

AFFIDAVIT OF CONSIDERATION

We, A. Curtis Andrew, Rachel Collison, and Earl R. Bell, Board of County Commissioners for Caroline County, certify under the penalties of perjury that the actual consideration paid or to be paid for the foregoing conveyance, including the amount of any mortgage or deed of trust assumed by the grantee, is in the sum total of NONE.

WITNESS:

Leigh Sands (s)
(as to all)

By A. Curtis Andrew (s)
Rachel Collison (s)
Earl R. Bell (s)

Administrator Richards presented the Commissioners with the current enrollment sheets for Caroline County students attending Chesapeake College, and announced that enrollment for the 1978 fall session had reached 395, an all-time high for the county.

In response to a request from the State Manpower Planning Office, the Commissioners unanimously recommended the names of the following persons representing industry and the business community for appointment to the Private Industries Council which was recently created under the authority of CETA Title VII: Kay Cooper, Solo Cup, Federalsburg; Lee D. McMahan, Tri-Gas and Oil Co., Inc., Federalsburg; Phillip Reed, Mulholland Harper, Inc., Denton; Ruth M. Chambers, Choptank Electric Cooperative, Denton.

Upon a motion made by Mr. Bell, and seconded by Miss Collison, it was unanimously decided to approve a grant application to be submitted to the Maryland Governor's Commission on Law Enforcement and the Administration of Justice to secure federal funds for the employment of a full-time assistant state's attorney-investigator for Caroline County. President Andrew provided the signature of authority. Funds are available for a starting date of January 1, 1979, and the project will be renewable annually by the County for up to 3 years.

Terenda Thomas, personnel supervisor, distributed copies of "Amendments to the Caroline County Personnel Rules and Regulations (November 1978)" to the Commissioners and Commissioners-elect. Miss Collison then reviewed the efforts of the Personnel Committee, which was created in July of this year, in drafting the amendments. Miss Collison further explained that with the adoption of the "Personnel Ordinance" in April 1978, it became necessary to modify the existing personnel rules and regulations to conform with the new ordinance, and also with federal and state regulations. Upon a motion made by Miss Collison and seconded by Mr. Bell, the amendments to the personnel rules and regulations were unanimously approved and adopted. A copy of the amendments is on file at the County Commissioners' office.

Miss Collison made a motion that a letter of appreciation be sent to Ruth Chambers for her valuable contributions in drafting the personnel amendments and for her service on the Personnel Committee. The motion was seconded by Mr. Bell and unanimously carried.

An invoice in the amount of \$4,525.95 for repairs to the roof and roof drains of the Caroline County Headquarters Library in Denton was unanimously approved for payment by the County Commissioners. Funds for this purpose had been previously set aside in capital outlay.

Administrator Richards requested the approval of the Commissioners and the Commissioners-elect to schedule a meeting with the trustees of the Maryland National Bank to discuss investment policy as it pertains to the County Roads Employee Benefit Plan. Approval was unanimously granted.

Administrator Richards mentioned that the County's first check for income tax receipts had been received and that it represented a 37% increase over the check received last year for the same period.

Upon a motion made by Mr. Bell and seconded by Miss Collison, it was unanimously decided to designate Irvin Cousins as the auditor who will perform the FY '79 audit of the County and County Roads records. The Commissioners stipulated that he is to be paid on the same basis as agreed to for FY '78, with an inflationary increase not to exceed 7%.

There being no further business, the meeting was adjourned.

Legih Sands
Legih Sands, Acting Clerk

Denton, Maryland
December 5, 1978

The Board of County Commissioners met at 8:30 a.m.

Present: A. Curtis Andrew, Pres.
Earl R. Bell
Rachel Collison
Edwin G. Richards, Co. Admin.

Minutes of the previous meeting of November 28, 1978 were approved. Vouchers 6481 - 6543 were approved for payment. Youth Commission payroll checks 81 - 90 were approved for payment.

The following contingency fund resolutions were unanimously approved by the Commissioners:

\$2,977.72 - O. C. Tanner Co. - Employee service awards
\$4,267.91 - Maryland State Retirement Systems - For
purchase of previous service rendered
William A. Cole

The Commissioners unanimously agreed to amend an inaccuracy in the Commissioners' minutes of November 21, 1978. On page 324 of the Commissioners' minute book, lines 25 and 26 will now read: "This was the only bid received, and it was taken under advisement by the Commissioners."

Upon a motion made by Miss Collison and seconded by Mr. Bell, it was unanimously decided to reject the bid submitted by Lewis Motor Co., Inc. in the amount of \$4,260.18 for one 1979 4-door subcompact car, proposal #CC-CC-10-30-78; the Commissioners further decided to readvertise the bid.

The Commissioners provided signatures of authority on a letter to W. Irvin Cousins, C.P.A., which notifies him that at their regular meeting of November 28, 1978, his proposal for auditing services for the year ending June 30, 1979 was accepted.

With the consent of the Board, President Andrew signed an application to Fidelity and Guaranty Life Insurance Company for Group Policy Number 2599 GLD.

With the consent of the Board, President Andrew signed an agreement between the Maryland Department of Agriculture and Caroline County for the control and eradication of johnsongrass for FY '79.

The newly-elected Board of County Commissioners, Thomas C. Eveland, Harvey Fleetwood, Jr., and Charles T. Dean, Sr., having been duly sworn into office by Mildred C. Butler, clerk of Circuit Court, declared itself to be in session.

The Commissioners spoke of their gratitude to the voters who had given them their support. Mr. Eveland stated that the Board had unanimously decided to rotate the presidency each year: Mr. Eveland will serve as the president of the Board of County Commissioners for the first year. The Commissioners also stipulated rules for the conduct of business in the Hearing Room: that speakers shall stand at the president's left at the end of the table, and face the audience; that questions from the audience shall be withheld until the end of the meeting; and that smoking shall not be permitted in the Hearing Room.

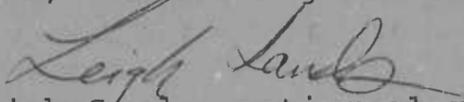
By agreement among the members of the Board, the County Commissioners will serve on the following committees:

Thomas C. Eveland - Board of Directors for Caroline Nursing Home, Inc.; Plumbing Board; Central Alarm Board

Harvey Fleetwood - Board of Caroline County Dept. of Social Services; Board of Recreation and Parks; Upper Shore Aging, Inc.

Charles T. Dean, Sr. - Youth Commission; Planning and Zoning Commission; Maryland Historical Trust

There being no further business, the meeting was adjourned.


Leigh Sands, acting clerk

Denton, Maryland
December 12, 1978

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Harvey Fleetwood
Charles T. Dean, Sr.
Edwin G. Richards, Co. Adm.

Minutes of the previous regular meeting of December 5, 1978 were approved. Vouchers 6544-6599 were approved for payment. Payroll checks 10354 - 10470 were approved for payment.

Dr. Robert C. Schleiger, president of Chesapeake College; A. Orrell Saulsbury, Jr., vice-president of the Chesapeake College Board of Trustees; and Joseph D. Quinn, board member, introduced themselves and welcomed the new Board of County Commissioners to office.

Administrator Richards presented for the Commissioners' examination excerpts from the audited financial statements of Chesapeake College for the year ending June 30, 1978.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following contingency fund resolution was unanimously approved:

\$219. - Racz Refuse, Inc. - for container service at boat ramps for month of October

The Commissioners examined the proposed mobile home park and trailer park tax amendment, and listened to William Cole, county treasurer, and Carl Thornton, zoning administrator, as they discussed the rationale behind the amendment, and the methods which will be used in its implementation. At the request of Administrator Richards, the Commissioners agreed to return the document to the County's legal counsel for clarification of language.

Administrator Richards reported that according to Acting Supervisor of Assessments Charles Arnie, the tax base for Caroline County is expected to reach \$90,480,761. (not including new property) as of January 1, 1979, an increase of approximately \$5 million over last year's figure.

Mr. Owen P. Mills, president of Talbot Communication, Inc., (Talcom), appeared before the Commissioners to thank them for their previous business, and to notify them that spiraling costs have forced an increase in the company's maintenance contract prices. The Talcom maintenance contract price for equipment currently being serviced at the Sheriff's Department, 1 G. E. Master 100 W base station, and 6 assorted mobile units, has been raised to \$59. a month, an increase of \$8. over the old contract price. (One additional mobile unit is included in the new price.) The Commissioners will inform Mr. Mills of whether or not they wish to renegotiate the contract.

At 10 a.m., as advertised, the Commissioners held a public hearing on rezoning application #7810B, which has been recommended by the Planning and Zoning Commission for approval:

A request by Wright's Building Supplies, Inc., to rezone 2.389 acres from R-Rural to I-1 Limited Industrial with said acreage being located on the south side of Hobbs Road, east of Denton and in the Third Election District of Caroline County.

The Commissioners deferred decision on the application pending further review.

Clara and Frederick Gadow, Preston, submitted an estimate of damages incurred in November after stray dogs killed and/or injured approximately 484 of their turkeys. The Gadows stated that despite 5-foot fencing, floodlights, and an intercom system, their operation has been subject to continued losses by dogs, and that they feel themselves to be in financial jeopardy. The Commissioners assured the Gadows that they would try to determine what measures might be taken to protect their livelihood.

The Commissioners provided the signatures of authority on Caroline County Increases or Additions to Tax Roll Forms 622 - 632, and Caroline County Abatement or Deduction From Tax Roll Forms 1016 - 1025.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by State's Attorney Starke Evans.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

Denton, Maryland
December 19, 1978

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

The minutes of the previous regular meeting of December 12, 1978 were approved. Vouchers 6600 - 6636 were approved for payment. Youth Commission payroll checks 91 - 105 were approved for payment.

By unanimous consent, the Commissioners adopted and signed the following ordinance pertaining to levying and collecting a tax on mobile home parks and trailer parks:

ORDINANCE

(FOR LEVYING A TAX ON MOBILE HOME PARKS AND TRAILER PARKS; FIXING THE AMOUNT AND PROVIDING FOR THE COLLECTION THEREOF; AND PRESCRIBING PENALTIES FOR VIOLATION OF THE ORDINANCE.)

BE IT ORDAINED AND ENACTED by the County Commissioners of Caroline County as follows:

Section 1: The following definitions shall apply whenever used in this Ordinance:

(a): "Mobile Home or Trailer" A detached single family residential dwelling unit, designed for transportation, after fabrication, on streets or highways on its own wheels or on flatbeds or other trailers, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor and incidental unpacking and assembling operations, located on wheels, jacks or other temporary or permanent foundations. An exception to this description is the structure constructed in sections, and moved to the site in a similar manner and is normally referred to as a modular or double home.

(b): "Mobile Home Park or Trailer Park" Any site, lot, field, or tract of land upon which is located one or more occupied trailers or which is held out for the location of any occupied trailer. "Mobile Home Park" or "Trailer Park" shall include any building, structure, vehicle or enclosure for use as a part of the equipment for such park.

Section 2: All persons, firms, or corporations renting, leasing or using any space, facilities or accommodations in any mobile home park or trailer park in Caroline County, Maryland, shall be required to pay a tax of \$5.00 per month per mobile home or trailer rented, leased or using any space, facilities or accomo-

dations in such or mobile home park or trailer park, whether such mobile home or trailer is in such park for the entire month or not and said tax shall be collected by the operator or owner of said park and remitted to the Treasurer of Caroline County, Maryland; provided, however, that such operator or owner shall be entitled to apply for a credit against the amount of tax collected and payable an amount equal to ten (10%) per centum of the gross tax to be remitted to the Treasurer of Caroline County for the expense of collecting and remittance of the tax, except that this credit shall not apply to any operator or owner who shall fail to file the return and taxes with the Treasurer of Caroline County, within the time prescribed by this Ordinance.

Section 3: Each operator and owner of all mobile home parks and trailer parks within Caroline County, Maryland shall file a written monthly return of the number of mobile homes or trailers in that operator's or owner's mobile home park or trailer park within 15 days after the end of each calendar month for that month's rentals, leases, or uses such return shall be on such form as is prescribed by the Treasurer of Caroline County. The operator or owner of such mobile home park or trailer park shall be liable to the Treasurer of Caroline County, Maryland for all taxes due.

Section 4: In the event the operator or owner of any mobile home park or trailer park fails to file a return and the proper remittance, or if the Treasurer of Caroline County, Maryland, has reasonable cause to believe that an erroneous statement has been filed, the Treasurer of Caroline County, Maryland, may proceed to determine the amount due to the Treasurer of Caroline County, Maryland, and in connection therewith shall make such investigations as may be necessary.

Section 5: Any person, firm or corporation liable for the taxes imposed by this ORDINANCE who or which (1) willfully fails to collect, remit or pay the taxes imposed by this Ordinance; (2) willfully fails to file any report required by this Ordinance; or (3) willfully makes any false statement or misleading omission in any report filed as required by this Ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof, shall be fined not more than \$500.00 or imprisoned for not more than thirty (30) days, or both, in the discretion of the Court.

Section 6: All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Section 7: This Ordinance shall take effect on the 1st day of January, 1979.

Passed this 19th day of December, 1978.

ATTEST: COUNTY COMMISSIONERS OF CAROLINE COUNTY

Leigh Sands, Clerk (s)

Thomas C. Eveland, (s)

Harvey Fleetwood (s)

Charles T. Dean, Sr. (s)

After due consideration, and upon a motion made by Mr. Dean, and seconded by Mr. Fleetwood, it was unanimously decided to approve the following rezoning application, previously recommended for approval by the Planning and Zoning Commission:

Rezoning Application #7810B - A request by Wright's Building Supplies, Inc., to rezone 2.389 acres from R-Rural to I-1 Limited Industrial with said acreage being located on the south side of Hobbs Road, east of Denton and in the Third Election District of Caroline County.

County Planner Alan Visintainer then provided the Commissioners with a report on the status of agricultural land preservation efforts in Caroline County in 2 major areas, zoning and subdivision controls, and the Maryland Agricultural Land Preservation Program. Mr. Visintainer identified the haphazard mushrooming of subdivisions far from existing towns as one of the most crucial factors in Caroline County's growth. Providing such scattered developments with public facilities and other services will become increasingly costly, and in order that this and other undesirable side effects be avoided, Mr. Visintainer recommended that the County's Zoning Ordinance be rewritten, and that the County Commissioners bring Caroline into the Maryland Land Agricultural Program by appointing a 5-member Advisory Board.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was unanimously agreed to appoint a Children's Council in Caroline County, as a part of the Maryland Office for Children and Youth, and as mandated by the Governor. It will be the responsibility of the Children's Council to examine programs, services, and plans for children under the age of 18 in their jurisdictions for the purpose of identifying duplications, or inefficiencies, effectiveness of programs, resources, and unmet needs.

By unanimous consent, the Commissioners appointed Neva Hutt, private citizen, as a member of the Children's Council and the County representative to the State Advisory Committee.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously decided to approve and sign CETA Title VI Amendments to change a position title and salary from teacher to teacher's aide.

By unanimous consent, the Commissioners voted to extend the filing deadline for the property tax credit program in order to approve the late application of Mr. and Mrs. Harry Seward of Maryland. The application will be submitted to the Assessment Office for computation of total tax credit.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was unanimously decided to appoint an investigative committee for the November 7, 1978 complaint submitted by Mr. and Mrs. Frederick Gadow pertaining to turkeys killed by dogs; and to authorize Sheriff Andrew to investigate the November 21, 1978 complaint submitted by Ralph Werner pertaining to chickens killed by dogs.

The Commissioners unanimously approved and signed 2 applications for membership and electric service from Choptank Electric Cooperative, Inc. for the Laurel Grove dump station and for the Holly Road landfill.

By unanimous consent, the Commissioners approved the new maintenance contract with Talbot Communications, Inc. (Talcom), for 1 base station and 6 assorted mobile units at the Caroline County Sheriff's Office to be serviced for the total monthly fee of \$59.00. President Eveland provided the signature of authority.

The Commissioners unanimously appointed Roland C. Kent as county attorney.

The Commissioners unanimously appointed Leigh Sands as clerk to the County Commissioners.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

December 26, 1978
Denton, Maryland

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Carl Thornton, Acting Admin.

Minutes of the previous regular meeting of December 19, 1978 were approved. Vouchers 6637 - 6688 were approved for payment. Payroll checks 10471 - 10601 were approved for payment.

Ralph Schulke, resident of Dorchester County, appeared before the Commissioners to protest against a hog shed and lagoon presently under construction at Nagel and Richardson Roads. Mr. Schulke, who owns property adjacent to the construction, spoke for himself and on behalf of other concerned area residents. Although Mr. Schulke raised an objection to the siting of the construction in proximity to his property line, Carl Thornton, zoning administrator, distributed copies of "Section 5-2. Use Regulations" of the Caroline County Zoning Ordinance, and established thereby that a violation does not exist. In response to Mr. Schulke's query about the possible creation of obnoxious odors, especially emanating from the lagoon, Mr. Thornton stated that he will obtain further information from the Soil Conservation Service, and report back to both the Commissioners and Mr. Schulke. John Rieck, environmental specialist with the Health Department who was also present at the meeting, suggested that the Health Department be involved in the initial planning of such endeavors in order to avoid later conflicts.

At 10 a.m., as advertised, the Commissioners conducted a bid opening for Mitchell Road construction, E.D.A. project #L-MD-01-51-20924. The following bids received were opened, read aloud, and recorded:

David A. Bramble, Inc. Chestertown, MD	-	\$ 85,500.00
George & Lynch, Inc. New Castle, DE	-	\$ 74,000.00
Seaford Construction Co., Inc. Dover, DE	-	\$ 85,000.00

The Commissioners have taken the bids under advisement.

Shortly after 10 a.m., the Commissioners conducted a bid opening, as advertised, for 1 1979 four-door subcompact sedan, bid proposal #CC-CC-12-26-78. The following bids received were opened, read aloud, and recorded:

Levi Chevrolet, Inc. Federalburg, MD	-	\$ 3,728.00 (Chevette)
Lewis Motor Co., Inc. Denton, MD	-	\$ 4,131.13 (Plymouth Horizon)

The Commissioners have taken the bids under advisement.

President Eveland then briefly recounted the events of Saturday, December 23, 1978, when a drowsing motorist drove his automobile through the Caroline County Health Center building at 411 Franklin Street, Denton. President Eveland stated that he was summoned to the scene of the accident at approximately 2 a.m. on Saturday in order to inspect the damage. Having been informed that the damage was extensive, President Eveland contacted J. D. Neal of the Nuttle Lumber Company, the only available source of help at that time, for the purpose of constructing a temporary restraint which would render the building safe from inclement weather and deter burglars. As of the morning of December 26, the building was again operational, the representative insurance companies had been contacted, and the arrival of the insurance adjustor was imminent.

Because of the above-stated events, the Commissioners, by unanimous consent, declared an emergency to be in effect.

The Commissioners, by unanimous consent, authorized a letter to the director of Social Services which requests that the following names be added to the list of persons who are being considered for appointment to the Board of Social Services:

Ruth Mink - Federalburg
Sara Eash - Greensboro
James Berrigan - Denton
Betty Jane Kaufman - Denton

President Eveland mentioned to those in attendance that, with the possible assistance of the Caroline County Sheriff's Department, the scheduling conflicts on River Road between the county school buses and the Crouse Oil delivery trucks may soon be minimized.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

Denton, Maryland
January 2, 1979

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Minutes of the previous regular meeting of December 26, 1978 were approved. Vouchers 6689 - 6716 were approved for payment.

James Hannawald, of the U. S. Department of Agriculture's Soil Conservation Service (SCS), appeared before the Commissioners at their request to answer questions pertaining to a lagoon waste disposal system designed by SCS for a proposed hog farm on property owned by C. Brooks Nagel on Nagel and Richardson Roads. Mr. Hannawald stated that the lagoon will have a capacity of 508,400 cubic feet, which will accomodate the waste material of 1000 hogs,

and that the facility will dilute every gallon of waste with 8 gallons of water. He further explained that the lagoon system is currently an acceptable means of handling animal waste, and that it is comparable to the municipal lagoons, except for the fact that the hog farm system will be anaerobic and septic, and therefore not completely odor-free. When the lagoon reaches capacity, the waste material will be pumped onto nearby cropland owned by Mr. Nagel; no discharge or wastewater run-off is allowed into any waters of the state. Mr. Nagel has obtained all the necessary State permits to begin operations, which, once underway, will be policed by the Department of Natural Resources. President Eveland concluded the discussion by informing Ralph Schulke, who had presented his objections to the hog farm at the previous Commissioner's meeting, that the Commissioners could not justifiably interfere with the construction of a legitimate farming operation. If an odor problem should develop, however, the County Health Department could take action.

Upon a motion made by Mr. Fleetwood, and seconded by Mr. Dean, it was unanimously resolved to pay from the contingency fund the sum of \$ 250. to James Owen Knotts, for a fee for services provided to the Department of Social Services for the quarter ending December 31, 1978.

Upon a motion made by Mr. Dean, and seconded by Mr. Fleetwood, it was unanimously agreed to designate Thomas C. Eveland as the elected official who will serve on the Delmarva Advisory Council for the duration of his elected term of office.

The Commissioners, by unanimous consent, authorized the Government Employees Insurance Company, Inc. (GEICO) to negotiate, and to enter into a contract (if GEICO so wishes) with the Nuttle Lumber Company, Inc. of Denton, for repairs to the Health Center building at 411 Franklin Street, Denton. The Commissioners generally agreed that County Attorney Roland Kent will monitor and report back on contractual negotiations between the 2 companies.

Upon a motion made by Mr. Dean, and seconded by Mr. Fleetwood, it was unanimously decided to accept the low bid of Levi Chevrolet, Inc., of Federalsburg, for one 1979 4-door sedan (Chevette) in the amount of \$ 3,728., bid proposal number CC-CC-12-26-78.

Zoning Administrator Carl Thornton briefly discussed the Caroline County "Minimum Standards Housing Ordinance", stating that, in the past, enforcement efforts have been sporadic at best, and only on request; and that creation of an appeals board, as mandated by the ordinance, was never accomplished. Mr. Thornton will submit for the Commissioners' examination a copy of the housing ordinance, and also fee guidelines and schedules for building permits, all of which, he stated, need to be evaluated and discussed at one of the next Commissioners' meetings.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by County Administrator Edwin Richards.

In open session, Paul Shephard, planning director for Upper Shore Aging, Inc., presented for the Commissioners' review a program which would provide both winterization for the homes of the elderly citizens of Caroline County and on-the-job training for young adult work crews, with funding to be furnished through the CETA program and by the Maryland Office of Economic Opportunity. An outright County contribution is not required for participation. The Commissioners will examine the program in greater detail to determine if

it merits their support.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

Denton, Maryland
January 9, 1979

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood, and seconded by Mr. Dean, the minutes of the previous regular meeting of January 2, 1979 were approved. Vouchers 6717 - 6774 were approved for payment. Payroll checks 10602 - 10718 were approved for payment.

President Eveland read aloud the following public statement pertaining to the Health Center building on Franklin Street, Denton. Copies were then distributed to the members of the press who were in attendance.

January 9, 1979

Because of the publicity that the Caroline County Health Center has received, we need to clarify the situation. As we all know, after the accident on the morning of December 23, 1978, we had to secure the building and do additional work to prevent further damage to the building and make it safe for personnel. This we did.

Because of the emergency of the situation, we intended to have the building repaired immediately, with the contractor working directly with the insurance company. Originally, our attorney believed that this procedure would be both legal and the fastest means of getting the building back into full operation. However, after checking with various sources, our attorney, on Friday, January 5, 1979, gave us (the Commissioners) the opinion that because of the way the Annotated Code of Maryland is written, we should advertise the repair work for bids for the protection of both the contractor and the County.

The Commissioners regret this change of procedure, but feel that we must protect all concerned.

In accordance with Section 31 of the Caroline County Code, the Commissioners, by unanimous consent, resolved to advertise for bids for repairs (by contract) to the Caroline County Health Center building on Franklin Street, Denton, proposal number CC-HD-1-30-79. A complete set of specifications and various bidding documents may be obtained from the office of the Zoning Administrator in the Court House. A pre-bid meeting will be held at 1:30 p.m. on January 22, 1979 at the construction site on Franklin Street. Bids will be opened and read aloud at 10 a.m. on January 30, 1979 at the regular meeting of the County Commissioners.

Alan Musselman, executive director of the Maryland Agricultural Land Preservation Foundation, presented the Commissioners with copies of the State statute which enumerates guidelines for the establishment of the Maryland Agricultural Land Preservation Program, created to curb urban sprawl and preserve agricultural land and wood land. Mr. Musselman reviewed the contents of the statute, emphasizing that participation in the program requires local governments to appoint agricultural preservation advisory boards for the purpose of disseminating information about the program and establishing agricultural preservation districts. The Commissioners will further review the guidelines, and will inform Mr. Musselman when action is taken to appoint a county advisory board.

Zoning Administrator Carl Thornton distributed copies of a 7-county survey of building permit rate schedules for the Commissioners' review. Mr. Thornton will discuss a revised rate schedule and method of operation at the next Commissioners' meeting.

County Planner Alan Visintainer reported that Acting Governor Blair Lee approved Denton's application for funding of an engineering study to determine the feasibility of extending public water service to the proposed Wesleyan health care facility.

Robert Cohee appeared before the Commissioners on behalf of the Caroline County Farm Bureau to invite their attendance at the regular Bureau meeting of March 13. The Commissioners thanked him, but said they will be unable to accept because of a prior commitment. Mr. Cohee told the Commissioners that they would be welcomed at any of the Bureau meetings, which are held on the second Tuesday of the month at 8 p.m. at the Soil Conservation building on Legion Road.

In response to a request from Ralph Schulke, who has attended the last 2 Commissioners' meetings to protest a proposed hog farm on Nagel Road, President Eveland said that he will contact County Sanitarian John Rieck as a means of expediting Mr. Schulke's complaint that an existing hog farm on Nagel Road is contaminating a nearby mill pond and streams.

**See top of page 337 for Zeigler appointment to Library Board
Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously resolved to approve the following expenditures from the contingency fund:

\$ 199. - Racz Refuse, Inc. - container service at boat ramps

\$ 400. - John E. Boulais - pauper's funeral expenses for Betty Marie Brammer (not eligible for any other assistance)

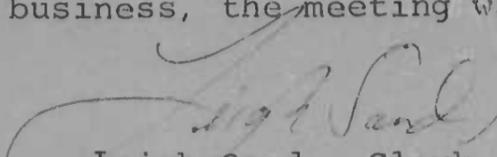
\$ 175. - Harold B. Plummer, M.D. - coroner's fees

The Commissioners unanimously approved and signed Caroline County Abatement or Deduction From Tax Roll forms 1026 - 1033; and Caroline County Increase or Addition to Tax Roll forms 633 - 639.

By unanimous consent, the Commissioners approved the request of President Eveland that he be designated as the fifth Caroline County representative on the Board of Trustees of Upper Shore Mental Health, Inc.

With the consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on CETA Title VI and Title II contract amendments.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

(The following paragraph should have been included on page 336, where indicated.)

** Upon a motion made by Mr. Dean, and seconded by Mr. Fleetwood, it was unanimously resolved to appoint Frank Zeigler, Jr., Ridgely to the Board of Library Trustees for Caroline County for a term of 5 years which will expire on January 1, 1983. Mr. Zeigler was recommended by the library trustees for appointment.

Denton, Maryland
January 16, 1979

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

The County Commissioners graciously accepted from Board member Charles Dean a new cedar gavel for the Hearing Room. The gavel was made by Earl Flanigan, of Denton.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of January 9, 1979 were approved. Vouchers 6775 - 6800 were approved for payment. Youth Commission payroll checks 106 - 122 were approved for payment.

Sheriff Andrew appeared before the Commissioners to request permission to hire 2 correctional officer trainees as a part of the upgrading of the jail facility in anticipation of the new addition. The necessary budget provisions exist for the hiring of the trainees. Mr. Dean made a motion, seconded by Mr. Fleetwood, that the Sheriff be granted the authority to hire 2 correctional officer trainees to fill the personnel needs of the jail. The motion was unanimously carried.

James Hannawald, district conservationist, presented each Commissioner with a copy of "The Drainage Law of Maryland", and called to their attention the summary of procedures on the back page. He then requested that the Commissioners appoint the following persons who, contingent upon their acceptance, will serve as the Board of Drainage Viewers for Burnt Mill ditch: Milton Godfrey, Harold Weer, Lawrence Hignutt, Dawson Carroll, Edward Sparks. Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the request for appointment was unanimously granted. Mr. Dean made a motion to authorize both the holding of a public hearing for Newport Meadow Public Drainage Association on February 27, 1979 at 1 p.m. in the Court House, and the necessary advertising for the hearing. The motion was seconded by Mr. Fleetwood, and unanimously carried.

County Planner Alan Visintainer presented for the Commissioners' examination 3 exterior architectural schemes prepared by Howard R. Greenhouse for the proposed county jail addition. President Eveland related that a 6-member architectural review committee had evaluated the schemes, with 3 members stating a preference for Scheme #1, which has an A-framed roof, and 3 members stating a preference for Scheme #3, which has a slightly sloped concrete roof. Mr. Visintainer explained that with the exception of the roofing style, the first and third schemes were very similar, both having the same interior arrangement, and exterior walls of brick. The advantages and disadvantages of completing the second floor were discussed, with Administrator Richards pointing out that the slowly evolving State concept of confining prisoners to local facilities could lead to the possibility of renting out a completed second floor to the State. President Eveland voiced a preference for Scheme #3; law enforcement officials thought it would be more secure, and neighboring residents and others thought the flatter roof would be less obtrusive, he said.

Mr. Dean and Mr. Fleetwood preferred Scheme #1, which they thought would be more compatible with nearby buildings. They specified, however, that the roof be constructed of slate, with which Administrator Richards concurred. The Commissioners generally agreed that cost would be an overriding factor in making their selection. Mr. Visintainer will further investigate the following: a cost estimate of Scheme #1, to include a slate roof, and roof area sprinkler system (if determined to be mandatory); a cost estimate of Scheme #3. At President Eveland's suggestion, the Commissioners will meet to evaluate the new data and arrive at a decision, in order that construction can begin. Administrator Richards closed the discussion by stating that Roger Redden, who is providing the bond counsel, will be consulting with Delegate Hargreaves in reference to legislation which will be submitted to raise the County's ceiling on borrowing to \$650,000.

Betsy Krempasky, coastal zone coordinator with the Maryland Environmental Service, briefed the Commissioners on the Maryland Used Oil Recycling program, and provided them with copies of the enabling legislation, which became effective on July 1, 1978. Ms. Krempasky explained that the program will attempt to limit the amount of used automotive oil being dumped into storm drains, sewers, on the ground, and into waterways by (a) informing the public of the needs and benefits of collecting and recycling programs (b) establishing centers throughout the state for deposit of used oil (c) imposing penalties for improper disposal of oil (as of January 1, 1979). She is currently encouraging gas station owners in different parts of the county to volunteer their businesses as used oil collection centers. The station owner may then realize a small profit by selling the collected oil to the oil companies. The program is essentially a low-budget one, with few administrative requirements.

The Commissioners then examined a list prepared by Betsy Krempasky of the nineteenth and twentieth century county records which she had recently discovered in the Court House attic. Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously decided to transfer the records to the Caroline County Historical Society Museum in Greensboro on a permanent loan basis for safekeeping and display. By unanimous consent, the Commissioners authorized a letter of notification to be sent to the Maryland Hall of Records, in the event that they want to microfilm the records before the transfer is accomplished.

Upon a motion made by President Eveland and seconded by Mr. Dean, it was unanimously resolved to reappoint Margaret Myers, Denton, as a member of the Board of Caroline County Department of Social Services to fill out the remainder of her unexpired term (June 30, 1980).

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was unanimously decided to approved the Upper Shore Aging project entitled "Youth Winterization of Senior Citizens Homes", which will begin on January 20, 1979 and terminate on September 1, 1979. Mr. Fleetwood stated that he would like to be a member of the overseeing committee which will supervise the efforts of the work crew. His request was agreed to by President Eveland and Mr. Dean.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously resolved to establish a 5-member Caroline County Agricultural Land Preservation Advisory Board, to consist of the following persons: William H. Kleinwachter, Preston; Gary L. Schoonover, Greensboro; Frederick Hubbard, Federalsburg; Richard A. Edwards, Ridgely; Walter B. Steward, Greensboro.

With the consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a lease agreement dated January 19, 1979 with Phillip P. Felipe and Sonya B. Felipe, lessees, for premises located in Denton, more particularly described in a deed recorded in Liber 183, folio 267. Lessee shall have year-to-year tenancy commencing on September 29, 1978, with absolute right to renew annually for a period of 5 years from commencement date. During the 5-year period, lessee shall pay the sum of \$1. per year as rent to lessor.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by Administrator Richards.

There being no further business the meeting was adjourned.


Leigh Sands, Clerk

Denton, Maryland
January 23, 1979

The Board of County Commissioners met at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of January 16, 1979 were approved. Vouchers 6801 - 6861 were approved for payment. Payroll checks 10719 - 10844 were approved for payment.

Terenda Thomas, personnel supervisor, presented CETA amendment contracts for 2 existing special projects, drainage ditch clean-up, and solid waste conversion. Under the provisions of the contract, payment will be extended through September 1979. Mr. Dean moved that the contracts be renewed as presented. Following Mr. Fleetwood's second, President Eveland provided the signature of authority.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following persons were unanimously appointed (contingent upon their acceptance) to serve as a Board of Drainage Viewers for the Smith-Leslie Public Drainage Association: Richard Edwards, Hank Robinson, Lawrence Harris, Lawrence Hignutt.

William Brown, a Henderson area resident, appeared before the Commissioners to inquire about possible causes of action he might take to protect himself from the establishment of a hog farm which, he believes, is planned for the 35-acre farm property adjacent to his. Mr. Brown described the acreage as being narrow, low-lying, and trisected by drainage ditches, which factors, he felt, combined to render it unsuitable for a commercial hog farm. Since, he further stated, the present county "Zoning Ordinance" requires only that hog farm structures be placed at least 500 feet from the nearest dwelling, the ordinance was inadequate to safeguard the health and general welfare of rural property owners and their families. Mr. Brown pleaded with the Commissioners that the ordinance be reviewed and rewritten. County Agricultural Extension Agent Robert Rouse was then summoned before the Commissioners to discuss modern waste disposal methods for commercial hog operations. The Commissioners informed Mr. Brown that, while sympathetic to his problem, they had no legal authority to obstruct the construction of the hog farm. County Planner Alan Visintainer suggested that Mr. Brown contact the Water Resources

Administration in regard to design and permit processes. Zoning Administrator Carl Thornton stated that he would notify Mr. Brown of the next meeting of the County Planning Commission, in the event he would want to present his opinions to them.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following contingency fund expenditure was unanimously approved:

\$383.08 - to Health Department for Child Life program of Department of Health and Mental Hygiene (purchase of durable toys and storage cabinets for use at clinics).

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following contingency fund expenditure was unanimously approved:

\$690.00 - to Frampton-Hawkins Funeral Home for funeral expenses of Marvin A. Mitchell family. (The total bill was \$1,200.; Social Security death benefits paid the difference.)

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following contingency fund expenditure was unanimously approved:

\$4,916.51 - to Caroline County Roads Board for cost of surface treatment of roads and parking areas in Caroline 4-H and Youth Park (\$3,720.21 was reimbursed by Department of Natural Resources).

Planner Visintainer then discussed his recommendations for closing down the Holly Road landfill and shifting those operations to the existing County landfill on Hobbs Road. Such action, he said, would afford the County an approximate FY 1979-80 savings of \$20,000. Continuing to operate 2 landfills would, therefore, be economically unsound. The following factors influenced the selection of Hobbs Road over Holly Road as the single County landfill:

(1) Hobbs is more centrally located. (2) The investment in obtaining the state permit and performing upgrading at Hobbs can be recovered during the lease period. (3) Approximately two-thirds of the total trash volume now comes into Hobbs. Upon a motion made by Mr. Fleetwood, and seconded by Mr. Dean, the Commissioners unanimously resolved to close Holly Road landfill on February 24, 1979 as an economy measure, and further resolved to expand the hours of operation at the Hobbs Road Landfill, as follows: Monday-Friday, 7 a.m. to 5 p.m.; Saturday 7 a.m. to 4 p.m. The greenbox collection areas at the entrances to both landfills will continue to be open 7 days a week for household trash and garbage only. All other refuse, including commercial and business waste, large appliances and brush will be accepted at the Hobbs Road landfill during the regular operating hours listed above. The Holly Road landfill will be opened by appointment only for large quantities of land-clearing debris, tires or demolition rubble. A fee will be charged based on the costs of disposal.

By unanimous consent, the Commissioners approved the release of the annual County appropriation to Easton Memorial Hospital in the amount of \$1,000.

Planner Visintainer and Zoning Administrator Thornton presented for the Commissioners examination preliminary plats for subdivisions on Dukes and River Roads, and in an area between Melville Road and Route #311. These are the 2 largest subdivision plans to be submitted in some time, and would create 164 new housing lots. All the acreage involved is categorized as "A" agriculturally prime land.

Administrator Richards presented a new contract proposal from Wilmer's Communication, Inc. of Edgewater, Maryland for the continuing maintenance and service of the Caroline County Fire Board

radio system. The new contract includes all labor and parts necessary for routine maintenance of the system, at a total cost per month of \$507.50. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously decided to advertise for other contract proposals before accepting an offer from Wilmer's.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session to discuss a personnel matter, as requested by Administrator Richards.

In open session, Administrator Richards submitted and discussed several charts which detailed the impact of assessment on commercial and agricultural properties from 1970-1979. The charts were prepared by Supervisor of Assessments, Charles Arnie.

Upon a motion made by President Eveland, and seconded by Mr. Dean, Clarence Kibler of Greensboro was unanimously appointed as chairman of the Caroline Commission on Aging. Mr. Kibler's term, which is retroactive to July 1, 1978, will expire on June 30, 1979.

The Commissioners read a letter from members of the Christ Episcopal Church Vestry which states that, in their evaluation, architectural schemes B and C (2 and 3) for the County jail addition are more aesthetically commendable, with plan C (3) being their overall preference.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously decided to investigate ordering copies of Governor Hughes' inaugural address, having the copies suitably framed, and placing one in each of the schools, in the public library and the Federalsburg Branch, and in the Commissioner's Hearing Room.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

Denton, Maryland
January 30, 1979

The regular meeting of the Board of County Commissioners convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

The minutes of the previous regular meeting of January 23, 1979 were approved. Vouchers 6862 - 6907 were approved for payment. Youth Commission payroll checks 123 - 140 were approved for payment.

Edgar Harman, one of the managers of the Tappahanna tax ditch, and James Hannawald, district supervisor with the Soil Conservation District, appeared before the Commissioners to request annual financial assistance in the amount of \$2-3,000 for the snagging of limbs and removal of other debris from the Upper Choptank River, which the Tappahanna and other tax ditches drain into. The managers have already expended approximately \$10,000. on such maintenance, and feel that an annual supplement will be necessary to continue the clean-up and prevent flooding. At the request of the Commissioners and of Administrator Richards, Mr. Hannawald and Jim Scrivnor, public works coordinator, will investigate the area and compile a report for the Commissioners' information.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following expenditure from the contingency fund was unanimously approved:

\$3,728. - to Levi Chevrolet, Inc. for a 1979 Chevette for the Planning and Zoning department

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following expenditure from the contingency fund was unanimously approved:

\$400. - to W. Irvin Cousins, for examination of records involving bond and coupon account at Peoples Bank.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following expenditure from the contingency fund was unanimously approved:

\$1,000. - to Easton Memorial Hospital, the County's annual contribution

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following expenditure from the contingency fund was unanimously approved:

\$ 82.07 - to Childcraft Education Corp., for balance of durable toys and storage cabinets for use at Health Department clinics.

President Eveland announced that a Board of Health meeting would be held at 7 p.m. on January 31, 1979 in the Commissioners' Hearing Room, and that interested citizens were invited to attend.

At 10 a.m., as advertised, the Commissioners held a bid opening for proposal #CC-HD-1-30-79, repairs to the Health Center building on Franklin Street. The following 4 bids received were opened, read aloud, and recorded:

- | | |
|---------------------------------------------------------|-------------|
| 1. H. Warren Burr/E. S. Adkins & Co.
Centreville, MD | \$ 9,640.45 |
| 2. Webb & Turner, Inc.
Seaford, DE | \$13,250.00 |
| 3. Hutchison Building and Supplies Co.
Ridgely, MD | \$ 8,500.00 |
| 4. Nuttle Lumber Co.
Denton, MD | \$ 9,927.40 |

The Commissioners have taken the bids under advisement.

By unanimous consent, the Commissioners resolved to send a letter to Dr. Robert Schleiger, president of Chesapeake College which expresses the Commissioners' support of the Title III Basic Institutional Development Program grant. President Eveland provided the signature of authority on the letter.

By unanimous consent, the Commissioners approved "Budget Transfers Between Functions - 9/16/78 to 1/17/79" which was submitted by the Chesapeake College Board of Trustees.

The following farm census proclamation was signed by the Commissioners:

A FARM CENSUS PROCLAMATION

Because the economy of Caroline County benefits greatly from farming, the county's presiding officials bring to the attention of all county residents the 1979 Census of Agriculture.

- WHEREAS, The farm census is the source of accurate information on the number of farms and farm operators in our county;
- WHEREAS, It is also the source of information about our basic agricultural assets;
- WHEREAS, It also provides accurate data on farm sales as well as farm production costs in our county; and
- WHEREAS, Many business decisions made by the county's farmers, as well as those who do business with them, depend heavily upon accurate benchmark data from the Census of Agriculture;
- NOW, THEREFORE, Be it resolved that the county's presiding officials urge all farm operators to fill out and return promptly the farm census questionnaires they have received in the mail and thus help to make the 1979 census the most successful in a series of 21 farm census counts which began in 1840.

Signed this 30th day of January, 1979.

CAROLINE COUNTY COMMISSIONERS

Thomas C. Eveland, President (s)
Charles T. Dean, Sr. (s)
Harvey Fleetwood (s)

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously decided to designate Neva Hutt, contingent upon her acceptance, as the County representative to the International Year of the Child (IYC) luncheon to be held on February 22, 1979 at the Holiday Inn, Baltimore-Washington International Airport.

President Eveland reviewed a petition presented by concerned residents of the Marydel area who were requesting greater coverage by police within the area. Administrator Richards suggested the possibility of the State police jurisdictions implementing a better patrol schedule, or of sharing a trooper with Queen Anne's County and splitting the cost. The Commissioners will gather more information from the State Police, and will also reexamine the Police Services Study which was performed several years ago.

Upon a motion made by Mr. Dean, and seconded by Mr. Fleetwood, it was unanimously resolved to present on permanent loan to the Caroline County Historical Society the papers removed from the cornerstone of the old Denton School on Fourth Street; it was further resolved to return the cornerstone to the Board of Education to handle as they see fit. Note: The cornerstone was opened at 9 a.m. this morning on the Courthouse steps and the following items were removed from it:

Papers

1. A copy of Chapter 106 of the Acts of the General Assembly of Maryland, 1924, authorizing and directing the Building Committee to build this school building.
2. An exact copy of all the minutes covering the entire proceedings of the Building Committee upon organization on June 9, 1924 to the present date. (May 19, 1925)
3. A copy of the American Union, a newspaper published in Denton (May 7, 1925 issue).
4. A copy of the Denton Journal, a newspaper published in Denton (March 14, 1925 issue).
5. A copy of the Carolinian, a student publication (May 5, 1925 issue).
6. Certification of inclusion in cornerstone of above 5 papers.
7. Letter of dispensation by Temple Lodge No. 128 (See minutes of February 21, 1979, page 351, for amendment.)

Other

Four U.S. coins (in excellent condition) in Girard National Bank envelope: half dollar, 1921; dime, quarter, silver dollar, all 1925.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was unanimously decided to send a letter to Delegate Hargreaves, with copies to Senator Malkus, Delegate Horne and Delegate Thomas, stating that they oppose any involvement of the State in financially assisting the Baltimore Oriole baseball team.

The Commissioners signed a contractual agreement (dated January 16, 1979) in the amount of \$72,000. with George and Lynch, Inc. for all work necessary to properly hard-surface that portion of Mitchell Road located north of Maryland Route 404. The Contractor agrees to fully complete this project on or before September 30, 1979.

Administrator Richards reviewed the County's state of indebtedness.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

Denton, Maryland
February 6, 1979

The regularly scheduled meeting of the Board of County Commissioners convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of January 30, 1979 were approved. Vouchers 6908 - 6957 were approved for payment. Payroll checks 10845 - 10957 were approved for payment.

As authorized by Section 11(a)(13) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session, as requested by Superintendent of Schools Wilbur Hoopengardner.

As authorized by Section 11(a)(6) of the Annotated Code, the Commissioners, by unanimous consent, adjourned the meeting into closed session, as requested by Ron Kent, county attorney, and Carl Thornton, zoning administrator.

In open session, William Cole, county treasurer, appeared before the Commissioners requesting a formal decision on the \$2,500. salary increase which he had asked the Commissioners to submit on his behalf to the General Assembly. The Commissioners replied that they would be unable to grant his request, and gave their reasons.

Mr. Cole suggested that, in the future, the Treasurer's Office be consulted before the County awards bids, in order to determine if back business taxes are owed by the bidders. Administrator Richards concurred with his suggestion.

By unanimous consent, the Commissioners approved the following expenditure from the contingency fund: \$12.73 to the Division of Unemployment Insurance/Employment Security Administration for an unemployment compensation claim.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously agreed to authorize the expenditure of \$1090. for the use of the Long Marsh Main Public Drainage Association for mowing maintenance of the channel banks. This will be a one-time appropriation, and will be expended from the Soil Conservation account.

Mr. Dean made a motion to appoint Clarence Kibler of Greensboro to the Board of Directors of Upper Shore Aging as the Caroline County Commission on Aging representative, term to expire on September 30, 1981. The motion was seconded by Mr. Fleetwood and unanimously carried.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following 3 persons were unanimously appointed, effective immediately, to serve on the Board of Social Services: Marianne Kent, Denton; Betty Jane Kaufman, Denton; James Berrigan, Denton. Their terms will expire on June 30, 1981.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following persons were appointed to serve on the Board of Recreation and Parks: Charles M. Prattis, Denton; Melvin H. Burchard, Denton. Their terms will commence on February 6, 1979 and will terminate on December 31, 1982.

By unanimous consent, the Commissioners approved the disbursement (by invoice) of \$1,500. to the Board of Managers of the Tappahanna tax ditch, in response to a request for financial assistance recorded in the Commissioners' minutes of January 30, 1979. The disbursement will be charged to the Soil Conservation account.

The following resolution pertaining to the Caroline Nursing Home, Inc. was unanimously approved and signed by the Commissioners:

RESOLUTION OF THE COUNTY
COMMISSIONERS FOR CAROLINE COUNTY

WHEREAS, the Caroline Nursing Home, Inc., a Maryland Corporation, has requested that the County Commissioners for Caroline County issue bonds in the principal of \$250,000.00 on behalf of the said Nursing Home for the construction and equipping of an addition to the present nursing home facility located in the town of Denton, Caroline County, Maryland, and WHEREAS, the General Assembly of the State of Maryland has enacted legislation authorizing and empowering the County Commissioners for Caroline County to issue and sell general obligation bonds (see Chapter 278 of the 1977 Laws of Maryland) and WHEREAS, the County Commissioners for Caroline

County have not yet begun the mechanics of issuing and selling the general obligation bonds and WHEREAS the Nursing Home is desirous of having a portion of the \$250,000.00 available immediately for use in constructing and equipping of the said addition.

NOW THEREFORE BE IT RESOLVED by the County Commissioners for Caroline County as follows:

1. That the County Commissioners for Caroline County issue bond anticipation notes to be sold privately to the Denton National Bank for the face amount shown on said notes, the aggregate amount of said notes shall not exceed the principal sum of \$250,000.00.

2. That such bond anticipation notes shall mature not later than March 31, 1980.

3. That the rate of interest to be paid on said bond anticipation notes shall be six (6%) per centum per annum, except that the Denton National Bank may increase said interest rate from time to time by giving the County Commissioners sixty (60) days prior written notice by ordinary mail.

4. That such bond anticipation notes shall be signed by the President of the Board of the County Commissioners for Caroline County and by the Treasurer of the County Commissioners for Caroline County, and the seal of the County Commissioners for Caroline County shall be affixed thereto. In the event that the President shall be unable to sign such bond anticipation note, the County Commissioners for Caroline County may by subsequent resolution authorize and direct one of its members to sign in place of the President. In the event that the Treasurer is unable to sign such bond anticipation notes the County Commissioners for Caroline County may by subsequent resolution authorize and direct one of its members or another officer of the County Commissioners for Caroline County to sign in place of the Treasurer, but no person may sign in more than one capacity.

5. That the County Commissioners for Caroline County hereby covenant to pay said bond anticipation notes and the interest thereon from proceeds of the bonds when issued and do further hereby covenant to issue said bonds when, and as soon as, the construction and equipping of the addition to the Caroline Nursing Home facility located in Denton, Caroline County, Maryland has been substantially completed.

As WITNESS our hands and seals this 6th day of February, 1979.

ATTEST:

COUNTY COMMISSIONERS
FOR CAROLINE COUNTY

Leigh Sands, Clerk (s)

Thomas C. Eveland (s)
Charles T. Dean, Sr. (s)
Harvey Fleetwood (s)

By unanimous consent, the Commissioners directed the Planning Commission to evaluate an amendment to the "Zoning Ordinance" which would limit subdivisions in "R" Rural districts and designate agriculture as the preferred use.

With the approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a services agreement with Roland C. Kent, attorney, wherein Mr. Kent agrees to provide all

legal services necessary to develop a solid waste management system under the stated provisions of the Annotated Code, with compensation to be based on an hourly fee of \$35., to be paid monthly to Mr. Kent upon presentation of a statement.

By unanimous consent, the Commissioners authorized the Health Department to submit to the Maryland Environmental Health Administration a supplemental budget request of \$3,000. for Project 3274 - Solid Waste Planning.

By unanimous consent, the Commissioners authorized Delegate Hargreaves to submit to the General Assembly legislation which would provide Caroline County with State funding for an expanded full-day, 5 day-a-week kindergarten program, as is currently being funded in Garrett County.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

Denton, Maryland
February 13, 1979

The regularly scheduled meeting of the Board of County Commissioners convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of February 6, 1979 were approved. Vouchers 6958 - 6990 were approved for payment. Youth Commission payroll checks 141 - 169 were approved for payment.

Upon a motion made by Mr. Dean, seconded by Mr. Fleetwood and unanimously carried, and as authorized by Article 76A, Section 11(a) (13) of the Annotated Code, the Commissioners adjourned the meeting into closed session, as requested by Cornelius Butler and Joe Tinley, county roads superintendent.

In open session, Mr. Dean made a motion that the County contribute \$326.67 to the Town of Denton to cover one-third of the remaining cost of the required water study for the proposed Wesleyan Center. The motion was seconded by Mr. Fleetwood and unanimously carried. This expenditure will be charged to the Economic Development account.

The Commissioners, after carefully examining all bids and documents submitted relative to the repair of the Caroline County Health Center building on Franklin Street (bid proposal #CC-HD-1-30-79), and on a motion made by Mr. Fleetwood and seconded by Mr. Dean, unanimously agreed to award the bid to the Nuttle Lumber Company, Denton, who submitted the lowest acceptable bid, in the amount of \$9,927.40.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners agreed to grant their support of Senate bill 221, which will amend Section 3-108(c) of the Real Property article (Annotated Code) to read that "each plat shall be signed and sealed by a surveyor registered in the State." Caroline County was previously exempted from this requirement.

By unanimous consent, the Commissioners appointed C. Robert Taylor, Preston, to serve on the Caroline County Board of Recreation and Parks. Mr. Taylor will be filling the unexpired term of Hazel Hignutt, which will expire on December 31, 1979.

The Commissioners unanimously approved and signed Abatement or Deduction From Tax Roll forms 1034 - 1042, and Increase or Addition to Tax Roll forms 640 - 649.

By unanimous consent, the Commissioners approved the drainage tax roll for Coolspring Public Drainage Association, as presented by their Board of Managers.

By unanimous consent, the Commissioners approved the following expenditure from the contingency fund:

\$ 189. - Racz Refuse, Inc., for container service at boat ramps for month of January.

By unanimous consent, the Commissioners approved the following expenditure from the contingency fund:

\$ 100. - Maryland School for the Blind, tuition for Stephen Beulah for half year beginning January 1, 1979.

With the consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of approval on a letter of amendment which changes minimum wage figures for CETA Title II and Title VI.

The following agreement between Caroline County and the Caroline Nursing Home, Inc. was unanimously approved by the Commissioners. President Eveland provided the signature of authority on the document.

AGREEMENT

THIS AGREEMENT, Made this 13th day February, 1979, by and between the County Commissioners for Caroline County, hereinafter referred to as "County") and The Caroline Nursing Home, Inc., a Maryland Corporation, (hereinafter referred to as "Home").

WHEREAS, Home desires to construct and equip an addition to the present nursing home facility located in the Town of Denton, Caroline County, Maryland, and WHEREAS Home has requested that the County borrow on its behalf from a lending institution the principal sum of \$250,000.00, and WHEREAS, Home agrees to be primarily responsible for the repayment to the lending institution of said \$250,000.00.

NOW, THEREFORE THIS AGREEMENT WITNESSETH, that for and in consideration of the terms and conditions hereinafter set forth, the parties hereto do agree as follows:

1. County will execute and deliver bond anticipation notes to the Denton National Bank during the next 12 months, the aggregate principal indebtedness of said bond anticipation notes not to exceed the total sum of \$250,000.00. Said principal indebtedness shall be used solely for the constructing and equipping of an addition to the present Caroline Nursing Home facility located in the Town of Denton, Caroline County, Maryland, pursuant to and in accordance with the plans and specifications prepared by Johannes & Murray and Associates.

2. Home agrees to reimburse County for such principal indebtedness together with the interest thereon borrowed by the County on the said bond anticipation notes as if Home had signed said bond anticipation notes itself.

3. Home agrees to make all reasonable efforts to obtain financing from the Farmers Home Administration, or any other lending institution or government agency, to repay County such sums as mentioned above within 12 months from the date of the execution of this agreement.

4. In the event Home fails to fully comply with the terms and conditions of this agreement, then County may, at its option, terminate the present lease agreement between the County and Home for the rental of the present nursing home facility located in the town of Denton, Caroline County, Maryland.

5. Home shall indemnify and hold harmless County against all liability, loss and expense, including reasonable attorney's fees, that County may incur by reason of executing any or all of the aforesaid bond anticipation notes, or defending or prosecuting any suit, action, or other proceeding brought in connection therewith. Home covenants that it will reimburse the County for or pay over to the County, all sums of money which the County shall pay or become liable to pay by reason of any of the foregoing, and will make such payments to the County as soon as the County shall become liable therefor whether or not the County shall have pay out such sums or any part thereof.

6. If the Denton National Bank refuses to loan County through the issuance of bond anticipation notes, all or part of the said \$250,000.00, then County shall be under no further obligation to obtain through other means the said \$250,000.00, or the difference between same and the amount then outstanding in bond anticipation notes, (as the case may be).

As WITNESS our hands and seals the date first written above.

ATTEST:

COUNTY COMMISSIONERS FOR
CAROLINE COUNTY

Leigh Sands, Clerk (s)

Thomas C. Eveland, President (s)

ATTEST:

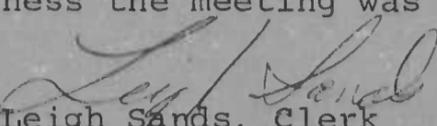
CAROLINE NURSING HOME, INC.

Secretary (s)

President (s)

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a bond anticipation note dated February 13, 1979 to the Denton National Bank, whereby the County Commissioners promise to pay the principal sum of \$250,000. with interest thereon at a rate of six percentum (6%) per annum.

There being no further business the meeting was adjourned.


Leigh Sands, Clerk

Denton, Maryland
February 21, 1979

The regularly scheduled meeting of February 20, 1979 was re-scheduled for today's date because of a 21-inch snowfall.

The meeting of the Board of County Commissioners convened at 9:40 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of February 13, 1979 were approved. Vouchers 6991 - 7021 were approved for payment. Payroll checks 10960 - 11082 were approved for payment.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following resolution pertaining to the Denton Study Area 201 Facility Plan was passed and duly adopted by the Commissioners:

RESOLUTION

WHEREAS, the Denton Study Area 201 Facility Plan includes areas adjacent to but outside of the corporate limits of the Town of Denton; and

WHEREAS, the County Commissioners of Caroline County are responsible for sewerage facilities in the unincorporated areas of Caroline County.

NOW, THEREFORE, BE IT RESOLVED that the County Commissioners of Caroline County, Maryland do hereby concur with and adopt the Denton Study Area 201 Facility Plan for the unincorporated areas of Caroline County as follows:

1. North Expansion Area - This area will continue to utilize on-site disposal systems for the foreseeable future. If future extension of sewer service is necessary, annexation into the Town of Denton is the preferred method.
2. Wesleyan Health Center - The preferred method of providing sewer service to the Wesleyan Health Center is through annexation into the Town of Denton. If annexation is not feasible, the County Commissioners will consider the formation of a County Sanitary District. In either event, all sewage shall be transported to the Town of Denton treatment facility.
3. Eastern Expansion Areas - The preferred method of providing sewer service to these areas is through annexation into the Town of Denton.
4. West Denton - The County Commissioners see no immediate need for public sewer service to West Denton. In addition, such service would impose a heavy financial burden on the residents of the area. Therefore, West Denton will continue to utilize on-site disposal systems for the foreseeable future. However, if a future need arises due to environmental protection or public health considerations, changed economic conditions or the availability of additional grant assistance to individual homeowners, the Commissioners will evaluate the following options:
 - A. Construction of a gravity-type collection system, connection to the Denton system and the phased addition of another lagoon cell to the Denton treatment facility. Service would be provided through either annexation by Denton or formation of a county sanitary district.

MINUTES OF FEB 13, 1979

CONTINUED ON ROLL # 2

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CAMERA NO: 1 ROLL NO: 1
OPERATOR NO. 1: H. DOVE CASE NO: July 5, 1916 - Dec 1, 1942
(FROM) (TO)
OPERATOR NO. 2: P. DOVE CASE NO: Dec 8, 1942 - Oct 29, 1957.
(FROM) (TO)
OPERATOR NO. 3: _____ CASE NO: Box # 5 - Feb 13, 1979.
(FROM) (TO)
TOTAL NUMBER OF IMAGES AT END OF ROLL: 2565

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FILM INSPECTED BY: _____ DATE: _____

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